



Facilities Committee Meeting Minutes

January 26, 2026

Roll Call

Committee Members:

Administrators (3): Alberto Vasquez (Chair), Erin Denney
Faculty (3): Steven Brown (co-Chair), Madeline Mueller, Alan D'Souza
Classified Staff (3): Michael Snider, David Delgado
Students (3): Angelica Campos, Brianna Smith

Committee Alternates:

Administrators (3):
Faculty (3): Jennifer Rudd
Classified Staff (3): Jeffrey Kelly
Students (3):

Not Present:

Administrators: Kit Kai, Zachary Lam
Faculty: Stephanie Robison, Anna-Lisa Helmy
Classified Staff: Maria Salazar-Colon
Students: Christina Michaud

Resources: [Facilities Committee Web Page](#)

1. Call to Order

- a. The meeting was called to order by Chair Alberto Vasquez at 1:03 PM

2. Approval of Agenda

- a. Discussion – the addition of a New Business item regarding the Food Pantry was proposed as item 8C.
- b. A motion to approve the agenda amended to include 8C was made by Steven Brown, seconded by Brianna Smith.
- c. Voice vote to approve the agenda as amended:
 - i. No abstentions
 - ii. No nays
 - iii. Motion passed

3. Public Comment – Items not on the agenda

- a. Steven Brown made a comment in praise of the efforts and success of the Diego Rivera Performing Arts Center groundbreaking event.

4. Approval of Minutes – 12/15/25

- a. Discussion - none
- b. Motion to approve the agenda was made by Steven Brown, seconded by Angelica Campos.
- c. Voice vote to approve the agenda:
 - i. No abstentions
 - ii. No nays
 - iii. Motion passed

5. AVC Report – Design & Construction Projects

- a. Balboa Reservoir update
 - i. It is not a CCSF project, but there is still a little confusion for some people regarding that. Our goal is to be good adjacent partners and to share information that affects the college.

- b. Hiring
 - i. Director of Buildings & Grounds – we have interviews scheduled for next week.
 - ii. We are currently onboarding 3 Custodians.
 - iii. We continue to work on the hiring process for a Locksmith and a few other vacancies in Buildings & Grounds.

- c. Heating
 - i. The Art Extension project is wrapping up. We are finalizing some controls and testing the system.
 - ii. Smith/Statler work is underway with a summer completion scheduled.
 - iii. Rosenberg Library - the heater and cooler have both been installed. There are still some punch list items to address.
 - iv. Science Hall is waiting for DSA approval.

- d. Bond Projects
 - i. Diego Rivera Performing Arts Center
 - 1. As discussed previously in the meeting, there was a groundbreaking ceremony and work commenced. We will have some images to share at future meetings.

 - ii. Parking Structure
 - 1. A Draft Supplemental EIR will be a public document available for review/comment and will go to the Board of Trustees in late spring.
 - 2. The design team has been working on some initial designs for the five-story building that will include offices for Campus Police and Custodial.
 - 3. The college has been looking at alternative interim parking options with a shuttle – the church parking lot on Ocean and San Jose is a possibility. We are also exploring parking at the Alemany Farmer’s Market.

- e. Student Success Center
 - i. The street sidewalk project has been a challenge to get approved by the city. We are trying to schedule the concrete work from the corner of Frida Kahlo and Ocean all the way up to 30 feet into Cloud Circle. The main challenge is with the SFMTA buses across the street and necessary turning clearance during the project.

- f. State-Funded Projects
 - i. Utility Infrastructure
 - 1. Approval of funding for the project is expected 3/20/26. There will be logistical challenges for the execution of the project, and it will be done in stages. We will provide a list of project items for the next meeting.

 - ii. Cloud Hall
 - 1. Some of the roof replacement has been completed; they are finishing up with the skylights.
 - 2. The exterior door replacement project has been submitted to DSA. Door replacement will include digital access.
 - 3. We also will be reviewing additional elevator options for the building.

- iii. John Adams Center
 - 1. The move project started bidding and will be bid in February. There is a glitch in DSA approval we are waiting to resolve.
 - 2. We are finishing our furniture and e-waste recycling/removal, which has been underway for a while.
 - 3. We will be moving Allied Health programs during the summer so we can start the student head count in the fall.

- iv. Science Hall
 - 1. The architect has confirmed the department spaces and the addition of one more department.
 - 2. They are trying to double-check some of the structural clarifications. This is the original building of the college and some of the information is not available or was lost over time, so some extra testing is required.

- v. Evans Center
 - 1. There was an approval glitch that we think is resolved now, so we can bid out the project with a late spring/summer start date.

- vi. Campus-Wide Roofing
 - 1. Mission Center is complete other than some punch list items.
 - 2. Rosenberg Library is almost complete; they are working on some final items with a punch list to follow.
 - 3. The Horticulture building is in queue for summer / fall. The Wellness Center is also at the front of the line for roof work.

- vii. UMOJA space
 - 1. The program is currently at the Harry Britt Building in a shared space with AARC. There was consideration of a space at the Student Success Center, and there are ongoing discussions about that, but they needed to move to Harry Britt for now.

- viii. Batmale Hall
 - 1. AVC Vasquez has not yet had the opportunity to get to the classroom on the 7th floor that needs attention but will do so later this week.

- ix. Student Union
 - 1. We did a thorough walkthrough of the building. There are typical items such as window shades, paint, and general cleaning that need to be addressed. The Meditation Space has been identified, which will be located across from the former Women's Resource Center. We will schedule materials that are currently in the space to be moved out and for the space to be cleaned. Keys for staff will be provided.

- x. Track Hours of Operation
 - 1. We are working on this item and will report when we have more information.

6. Buildings & Grounds Report

- a. We are still without a Director of Buildings & Grounds but are working on hiring one as noted earlier in the meeting.
- b. BIM-Genie continues to provide information to help track tasks. We continue to follow up on these items.
- c. Elevator work is ongoing.
- d. Some parking lot potholes issues were addressed over the weekend.

7. Old Business – AVC Alberto Vasquez

- a. 1550 Evans
 - i. The city reached out and had a preliminary meeting with the Chancellor. Some of the issues, such as a long-term lease and what programs would go there still exist. The needs of the college have evolved since the pre-Covid discussions. An additional challenge is that previous discussions were not documented well, and only the supervisor is still around. Since that time the city has also built a Southeast Community Center that is accommodating many community needs.
- b. AMT Program update
 - i. The Evans Center project will have the facilities to house the program. The remaining question is whether the program will be available; that is an instructional side of the house item. We can't go to the airport since they have no space available for us there.
- c. Student Union MLK space
 - i. We opened the walls last winter; there were no issues with water coming in at that time. So far, it is the same situation this winter. There are two other locations on campus, Rosenberg Library and the Wellness Center, that have similar issues. We are speculating that the water is rising from below under certain conditions when the soil is saturated but are still trying to understand the issue correctly before taking action.
- d. Campus-wide Security camera
 - i. We have set up meetings with the contractor and are working on getting revised pricing so we can get the project under contract.
 - ii. We are also looking to add digital access points as part of the project.
- e. Building Space Inventory
 - i. We have a list of building spaces through Enuma.
 - ii. Alberto reviewed Batmale Hall as an example of space inventory and the level of detail it contains.

8. New Business

- a. Board Items – Informational
 - i. none
- b. Board Items – Action
 - i. None
- c. Food Pantry – Angelica Campos
 - i. Patty Baldwin previously came to ask about possible locations.
 - ii. We previously explored the bookstore space due to its proximity to Smith Hall, but that location is assigned to the bookstore for their use.
 - iii. The Academic Senate, Classified Senate and Associated Students have all passed resolutions in support of a full-time food pantry.
 - iv. Chair Vasquez commented that the former Family Resource Center in the Student Union, which has a sink, has been identified as a good possibility but nothing has been finalized. We have been working with Amy Coffey and Dr. Cooper-Wilkins regarding a possible Student Success Center location as well.

9. Future Business

- a. Call for agenda items
 - i. Utility Infrastructure update / details.
 - ii. May Facilities Committee meeting – action item - reschedule to 5/18/26.
 - iii. New Construction Website needs to be updated.
 - iv. Solicitation on campus document and enforcement (Item for Campus Police to address)
 - v. ICE Response (Item for Campus Police to address)

10. Adjournment

- a. Adjournment at 1:58 PM