



# City College of San Francisco

## Office of Admissions and Records (Noncredit)

50 Frida Kahlo Way - SSC 1124, San Francisco, CA 94112

Phone: 415.452.5740 Fax: 415.452.5592 Email: nc\_admit@ccsf.edu

### HIGH SCHOOL CONCURRENT ENROLLMENT PERMISSION/CONSENT FORM

<b>STUDENT</b>	Term Applying for: Spring Summer Fall Year CCSF ID#					
	Student Name: (Last)		(First)		(M.I)	Date of Birth:
	Street Address:					
	City		State:		Zip Code:	
	Telephone Number:		E-mail Address:			
	Name of High School:			Grade Level:		
	<b>Student Signature: (Required)</b>					
		<b>CRN</b>	<b>Subject/Course</b>	<b>Day/Time</b>	<b>Location</b>	<b>Title</b>
	1 <sup>st</sup> choice					
	2 <sup>nd</sup> choice					
	3 <sup>rd</sup> choice					
	4 <sup>th</sup> choice					
	By completing this form, I authorize my child's participation in course(s) offered by City College of San Francisco (CCSF). I understand that my child is required to comply with the Rules and Regulation of CCSF and that the CCSF grade becomes part of my child's permanent school record*.					
	Parent/Guardian Name: _____ Date: _____					
	<b>Parent/Guardian Signature:</b> _____ Phone #: _____					
	The above named student is authorized and recommended to enroll in the above college-level course(s) as part of the City College of San Francisco High School Concurrent Enrollment Noncredit Program for the semester noted above. By signing this you are indicating that you have assessed the student's preparedness to undertake college-level studies and recommending the student for attendance in this program*.					
	I also certify that I have not recommended admissions to a community college more than five percent of the total number of students who have completed the grade in which they are enrolled immediately prior to the time of this recommendation.					
	Print Name/Title: _____ Date: _____					
	<b>Principal/Designee Signature:</b> _____ Phone #: _____					

#### Disabled Students Programs & Services (DSPS)

In accordance with Federal and State Law, Disabled Students Programs and Services (DSPS) provides counseling, academic accommodations, support services, and classes for students with various physical, mental health, communication, and learning disabilities. Students wishing to receive services through DSPS should schedule an appointment to meet with a counselor. Services are confidential. Please call (415) 452-5481 for more information



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- CCSF Transitional Studies Credit Recovery is a way for high school students to get back on track for graduation by credits/classes required for high school graduation. All Noncredit classes are tuition free.
- Concurrently enrolled high school and home schooled students are authorized to select a maximum of two Noncredit courses per school semester.
- CCSF cannot guarantee enrollment, therefore, please indicate a first, second, third or fourth choice for course selection on the High School Concurrent Enrollment Permission/Consent Form.
- Classes fill up on a first come first served basis.
- **Grades are permanent on your college record**, they cannot be removed. It is the student's responsibility to notify the instructor if he/she is dropping the course. Students must do so in order to remove his/her name from the class roster and avoid a failing grade on the student record.
- Students are required to act as responsible and ethical members of the campus community, please refer to Student Code of Conduct to find out important information.

**Please return this form to the Noncredit Admissions & Records Office.**