



Facilities Committee Meeting Minutes

June 23, 2025

Roll Call

Committee Members:

Administrators (3): Alberto Vasquez (Chair), Amy Coffey, Edith Kaeuper

Faculty (3): Steven Brown (co-Chair), Madeline Mueller

Classified Staff (3): Michael Snider

Students (3): Christina Michaud, Angelica Campos

Committee Alternates:

Administrators (3):

Faculty (3):

Classified Staff (3): Jeffrey Kelly

Students (3):

Not Present:

Administrators: Geisce Ly, Zachary Lam, Kit Dai

Faculty: Alan D'Souza, Stephanie Robison, Anna-Lisa Helmy, Jennifer Rudd

Classified Staff: Maria Salazar-Colon, Colin Hall, Edward Tang

Students: Christina Michaud, Israel Gutierrez

Resources: [Facilities Committee Web Page](#)

1. Call to Order

- a. The meeting was called to order by Chair Vasquez at 1:17 PM.

2. Approval of Agenda

- a. Discussion – after public comment, Item 8d will be addressed out of order to accommodate our guest presenters.
- b. A motion to approve the agenda was made by Edith Kaeuper, seconded by Steven Brown.
- c. Voice vote to approve the agenda
 - i. No abstentions
 - ii. No nays
 - iii. Motion passes

3. Public Comment – Items not on the agenda

- a. There was no public comment for items not on the agenda.

Item 8D - SFCTA I-280 Ocean Ave Off-Ramp Project (item moved from New Business to accommodate guest presenter)

4. Approval of Minutes

- a. Discussion – none.
- b. A motion to approve the minutes was made by Steven Brown, seconded by Edith Kaeuper.
- c. Voice vote to approve the minutes
 - i. No Abstentions
 - ii. No nays
 - iii. Motion passes

Item 8d: SFCTA I-280 Ocean Ave Off-Ramp Project (item taken out of original agenda order to accommodate guest presenter)

- i. Presentation by
 - a. Mike Tan, project Engineer with SFCTA (presenter)
 - b. Greyson Kim representing Civic Edge Consulting
 - c. Yana Waldman – SFCTA
 - d. Aliza Paz
- ii. This project is being worked on with cooperation from SFMTA, SFDPW and Caltrans.
- iii. The project was prompted by safety issues/ concerns for pedestrians and bicyclists.
- iv. There are several factors that create a challenging environment in this location.
- v. Mike recapped previous community outreach takeaways.
- vi. The project goals are:
 - a. Increased pedestrian safety
 - b. A protected westbound bike lane
 - c. Reduced merging conflicts between cars, pedestrians, bikes and buses.
- vii. The design proposal was shared via slide deck. The major elements are:
 - a. 2 lanes on the off-ramp
 - b. New traffic signal
 - c. Improved crosswalk
 - d. On-street protected bike lane
 - e. Wider Sidewalk
- viii. They are currently in the Community Outreach stage, with design completion later in the year.
- ix. They are working on securing the construction funding.
- x. If funding is secured, construction will start in 2027.
- xi. Estimated cost is \$12.6 million in hard costs, with total costs \$14-17 million.
- xii. Construction will mainly be limited to the off-ramp, which is Caltrans property.

5. AVC Report – Design & Construction Projects –Alberto Vasquez

- a. Hiring
 - i. The Director of Buildings & Grounds was identified as a failed search by the Vice Chancellor.
 - ii. We are still in the hiring process for other Buildings & Grounds positions, including Utility Worker, Electrician, Stationary Engineers, Painter, and Locksmith.
- b. Heating
 - i. A notice went out last week that work is starting at the Creative Arts Extension.
 - ii. Smith Hall/Statler – we are waiting for a contract to be finalized, then they will give us a schedule. There is a separate hot-water system being installed in the interim.
 - iii. Rosenberg Library – they’ve had a couple of crane-picks over the last few weeks as work continues. Completion is anticipated to be sometime in the fall.
 - iv. Science Hall – we are awaiting DSA approval.
 - v. Cloud Hall, Creative Arts and Visual Arts – we are waiting for other things to be done so we can establish schedules for these projects.
- c. Bond Projects
 - i. Deigo Rivera Theater
 - 1. For the submissions made in March, we expected comments in early June. We still have not received them. They have been pushing us back in one-week increments, with the most recent one to the end of this week. We are optimistic that we will get the information and go back for final comments. Rudolph & Sletten has lined up some of their costs and it’s holding well, even with the tariff situation, but we are going to have to hold some carryover funds in case the tariffs do eventually impact some of the work.

- ii. STEAM Building
 - 1. The last moves of Chemistry and Arts are taking place, and they will be in full swing for the Fall Semester.
- iii. Student Success Center
 - 1. Staff started moving in last week, and moves will continue this week. The building will open on July 1st.
 - 2. There will be a ribbon-cutting ceremony once more students/faculty are on site; date TBD.
 - 3. Some interior finishes and minor punch-list items are still being done by the contractor.
- iv. Frida Kahlo Sidewalk
 - 1. One of the initial delays was due to sewer connection that is now completed. The next step is to do a sidewalk replacement all the way from the turn on the corner of Frida Kaho and Ocean all along the front, turning up on Cloud Circle. We are hoping that it will take place in July.
- v. 200 Bungalows
 - 1. PG&E removed the meter that was holding things up. We will provide people in the vicinity with the required 10-day notice and demolition will happen in late June or early July.
- d. State-Funded Projects
 - i. Utility Infrastructure
 - 1. We submitted everything to the state and are waiting for them to acknowledge some of the funding for the start of construction so we can bid. The state has its own funding issues, so we are working with them on that.
 - ii. 750 Eddy
 - 1. We are waiting for the documentation from the state. We are also planning to empty the contents of the building this summer.
 - iii. Cloud Hall
 - 1. We will be providing a schedule and start the work on this soon.
 - 2. We are also working on some door replacements, as some of the older doors are hard to secure.
 - iv. John Adams
 - 1. The architect is moving forward with the test fits and the next step of design.
 - 2. There is an exterior elevator location planned because we are required to have a gurney-sized elevator.
 - v. Science Hall
 - 1. This project will also include an additional elevator.
 - 2. The architects have completed their site walks and are going through their assessments. They will be working with the departments, and we'll have more information in the fall when people return.
 - vi. Evans Center
 - 1. The project is at DSA for review and approval. We expect approval late summer/early fall. Once we have approval, we will be bidding the project later this year with the goal of springtime construction.

- vii. Campus-Wide Roofing
 - 1. The assessments have been completed. We have moved forward with some projects. They are currently working on Batmale Hall.
 - 2. One of the firms is working on the Horticulture Building.
- viii. Exterior Cameras
 - 1. We met with the company, and they have committed to getting us information more quickly and a faster scheduling process. They are also now part of a statewide public contract, which will make future projects easier.
 - 2. Some of the older buildings have cameras, but we want to replace the old cameras and cabling as part of the project.

6. Buildings & Grounds Report

- a. Please keep submitting the work orders; the system is helpful to the team for follow-up and tracking the work.
- b. We are trying to improve pest-control logistics. We will see more activity with the contractor starting in July.
- c. We are also trying to address elevator issues as soon as we hear about them.
- d. We have been trying to repair some doors that have automatic openers. We are going through the process of changing those doors to something lighter, but it takes some time to go through the process. We will have updates on this in August.
- e. Interior signage is being received and installed by the carpenters.
- f. The lactation rooms are almost operational. Some are in use, but HR is still working on the document needed. We do have a lot of spaces ready for the key code / PIN operation.

7. Old Business – AVC Alberto Vasquez

- a. 1550 Evans
 - i. I was not able to connect with David Yee due to the Summer Break.
- b. Parking Structure update
 - i. We issued Notice of Preparation to neighbors within 300 feet of the campus perimeter (1k – 1.5k addresses). There will be a public meeting on 7/9/25 for public comments. It will also be posted on our website and city agencies.
 - ii. We put out an RFQ/RFP for design services which were received 6/18/25. Those are being reviewed and scored. There are six proposals, so we will likely go to the August Board of Trustees meeting for a firm to be selected.
- c. AMT Program update
 - i. I was not able to connect with David Yee due to the Summer Break.
- d. Student Union MLK space
 - i. We will get some flooring information and work with the waterproofing consultants who are helping us with our roofs.
- e. Security Camera Projects
 - i. This subject was covered under agenda item 5d.

8. New Business

- a. Board Items – Informational
 - i. none
- b. Board Items – Action
 - i. none

- c. Building/Space Inventory
 - i. This is getting closer to completion. AVC Vasquez needs to do a preview review with Erin Denney on what she submitted, and we hope to have information to present at the August meeting.
- d. SFCTA I-280 Ocean Ave Off-Ramp Project (item moved to follow Public Comments)
- e. Facilities Committee Description – Review / Recommend
 - i. Alberto Vasquez displayed the document. This has been previously reviewed and discussed by this committee. We made changes and agreed on everything except for the Accreditation Standards section, which we needed confirmation from Kristin Charles to ensure that we have the correct/final version.
 - ii. A motion to approve the Description as amended made by Edie Kaeuper, seconded by Steven Brown.
 - 1. No abstentions
 - 2. No nays
 - 3. Motion passes

9. Future Business

- a. Call for agenda items
 - i. Meeting for July will not take place unless there is a pressing need. We will communicate as necessary.

10. Adjournment

- a. Meeting adjourned at 2:22 PM