

The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Copies of the Final Agenda, Resolutions, and Materials for the April 9, 2025 meeting can be found in the April 9 Meeting Materials folder.

The Academic Senate Executive Council is committed to providing access and accommodation to Executive Council meetings. To make a request connected to a disability or health condition contact the Academic Senate President 48 hours in advance of any Executive Council meeting.

CCSF Academic Senate Executive Council

Final Agenda

Wednesday, April 23, 2025, 2:30-5:00 pm
HBB 140 or Via [Zoom](#)

[April 23 Meeting Materials](#) | [ASEC Zoom Meeting Pro Tips](#) | [Community Guidelines](#) | [Guide to CCSF Acronyms](#)

The times below are estimates and are subject to change. The agenda is not official until adopted.

1. Call to Order 2:30

[CCSF Land Acknowledgement](#)

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

2. Adoption of Agenda 2:35

3. Public Comment 2:40

This portion of the meeting is reserved for persons desiring to address the Senate on matters not on the agenda. No actions will be taken. Public comment is limited to 1 minute per speaker, which is about 150 words. You can submit comments in one of the following ways:

1. Raise your “hand” in person or the Zoom room to get on the speakers list and deliver a live comment.
2. Submit your comment through the Zoom meeting chat, to be read by a member of the Executive Council.
3. Email your comment to alitzky@ccsf.edu 12pm on the day of the meeting, to be read by a member of the Executive Council.

4. Special items 2:50
 - a. [Celebrating Shella Cervantes, ASCCC Stanback Stroud Award Winner](#) (15 min)
5. Reports 3:05
 - a. Officers Reports (20 min)
 - i. [President's report](#)
 - b. CAEP Planning Process Report (5 min)
 - c. AFT2121 check-in report (5 min)
 - d. Committee on Committees report (5 min)
6. Consent Agenda 3:40
 - a. [Approval](#) of [Minutes from April 9, 2025](#)
 - b. [Approval of Committee Appointments](#)
 - c. [Appointment of Noncredit Distance Education Support Specialist](#)
 - d. [Appointment of Honors Coordinator](#)
 - e. [Approval](#) of New [OER Noncredit Coordinator Job Description](#)
 - f. [Acceptance of CAEP Planning Process Report](#)
7. Unfinished Business 3:45
 - a. Updates to Faculty Travel (Discussion and [possible actions](#), 15 min)
 - i. [Faculty Professional Development & Travel Agreement](#)
 - ii. [Faculty PD & Travel Coordinator Job Description](#)
 - b. Break (5 min)
 - c. Draft [AS Enrollment Management Philosophy](#) (Discussion, 20 min)
8. New Business 4:25
 - a. [ILO 4 Personal & Career Development Report](#) - Andrea Niosi, SLO Coordinator (Discussion and first read, 15 min)
 - b. [Proposed edits to B.P. 1.00 District Vision and Mission Statements](#) (Discussion, 20 min)
9. Adjournment in memory of Steve Swingle, Physics professor and chair, 5:00pm

Resolutions

Special items

4.a. Celebrating Shella Cervantes

Whereas, the Academic Senate aims to uplift and celebrate the extraordinary impacts and contributions of faculty like Shella Cervantes, Women and Gender Studies faculty, whose leadership, heart, and unwavering commitment to students has made such a lasting impact on our campus and in our students' lives that we nominated her for statewide recognition; and

Whereas, Shella Cervantes has been named the sole recipient of the esteemed 2025 ASCCC Stanback Stroud Diversity Award an award that "seeks to honor the cadre of committed faculty who consistently rise to meet the challenges our students face"¹; and

Whereas, this statewide honor gives us an opportunity to celebrate the transformative feminist and community-centered praxis and a culture of care that Shella Cervantes adds to and inspires in the CCSF community; therefore

Be it resolved, that the CCSF Academic Senate proudly honors Shella Cervantes for this well-deserved recognition, and extends its deepest gratitude for her tireless efforts to build a more equitable and compassionate college community; and

Be it further resolved, that we celebrate this recognition by sharing it widely, so that our entire campus may join in celebrating the brilliance and generosity of spirit that Shella Cervantes brings to all they do.

Consent Agenda

6.a. Approval of Minutes: Minutes from April 9, 2025

Resolved, the Executive Council approves the minutes for April 9, 2025.

6.b. Approval of Committee Appointments

Resolved, the Executive Council approves the following appointments:

Distance Learning Advisory Committee

Lark Baum, Behavioral Science, Renewal
Aaron Brick, Computer Science, Renewal

Equivalency

¹ <https://asccc.org/events/stanback-stroud-diversity-award>

Lancelot Kao, Astronomy, Renewal
Faculty Professional Development Activities
Alexandra Leyton, English, Renewal

PGC Facilities Committee

Jennifer Rudd, Culinary Arts & Hospitality (Alternate, New appointment)

6.c. Appointment of Noncredit Distance Education Support Specialist

Resolved, the Academic Senate appoints Susan Schall to the Noncredit Distance Education Support Specialist position for AY 2025-26.

6.d. Appointment of Honors Coordinator

Resolved, the Academic Senate appoints Rebecca Ancheta to the Honors Coordinator position for AY 2025-26.

6.e. New OER Noncredit Coordinator Job Description

Resolved, the Academic Senate approves the new [OER Noncredit Coordinator Job Description](#).

6.f. Acceptance of [CAEP Planning Process Report](#)

Whereas, *Resolution 2025.02.05.7.a.ii. AEP funding processes* directs “the Academic Senate leadership [to] work with the Office of Institutional Effectiveness to review the AEP development, allocation and communication processes and timelines” and “report back to the Noncredit Adult Education Committee and the Executive Council,” and

Whereas, the NAEC received a draft version of the report and provided additional information and feedback that resulted in a more refined report on March 7, 2025, therefore be it

Resolved, the Academic Senate accepts the final [CAEP Planning Process Report](#) as presented on April 23, 2025, and further

Resolved, the Academic Senate urges the NAEC and CAEP planning administrators to utilize the recommendations whenever appropriate and possible.

Old Business

7.a.i. Updates to the Faculty Professional Development & Travel Agreement

Resolved, the Academic Senate recommends adopting the updated [Faculty Professional Development & Travel Agreement](#).

7.a.ii. Updated Faculty PD & Travel Coordinator Job Description

Resolved, the Academic Senate approves the updated [Faculty PD & Travel Coordinator Job Description](#).