



City College of San Francisco

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • (415) 239-3000

CITIZENS' BOND OVERSIGHT COMMITTEE

MINUTES

THURSDAY, JULY 20, 2017

OCEAN CAMPUS

MULTI-USE BUILDING, ROOM 140
50 PHELAN AVENUE, SAN FRANCISCO

Members Present: Faruq Ahmad, Anni Chung, Christine Hanson, Bradley Hook, Kenneth Laslavic, Rafael Musni, Todd A. Suchevids, Karen Waltz, Daniel Weaver

Members Absent: None

Presenter: Carlos Villafuerte (Stradling Yocca Carlson & Rauth, P.C.)

Staff: Mark Rocha, David Martin, Linda da Silva

1. **Call to order and Roll Call:** Rafael Musni, Chair called the meeting to order at 9:31 AM.
2. **Review and Approve Minutes for May 12, 2017 Meeting**
 - a. CBOC Member Hook moved to approve the minutes with modifications, seconded by CBOC Member Waltz. Meeting Minutes were unanimously approved.
 - b. CBOC Member Hanson made modifications to Item L and Item I of the minutes.
 - c. Public comment for the minutes were made by Harry Bernstein.
3. **CBOC Draft Proposed Amended Bylaws – Presented by Carlos Villafuerte from Stradling Yocca Carlson & Rauth, P.C.**
 - a. Presenter Villafuerte gave an overview of their role as the District's Bond Counsel and pointed out section 5.8 C and 6.1 where modifications were made.
 - b. Committee member Ahmad asked Presenter Villafuerte how they derived at this template for the presented bylaws and would like to know if this is boiler plate language and how did they come to the conclusion to use this template. Presenter Villafuerte explained that Stradling Yocca Carlson & Rauth has been providing services to about 90 community colleges statewide and use a template that is compiled by the statues of the law. The firm will work with the District to modify what is needed in the bylaws. Further discussion occurred about the proposed draft.
 - c. Public comments for this item was made by Michael Adams and Harry Bernstein.
 - d. Committee Member Hook moved to approve the draft proposed amended bylaws including a letter from the Committee to show its support, seconded by Committee Member Weaver. Motion approved (Ayes: Chung, Hanson, Hook, Laslavic, Musni, Suchevids, Waltz, Weaver; Nays: None; Abstention: Ahmad)

BOARD OF TRUSTEES

THEA SELBY, PRESIDENT • DR. BRIGITTE DAVILA, VICE PRESIDENT • RAFAEL MANDELMAN

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DR. MARK W. ROCHA, CHANCELLOR

- e. Committee Chair Musni welcomed and introduced Chancellor, Dr. Mark Rocha and new member Anni Chung, President and CEO of Self-Help for the Elderly. Committee Member Chung thanked the Committee and looks forward to the opportunity to again serve on the CBOC. Dr. Rocha thanked the members of the CBOC for their service. He highlighted how the administration is here to support the Committee and please let staff know if they need anything to perform the Committee's charge. He thanked everyone for their attendance and stand ready to serve the Committee.

4. CBOC 2017 Annual Report for Fiscal Year 2015-16

- a. Associate Vice Chancellor Linda da Silva explained the content of the sample formats for the annual report and gave the floor to Committee Member Hook. Committee Member Hook prepared templates that he shared with the rest of the Committee for various ideas of what the upcoming annual report could look like including an information postcard. He proposed that a subcommittee would be ideal to work on the report.
- b. Public Comments:
 - i. Tim Killikelly thanked the CBOC members for their service and emphasized that the report is based on the input of the Committee members with consultation with various constituent groups. He also hopes that the Performing Arts Education Center (PAC) moves forward and expressed his concerns.
 - ii. Leslie Simon read out loud an email which she sent to Linda da Silva, Rafael Musni and copied to the Board of Trustees and the Chancellor about her concerns about the PAC.
 - iii. Wynd Kaufmyn expressed concerns about the priority of the construction of the PAC.
 - iv. Edward Simon Hanson thanked the Committee for their volunteer service and expressed interest in a report where the community can review individual expenditures.
 - v. Madeline Mueller expressed her concerns about PAC and distributed a handout about how dollars have been spent.
 - vi. Michael Adams expressed his concerns about the PAC, the impact of a housing development in the lower parking lot and when the Bond money will be spent.
- c. Discussion that occurred: Committee Member Weaver asked if there was feedback from the last Annual Report. Linda da Silva explained that there wasn't a lot of feedback with just a concern about duplicate mailing. Committee Chair Musni inquired as to the cost to get the report out last year which Linda da Silva responded was about \$75,000. Committee Member Waltz suggested that both committees (Parcel Tax and CBOC) should be more cohesive with how information is circulated. She highlighted that the Parcel Tax Committee distributed a postcard with fast facts and people interested in more information could go online as being a more cost effective way to inform the public. Committee Member Hanson suggested that project expenses not on the Bond project list be reimbursed by the General Fund.
- d. Dr. Mark Rocha informed the Committee that a recommended plan will be developed and presented for how to move forward with the PAC and a report on the Gough Street move plan. He expressed his concerns about assisting the CBOC and suggested that

administrative staff create a report to explain revenue and expenses so the Committee has a better idea of how funds are spent.

- e. Committee Member Hook moved to create an Annual Report Subcommittee, seconded by Committee Member Weaver. Committee Member Laslavic felt that there needed to be a point of order for the Board of Trustees to approve the draft proposed amended bylaws first before the Committee can establish a subcommittee. Committee Member Weaver amended the motion to specify that members of the subcommittee all be members of the full CBOC. Motion with amendment approved (Ayes: Ahmad, Chung, Hanson, Hook, Suchevids, Waltz, Weaver; Nays: Laslavic; Abstention: Musni).
- f. Committee Member Hook moved to appoint himself to the 2015-16 Annual Report Subcommittee contingent upon the approval of the draft proposed amended bylaws. Committee Members Hanson and Ahmad expressed interest in serving on the subcommittee to create a draft annual report for the full Committee's review in October.
- g. Committee Member Hanson clarified the last Annual Report covering 2011- 2015 is incorrectly listed on the Website.

5. Public Comment

- a. Will Maynez spoke about his support of the Diego Rivera Mural and PAC projects.
- b. Harry Bernstein had questions regarding Bond fund expenditures for Fiscal Year 15-16. Committee Member Hanson requested an audit reconciliation report.

6. Calendar Upcoming Meetings

- a. Annual Report Subcommittee Meetings
 - i. August 29, 2017 at 2:00 PM (Faruq Ahmad and Bradley Hook will call in)
 - ii. September 12, 2017 at 2:00 PM
 - iii. September 26, 2017 at 2:00 PM
- b. CBOC Regular Meeting
 - i. October 13, 2017 at 9:30 AM

7. Adjournment - Meeting adjourned at 11:48 AM.