

The Academic Senate
CITY COLLEGE OF SAN FRANCISCO
50 Frida Kahlo Way, Bungalow 604, San Francisco, CA 94112
www.ccsf.edu/academic-senate

CCSF Academic Senate Executive Council
Final Minutes

Wednesday September 10, 2025, 2:30-5:00 pm

HBB 140 or Via [Zoom](#)

Councilmembers present: Jessica Buchsbaum, Katia Fuchs, Miguel Galarza (remote non-voting), Carina Lin, Alexis Litzky, Lillian Marrujo-Duck, Madeleine Mueller, Jonathan Potter, Robin Pugh, Pablo Rodriguez (remote non-voting), Mitra Sapienza, Lou Schubert, Chad Stephenson

Councilmembers absent: Mike Greenberg, Anjali Sundaram (on leave)

Other Senate members present: Mary Bravewoman, Shawn Wiggins

Guests: Cherisa Yarkin, Tessa Henderson-Brown, John Halpin

1. Call to Order

[CCSF Land Acknowledgement](#) read aloud.

We acknowledge that we are on the **unceded, ancestral homeland** of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

2. Adoption of Agenda

Agenda adopted by roll-call vote with 11 members present.

3. Public Comment

- a. Madeleine Mueller - Shared Chancellor Messina's honorifics in honor of faculty member Ellen Wall dedication near CCSF Soccer Field.
- b. Mitra Sapienza - Wednesday, September 17, 2025 at 10:30-11am in HBB 140, the Office of Student Equity will offer the first of three lectures (see bit.ly/ccsfequitytalks); this lecture will be led by Dr. Alejandra Rincón and is titled *Our shared ancestry: Undocumented & Latine students' journey of educational access and advocacy*. See the Office's [Equity Times](#) publication for more information.

4. Reports

- a. Officers Reports
 - i. [President's report](#) - "Looking for roses among the thorns"; Land and Labor acknowledgement from Cañada College recognized as significance of labor of the unacknowledged or compensated; Comprehensive Program Review process

presentation today will preview the year ahead; Administrative hiring is underway and committee representation from faculty will play a role, specifically Directors of Student Life and Leadership, General Counsel, and Chief of Staff; Common Course Numbering continues to roll forward, Phase 3 post-convening surveys are underway; Brown Act updates include 5 exemptions from attending ASEC meetings per year for “just cause”; future possibility of ASEC member attendance via Zoom from center locations as an option are forthcoming; two ASEC meetings this academic year will be at center locations this: John Adams-DeAvila and Chinatown/North Beach; ASCCC Area B meeting will be held in a hybrid modality, with in-person component at College of Alameda, Oct 10 and ASCCC Plenary will be in San Diego in November

- ii. First Vice-President Marrujo-Duck - appreciative of collegiality on Budget Committee; Common Course Numbering group continues to meet and review faculty surveys of outlines; committee appointments continue with increased faculty participation; she shared her love of gardening and pickling
- iii. Second Vice-President Litzky - expressed appreciation for attendance at ASEC orientation last month
- iv. Secretary Chad Stephenson - expressed appreciation for participation as Secretary again, efforts to include noncredit into ASEC continue, will continue work on creating an online searchable archive of Senate resolutions
- b. AFT2121 check-in report - AFT2121 President Mary Bravewoman
 - i. Member organizing grant will be used for direct member organizing
 - ii. Contract bargaining will start in Fall 2026 and include compensation and other concerns; input will be gathered in-person as well as online; bargaining team will include dues-paying members and elections will be held in Spring 2026(?)
 - iii. COPE will focus on Chinatown Center history
 - iv. Tuesday, Sept 17 (?) will be delegate meeting with organizing training and other issues
 - v. Appreciation for AFT democratic and bargaining process by members and ... (Mitra)
- c. Committee on Committees report (5 min)
 - i. Outreach is beginning for committee members

5. Consent Agenda

- a. Approval of [Minutes from May 21, 2025](#)

5.a. Approval of Minutes: Minutes from May 21, 2025

Resolved, the Executive Council approves the minutes for May 21, 2025.

Adopted by consent.

- b. Approval of [Committee Appointments](#)

5.b. Approval of Committee Appointments

Resolved, the Executive Council approved the following appointments:

Distance Learning Advisory Committee

- Natalie Cox, Behavioral Sciences, (Renew) 2 years
- Michele Alaniz, Library, (New) 2 years
- Lisa Feldstein, Labor Studies, (New) 2 years

Ed Policies

- Dennis Mullen, Business, (Renew) 2 years *expires 12/2025
- Rachel Cohen, Articulation Officer (Renew) 2 years * expires 12/2025

Faculty Professional Development

- Sheri Miraglia, Biology, (New) 2 years

Program Review

- Carina Lin, counselor (New) 2 years
- Megan Kinney, Library, (Renew) 2 years

SAMAC

- Erica Tom, DSPS, (Renew) 2 years *expires 12/2025

Student Equity Strategies

- Lily Lum, Math, (Renew) 2 years

Student Grade and File

- Lisa Harrison, Behavioral Science, (New) 2 years

Student Learning Outcomes

- Janey Skinner, Community and Public Health, (New) 2 years

Teaching and Learning with Technology Roundtable

- Maura Devlin-Clancy, CNIT, (Renew) 2 years
- Melissa McPeters, Transitional Studies, (New) 2 years
- Natalie Cox, Behavioral Sciences, (New) 2 years
- Aaron Brick, Computer Science, (New) 2 years
- Daemien Martin, Nursing, (New) 2 years

Works of Art

- Stephanie Robison, Art, (New) 2 years *expired 12/24
- Tulin Good, ESL, (New) 2 years *expired 12/24

Participatory Governance Committees

Accreditation (3 alternates) Madeline Mueller, Music, (Renew as alternate) 2 years

- Lillian Marrujo-Duck, (New as alternate) 2 years

Diversity (1 member, 1 alternate)

- Mitra Sapienza, English, (Renew and move from alternate to member) 2 years

Enrollment Management Committee (1 alternate)

- Steven Brown, Environmental Horticultural, (Renew - alternate) 2 years

Technology (1 alternate)

- Joe Reyes, Biology, (Renew - alternate) 2 years

Adopted by consent.

- c. Approval of updated [AS meeting calendar for 2025-26](#)

5.c. Approval of updated AS meeting calendar for 2025-2026

Resolved, the Executive Council adopts the updated Academic Senate Executive Council Calendar for 2025-2026.

Adopted by consent.

- d. Approval of [Credit Prior Learning Coordinator Job Description](#)

5.d. Approval of updated Credit for Prior Learning Coordinator Job Description

Resolved, the Executive Council approves the updated Credit for Prior Learning Coordinator Job Description.

Adopted by consent.

- e. Approval of [Faculty PD and Travel report for FY25](#)

5.e. Approval of Faculty PD and Travel report for FY25

Resolved, the Executive Council approves the Faculty PD and Travel report for Fiscal Year 2025.

Adopted by consent.

6. Unfinished Business

- a. [Resolution Supporting AFT Bargaining the Updated Faculty Evaluation Form](#)
- i. Amendments submitted by Robin Pugh included focus on process of contract negotiations to address overlap with AFT2121 concerns; moved by Jessica Buchsbaum and seconded by Mitra Sapienza
 - ii. Senate discussed the overlap of the Updated Faculty Evaluation Form and AFT contract negotiations process; it was noted that the Senate has voted on the Faculty Evaluation Form in Spring 2025 and these would be friendly amendments; Mary Bravewoman encouraged increased participation of faculty voice in this process; Alexis Litzky asked for faculty input on any district changes; Mitra Sapienze asked for a timeline for passage with any redlining from

the district; Jonathan Potter asked about the contentiousness of this resolution or as a bargaining chip by the district and was reassured it would be accepted by union and district; administrators on peer-review committees has been a past issue; a toolkit will be approved for evaluatees who may need support after evaluation process;

- iii. Mitra Sapienza moved to approve friendly amendments–motion to approve amendment with friendly amendments, seconded by Jessica Buchsbaum

6.a Supporting AFT Bargaining the Updated Faculty Evaluation Form

Resolved that the Academic Senate Executive Council supports prioritizing the inclusion of the [Updated Faculty Evaluation Form](#) in the next round of successor contract negotiations; and

Resolved, that the Academic Senate Executive Council directs the Student Equity Strategies committee, in collaboration with the Office of Student Equity, to create a toolkit that supports both evaluators and evaluatees in the process of infusing DEIA into their evaluation processes.

Approved with 9 in favor and 1 abstention.

- b. Comprehensive Program Review update ([Presentation](#), Discussion) (20 minutes)
 - i. Review of action planning (Fall 2025) includes month by month timeline of CPR and data metrics and inputs of viable practices and implementation of the action plan; Spring 2026 action planning process still being designed in consultation with administration; many colleges are reviewing their programs with their faculty to be sure faculty lead on any program decisions
 - ii. Input for CPR from ASEC at this time included improving faculty input, noting the challenge of this work by administration including data collection, assembly, and interpretation for chairs to integrate into their action planning process, how data has been interpreted through heuristics in past decisions for determining impacts; concerns were shared about timing of process which can synchronize more closely with workload; dean and department chair are on the committee; CPR as "continuous quality improvement" yet the discontinuation of programs which previously happened happened; synchronization of timeline of program review with budget implementation; an appreciation for the chair of CPR was shared

7. Break/Council Photo

The Senate took a five-minute break. The photo of the Senate was deferred until the next meeting.

8. New Business

- a. Academic Senate Executive Council 2025-26 goals & priorities ([Discussion](#), 20 minutes)
 - i. Moved to next meeting

- b. First Read, [Student Equity Plan \(Presentation\)](#), 15 minutes) - Dr. Tessa Brown
 - i. Metaphor of seeds, roots, and flowers used to describe implementation of the equity plan; plan describes shared values and commitments for student equity; metrics included successful enrollment, completion of math and English in first year, persistence, completion, and transfer to four-year program; goals and strategies for each metric and population
 - ii. Questions and comments from ASEC: are we an HSI? Are we going through the process of professional development to support faculty willing to learn how to implement strategies? Are we measuring and supporting a sense of belonging as a metric for success?
- c. [CaRP report presentation](#) - Cherissa Yarkin, John Halpin
 - i. Review of the role and work of Coordination and Resource Prioritization (CaRP) group and its work in supporting Annual Plan resource request prioritization
 - ii. Resource requests support and demonstrate alignment with program goals and metrics; types of allocations and funding sources are found on its Annual Plan reports
 - iii. Questions and comments from ASEC included: how do funds work for continuing ongoing requests and new requests?; continuing ongoing requests move into program review for allocation; new requests which receive funds are measured in first year implementation; follow up of funding requests can be found on the CaRP website; follow up on successful funding and resource allocation back to committees is still needed (“affectiveness report”)

9. Adjournment

- a. The meeting adjourned at 5:08pm.