



PGC Budget Committee Meeting

September 2, 2025 1:05 PM –2:58 PM

MINUTES

Meeting Called to Order at 1:05PM

Member of Budget Committee: Petrina Pledger (S), Nicole Wanawijaya (S), Susana Atwood (F), Jessica Buchsbaum (F), Lillian Marrujo-Duck (F), Maria Salazar- Colon (C), James R. Hall (C), Michael Snider (C), Adil Ahmed (A), Geisce Ly (A), Yulian Ligioso (Chair)

Alternates: John Halpin (A), Doug Orr (F), Joe Reyes (F), Vaishali Jogi (C), Roxana Vargas-Greenan (C) David Delgado (C)

No.	Item	Discussion/Outcome
1.	MEETING OPENING Roll Call Introductions	<p>Members Present: Susana Atwood, Jessica Buchsbaum, Lillian Marrujo-Duck, James R Hall, Adil Ahmed, Geisce Ky, Yulian Ligioso.</p> <p>Alternates Present: Joe Reyes, Vaishali Jogi</p> <p>Members Absent: Petrina Pledger, Nicole Wanawijaya, Maria Salazar-Colon, Roxana Vargas-Greenan, Michael Snider. David Delgado, John Halpin.</p>
2.	APPROVAL OF AGENDA Review and Acceptance of Agenda	<p>Moved by member Buchsbaum. Seconded by member Reyes. Motion approved.</p> <p>Roll Call Vote: Ayes: Susanna Atwood, Jessica Buchsbaum, Lillian Marrujo-Duck, Adil Ahmed, Yulian Ligioso, Joe Reyes, Vaishali Jogi Nays: None Abstain: Geisce Ly, James R. Hall</p>
3.	APPROVAL OF MINUTES	<p>Chair Ligioso explained that Minutes to the August 26, 2025 and September 2, 2025 will be forthcoming at the upcoming September 23, 2025 PGC Budget Committee meeting.</p>
4.	PUBLIC COMMENT	<p>None at this time.</p>
5	REPORTS FROM CONSTITUENT GROUPS	<p>Associated Students – None at this time. Academic Senate- None at this time Admin Association –None at this time. AFT- None at this time Classified Senate – None at this time SEIU – None at this time</p>

<p>6.</p>	<p>ITEMS FOR DISCUSSION/ACTION:</p> <ul style="list-style-type: none"> • Preliminary Adopted Budget 	<p>Chair Ligioso shared his discussions with VCAIA Yee and VCSD Cooper Wilkins at the last board meeting and explained that the take away was that we are adequately budget to reach our target. He explained that VCAIA Yee said that it was adequately founded on the instruction side to achieve growth target which is comprised of a slew of initiatives. He explained that it was concluded that they believe it is adequate to attain their goals. He continued to explain that member Ahmed provided a detail explanation at the last meeting.</p> <p>Member Marrujo-Duck expressed her concerns about summer school. Chair Ligioso explained that as the Finance department was trying to align the budget but we are not losing summer school it was just placed in another account.</p> <p>Discussion occurred in support of the Preliminary Adopted Budget. Members shared their enthusiasm. Member Atwood expressed concerns about changes from 24-25 to 25-26. She provided calculations and asked would these modifications be feasible.</p> <p>Chair Ligioso explained the calculations that were presented in the Preliminary adopted budget and explained that he didn't want to get ahead of the schedule. He explained the way the budget stands is efficient with the data that office of instruction provided, and we should move forward with the data that was given.</p> <p>Member Buchsbaum expressed her concerns about enrollment. She highlighted the Enrollment Management Committee meetings and explained that there wasn't a plan how to reach enrollment target, and to make this conversation more transparent she feels that the amount should be increased. She understands Chair Ligioso stance with respecting the work of office of instruction. However, Faculty feels that the budget priority should enable and support a responsive schedule and that we should move forward with responding with financial resources to meet targets.</p> <p>Chair Ligioso explained to the committee that we do not build an expenditure budget. He explained the historical role collaboratives with various departments and Constituent groups to build up non-personnel side so everyone understands their budget. He explained he feels uncomfortable adding or modifying line items unless it comes from those various areas. Further discussion occurred about Faculty concerns about modifying the preliminary adopted budget. Chair Ligioso suggested that we could move forward with discussing with the Chancellor a possible mid-year revision adopted budget in January. Further discussion occurred about adding funding to increase enrollment.</p>
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Discussion occurred about how Faculty expressed their concerns about having wiggle room for adding classes. They expressed concerns about the number that VCAIA Yee provided doesn't include the 3% growth and concluded that PGC Budget Committee can have a difference of opinion when they present the Preliminary adopted budget to PGC.

Chair Ligioso reiterated his concerns and explained how adopted budgets are built and how it is a District effort.

Member Atwood made a motion to add \$2M to one of the three faculty categories, 1120,1323,1333 since we have a surplus.

Chair Ligioso clarified his sensitivity analysis and four scenarios which could bankrupt the District within 2 or 3 years. He explained that the sensitivity analysis was to show the Board how it would affect the District's Budget.

Chair Ligioso reiterated that Member Atwood would like to make a motion to provide instructional a little bit more wiggle room in their schedule by increasing this budget in the 1120, 1323, 1333 items by \$2M. Moved by member Atwood. Seconded by member Buchsbaum.

Discussion occurred about adding to the budget because some committee members felt it was understated. Chair Ligioso stated that he is still going to move forth with the preliminary adopted budget based on previous discussions that occurred in today's meeting. Suggestions were made for Chair Ligioso to start his presentation to the Board to explain a surplus that could possibly be available if growth is available to consider. Chair Ligioso stated that he is open to including it as part of his presentation.

Member Buchsbaum called the question. Member Marrujo-Duck seconded. Motion approved unanimously. The Committee called the question now they voted on the motion to include modifications. Moved by member Atwood. Seconded by member Buchsbaum. Motion Failed.

Member Buchsbaum stated that the college should do everything to promote enrollment growth this academic year and going forward. She made a motion that the PGC Budget Committee recommends this Preliminary Adopted Budget with the additional recommendation that the college do everything possible to increase enrollment for this academic year. Member Reyes seconded. Motion approved unanimously.

		Discussion occurred regarding growth of the schedule and hopes to use what is allocated to chase growth which aligns with Enrollment Management Committee.
7.	Further items for Discussion for upcoming meetings	<p>Chair Ligioso suggested that the upcoming regular meeting the committee could discuss the following:</p> <ul style="list-style-type: none"> • Interlinking Budget with Program Review Process. • Review Budget Committee By-Laws, Administrative Procedure, Board Procedure. • David Yee/EMC
8.	Adjournment	Meeting adjourned at 2:58PM.