



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Copies of the Final Agenda, Resolutions, and Materials for the December 18, 2024 meeting can be found in the December 4 Meeting Materials folder.

The Academic Senate Executive Council is committed to providing access and accommodation to Executive Council meetings. To make a request connected to a disability or health condition contact the Academic Senate President 48 hours in advance of any Executive Council meeting.

CCSF Academic Senate Executive Council Draft Agenda

Wednesday, January 22, 2025, 2:30-5:00 pm
MUB 140 or Via [Zoom](#)

[January 22 Meeting Materials](#) | [ASEC Zoom Meeting Pro Tips](#) | [Community Guidelines](#) | [Guide to CCSF Acronyms](#)

The times below are estimates and are subject to change. The agenda is not official until adopted.

1. [CCSF Land Acknowledgement](#)

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

2. Adoption of Agenda 2:35

3. Public Comment 2:40

This portion of the meeting is reserved for persons desiring to address the Senate on matters not on the agenda. No actions will be taken. Public comment is limited to 1 minute per speaker, which is about 150 words. You can submit comments in one of the following ways:

1. Raise your “hand” in person or the Zoom room to get on the speakers list and deliver a live comment.
2. Submit your comment through the Zoom meeting chat, to be read by a member of the Executive Council.
3. Email your comment to alitzky@ccsf.edu 12pm on the day of the meeting, to be read by a member of the Executive Council.

3. Reports 2:50
 - a. Officers Reports (15 min)
 - i. [President's report](#)
 - b. AFT2121 check-in report (5 min)
 - c. Student Chancellor report (5 min)
 - d. ~~Bi-annual Grants Report – Maureen Harrington, Dean of Grants (15 min)~~
 - e. Committee on Committees report (5 min)

4. Consent Agenda 3:35
 - a. Approval of [Minutes from December 18, 2024](#)
 - b. [Approval of Committee Appointments](#)
 - c. [OLET Coordinators in Spring 2025](#)

5. Unfinished Business 3:40
 - a. [Constitutional amendments for Spring 2025](#) - Alexis Litzky, AS President (Discussion and [possible action](#), 20 min)
 - b. Break (5 min)
 - c. [Strategic Enrollment Management Plan](#) - David Yee, Interim Vice Chancellor of Academic and Institutional Affairs ([possible action](#), 10 min)
 - d. [Distance Education Handbook](#) - Kevin Sherman, DE Coordinator (Discussion and [possible action](#), 15 min)

6. New Business 4:30
 - a. Stanback-Stroud Award Nomination - Fanny Law, Awards & Recognition committee (Discussion and [possible action](#), 15 min)
 - b. Ed Policies action items - Monika Liu & Fred Teti, Ed Policies (Discussion and [possible action](#), 15 min)
 - i. [BP 5.04 Student Records and Directory Information](#) - Updated, AP 5.04 to follow
 - ii. [BP 6.27 Academic Renewal](#) - No changes
 - iii. [AP 6.27 Academic Renewal](#) - Updated

7. Adjournment 5:00 pm

Resolutions

Consent Agenda

4.A. Approval of Minutes: Minutes from December 18, 2024

Resolved, the Academic Senate approves the minutes for December 18, 2024.

4.B. Approval of Committee Appointments

Resolved, the Academic Senate approves the following appointments:

Teaching and Learning with Technology

Lisa King, English (new appointment)

Liam Clickenger, Photography (new appointment)

Curriculum Committee

David Palaita, IDST (renewal, 3-year term)

Education Policies

Alexandra Nickliss, Social Sciences (new appointment)

PGC Facilities

Madeline Mueller, Music (reappointment)

Alan D'Souza, Library (move from alternate to regular member)

4.C. OLET Coordinators in Spring 2025

Whereas, the appointment of an Acting Chair in the Educational Technology department has created the need to rearrange duties for the Spring 2025 semester, therefore be it

Resolved, the Academic Senate recommends the following changes to the Distance Education Coordinator and Distance Learning and Teaching Specialist appointments for Spring 2025:

1. The [Distance Education Coordinator position](#) will be split between Megan Sweeney (80%) and Kevin Sherman (20%)
2. The [Distance Learning and Teaching Specialist position](#) will be filled by Kate Gougoutas (100%)

5.A. Constitutional Amendments for Spring 2025

Whereas, in [Resolution 2024.04.24.6A Constitution and Bylaws Membership](#) the Academic Senate recommended the 2024-25 Council review and recommend constitutional amendments and/or bylaws updates to increase participation in the Academic Senate Executive Council elections and “finalize proposed changes to the constitution in early Spring in order to meet the Spring ‘25 elections timeline,” and

Whereas, in Fall 2024 the Executive Council reviewed and discussed options to increase participation and access to membership, therefore be it

Resolved, the Academic Senate recommends adding the following constitutional amendments presented on January 22, 2025 for inclusion in the Spring 2025 Academic Senate Executive Council election:

1. Article III Membership - Add the language *“In an election where the number of candidates is smaller than Council seats available, these department limits shall be suspended. No department should constitute a majority of the Council. Members so elected will remain on Council for a single year.”*
2. Article V Term of Office - Increase the number of consecutive Council terms from two terms to **three** terms

5.B. Endorsement of the Strategic Enrollment Management Plan

Resolved, the Academic Senate endorses the Strategic Enrollment Management Plan as presented on January 22, 2025, and

Resolved, the Academic Senate recommends the PGC Enrollment Management Committee reports back to Executive Council with updates about specific concerns regarding:

1. Data utilized for decision-making and SEMP recommendations, including multi-year budget and enrollment projections, for this and all future SEM plans
2. Reports that outline the specific enrollment, schedule, SCFF and budget impacts of the selected SEMP strategies

5.C. Distance Education Handbook

Resolved, the Academic Senate recommends the adoption of the Distance Education Handbook, as presented on December 18, 2024 and January 22, 2025.

6.A. 2025 Stanback Stroud Award Nomination

Resolved, the Academic Senate recommends nominating Shella Cervantes for the ASCCC 2025 Stanback Stroud Award.

6.B. Ed Policies updates to BP 5.04 and AP 6.27

Resolved, the Academic Senate accepts the Ed Policies Committee recommendation that the District adopt the updates to BP 5.04 Student Records and Directory Information and AP 6.27 Academic Renewal.