

Accreditation Steering Committee Meeting
 Tuesday, December 2, 2025
 3-5 PM
 Student Success Building, Room 2122

MINUTES

Members Present: Kristin Charles (Co-Chair), Andrea Niosi, Guillermo Villanueva, Lidia Jenkins, Madeline Mueller, Ed Tang, Judy Seto

Members Absent: Sheri Miraglia (Co-Chair), Stephanie Chenard, Michael Snider, Steven Brown, Angelica Campos

Alternates Absent: Andrew King, Maureen Harrington, Gwendolyn Inman, Lillian Marrujo-Duck

No.	Item	Discussion/Outcome	Follow Up/ Individual Responsible
1.	Review and approve October 7th Minutes (Action)	October 7 th minutes moved by Andrea Niosi, seconded by Judy Seto, approved by committee with no abstentions.	
2.	Public Comments	Congratulations to Judy Seto for receiving the November 2025 Classified Governance Spotlight Award.	
3.	Accreditation Steering Committee Membership Update <ul style="list-style-type: none"> Welcome new student member Student Trustee Angelica Campos! 	Accreditation Steering Committee Membership Update <ul style="list-style-type: none"> Student Trustee Angelica Campos is the new Accreditation Steering Committee member. She is not present at this meeting - Judy will confirm to make sure she receives the meeting invitation, double-checking the right email address for her. 	
4.	Reminder re. the revised Accreditation Steering Committee Description and Purpose – all Standing Committee description and purpose will be going to PGC for review on 1/15/26.	<ul style="list-style-type: none"> The Accreditation Steering Committee revised its Committee Description and Purpose back in November 2024. All the Standing Committee descriptions will be going to PGC for review on 1/15/26. It was originally scheduled for PGC review on 12/4/25 but due to several Standing Committees not being ready, it is delayed until 1/15/26. The main revision of the Standing Committees description and purpose is the substantive changes that need to be consistent: <ul style="list-style-type: none"> Three alternates from each constituent group. The terms limits are subject to appointing body. The Committee Chair is appointed at the discretion of the Chancellor. 	Kristin will bring the revised Committee Description and Purpose to PGC for review.

		<ul style="list-style-type: none"> ○ Each committee may elect a co-chair if desired. ○ Update section VII on the description and purpose for ACCJC – Accreditation Standards to which committee contributes: <ul style="list-style-type: none"> ✓ Ask Standing Committees to look at the 2024 Accreditation Standards to see which standards they contribute and ensure that the college is meeting those standards. ○ Meeting dates and times are consistent each month. <ul style="list-style-type: none"> ● It would be good to walk through the standards with the Board. ● The whole purpose of the update is for consistency and bringing everything up to date. 	
5.	<p>Accreditation Update</p> <ul style="list-style-type: none"> ● Confirming the following CCSF review dates from the ACCJC Institutional Dashboard: <ul style="list-style-type: none"> ○ January 2028 Commission review of mid-term report ● January 2030 Commission review of our next Institutional Self Evaluation Report (ISER). Activities leading up to the 2031 Commission review: <ul style="list-style-type: none"> ○ ISER due on December 15, 2029 ○ The “Team ISER Review” (by the peer review team) will take place during Spring 2030 (see p. 30 of the Accreditation Handbook) ○ Our Focused Site Visit will take place in Fall 2030 ○ The Partnership Resource Team’s 3rd 	<ul style="list-style-type: none"> ● CCSF review dates from the ACCJC Institutional Dashboard: <ul style="list-style-type: none"> ○ The Midterm Report is due on 10/15/2027. ○ We will look at the Midterm Report template next semester. ○ The Commission meeting for the Midterm Report result will be in 1/2028. ● The Institutional Self Evaluation (ISER) is due on 12/15/2029. ● The Peer Review Team will be in Spring 2030. <ul style="list-style-type: none"> ○ The ISER review is a one-day in person meeting with the Peer Review Team. At that time, the Peer Review Team gathers to validate the institution’s alignment with Standards using the narrative, analysis, and evidence provided in the ISER and develop core inquiries to serve as the basis for discussions during the focused site visit. Core inquiries could be a request for more information or evidence when the team has questions about compliance or possible commendations for areas of excellence, etc. Core inquiries are provided to the institution’s leadership 2 weeks after the team ISER review for the institution to compile additional information and/or make improvement prior to the focused site visit. ● The Focused Site Visit will be in Fall 2030. <ul style="list-style-type: none"> ○ It will mainly focus on the core inquiries. ● The Partnership Resource Team (PRT) is coming back on 12/8/25 for their 3rd Visit via zoom. They were here 	

	Visit will be via zoom on December 8, 2025	<p>twice last Spring.</p> <ul style="list-style-type: none"> ○ The Board engaged with the PRT through the Chancellor's Office to help with our finance and governance issues. With their advice, the College has developed a Plan with actions for a variety of things we will be doing this Spring, such as the comprehensive program review action plans based on program vitality data. We received \$200,000 from the State Chancellor's Office to help implement this Plan. CCSF will be going over progress to date with the PRT. ○ We will share the action plan on program vitality data, revenue generation, and cost savings; showing that we are working on our finance and sustainability. ○ We are having conversations about how we might frame the Student Affairs action plans. 	
6.	<p>Review status of the 2024 Standards crosswalk with the PGC Standing Committees, Academic Senate Committees, and other entities</p> <ul style="list-style-type: none"> ○ 2024 Standards Mapped to Committees and Entities 	<ul style="list-style-type: none"> ● Kristin has already sent the 2024 Standards crosswalk to all the Standing Committees for their review. ● Kristin also sent Lillian Marrujo-Duck an email letting her know that the 2024 Standards crosswalk has been sent to all the Standing Committees. Kristin will check in with Lillian to see how she wants to proceed. 	
7.	Other Items	<p>Discussions:</p> <ul style="list-style-type: none"> ● CCSF's past accreditation. The College is more aware of accreditation since its 2012 sanction. ● The ACCJC process has improved substantially. The ACCJC Standards are cleaner and there is more clarity with the new process. <p>ACCJC resources:</p> <ul style="list-style-type: none"> ● ACCJC has a rubric for Institution Alignment and Transformation (see p.54 on the Accreditation Handbook) to prompt collegial dialogue and critical self-reflection between institutional shareholders and peer reviewers. The rubric helps stakeholders to reflect on each Standard, if it's aspirational, continuous improvement, and mission fulfillment. ● ACCJC still provides review criteria and possible evidence to help college write their ISER. 	

Spring 2026 Meeting Dates: 2/3, 3/3, 4/7, 5/5 from 3-5 pm

Minutes taken by Judy Seto