



Accreditation Steering Committee Meeting
 Tuesday, March 14, 2023
 3-4 PM, Virtual Meeting
<https://cccconfer.zoom.us/j/9055741625>

MINUTES

Members Present: Kristin Charles (Co-Chair), Sheri Miraglia (Co-Chair), Andrea Niosi, Steven Brown, Chris Brodie, Michael Snider; **Alternates Present:** Judy Seto, Lidia Jenkins

Members Absent: Amy Coffey, Cynthia Dewar, Shang Xu

Alternate Absent: Madeline Mueller, Joseph Reyes, Maria Salazar-Colon

Guest: Maureen Harrington, Cherisa Yarkin, Pam Mery

No.	Item	Discussion/Outcome	Follow Up/ Individual Responsible
1.	Review and approve December 6, 2022 and February 7, 2023 Minutes (Action)	December 6 th minutes moved by Steven Brown, seconded by Chris Brodie. February 7 th minutes moved by Andrea Niosi, seconded by Steven Brown, both minutes approved by committee with no abstentions.	
2.	Public Comments	None	
3.	Follow-up items from last meeting (Discussion): <ul style="list-style-type: none"> Update on proposed BP/AP review process Update on storage of syllabi/SLOs (ensuring that all faculty are using Canvas to store syllabi). 	<ul style="list-style-type: none"> Update on proposed BP/AP review process: <ul style="list-style-type: none"> No new updates. Update on storage of syllabi/SLOs: <ul style="list-style-type: none"> No new updates. Per last meeting, Simple Syllabus would better meet our needs moving forward. 	
4.	Fall 2023 Self Evaluation Update (Discussion): <ul style="list-style-type: none"> Debrief of Leadership and Collegewide Forums with Peer Review Team Evidence requests to date Core inquiries expected by mid-April 	<ul style="list-style-type: none"> Debrief of Leadership and Collegewide Forums with Peer Review Team on March 14, 2023: <ul style="list-style-type: none"> The collegewide forum was good. There were 41 attendees including the peer review team members. Many positive comments about the new ACCJC formative and summative process. 	

	<ul style="list-style-type: none"> ● Improvement plans update ● QFE update 	<ul style="list-style-type: none"> ○ The participants who were involved in the Standard Teams felt included across constituent groups. ○ This time around, the organization of the ISER process was easy to follow. ○ Colleagues were curious to hear what the core inquiries will be. Dr. Endrijonas, the team chair, emphasized that they are focusing on how the college is meeting the standards. When things are not clear, they will request more evidence. Dr. Endrijonas articulated things very nicely at the forum. ○ Dr. Endrijonas mentioned that we will be getting additional evidence requests today or tomorrow. ○ One Committee member felt the forum didn't meet her expectations as a time for more discussion, but a guest of the Committee felt that the peer review team did create space for discussion. ○ At the leadership forum, there were a number of positive comments about the collaborative nature of the self-evaluation process overall. ● Evidence requests to date – None yet. ● Core inquiries: <ul style="list-style-type: none"> ○ The Peer Review Team meets on March 22 to develop their core inquiries – we should receive them by mid-April. ○ The core inquiries will focus on areas for which they need more information/clarification to ensure we meet the standards or on areas where they may be considering highlighting as a commendation. ● Improvement plans update <ul style="list-style-type: none"> ○ One update relates to ensuring students can complete their programs; to strengthen our work in this area, Charles ("Kale") Braden recently facilitated a workshop on culturally relevant enrollment management. ○ In addition, a team from CCSF will be going to San Diego for further training. ○ There will be more updates soon. ● Quality Focus Essay (QFE) update: <ul style="list-style-type: none"> ○ The research team working on the QFE has had a 	
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		<p>few internal meetings.</p> <ul style="list-style-type: none"> ○ The research team has connected with Mandy Liang's team to ensure access to DegreeWorks data which is central to the QFE. This will be an ongoing conversation. ○ We will be holding additional conversations with additional individuals/areas associated with the QFE work in late spring and fall. 	
5.	Other Items	<ul style="list-style-type: none"> ● None 	

Spring 2023 Meeting Dates: 4/4, 5/2 from 3-5 pm

Minutes taken by Judy Seto