



PGC Budget Committee Meeting

April 23, 2024 1:00 PM – 3:00 PM

MINUTES

Member of Budget Committee: Adil Ahmed (Chair), Garth Kwiecien (A), Susana Atwood (F), Ekaterina (Katia) Fuchs (F), Jessica Buchsbaum (F), Maria Salazar- Colon (C), Michael Snider (C), David Delgado (C), Petrina Pledger (S), Jenny Thach (S)

Alternates: John Halpin (A), Maria D’Souza (A), E. Simon Hanson (F), Doug Orr (F), Joe Reyes (F), Vaishali Jogi (C) Gudu Kere (C), Silvia Urrutia (C)

Meeting Called to Order at 1:10 PM

No.	Item	Discussion/Outcome
1.	Introductions & Roll Call	Roll Call was taken. Members Present: Adil Ahmed (Chair), Garth Kwiecien (A), Susana Atwood (F), Ekaterina (Katia) Fuchs (F), Jessica Buchsbaum (F), Michael Snider (C), Petrina Pledger (S). Alternates Present: John Halpin (A), Vaishali Jogi (C), Joe Reyes (F) Members Absent: E. Simon Hanson (F), Doug Orr (F), Gudu Kere (C), Maria D’Souza (A), David Delgado (C), Silvia Urrutia (C), Jenny Thach (S).
2.	Approval of agenda	Moved by committee member Buchsbaum. Seconded by committee chair member Ahmed and Committee Chair Ahmed. Motion approved.
3.	Followed up Items from previous meeting	<ul style="list-style-type: none"> Sent AFT 2024/2025 Budget Presentation to committee members on March 26, 2024.
4.	Minutes	Moved by committee member Atwood. Seconded by committee member Pledger. Motion approved as amended.
5.	Public Comment	<ul style="list-style-type: none"> No public comment
6.	Report from Constituent Groups	<ul style="list-style-type: none"> Associated Students – No report. Academic Senate – No report. Admin Association – No Report. AFT – Committee Member Susan Atwood wanted to thank AFT, Clare Heimer for taking the time to present at the last committee meeting. Classified Senate – No Report. SEIU – No Report.

7.	<p>New Items</p> <ul style="list-style-type: none"> • Position Control Update • Scoring results for audit services for FY 25-27 • District Travel Update AP 2.19 (Second reading) • District Procurement of Supplies Equipment and Services, AP 8.06 (Second reading) 	<p>Committee Chair Ahmed stated that he has spoken with VCAA Ly and he has agreed to meet with PGC Budget Committee in the future. He continued to provide an update upon position control. He discussed next steps sending the data to Managers, Department chairs and Deans. Discussion occurred and he agreed that he will send the information to office of instruction, and they can determine how to proceed how to disseminate the information moving forward. He explained that he hopes that once the district purchases software for position control they can implement a smoother process moving forward.</p> <p>Garth Kwiecien provided an overview of the selection process and how the scoring results were decided for the audit services for FY 25-27. He explained that the current audit firm didn't provide interaction experience like CWDL. He provided examples of experience and explained how it would be good to move forward with another auditing firm.</p> <p>Garth Kwiecien, Sr. Director of Administrative Services provided an overview of the second reading of the District Travel Update AP 2.19, and District Procurement of Supplies Equipment and Services, AP 8.06.</p> <p>District Travel Update AP 2.19 (Second reading): Moved by committee member Buchsbaum. Seconded by committee chair member Ahmed. Motion approved.</p> <p>District Procurement of Supplies Equipment and Services, AP 8.06 (Second reading): Moved by committee member Buchsbaum. Seconded by committee chair member Fuch. Motion approved.</p>
8.	Adjournment	<p>Moved by Committee Char Ahmed .Committee member Fuchs seconded the motion. Meeting adjourned at 2:10 PM.</p>