

Facilities Committee Meeting Minutes – February 26, 2024

1. Roll Call:

Administrators: Alberto Vasquez (Chair), Kit Dai, Zachary Lam, Erin Denney
Faculty: Steven Brown (co-Chair), Madeline Mueller, Thomas Menendez, Jennifer Rudd
Classified Staff: David Delgado, Michael Snider
Students: Christina Michaud, Travis Ezell
Unrepresented: Tim Ryan

Committee Alternates:

Administrators:
Faculty: Alan D’Souza, Stephanie Robison, Anna-Lisa Helmy
Classified Staff:
Students:

Not Present:

Administrators: David Yee
Faculty:
Classified Staff: Maria Salazar-Colon, Shawn Clifton, Colin Hall, Robert Lam
Students:
Unrepresented:

Resources: [Facilities Committee Web Page](#)

2. Approval of Agenda

- a. Discussion – the addition of the Susan Solomon resolution will be discussed under item 7d.
- b. Motion to approve the agenda made by Co-Chair Steven Brown, seconded by Tim Ryan.
- c. Abstentions 0
- d. Nay votes 0
- e. Motion passed by consensus.

3. Public Comment – Items not on the agenda

- a. Public Comment – Harry Bernstein made a comment regarding the AMT program.

4. Approval of Minutes

- a. Discussion – Spelling correction to item 7a. - Jasmine Kaw (not Caw).
- b. Motion to approve the minutes as made by Steven Brown, seconded by Travis Ezell.
- c. Abstentions 0
- d. Nay votes 0
- e. Motion passed by consensus.

5. AVC report – Design & Construction Projects – Alberto Vasquez

- a. Hiring Update – The posting for the position of Director of Buildings & Grounds closes 3/6/24. Interviews for the Buildings & Grounds Superintendent are being scheduled. Postings for utility workers are done; we received 3 applications. We are also working on hiring painters and a locksmith.
- b. We have added one engineer and one electrician to the staff. Three carpenters are beginning onboarding. Three to four custodians are onboarding as well. We will continue with hiring more custodians.
- c. AED kits – we are working to clarify this and may have separate contracts/vendors to renew the first aid kits and perform AED calibration.
- d. Campus safety concerns – landscaping has improved with the additional gardeners, but there are height restrictions on what they can work on, which makes the larger trees challenging. We have an arborist report, but it may be preliminary, so we are tracking to make sure we have the final version. It identifies trees in different phases of health/condition with recommendations for addressing issues.
- e. Student Health trees and water intrusion – we will have a project manager assigned to these items.
- f. Soccer field – we are looking into the safety issues and considering state funding for field replacement.
- g. Heating Projects
 - i. Wellness Center boiler replacement project had been delayed due to gas flow issues. We are adding regulators to address gas pressure items. All the large equipment has been installed.
 - ii. We attempted replacing the transformer at Student Health, but soggy ground due to rain prevented completion. It has been rescheduled for April during spring break.
 - iii. Creative Arts steam line – the work is going to start in a few weeks. Materials will be on site in 2-3 weeks, sectioned off near Science Hall and Cloud Hall. The major work will happen during spring break.
 - iv. Science Hall – we are working on a design for its own system that will be submitted to DSA in February.
 - v. Rosenberg Library – we received the final round of comments from DSA. We will be responding and getting approval in the next 3-5 weeks, after which will bid the project out.
 - vi. Smith Hall – this project will also have an independent system with a spring target date for submission to DSA.
 - vii. Creative Arts/ARTX, Visual Arts – these also have a planned heating system submission to DSA in the spring. They will be separated from the Cloud Hall system.
 - viii. MUB heat is working, but there continue to be hot and cold zones; we are working on that. There was a recent pipe burst but that was addressed before start of the school day.
- h. Diego Rivera Theater (DRT) – the plans are at DSA. We will hopefully get the plans approved by the end of the year. We will be working with Rudolf and Sletten as the contractor on the project.
- i. STEAM Building – AVC Vasquez shared new photos and updates of the project. The project is scheduled to be completed in October.
- j. Student Success Center – new photos and updates were shared. Water is still impacting the lower level. They are laying rebar, outlets, and low-voltage infrastructure on the second floor.
- k. AV reviewed the waterfall project list (see website).
- l. State-funded projects:
 - i. 750 Eddy data/phone lines are not working; we are looking at a wireless system for fire and security alarms. We will also be removing files that were moved here from Gough St.
 - ii. Utility infrastructure – last week the board approved the final fire alarm upgrade system. Once that is completed, we will be able to submit for final project funding.
 - iii. Allied Health relocation to John Adams project continues.
 - iv. Science Hall – An RFP for architects is out now. Hopefully we will have this for the April Board of Trustees meeting. A structural engineer is reviewing the building.
 - v. Evans Center – we are planning to move forward with the AMT-included plan, which is CEQA approved.

6. Buildings & Grounds Report – Alberto Vasquez

- a. Ryan is out of town on a personal matter. Alberto will cover as many related items as best as he can in his report.

7. Old Business

- a. Diego Rivera Mural
 - i. On 2/22/24 the Board of Trustees agreed on a settlement with SF MOMA. The theater lobby has been cleared out. We will be scheduling a final cleaning and checking the alarms. We are awaiting confirmation of a date for the move, which could be as early as mid-March.
- b. 1550 Evans
 - i. The Chancellor is working with SFPUC, which owns the land at this location, trying to get confirmation of the next steps from them. We are in a hold position due to the unique challenges of the situation.
 - ii. Public comment was provided by Harry Bernstein.
- c. Parking Structure update
 - i. We are looking into starting RFP for a campus-wide parking review. One location that might work well is north of the STEAM Building, across from Riordan HS. We need to determine how many parking spots are needed and other considerations. We will get a consultant to assist with this.
 - ii. Public comment was provided by Harry Bernstein.
- d. Frida Kahlo Quick Build
 - i. The statement from the last Facilities Committee meeting was sent to the PGC in February and to the Board of Trustees subcommittee.
 - ii. The Board of Trustees unanimously passed the following motion:
 - i. Motion: that the Board of Trustees opposes the SFMTA Quick Build plan unless and until there are amendments to the plan that resolve the concerns raised by members of the CCSF community regarding the safety of the proposed protected bicycle lane, blue zones, loading zones, drop-off zones, the revised bus stop, and loss of parking spaces. Additionally, the Board strongly urges the SFMTA to continue meeting with and responding to CCSF constituents, the people who will be most directly impacted by the project, until an alternate plan is produced.
 - iii. Public comment was made by Fred Mulheim.

8. New Business

- a. Board Items – Informational
 - i. Due to the bidding process cycle, a fire-alarm upgrade at Science Hall went to the board for approval at the last meeting.
- b. Board Items – Action
 - i. none

9. Future Business

- a. Call for agenda items.
- b. Building/Space Inventory – PMs will work on updating this information.
- c. Pest control
- d. Restroom lighting and signage
- e. Mold
- f. Space requirement and transition

Adjournment – Adjournment at 2:21 PM