



Facilities Committee Meeting Minutes

May 19, 2025

Roll Call

Committee Members:

Administrators (3): Alberto Vasquez (Chair), Amy Coffey, Edith Kaeuper

Faculty (3): Steven Brown (co-Chair), Madeline Mueller, Alan D'Souza

Classified Staff (3): Michael Snider, Colin Hall

Students (3): Christina Michaud, Angelica Campos

Committee Alternates:

Administrators (3): Kit Dai

Faculty (3): Anna-Lisa Helmy, Leslie Simon

Classified Staff (3):

Students (3):

Not Present:

Administrators: Geisce Ly, Zachary Lam

Faculty: Stephanie Robison

Classified Staff: Maria Salazar-Colon, Edward Tang, Jeffrey Kelley

Students: Israel Gutierrez

Resources: [Facilities Committee Web Page](#)

1. Call to Order

- a. The meeting was called to order by Chair Vasquez at 1:06 PM.

2. Approval of Agenda

- a. Discussion – none.
- b. A motion to approve the agenda was made by Steven Brown, seconded by Colin Hall.
- c. Voice vote to approve the agenda
 - i. No abstentions
 - ii. No nays
 - iii. Motion passes

3. Public Comment – Items not on the agenda

- a. Michael Snider made a comment regarding excessive construction noise outside of Student Health during classes/finals, despite assurances that this would be avoided. Michael asked why there are people on campus that haven't checked in, stating this has happened 3-4 times.

4. Approval of Minutes – May 19, 2025 Meeting

- a. Discussion – none.
- b. A motion to approve the minutes was made by Steven Brown, seconded by Madeline Mueller.
- c. Voice vote to approve the minutes
 - i. No Abstentions
 - ii. No nays
 - iii. Motion passes

5. AVC Report – Design & Construction Projects –Alberto Vasquez

- a. Hiring
 - i. We are at the next phase of interview for the Director of Buildings & Grounds, which will be onsite in June.
 - ii. We are also working to hire Electricians, two Stationary Engineers, Painters and a Locksmith.
- b. Heating
 - i. Creative Arts Extension has completed their contract, and Smith Hall will be wrapping up their contract soon. We are also working on an interim hot water supply for Culinary.
 - ii. Rosenberg Library continues to move forward.
 - iii. Science Hall is at DSA; we are awaiting approval.
 - iv. Other projects have DSA approval, and we are working on scheduling information: Cloud Hall, Creative Arts, and Visual Arts.
- c. Bond Projects
 - i. Deigo Rivera Theater
 - 1. We are awaiting feedback from DSA, which is expected 6/11/25. If it goes well, we will be able to move forward with a contract at the end of June. We are trying to get any problems behind us during the summer so we can start construction before/by the beginning of Fall Semester. Rudolph & Sletten, the contractor, is lining up their subcontractors.
 - ii. STEAM Building
 - 1. The Chemistry and Art Departments that didn't move in the first rounds are in the processes of making those moves happen. Some summer classes will be held at STEAM.
 - iii. Student Success Center
 - 1. The exterior is looking good, with a lot of new paving and landscaping.
 - 2. The Whales sculpture has been installed as a main entry focal point. There will not be a water feature at the location.
 - 3. The Ram Totem from Conlan Hall has been placed in the interior of the SSC.
 - 4. We are expecting completion in June with move-in towards end of June.
 - 5. An ongoing city permit issue has created some delays, but we hope to have that resolved soon.
 - iv. 200 Bungalows
 - 1. A short fence around the perimeter of the area has been completed.
 - 2. The old Bookstore hazmat work is done. We are working with PG&E to get approval before we disconnect the gas and power.
- d. State-Funded Projects
 - i. Utility Infrastructure
 - 1. We are working with the state to clarify documentation for construction funding.
 - 2. This is a large project that will be several years in the making. We will need to determine a 1–2-week closure in the future (not in the next 12 months) because the campus water will need to be shut off.
 - ii. 750 Eddy
 - 1. We are working with the state to understand some of the challenges with this site. The college needs to make a decision regarding next steps. Meanwhile, we are also working on the security alarm and fire safety systems.

iii. Cloud Hall

1. The roof replacement bid came in and will go to the 5/29/25 Board of Trustees meeting. The main work on the project will be done before the Fall Semester begins.
2. Exterior door replacements will be done to improve security. This needs DSA approval.
3. Elevators – we are exploring options for an additional elevator to either the interior of the building or added to the exterior of building.

iv. John Adams

1. The Allied health Relocation design is moving forward. We are looking at additional elevator that will meet gurney-size specifications needed for that location.

v. Science Hall

1. The architect has completed their preliminary building assessment. They have worked with existing departments to get space information and reached out to departments that could potentially be relocated. Math will be moving in, as well as Architecture. We will have more information in the fall.

vi. Evans Center

1. We will be getting DSA confirmation of submittal summer/early fall. We are working with City Build and onsite staff for access and swing space, which will incorporate the sprung structure.

vii. Campus-Wide Roofing

1. The consultants did their analysis earlier this spring, which has moved to design. Batmale and Cloud have moved forward. We are currently bidding for Rosenberg Library and Mission Center. Horticulture will be next after that.

viii. Exterior Cameras

1. We will be getting the vendor information to the Board of Trustees for approval.
2. Right now, we are working on Science Hall and Cloud Hall, which will be followed by the Centers.

6. Buildings & Grounds Report

- a. For graduation, the Gardeners are doing cleanup. They will do more maintenance during the summer.
- b. We have a BIM-Genie work order system presentation planned for Flex Day to show how the system works and show some of the variety of orders that we get. Some require equipment orders, outside vendors, etc.
- c. Pest control has been coming out almost every Friday, in response to BIM-Genie work orders.
- d. Elevator work orders - we are calling the vendor as soon as we hear about issues, and they come out by the next day.
- e. New interior signage has been installed for all-gender restrooms and lactation rooms. We are working with HR on the access forms for the lactation rooms.

7. Old Business – AVC Alberto Vasquez

- a. 1550 Evans
 - i. There has been no update since last meeting. With the large number of other issues that are being dealt with, this item has not been getting the attention it needs from either side.
- b. Parking Structure update
 - i. For the planned parking structure location (north of STEAM), the college will be issuing a Notice of Preparation in June, which will involve a public meeting.
 - ii. We will be sending out an RFQ/RFP for design services for the project.

- iii. We are giving consideration to accommodations for Custodial and Campus Police to be located in the parking structure, sharing a portion of 1st floor.
- c. AMT Program update
 - i. We did not get an update from David Yee
- d. Student Union MLK space
 - i. We have been trying to test the situation but have been unable to see evidence of hillside water intrusion. Soil saturation has not been as heavy this year as it was last year. We are hesitant to locate staff in the space without resolution of the water intrusion issues.
- e. Security Camera Projects
 - i. Mentioned in update
 - ii. Would love to have it all up and running 6-9 months, but that is partially in the hands of the vendor.

8. New Business

- a. Board Items – Informational
 - i. none
- b. Board Items – Action
 - i. none
- c. Building/Space Inventory
 - i. We had been planning this to be in the spring, but it is now looking to be a summer task. There will be a lot of moving during early summer so we will have a lot of fresh data for analysis.
- d. SFMTA Quick Build
 - i. SFMTA sent out a survey, which takes 5 or so minutes to complete and asks for some personal information, but not for names.

9. Future Business

- a. Call for agenda items
 - i. Facilities Master Plan update
 - ii. All-gender restrooms – health & safety compliance

10. Adjournment

- a. Meeting adjourned at 2:09 PM