Accreditation Steering Committee Meeting
Tuesday, April 5, 2022
3 - 5 PM, Virtual Meeting
https://cccconfer.zoom.us/j/9055741625

MINUTES

Members Present: Kristin Charles (Co-Chair), Sheri Miraglia (Co-Chair), Andrea Niosi, Cynthia Dewar, Chris Brodie,

Michael Snider, Darieus Rego; **Alternates Present**: Lidia Jenkins, Judy Seto

Members Absent: Steven Brown, Vinicio Lopez, Victoria Tan

Alternate Absent: Joseph Reyes, Madeline Mueller, Maria Salazar-Colon

Guest: Fred Teti

No.	Item	Discussion/Outcome	Follow Up/ Individual Responsible
1.	Approval of March 8, 2022 Minutes	Approval of March 8th minutes moved by Sheri Miraglia, seconded by Andrea Niosi, approved by committee with no objections or abstentions.	
2.	Follow-up items from last meeting: ● Update on proposed BP/AP review process ● Update on syllabi/SLOs to continue to work towards finding a more sustainable solution.	● Update on proposed BP/AP review process: ○ Kristin met with Alexis Litzky and confirmed that moving forward, the BP/AP review process will be under Alexis' purview. Kristin will meet with Alexis again on 4/6/22 to orient her on what we have been doing. (Side note: Alexis has also agreed to facilitate Standard IVB) ● Update on syllabi/SLOs to continue to work towards finding a more sustainable solution. ○ The College will be using Simple Syllabus to collect/store syllabi. ○ Department Chairs reviewed Simple Syllabus and seemed in favor of it. The next step is to secure funding. ○ We need a broader discussion to foster institutional support for Simple Syllabus. Cynthia Dewar is consulting constituent groups for feedback.	The Accreditation Committee will continue to discuss syllabi/SLOs until we find a more sustainable solution.

- In the meantime, ReadyGo is funded and can achieve the spirit of the Academic Senate resolution on syllabi.
- ReadyGo can be used next year while we continue to get feedback on Simple Syllabus.
- We still need to alert Department Chairs and faculty to put their syllabi in Canvas. In Fall 2022, Tom Boegel, Jen Kienzle, Cynthia Dewar, and Kristin Charles need to discuss how to notify all faculty and provide guidance on using Simple Syllabus.
- We need a mockup of the information that chairs will receive for accessing syllabi through ReadyGo.

- Committee student member Darieus commented on a Syllabi Resolution sponsored by the Associated Students of Irvine Valley College (ASIVC) on 2/11/2022 and would like the College to support syllabi access.
  - The Student Senate for California Community Colleges (SSCCC) adopted and approved a resolution which calls for the Academic Senate for California Community Colleges (ASCCC) to work with local academic senates to create policies that provide public access to archives of Course Outlines of Records and past syllabi.
  - Syllabi should provide students concrete guidelines for course expectations and outcomes throughout the duration of the course, as well as additional resources and information to aid their academic success in a particular course.
  - The SSCCC continues to urge the individual colleges to include faculty contact information in the course schedule to provide students an opportunity to request most recent versions of syllabi.
  - The SSCCC continues to facilitate communication between the ASCCC and local academic senates to ensure policies are in place to provide students access to past syllabi.
  - The SSCCC urges individual colleges to provide additional information in all syllabi that direct students to external academic and behavioral support and any student services that may be necessary for completing a course, including information on grade grievances, and filing for incompletes.
- Darieus also mentioned a presentation from Bakersfield College to SSCCC on student program pathways mapper – especially thinking of Noncredit to Credit Pathway.

		● Kristin will meet with Darieus to discuss program pathways mapper (we reviewed it in the past as part of our Guided Pathways work, but technical challenges stood in the way of adopting it). ● Side note: Going forward, the Committee agreed to add an agenda item for Public Comment for each meeting.	
3.	ISER Review of Standards under the Accreditation Steering Committee's purview: ● IC1, (IC7), IC12, IC13	● All Steering Committee members should have received an email with the assignment to review a Standard. ● The email included the specific ISER Team's draft response, the feedback documents from Kristin/Sheri on the subsections of the Standard, and the link to the feedback form. The due date is April 15. ● A similar email was sent to the Chairs of PGC, PGC standing committees, and Academic Senate committees that we mapped to the Standards that fall in some way within their committee purview. They will review the standards related to their committees and provide feedback by May 27. ● During the time of the mapping, IC7 was mapped under the Accreditation Steering Committee's purview but it should be under the Education Policies Committee's purview instead. ● The Committee reviewed the Team's draft responses to Standard IC subsections, IC1, IC12, and IC13, and the Feedback form from Sheri. All these subsections looked good. ● If any Committee members would like to have a deeper review on these subsections, we can send the information to them.	
4.	Update on Eligibility Requirements, Policies, Quality Focus Essay ● We will conduct a virtual review of these and discuss any concerns, findings, etc. during the May meeting	● We will conduct a virtual review of the Eligibility Requirements, Policies, and Quality Focus Essay (the logic model reviewed at last meeting) and discuss any concerns, findings, etc. during the May meeting. ● The annual and annual fiscal reports will be submitted to ACCJC this week. Judy will let the Committee know once they are posted on the CCSF Accreditation webpage.	
5.	Other Items	None	
6.	Review Standards on own ● We will release everyone early (!) to review the Standard assigned to each of you	● The Committee was released early to review the Standard assigned to them. ● Kristin and Sheri remained in the Zoom for any members who needed additional guidance.	

● Kristin and Sheri will remain in the Zoom if needed for guidance		

Upcoming Meeting Dates for Spring 2022:

May 3: 3-5 pm

Minutes taken by Judy Seto