**CTE Steering Committee Agenda**

**October 6, 2016 at 2:30 pm – 4:30 pm**

**Ocean Campus, Science Hall Rm 300**

**Facilitators: Craig Persiko and Richard Wu, Co-Chairs**

**2:40 pm** Welcome Everyone

 Welcome John Halpin and Theresa Rowland

 Introduction & Sign- in

**2:55 pm** Introduce John Halpin (Associate Dean, Academic Affairs), presents

* Annually Perkins Grant Process
* Job Placement Rates for students completing certificate programs and CTE degrees

**3:25 pm** Introduce Theresa Rowland (Associate Vice Chancellor, Instruction), presents

* Strong Workforce Program Funding

**3:45 pm** Improvement Processes

* Faculty Feedback on their Perkins submissions instead of a spreadsheet
* Confusing on deadline due to we only meet once a year and might miss deadline
* Form confusion due to focus on 1 program where department might have many programs like Computer Science department
* Is it necessary to provide all the contact information like address and etc.

**4:05 pm** Student Survey

* This semester, Fall 2016, it will still be paper
* Have discussed about online (web) student survey at least for online classes

**4:15 pm** Questions? Concerns? Announcements?

**4:30 pm** Adjourn