The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

50 Frida Kahlo Way, Bungalow 604, San Francisco, CA 94112

www.ccsf.edu/academic-senate

CCSF Academic Senate Executive Council Final Minutes

Wednesday October 8, 2025, 2:30-5:00 pm

HBB 140 or Via Zoom

Alternate Meeting Locations:

Chinatown/North Beach Campus, Room 905

Mission Campus, Bartlett Building, Room 453

Councilmembers present: Jessica Buchsbaum (remote-voting), Katia Fuchs, Mike Greenberg, Carina Lin, Alexis Litzky, Lillian Marrujo-Duck, Madeline Mueller, Jonathan Potter, Robin Pugh, Pablo Rodriguez, Chad Stephenson

Councilmembers absent: Miguel Galarza, Mitra Sapienza (remote non-voting), Lou Schubert, Anjali Sundaram (on leave)

Other Senate members present: Mary Bravewoman, Rachel Cohen, Lancelot Kao, Jen Levinson, Abigail Bornstein

Guests:, Jennifer Kienzle, Edrick Sabalburo, Jessica Keach, David Maduli, Stephanie Chenard,

1. **Call to Order 2:37pm**

CCSF Land Acknowledgement

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

   a. President Fuchs noted the college exists on the grounds of a former jail where our current athletic fields now exist. This is in remembrance of our school's historical place, as well as part of our institutional heritage.

2. **Adoption of Agenda**

2025.10.08.2. Adoption of the Agenda.
Moved by Robin Pugh, seconded by Lillian Marrujo-Duck.
Agenda was adopted by roll-call vote with 11 councilmembers present.

3. **Public Comment**
   a. Pablo Rodriguez acknowledged the land acknowledgement and the occupation by those in power is related to the ASEC where part-time faculty feel less empowered than full-time faculty.
4. **Reports**
   a. Officers Reports
      i. President's report - President Katia Fuchs reminded the Senate that, at CCSF, we are a Senate of the whole - so any time we do the work of faculty, we are engaging with the work of the Senate.. She acknowledged that we do not have a labor acknowledgement along with our land acknowledgement, as does Cañada College. Alternate locations for ASEC meetings have been identified at Chinatown/North Beach Room 905 and Mission Campus, Bartlett Building, Room 453 where the public and Executive Council members can attend and be counted under the Brown Act. Faculty travel funds are ready for approval– please address concerns to the Faculty Travel Coordinator, Kimberly Keenan, or see the current 2025 Faculty Travel document posted to the ASEC website. Immigrant Student Defense Trainings have happened via AFT2121. The anti-racism draft Board Policy continues to accept feedback via the online feedback form; this item may come to the Senate at a later date. The call has gone out for the position of Credit-for-Prior-Learning Coordinator and all who are qualified are encouraged to apply. November 5 ASEC meeting will be at John Adams Center. Upcoming events include Collegas 2025 Conference, CCSF Equity Talks (October 15), Area B meeting on October 10 at College of Alameda, and ASCCC Fall Plenary (November 6-8) with ASEC President as delegate.
      ii. First Vice-President Lillian Marrujo-Duck - "Closing the loop" with Associated Students' participation on Academic Senate committees and committee practice recommendations
      iii. Second Vice-President Alexis Litzky - PGC Planning Committee received a report that Educational Master Plan will expire in 2025 and recommends the plan be extended to 2027; a two-year plan will come to ASEC for review
      iv. Secretary Chad Stephenson - Continued work on publishing ASEC minutes to the public web, along with Senate Resolutions, with support from our classified employee, Martha Rendon. Appreciates the expansion of Brown Act to build inclusion of center locations for ASEC and improve participation from faculty across the college.

b. AFT2121 check-in report - Mary Bravewoman
    i. General membership meeting will be held on Wednesday, October 15 at 3pm on Zoom with a focus on member priorities for next round of contract bargaining
    ii. CCSF retiree art exhibit will be held Thursday, October 16, 6-8pm at Chinatown/North Beach, Room 402
    iii. COPE immigrant rights training went well, CityDream will host two more
c. Committee on Committees report - Lillian Marrujo-Duck
    i. Shared updates of recommended committee appointments

5. **Consent Agenda**
    a. Approval of Minutes from September 24, 2025
    b. Acknowledgement of receipt of revisions of Chapter 1 Board Policies
    c. Approval of Committee Appointments

2025.10.08.5.a. Approval of Minutes: Minutes from September 24, 2025

Resolved, the Executive Council approves the minutes for September 24, 2025.

Moved by Madeline Mueller, seconded by Pablo Rodriguez
Approved by consent.

2025.10.08.5.b. Acknowledgement of revisions to Chapter 1 Board Policies

Resolved, the Executive Council acknowledges receipt of revised Chapter 1 Board Policies.

Moved by Madeline Mueller, seconded by Pablo Rodriguez
Approved by consent.

2025.10.08.5.c. Approval of Committee Appointments

Resolved, the Executive Council approved the following appointments:

- Curriculum Committee: change appointment from 2 years to 3
  - Ardel Thomas, LGBTQ Studies - Area A
- Student Equity Strategies
  - Janey Skinner, Health, (New), 2 years
- Scholarship
  - George Lin, Architecture and Engineering, (Renewal), 2 years

Moved by Madeline Mueller, seconded by Pablo Rodriguez
Approved by consent.

6. New Business

a. Food Insecurity at CCSF - Alexis Litzky

i. The Senate discussed **Resolution 2017.11.01.06 Resolution for a Hunger-Free CCSF**. The current centralization of student services seems to have pulled access to free food service into fewer locations across the college. There is a need to identify persons or roles responsible to take action or responsibility on food security.

ii. Jen Levinson, who originally presented on this item, appreciated the return to this item yet expressed continued concern that it is an issue today, and that the need of community college students has increased nearly three times since 2017. More is needed.

iii. ASEC members asked about funding sources–Alexis noted that funding varies by source and category; sentiments, sympathy, and empathy were shared by Pablo Rodriguez that this can happen in one of the richest cities in the U.S.; Alexis noted that food at each CCSF center is required by law, and improved communications is needed; suggestions included inquiring about the use of CalFresh, a cross-check with other community colleges about their food programs, Amazon wish lists to support food banks, and seeking connection with Culinary department's surplus

b. Report from Ed Policies Committee - Rachel Cohen

i. Rachel shared a brief history of grade policy surrounding the proposal (see item 6.b slide deck in materials folder and video recording for details)

ii. ASEC members commented and asked questions including about the 2.0 cumulative GPA, Title V application across CCCs, and that "area of emphasis" requirement in Title V can also mean "major"

iii. Alexis Litzky proposed an alternative title, "Recommendation to Change the Grading Policy for All GE Courses" for the resolution which Rachel added "Local" which was adopted into the current resolution

2025.10.08.6.b. Recommendation to Change the Grading Policy for All Local GE Courses

Whereas Title V requires an overall GPA of 2.0 or better, grades of "C" or "P" or better for "major" courses, and a grade of "D" or better for General Education (GE) courses and

Whereas, the Cal-GETC pattern requires a "C" or "P" or better for all GE courses and

Whereas, the local (CCSF) requirement is an overall GPA of 2.0 or better, grades of "C" or "P" or better for "major" courses, grades of "D" or better for GE courses except for "C" or better in English Composition and Math, be it therefore

Resolved, the CCSF Academic Senate accepts the Ed Policies Committee recommendation to change local policy to require a grade of "C" or better in all GE courses.

Moved by Lillian Marrujo-Duck, seconded by Carina Lin
Approved with 10 council members in favor.

c. Report from NCAE Committee on WestEd Needs Assessment - Stephanie Chenard, David Maduli, Jessica Keach, Edrick Sabalburo
   i. Slide deck presentation highlighted the findings of WestEd report, "Adult Education Program Needs Assessment" (item 6.c in meeting materials)
   ii. WestEd conducted five site visits between November 2025 and June 2025 and surveyed over 1300 students and faculty to develop an equity-focused, research-informed, and comprehensive needs assessment study that advances equity, opportunity, and success for adult learners (current and potential) in the community
   iii. Recommendations included: promoting clear educational pathways of coursework for students in CTE, pursue opportunities to meet the demand for ESL and career ed programs and services; formalize and share pathways to support student success and transition; increase digital literacy support for current and prospective students for online learning and computer systems; fostering external partnerships to engage prospective adult learners and further explore the demand for online course offerings; establish institutional structures and practices that elevate adult education student needs and facilitate effective responses
   iv. ASEC comments and questions noted the impact of cuts to noncredit was felt in ESL and Business classes which were removed without going through a formal discontinuation process; class cuts to noncredit ESL have increased over time, what is the actionable item for increasing classes?
   v. The Noncredit Adult Education (NCAE) committee resolution was brought to the attention of the body and is requested to be returned as an action proposal at a later date for consideration by the Council

7. **Break**

The Senate took a five-minute break.

8. **New Business**

a. Academic Senate Resolution temporarily suspending Program Review Committee and assigning responsibilities to Executive Council. - President Katia Fuchs

   i. President Fuchs acknowledged the work of the PRC and asked the Senate as a whole to engage with the process of program review, making the ASEC largely responsible for this work as part of its 10+1 work. The ASEC passed 2025.05.07.6.e. Accepting the 2022 Comprehensive Program Review Summary Report and has engaged with the Enrollment Management process as part of this process. Katia asked: What are the ways the ASEC could make the CPR process more engaging and rich?

   ii. Senate members offered comments and reflections on the resolution:

      1. the current process is very SCFF aligned, this process would allow an "opening up" of the CPR; concern over ASEC involvement at this level with fewer ASEC members at this time and the work involved;
      2. appreciation for the opportunity for faculty to more closely engage, learn, and educate the community about the CPR process; this is a "temporary" solution and not permanent
      3. resource requests are often inconsistent across the college and the program review process can support institutional consistency with ASEC involvement; this work comes with labor;
      4. faculty often join PGC to perform this role, yet their voice is often is left out of budget, shared governance, and recommendations from faculty and Senate;
      5. "lanes" may need to be developed around resources and self-reflection in process–action-planning is schedule-focused, rather than future of programs;
      6. this resolution will need to have "deliverables" and assumed work load added (scope of work), as well as a "time certain" with checkpoints for deliverables to ensure time scope for the resolution

   iii. Katia Fuchs shared the Program Review "starter kit" (item 8.a in Meeting Materials folder) to support development of departmental action plans with "processes and practices" that focus on teaching and learning, robust professional development, predictive programming solutions, vitality markers, development of General Education "heat map" for improved programming, exploration of best practices, and other suggestions are asked for; Katia encouraged members to review the Enrollment Management philosophy as part of the consideration of the resolution

   iv. Resolution 8.a will be brought back at a later date

b. Academic Senate Resolution calling for publication of submitted Action Plans.

   i. Codifies current program review procedures established and entered into

Curricunet. Action plans being submitted now are being submitted via MS Form and are not automatically made public. This resolution calls for this new process to make these form submissions public as part of the new process.

ii. Friendly amendment to resolution: from "to the entire college community" to "they will be made public" adopted

2025.10.08.8.b. Resolution calling for the publication of Action Plans submitted as part of CPR1

Whereas, Action Plans are to be submitted in late 2025 or early 2026 in lieu of the normal Comprehensive Program Review (CPR) submission through CurricUnet, and

Whereas, all regular CPR reports are available to the College community via CurricUnet and it is important to maintain the transparency and visibility of all parts of the CPR process, be it therefore

Resolved that the Academic Senate recommends that CPR1/CPR2 Action Plans be made public to the entire College community after their submission and initial Dean review.

Motioned by Alexis Litzky, seconded by Jonathan Potter
Approved with 10 council members in favor.

c. Goal-Setting Activity, Part 2 - Alexis Litzky

i. College wide goals - align college-wide processes, procedures, and calendars
ii. Plans and initiatives goals - continue strong faculty voice in Program Review process
iii. Academic Senate business goals - review and improve ASEC website and communications, update Constitution and/or By-Laws and increase outreach to faculty across the college
iv. Senate members offered comments including: increasing reports and support for statewide representation of CCSF "to protect the college"; faculty inclusion in selection of college consultants, particularly in accordance with 10+1 areas; an appreciation of the largess of the goals and futures-planning focus; with the Senate able to engage beyond Ocean via Brown Act adaptations, the ability and need to build faculty inclusion across departments, locations, and modalities is improved
v. Alexis Litzky indicated a possible need for regular reporting from committee chairs to ASEC, and deepening engagement to support statewide reporting; "building something that is beyond the self" is the great work of faculty work and shared governance
vi. President Fuchs stated the strong correlation between the goals and the CPR discussion earlier in the meeting

9. **Adjournment in memory of David (Davon) Frasca, ESL Department at 5:03pm**

Appendix

Item A: President's Report slide