



Facilities Committee Meeting Minutes

January 27, 2025

Roll Call

Administrators: Alberto Vasquez (Chair), Amy Coffey, Edith Kaeuper
Faculty: Steven Brown (co-Chair), Madeline Mueller, Alan D'Souza
Classified Staff: Michael Snider
Students: Angelica Campos

Committee Alternates:

Administrators: Zachary Lam, Kit Dai
Faculty: Stephanie Robison, Anna-Lisa Helmy, Leslie Simon
Classified Staff: Jeffrey Kelley
Students:

Not Present:

Administrators: Geisce Ly
Faculty:
Classified Staff: Maria Salazar-Colon, Colin Hall, Edward Tang
Students: Christina Michaud, Israel Gutierrez

Resources: [Facilities Committee Web Page](#)

1. Call to Order

- a. The meeting was called to order by Chair AVC Vasquez at 1:04 PM.

2. Approval of Agenda

- a. Discussion – none.
- b. Motion to approve the agenda made by Edie Kaeuper, seconded by Angelica Campos.
- c. Voice vote to approve the agenda
 - i. No abstentions
 - ii. No nays
 - iii. Motion passes

3. Public Comment – Items not on the agenda

- a. Harry Bernstein asked how decisions regarding the future of underutilized district properties are made.

4. Approval of Minutes

- a. Discussion – none.
- b. Motion to approve the agenda made by Jeffery Kelley, seconded by Edie Kaeuper.
- c. Voice vote to approve the agenda
 - i. No abstentions
 - ii. No nays
 - iii. Motion passes

5. AVC report – Design & Construction Projects – Alberto Vasquez

- a. Hiring
 - i. The posting for Director of Buildings & Grounds has closed. We are in the process of setting up the hiring committee.
 - ii. The process is underway for hiring a Utility Worker, Stationary Engineers, Painters and a Lock Smith.
- b. Safety Projects
 - i. Creative Arts Extension power has been resolved; the work was done over the winter break.
 - ii. Sidewalk repairs are complete.
 - iii. The work at the Science Hall stairwell that was related to the high-pressure steam line is complete, including landscaping restoration.
 - iv. Student Health Center water intrusion – water diversion and the walkway from the back of the steps up to Judson has been completed.
- c. Heating
 - i. The Creative Arts steam line was completed.
 - ii. We have heat in all buildings with the exception of Creative Arts, where a system pipe leak developed that we are working to resolve.
 - iii. For the Rosenberg Library heating project, which is underway with a contractor, we are scheduling a March date for demolition/removal of equipment. We want to wait until the cold season passes to do the work, which has also given the contractor time to procure the equipment
 - iv. For the Science Building, we are waiting for comments from DSA, which will then be reviewed and resubmitted.
 - v. Smith Statler – the project for an independent heating system is currently bidding.
 - vi. Creative Arts Extension is similarly bidding for an independent system.
- d. Bond Projects
 - i. Diego Rivera Theater – DSA has provided comments, mainly focusing on the mural structure. While some of it was good news, they want us to re-design the mounting as an independent system, which will push out the resubmittal date to March. We are working with the architect to follow up and asking why this change, which has nothing to do with the overall building, is coming at this point in the process. We hope to have an update for the next meeting.
 - ii. STEAM Building is open for instruction. We are still going through some minor punch list items. The next phase of the move for the Chemistry Department and Art Department will take place in late May and into June.
 - iii. The Student Success Center is well underway, with about 75% completion both interior and exterior. We hope to have a move in schedule late May / early June. We are on track for a May turnover date.
- e. State-Funded Projects
 - i. The 200 Bungalows have been demolished. The old Bookstore Annex will be next.
 - ii. The 750 Eddy St. document for construction funding has been submitted and we are waiting for a response from the state. The Chancellor has asked what the plan is for usage of the space. We have asked that question as well and have not gotten a definite answer.
 - iii. The Utility infrastructure project has been submitted to the state for funding. This includes power, low voltage, phones, water and drain lines, and utilities that are original to the construction of various parts of the campus. We will need to have parallel systems during the process, which will require complicated logistics.
 - iv. John Adams relocation of Allied Health from Cloud Hall – we are finalizing user groups, and looking at adding a second elevator since currently there is only one.
 - v. Science Hall – The architecture firm of EHDD has been selected and is doing site walks to better understand the project at hand. Building User Groups will be developed soon.

- vi. Evans Center – we have received comments from DSA and are scheduling a February resubmittal of responses.
- vii. The campus-wide roofing projects continue, with Batmale Hall bidding out and Horticulture next on the list.
- viii. Wayfinding - new campus maps have been added to existing locations (large maps and small kiosks) identifying both the STEAM and Student Success Centers, with reference to the future Diego Rivera Theater. We have added a “you are here” to each of the maps. Course-catalogue building codes have also been added to the maps.

6. Buildings & Grounds Report – Alberto Vazquez

- a. AVC Vasquez did not get the chance to confer with Ryan Schneider prior to the meeting for an update.
- b. The team continues to use BIM-Genie to address items as they arise.
- c. Ryan Schneider met with Orkin Pest Control. They noticed there is a lack of exterior perimeter-based systems, so that is a follow-up item.

7. Old Business – Deferred to January Meeting

- a. 1550 Evans
 - i. This has been a legal issue, and Alberto has not been advised if the Chancellor has followed up.
- b. Parking Structure update
 - i. We are working with Impact Sciences for environmental clearances. By the next meeting we hope to have a schedule of our approach to environmental clearances and our building options, if possible.
- c. AMT Program update
 - i. The program is tied to the Evans Center project. The facility at Evans has been designed to house the program; that has not changed. AVC Vasquez has not been informed if David Yee has had any further conversations with SFO.
- d. Student Union MLK space
 - i. We opened the walls and realized that there was concrete behind, so it was not what we were expecting. It has not rained much this month, and it remains a work in progress.
- e. 750 Eddy St
 - i. This item was covered previously in this meeting. Please see Item 5, section e, subsection ii.
- f. Security Camera Projects
 - i. We are continuing with the installation, working with IT on the list. AVC Vasquez will have a list of what is completed and what is in progress for the next meeting. Cameras on the Cloud Hall and Science Hall perimeters will help for middle-of-the-night alarms that may need Campus Police support. The Centers will also get cameras.
- g. Outreach to Constituency for Membership Appointments
 - i. We have completed the outreach and now have the most updated lists from the constituencies in accordance with the new PGC guidelines. We did not have all the updated information for the agenda for this meeting; however, the updated information was used for roll call.

8. New Business

- a. Board Items – Informational
 - i. none
- b. Board Items – Action
 - i. none
- c. Building/Space Inventory
 - i. We hope to have an update for next meeting.

9. Future Business

- a. Call for agenda items
 - i. Steven Brown requested the committee member send him an email if they think of items they want on the next agenda.

10. Adjournment

- a. Adjournment at 1:51 PM