



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Copies of the Final Agenda, Resolutions, and Materials for the September 11, 2024 meeting can be found in the September 11 Meeting Materials folder.

The Academic Senate Executive Council is committed to providing access and accommodation to Executive Council meetings. To make a request connected to a disability or health condition contact the Academic Senate President 48 hours in advance of any Executive Council meeting.

CCSF Academic Senate Executive Council Final Agenda

Wednesday, September 25, 2024, 2:30-5:00 pm
MUB 140 or Via [Zoom](#)

[September 25 Meeting Materials](#) | [ASEC Zoom Meeting Pro Tips](#) | [Community Guidelines](#) | [Guide to CCSF Acronyms](#)

The times below are estimates and are subject to change. The agenda is not official until adopted.

1. Call to Order 2:30

[CCSF Land Acknowledgement](#)

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

2. Adoption of Agenda 2:35

3. Public Comment 2:40

This portion of the meeting is reserved for persons desiring to address the Senate on matters not on the agenda. No actions will be taken. Public comment is limited to 1 minute per speaker, which is about 150 words. You can submit comments in one of the following ways:

1. Raise your “hand” in person or the Zoom room to get on the speakers list and deliver a live comment.
2. Submit your comment through the Zoom meeting chat, to be read by a member of the Executive Council.
3. Email your comment to alitzky@ccsf.edu 12pm on the day of the meeting, to be read by a member of the Executive Council.

4. Reports and updates 2:50
 - A. Officers Reports (15 min)
 1. [President's report](#)
 - B. AFT2121 report (5 min)
 - C. Student Chancellor report (5 min)
 - D. [Fan 5 update](#) (15 min)
 - E. Committee on Committees report (5 min)

5. Consent Agenda 3:35
 - A. Approval of [Minutes from September 11, 2024](#)
 - B. [Approval of Committee Appointments](#)
 - C. [Academic Probation Task Force Recommendations](#)

6. Unfinished Business 3:40
 - A. [Academic Senate Enrollment Management Philosophy](#) (Discussion, 20 min)

7. Break (5 min)

8. New Business 4:05
 - A. Faculty travel - Kimberly Keenan, Faculty Travel Coordinator (Discussion and possible action, 20 min)
 1. [Faculty travel final report 2023-24](#)
 2. Draft [Faculty PD & Travel Guidelines Fall 2024](#)
 - B. [ACCJC Distance Education Pilot Rubric](#) - Kevin Sherman, DE Coordinator & Jen Kienzle, Associate Dean ([Discussion](#), 20 min)

9. Adjournment 5:00 pm

Resolutions

Consent Agenda

V.A. Approval of Minutes: Minutes from September 11, 2024

Resolved, the Executive Council approves the minutes for September 11, 2024.

V.B. Approval of Committee Appointments

Resolved, the Executive Council approves the following appointments:

CTE Steering Committee

Steven Brown, Environmental Horticulture & Floristry (reappointment for 2 years)

V.C. Academic Probation Task Force Recommendations

Whereas the Academic Senate Executive Council passed Resolution 2023.11.29.7E Decriminalizing Academic Probation Language and Task Force Launch, initiating the convening of a cross-constituency task force, including Counseling faculty, students, members from the Student Equity Strategies committee, Office of Research and Planning, Admissions & Records, financial aid, and other appropriate Student Affairs and Academic Affairs areas;

Whereas, the CCSF Academic Probation task force met from December 2023 through September 2024, discussing the best replacement terminology, implementing a student survey about replacement language, revising the letter students receive when put on notice, and updating various college webpages;

Whereas, the Academic Senate Executive Council passed Resolution 2024.05.22.6A Amendment to Academic Probation resolution approving the changes to AP 6.22 and AP 6.30; therefore be it,

Resolved, the Academic Senate Executive Council, through the work of the Academic Probation task force, recommends the replacement of Academic Probation with Academic Notice in all college documents that are not regulated by state or federal law (i.e Title 5 and/or Education Code), currently including the College Catalog, various program webpages and the letter students receive communicating they are on Academic Notice;

Resolved, the Academic Senate Executive Council recommends updates to AP 6.22, AP 6.30 to replace all instances of the word “probation” with “notice”; and,

Resolved, the Academic Senate Executive Council works with the Office of Instruction to ensure that all instances of Academic Probation are changed to Academic Notice in the [Academic Policies and Procedures](#) section beginning with the 2025-26 CCSF Catalog;

Resolved, that the Academic Probation task force recommends that the Academic Senate Executive Council reconvene the task force pending Title 5 changes.

8.A.2. Faculty Professional Development Guidelines

Whereas, in Fall 2023 a pilot process was implemented changing faculty professional development and travel funds from departmental allocations to individual allocations to help increase the quality of professional development opportunities for faculty by offering higher individual allocations and exhausting more of the fund, and

Whereas, this pilot process led to using 95% of the available funds to enrich faculty from across the college,

Resolved, the Academic Senate Executive Council recommends adoption of the updated Faculty Professional Development Guidelines in Fall 2024 that continues the use of individual allocations.

Committee Appointments

CTE Steering Committee

Steven Brown, Environmental Horticulture & Floristry (reappointment for 2 years)