



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

50 Frida Kahlo Way, Bungalow 604, San Francisco, CA 94112 (415) 239-3611 Fax (415) 452-5115

www.ccsf.edu/academic-senate email: smiragli@ccsf.edu

CCSF Academic Senate Executive Council FINAL MINUTES

Wednesday, January 24, 2024, 2:30-5:00 pm
MUB 140 or Via Zoom

[January 24, 2024 Meeting Materials](#) | [ASEC Zoom Meeting Pro Tips](#) | [Community Guidelines](#) | [Guide to CCSF Acronyms](#)

Council members present: Adam D'Acquisto, Monica Bosson, Jessica Buchsbaum, Matthew Duckworth, Katia Fuchs, J. Malcolm Hillan, Stephan Johnson, Kimberly Kennan, Thomas Kennedy, Fanny Law, Alexis Litzky, Ying Liu, Sheri Miraglia, Madeline Mueller, Ron Page, Craig Persiko, Robin Pugh, Louis Schubert, Richard Taha, Fred Teti, Tanichya Wongprasert

Council members absent: Michael Greenberg, Caroline Priestley, Nuala Sheetz (on leave)

Other Senators present: Abigail Bornstein, Harry Bernstein, Rachel Cohen, Landi Ehle, Andrea O'Brien, Joe Reyes, Kevin Sherman, Megan Sweeney.

Guests: Amy Coffey, Cynthia Dewar, Jen Kienzle, Mandy Liang, Monika Liu, Malinalli Villalobos, Cherisa Yarkin

1. Call to Order 2:33

President Miraglia read the land acknowledgement:

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

Recognize your own indigenous land settlement at

- <https://native-land.ca>
- <https://www.ramaytush.org/donate.html>
- <https://sogoreate-landtrust.org/donate/>

2. The agenda was adopted unanimously via roll-call vote.

3. Public Comment

- a. Abigail Bornstein: Shared frustrations with lack of public messaging about the recent ACCJC warning letter and the role of the Board of Trustees, despite the hard work that lead to success on 116 of 119 accreditation requirements.
- b. Monica Bosson: Commented about the absence of the Final Exam date in the Simple Syllabus template. Expressed additional support for the college to say something about the accreditation warning letter.
- c. Harry Berstein: Requested the Chancellor share what specific actions are taking place in Spring 2024 to improve enrollment at the college.

4. Reports

a. [Chancellor's Report](#)

The Chancellor provided a pre-recorded report updating the Council about increases in Spring 2024 enrollment, CCSF and SFPD programming, the Accreditation Warning letter, and recent updates to AP 3.23 about Communicable Disease through shared governance.

b. Officers Report

President Miraglia provided a report. See Appendix A for the full report.

c. No AFT2121 check-in report

d. Student Chancellor report

Student Chancellor Malinalli Villalobos provided an update on behalf of the students and the various councils across the district. The first meeting for the Ocean council will be Friday, January 26 at 1pm.

e. Committee on Committees report

1st Vice President Fanny Law reviewed the current slate of faculty appointments for committees on the consent agenda.

5. Consent Agenda

a. Approval of Minutes from December 13, 2023

Resolution 2024.01.24.5A Approval of Minutes: Minutes from December 13, 2023

Resolved, the Executive Council approved the minutes for December 13, 2023.

Adopted by consent.

b. Approval of Committee Appointments

Resolution 2024.01.24.5B Approval of Committee Appointments

Resolved, that the Executive Council approved the following appointments:

Curriculum Committee

Becky Ancheta (Behavioral Sciences) member, reappointment

Destigmatizing Academic Probation Taskforce

Arlene Bugayong (Counseling), member, appointment

PGC Enrollment Management Committee

Edgar Torres (Latin American & Latino/a Studies), alternate, appointment

Adopted by consent.

6. Unfinished Business

a. Discussion - Potential "Gardens" for EFF

President Miraglia led a discussion about how and where faculty might improve our communication "gardens." Some ideas discussed were:

1. Canvas shells and discussions
2. Using Teams
3. Pronto
4. Discord
5. Rebranding EFF to a "Collegiality Forum" to provide a space for Academic Senate focused conversations

Questions to consider:

1. What are the communication needs related to the Academic Senate?
2. What are the parameters of that channel?
3. Should we use our current list-serv to serve that purpose?

7. The council took a 5-minute break.

8. New Business

a. Regina Stanback-Stroud Diversity Award nominations

1st Vice President Fanny Law and Councilmember Ron Page led a brief discussion and selection process for CCSF's Stanback-Stroud Award nomination.

Resolution 2024.01.24.8A Regina Stanback-Stroud Diversity Award nomination

Resolved, that the Executive Council enthusiastically endorses Ying Liu, Biology, for the ASCCC Regina Stanback-Stroud Diversity Award nomination.

Adopted by consensus.

- b. Adopt new Catalog Rights language as recommended by Ed Policies Committee

Interim Associate Dean Monika Liu presented updated Catalog Rights language. The Council offered a few suggestions:

1. Deleting a typo in the asterisk.
2. Adding “certificate” language in all references to degrees, including the asterisk.
3. Instead of “course work” the language should refer to “credit coursework.”

Resolution 2024.01.24.8B Approval of Catalog Rights language

Resolved, that the Executive Council approves the new Catalog Rights language, with the changes suggested on January 24, 2024.

Adopted by consensus.

- c. Generative AI and Student Conduct

Dean Amy Coffey and Associate Dean Jen Kienzle [shared a presentation](#) and led a discussion with the Council about student conduct challenges assessing a student’s use of generative AI. The Council asked the TLTR to develop options for model syllabus policy.

- d. ASEC meeting modality and Council membership

President Miralgia led a discussion about the meeting modality for the 2024-25 Executive Council and if we should enforce Article VIII from the By-Laws about members who miss 4 or more meetings in a semester. The Council asked for the motion to come back to the next meeting.

- e. 2024 ASEC Elections Update and [proposed Spring Election Calendar](#)

Joe Reyes, AS Election Commissioner, introduced the proposed Spring Election calendar and asked for the Council’s endorsement.

Resolution 2024.01.24.8E Approval of ASEC Spring Election Calendar

Resolved, that the Executive Council approved the 2024 ASEC Elections Calendar, with the changes suggested on January 24, 2024.

Adopted by consensus.

f. Syllabus Elements (Student Services) in Simple Syllabus

President Miraglia tabled this discussion until the first meeting in February.

9. Adjournment at 5:08 pm



AS President's Report - January 24, 2024

Accreditation: [ACCJC Action Letter and Visiting Team Report](#)

[ASCCC Spring Plenary](#) - San Jose Marriott, April 18-20

Spring 2024 ASEC Work

- Generative AI - Set of Recommendations, Equity, Pedagogy, Policy
- EFF
- Committee Structure
- AS Constitution/Bylaws