

The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

50 Frida Kahlo Way, Bungalow 604, San Francisco, CA 94112
www.ccsf.edu/academic-senate

Copies of the Final Agenda, Resolutions, and Materials for the May 20 meeting can be found in the [2026.05.20 Meeting Materials folder](#).

The Academic Senate Executive Council is committed to providing access and accommodation to Executive Council meetings. To make a request connected to a disability or health condition contact the Academic Senate President 48 hours in advance of any Executive Council meeting.

CCSF Academic Senate Executive Council Minutes

Wednesday September 9, 2:30-5:00 pm
Ocean Campus, HBB 140 or Via [Zoom](#)

Alternate Meeting Locations:
Chinatown North Beach Campus, Room 905
Mission Campus, Valencia Building Room 407

Councilmembers present: Elena Alvarado-Strasser, Hana Arnold, Jessica Buchsbaum, Katia Fuchs, Fanny Law, Carina Lin, Lily Lum, Lillian Marrujo-Duck, Madeline Mueller, Wynn Newberry, Ronald Page II, Jonathan Potter, Robin Pugh, Mitra Sapienza, Jonathan Siekmann, Anjali Sundaram, Edgar Waingortin

Councilmembers absent: Lou Schubert, Andre Carter (on leave)

Other Senate members present: Melissa McPeters, Abigail Borenstein, Kimberly Keenan, Diana Garcia Denson, Karl Westerberg

Guests: Susan Boeckman, Tom Boegel, David Yee

1. **Call to Order 2:40pm**

[CCSF Land Acknowledgement](#)

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

2. Adoption of Agenda

2026.09.09.2.a Motion to adopt the agenda.

The Senate moved to adopt the agenda. Motion by Mitra Sapienza, second by Ronald Page II.

Adopted by roll-call vote with fifteen members in favor and none opposed.

3. Public Comment

- a. Melissa McPeters - Fall 2026 noncredit conference opportunities
- b. Abigail Borenstein - Brown Act adherence
 - i. 8/26 orientation agenda contained unfinished business items
- c. Jessica Buchsbaum - Campus struggles to adequately deal with hot weather

4. Reports

- a. Officers Reports (15 min)
 - i. [President's report](#), Academic Senate President, Katia Fuchs
 - 1. Eating cake in Paris over the summer is highly recommendable
 - 2. Applause for Fanny Law for an engaging orientation
 - 3. Moved business items from orientation agenda to this week's business meeting agenda
 - 4. Thinking about ways to make land acknowledgements more engaging and meaningful
 - 5. Brown Act - reminder - no official business can be done / no actions can be taken in a space where a quorum of the council is located outside of an official business meeting
 - a. Cannot request that a motion be made
 - b. Cannot engage in debate
 - c. Business and action must be done in an open and accessible way
 - d. Request to be careful in email - no reason to email the whole council or "reply all" to the whole council
 - e. Contact officers if you cannot make it to a meeting and have feedback
 - 6. Noncredit professional development opportunities
 - a. Flyers in ASEC packet
 - b. Can be funded by Adult Ed
 - 7. CPR is ongoing
 - 8. Faculty travel - reminder to reach out to Kimberly Keenan
 - 9. Title V changes to attendance accounting
 - a. Public hearing 9/15
 - b. Board of governors meeting at College of Marin

- c. Can attend, can also submit public comment via writing
 - d. Public comment period is 45 days
- 10. Upcoming meetings
 - a. 11/4 - Mission
 - b. 2/17 - Chinatown (tentative)
- 11. Area B meeting 10/9 - hybrid at Diablo Valley College
- 12. Fall 2026 ASCCC Plenary
 - a. 11/5 - 11/7/2026
 - b. Redwood City, CA
- ii. 1st VP Lillian Marujo Duck
 - 1. Strategic Enrollment Management
 - 2. SF demographic data
 - a. Age 25 - 64 expected to decline from 550k to < 400k
 - b. >65 expected to increase from 150k - 350k
 - c. HS population expected to shrink
 - 3. Go to CCSF website and find "strategic plan"
 - 4. Feedback welcome via form
 - 5. Published listening sessions
 - 6. Meetings are public
- iii. 2nd VP Fanny Law
 - 1. Cakes at today's meeting!
- iv. Secretary Jonathan Potter
 - 1. No report.
- b. AFT2121 check-in report (5 min) - given by Robin Pugh
 - i. Bargaining for CBA underway
 - ii. Election work underway
 - iii. Priorities identified from recent survey
 - 1. Protect CCSF vital community programs
 - 2. Protect students from ICE
 - 3. Invest in CCSF educators
 - iv. Request to think about how we could improve working conditions
 - v. Success in bargaining depends on pressure exerted outside bargaining
 - vi. AFT showing up at bargaining, prepared to show up at rally or event
 - vii. Important to organize for trustee candidates
 - viii. Pledge cards distributed
- c. Associated Students Executive Student Leadership report (5 min)
 - i. Executive Student Leadership not present.
- d. Committee on Committees report (5 min)
 - i. Lillian presented the slate of committee appointments
- e. [IDEAA Liaison report](#) (Mitra Sapienza, Faculty Equity Coordinator, 15 mins)
 - i. Intro to role
 - 1. IDEAA = Inclusion, Diversity, Equity, Accessibility, and Anti-Racism

2. Conveys local concerns to state, promote participation in state initiatives, etc.
 - ii. Presented four resolutions from spring '26 and three from fall '25
 - iii. Presented resources for faculty
 - iv. Advertised Climate Justice Academy 10/23-10/24 and the ASCCC calendar of events
 - v. Presented statewide initiatives
 - vi. Presented equity-related CCSF ASEC resolutions in recent years
 - vii. Presented student equity website and Equity Connect website
 - viii. Presented 5-module asynchronous training for faculty on Canvas - Anti Racist Review and Audit Training (ARRA)
 1. Oct 2026 - Dec 2026

5. **Consent Agenda**

- a. [Approval](#) of [Minutes from May 20, 2026](#)

5.a Approval of Minutes: Minutes from May 20, 2026

Resolved, the Executive Council approves the minutes for May 20, 2026

Approved by consent.

- b. Committee approvals
 - i. Approval of [Committee Appointments](#)

5.b Approval of Committee Appointments

Resolved, the Executive Council approves the following committee appointments:

1. [Scholarship](#)
 - J Low, Behavioral Sciences, New, 2 years
 - Stephanie Cano, DSPS, Renew, 2 years
 - Breana Bahar Hansen, IDST & LGBTQ Studies, New, 2 years
2. [Student Learning Outcomes](#)
 - Janet Carpenter, Art, Renew, 2 years
 - Anna-Lisa Helmy, ESL, New, 2 years
3. [Works of Art](#)
 - Lisa Velarde, Library, New, 2 years
4. [Curriculum](#)
 - Shawn Wiggins, Math - New, 3 years
 - Victor Osorio Martinez, Engineering - New, 3 years
 - Rachel Cohen, ESL - New, 3 years
5. [Faculty Professional Development](#)
 - Breana Bahar Hansen, IDST & LGBTQ Studies, New, 2 years
6. [Honors Issues](#)
 - Derek Milne, Anthropology, New, 2 years
7. [Registration and Enrollment](#)
 - J Low, Behavioral Sciences, New, 2 years

Approved by consent.

- c. [Approval](#) of [Student Equity Faculty Coordinator Job Description](#)
 - i. Mitra Sapienza requested to change title to "Student Equity Faculty Coordinator," Katia found this to be a friendly amendment
 - ii. Jessica Buchsbaum asked what the funding source is
 1. Katia - Student Equity Fund

5.c Approval of Equity Faculty Coordinator Job Description

Resolved, the Executive Council approves the Equity Faculty Coordinator job description

Approved by consent.

- d. [Approval](#) of [Equity Professional Development Coordinator Job Description](#)
 - i. Madeline Mueller - point of information - what's the difference between this and what exists now?
 1. Current Travel Coordinator is 10% release time

- ii. Lillian Marujo Duck pulled from consent.
- iii. Katia Fuchs proposed moving to next business meeting
 - 1. Lillian found this amenable

6. **Break and Council Photo**

7. **Summer updates**

- a. [Attendance Accounting Updates](#) (VCAIA David Yee, AVC Tom Boegel, 15 mins)
 - i. Tom presented the new method that calculates FTES for credit classes based on units, not hours
 - ii. Tom presented changes leading up to this change
 - 1. F'25 - units / hours now separate in course outlines
 - 2. S'26 - Ellucian caught up (Banner 230 report)
 - iii. Tom described the likely slight bump in overall FTES
 - 1. Decrease for classes with more hours than unit count requires
 - iv. Tom presented explainer videos
 - v. Katia Fuchs pointed out that there are recent Title V changes related to the new attendance methods
 - vi. Madeline Mueller asked if videos can be shared more widely
 - 1. Tom wants to keep them internal for now
 - vii. Karl Westerberg (Physics) - conference hours got converted to lab hours - does this affect workload?
 - 1. Tom - no.

8. **Comprehensive Program Review** (Informational/Interactive Presentation, Fanny Law, Program Review Coordinator, 25min)

- a. [Report](#)
 - i. Fanny Law presented this report
 - ii. Elena Alvarado-Strasser asked clarifying questions about the CPR1 results from deans - apply to plans, not programs
 - iii. Ed Waingortin asked for clarification around the percentage of plans that were viable and asked for an example of non-viable
 - 1. Fanny clarified that of the 46 departments who submitted plans, some submitted multiple (one per program)
 - 2. Katia reminded everyone that action plans are public and alerted everyone that the results would also be made public
 - 3. Fanny mentioned that all departments were given vitality metrics for their departments and programs
 - iv. Fanny led one-on-one discussions for 2-3 min to answer the question: "What should ASEC tell chairs about how program review's self-study and reflection relate to viability?"
 - v. Jessica Buchsbaum shared out after the 1-on-1 discussions that breaking CPR into manageable bites is helpful

1. It encourages chairs and faculty to collaborate
2. Help with data interpretation would be nice
- vi. Mitra Sapienza reminded everyone about the Faculty Data Resource Guide from ASCCC
- vii. Katia Fuchs shared that Jonathan Siekmann's chair invites faculty participation, but gets little engagement
 1. CPR is something all faculty should be engaging in
- viii. Jessica posed the possibility that chairs could have an official process for delegating CPR-related work to faculty
- ix. Mitra mentioned that the English Department created an intentional structure through which CPR efforts could be delegated
- x. Fanny encouraged everyone to learn what feedback their departments received from their deans
- xi. Katia mentioned a resolution in 2025 suspending the Program Review Committee and designating ASEC as the de facto Program Review Committee
- b. Reading assignment
 - i. [Program Discontinuance - A Faculty Perspective Revisited](#) (ASCCC, 2012)
 - ii. [CCSF Academic Senate Enrollment Management Philosophy](#)
 - iii. [Board Policy 6.17](#) - Program revitalization, suspension, deactivation/reactivation and discontinuance
 - iv. [Administrative Procedure 6.17](#) - Program revitalization, suspension, deactivation/reactivation, and discontinuance

9. **Old Business**

- a. [ASCCC Visit Debrief](#) (Discussion, Informational item, Academic Senate President, Katia Fuchs 10 mins)
 - i. Katia Fuchs presented this debrief
 - ii. Katia emphasized the importance of communication between the Academic Senate and unions
 - iii. Katia led 2-minute 1-on-1 discussions around a hypothetical scenario
 - iv. Wynn Newberry shared out after the discussion that the scenario fell under both Senate and union purview
 - v. Anjali Sundaram specified that modality fell mostly under 10+1 while weekend office hours fell mostly under work conditions
 - vi. Madeline Mueller added that issues related to scheduling fall under the DCC contract
 - vii. Katia asked if the council wished for another ASCCC visit on this topic
 - viii. Lillian suggested that the need for a visit might become more clear over the course of the semester
 - ix. Mitra Sapienza mentioned that the purpose of an ASCCC would not be to create solutions for us, but rather to give us resources that would help us devise a solution ourselves

- b. [PGC and FPAC Service overview](#) (Informational item, Academic Senate President, Katia Fuchs 5 mins)
 - i. [Participatory Governance Council Website](#)
 - 1. [Meeting Recording August 20, 2026](#). See for PGC Orientation.
 - ii. [Faculty Position Allocation Committee Intranet Site](#)
 - iii. Katia Fuchs advertised the two positions (voting and alternate) available on FPAC and the fact that an alternate position is a good opportunity to learn about the committee's process
 - iv. Katia described FPAC and PGC
 - v. Anjali Sundaram asked if positions could be occupied by councilmembers or any faculty
 - 1. Katia stated that any faculty can join, though it is helpful for the PGC representative to also be someone who attends ASEC meetings
 - vi. Lillian Marujo-Duck added that it is helpful for the representative to be able to speak up for ASEC on 10+1 jurisdiction
 - vii. Lillian moved to extend time by 5 minutes. Mitra Sapienza seconded. Time was extended.
 - viii. Abigail Bornstein asked that ASEC clarify whether positions would involve time over summers and whether they are compensated
 - 1. Katia clarified that PGC doesn't meet over the summer
 - ix. Madeline Mueller asked if ASEC still tracks whether faculty from different disciplines are rotating through committees
 - x. Katia solicited interest in councilmembers interested in joining as the fifth member of the Committee on Committees

10. **New Business**

- a. [Faculty Travel Document Updates](#) ([First Read](#), Academic Senate President, Katia Fuchs, 15 mins)
 - i. Katia Fuchs stated that this is in the "+1" of the 10+1
 - ii. Jessica Buchsbaum moved to move this item to the next business meeting. Lillian seconded. The item was moved.
 - iii. Mitra Sapienza encouraged everyone to read the proposed changes before the next business meeting

11. **Adjournment**

- a. Jessica Buchsbaum moved to adjourn. Mitra Sapienza seconded. The meeting was adjourned at 5:09pm.

Resolutions Packet for September 9, 2026

Consent Agenda

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13. [Honors Issues](#)
 - Derek Milne, Anthropology, New, 2 years
14. [Registration and Enrollment](#)
 - J Low, Behavioral Sciences, New, 2 years

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