



Facilities Committee Meeting Minutes – November 25, 2024

Roll Call

Administrators: Alberto Vasquez (Chair)

Faculty: Steven Brown (co-Chair), Madeline Mueller, Thomas Menendez, Jennifer Rudd

Classified Staff: Maria Salazar-Colon, Michael Snider

Students: Christina Michaud, Angelica Campos

Unrepresented: Orlando Arriola

Committee Alternates:

Administrators: Geisce Ly, Zachary Lam

Faculty: Alan D’Souza, Stephanie Robison

Classified Staff: Jeffrey Kelley

Students:

Not Present:

Administrators: Amy Coffey, Edith Kaeuper, Kit Dai

Faculty: Anna-Lisa Helmy

Classified Staff: Colin Hall, Edward Tang

Students: Israel Gutierrez

Unrepresented:

Resources: [Facilities Committee Web Page](#)

1. Call to Order

- a. The meeting called to order by Chair AVC Vasquez at 1:07 PM

2. Approval of Agenda

- a. Discussion – There was a question from Alan D’Souza regarding the camera project, but no change was made to agenda.
- b. Motion to approve the amended agenda made by Steven Brown, seconded by Jeffrey Kelley.
- c. Voice vote to approve the agenda
 - i. No abstentions
 - ii. No nays
 - iii. Motion passes

3. Public Comment – Items not on the agenda

- a. Harry Bernstein stated he had a conversation with the Chancellor regarding the 1550 Evans, 750 Eddy, and parking garage projects, and asked if these projects require Chancellor approval. AVC Vasquez responded that those would all be Board of Trustees approval items.

4. Approval of Minutes

- a. Discussion – none.
- b. Motion to approve the minutes made by Steven Brown, seconded by Jennifer Rudd.
- c. Voice vote to approve the minutes
 - i. Abstentions 0
 - ii. Nays 0
 - iii. Motion passes

5. AVC report – Design & Construction Projects – Alberto Vasquez

- a. Hiring
 - i. There was a hiring committee for the Director of Buildings & Grounds; it was unfortunately a failed search. The position was reposted last week.
 - ii. One Utility Worker was hired. Two Stationary Engineers are coming on board in December and January.
 - iii. We are still searching for additional tradespeople and Custodians.

- b. Safety Projects
 - i. The Art Extension transformer has been removed and they will come back in 5-6 weeks to install the replacement.
 - ii. Sidewalk repairs are ongoing, but the rains have created delays.
 - iii. The Student Health Center water intrusion project is underway. We have been able to divert water away from the walls.
 - iv. Creative Arts – The Friday flashflood did affect the theater seating area. The drains work, but they are slow in an overwhelming situation like that. The mural area has remained dry.

- c. Heating
 - i. Creative Arts – we are finalizing the contract for the materials testing and hopefully will get the project done over the winter break.
 - ii. Rosenberg Library – work is scheduled for Spring 2025.
 - iii. The Science Building project is awaiting comments from DSA.
 - iv. Smith Hall – we have an approved plan and are working on putting the bid schedule out. We are also looking at hot water, which is currently tied to the Cloud Hall system.
 - v. Visual Arts – there is heat there, but there we are planning for an independent system.
 - vi. Creative Arts – we are also planning for an independent system.

- d. State-Funded Projects
 - i. 750 Eddy – we are still waiting for state funding release. In the meantime, we are still working to improve cellular connection and reconnecting the fiber lines.
 - ii. Utility Infrastructure – we have approved DSA plans and are waiting for feedback on the construction funding. We have a meeting with the State Office soon. In the meantime, we are working with a scheduler to help with the logistics of the complicated dual-system installation.
 - iii. Cloud Hall – we are finalizing a proposal for adding an elevator and elevator upgrades, as well as door replacement.
 - iv. John Adams – we need to connect with the building user working groups. We are also looking at adding another elevator as there is currently only one, which can be a problem if it goes out of service.
 - v. Science Hall – the architect was selected. We are working with the Business Office to get the contract finalized and signed.
 - vi. Wayfinding installations will take place through December.

- e. Bond Projects
 - i. Diego Rivera Theater - DSA gave us the plan-check comments, and there were quite a few items that need to be addressed. The Mural Frame was one of them. Since it was built before there was a DSA entity, they are asking a lot of questions for the engineers. We are targeting a January re-submittal.
 - ii. STEAM – the ribbon cutting will be 12/12/24, time tba. Furniture is being delivered and installed. We have moved a couple of departments getting ready for January instruction. Other departments are planning for a phase-two move in June/July 2025.

- iii. Student Success Center – the contractors continue their work on both interior and exterior. Completion is targeted for late spring with moving tentatively scheduled for May/June 2025.
- iv. Demolition of the 200 Bungalows and the Bookstore Annex is targeted for Winter Break.
- v. Evans Center – the project was submitted in August; comments were provided by DSA. We are hoping to go back to DSA in the spring with a summer/fall start date. We are also meeting with CityBuild to make sure they are informed of our schedule. We are currently a little ahead of schedule. Cameras were recently installed on the perimeter of Evans, but we haven't confirmed if they are up and running and connected to campus police.
- vi. Campus-Wide Camera Project – we have a six-month to one-year timeline to add exterior cameras throughout the campus and establish some security access points in our buildings.

6. Buildings & Grounds Report – Alberto Vazquez

- a. We are using Bim-Genie to get a lot of work done. The Painter (we only have one at the moment) is playing catch up.

7. Old Business

- a. 1550 Evans
 - i. No update. This is a political item which The Chancellor may be looking to address.
- b. Parking Structure update
 - i. We are working with Impact Sciences on EIR and different scenarios for parking structures. We should have updated information at the January meeting.
- c. AMT Program update
 - i. David Yee does not have any updates from SFO. We did get comments back from DSA on the Evans Center, which has AMT relocation incorporated into the plan. If something changes in that regard, there are options to make it flexible space for other activities.
- d. Student Union MLK space
 - i. We removed sheetrock and were surprised to find a concrete wall. We will continue to monitor the situation.
- e. 750 Eddy St
 - i. We are still waiting for the state to confirm their funding. In the meantime, fire and security alarm cellular connection and fiber line.
- f. Workgroup on Facilities Projects Report – Steven Brown
 - i. Steven Brown provided an update, reviewing a list which is available on the Program Review Allocation web page. Cherisa Yarkin added that one clarification is that some of the status updates are progress reports, not that they are necessarily concluded. There will be more facilities requests through the annual plan that will be submitted in January.

8. New Business

- a. Board Items – Informational
 - i. none
- b. Board Items – Action
 - i. none

- c. PGC Subcommittee Membership Standardization
 - i. As shared in the October meeting, PGC is standardizing the membership guidelines for all standing sub-committees, including this one.
- d. Building/Space Inventory

9. Future Business

- a. Call for agenda items
 - i. Gender inclusive bathrooms, prayer rooms, space for evening students between classes – Madeline/Angelica
 - ii. Committee Membership / standards update
 - iii. Camera project
 - iv. Scale model
 - v. Student Success Center department move list & site plan

10. Adjournment

- a. Adjournment at 2:12 PM