



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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CCSF Academic Senate Executive Council

FINAL Minutes

Wednesday, September 6, 2023, 2:30-5:00 pm

MUB 140 & Zoom

Council members present: Monica Bosson, Jessica Buchsbaum, Adam D'Acquisto, Kate Frei, Katia Fuchs, J. Malcolm Hillan, Stephan Johnson, Kimberly Kennan, Thomas Kennedy, Fanny Law, Alexis Litzky, Ying Liu, Sheri Miraglia, Madeline Mueller, Ron Page, Craig Persiko, Robin Pugh, Louis Schubert, Nuala Sheetz, Richard Taha, Fred Teti, Tanichya Wongprasert

Council members absent: Matthew Duckworth, Michael Greenberg, Caroline Priestley

Other Senators present: Abigail Bornstein, Mary Bravewoman, Landi Ehnle, E. Simon Hanson, Craig Kleinman

Guests: Susana Atwood, Edie Kauper, Mandy Liang, David Martin, Malinalli Villalobos

I. Call to Order: 2:32

President Miraglia read the land acknowledgement:

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

Recognize your own indigenous land settlement at

- <https://native-land.ca>
- <https://www.ramaytush.org/donate.html>
- <https://sogoreate-landtrust.org/donate/>

- II. Agenda adopted via roll-call vote
- III. Public Comment
 - A. Fred Teti: Announced that the Ed Policies will be meeting on Monday 9/11 at 1pm. They will be working on connecting their committee description with the newly approved Accreditation standards.
 - B. Madeline Mueller: Provided an update from the Facilities committee meeting about the Quick-Build process for the Frida Kahlo Way project.
- IV. Reports
 - A. Chancellor Martin provided updates from across the College including new administrative offices, the expansion of Sparkpoint, and new COVID reporting for students.
 - B. Officers Reports
 - i. President Miraglia reviewed the attached President's report (Appendix A) with the Council.
 - ii. 1st Vice President Law deferred her report until a later item.
 - iii. 2nd Vice President Fuchs gave a report decompressing from the orientation and reinforcing our collective goal of empowering new voices on the Council.
 - iv. Secretary Litzky provided an update about changes coming to the AS website and resolution archives.
 - C. AFT2121 check-in report

AFT2121 President Bravewoman provided an update about contract bargaining and highlighted the new opportunity to change workspaces if the facilities are inadequate.
 - D. Student Chancellor report

Student Chancellor Mallinali introduced himself to the Council and invited Senators to Student Senate meetings on Fridays in Student Union 208. He highlighted some of the most pressing items affecting students:

 - i. There are not enough classes available in the schedule.
 - ii. There is a severe lack of quality, up-to-date facilities to support ADA needs, such as out of commission elevators in Creative Arts and the Library.
 - iii. Students are holding Special Elections and will soon appoint a Treasurer. They are always working to increase representation from all the CCSF Campuses.
 - E. Committee on Committees report
 - i. 1st VP Law updated the Council about new committee appointments and upcoming work for committees this semester.

V. Consent Agenda

A. Approval of [Minutes from May 24, 2023](#)

Resolution 2023.09.06.5A Approval of Minutes: May 24, 2023

Resolved, the Executive Council approved the Minutes for May 24, 2023.

Adopted by consent.

B. Approval of Committee Appointments, ASEC, and PGC Appointments for 2023-24 (updated)

Resolution 2023.09.06.5B Approval of Committee Appointments, ASEC, and PGC Appointments for 2023-24 (updated)

Resolved, the Executive Council approved the AS leadership and committee appointment list as presented on September 9, 2023.

Nominations to Committees with Unlimited membership

Works of Art

Nicole Oest (Art), new appointment

Nominations to Committees with Limited membership

International Education Advisory

Veronica Feliu (World Languages and Cultures), new appointment

Program Review

Christina Yanuaria (ESL), new appointment

Student Grade and File Review

Lark Baum (Behavioral Sciences), new appointment

Student Equity Strategies

Savio Chan (DSPS), new appointment

Nominations to AS Workgroups / Task Forces District-Level Committees and Task Forces/Workgroup

Institutional Review Board

Jonathan Siekmann (Biology)

Savio Chan (DSPS)

Christina Yanuaria (ESL)

Strong Workforce Taskforce

Alma Avila (Health Education), new appointment

Wanda Ziemba (Health Care Technology), new appointment

Dory Rincon (Health Care Technology), new appointment

William Morgan (Diagnostic Medical Imaging), new appointment

James Connors (Fire Science Technology), new appointment

Steven Brown (Environmental Horticulture and Floristry), new appointment

Malcolm Hillan (Environmental Horticulture and Floristry), new appointment

Maura Devlin-Clancy (CNIT), new appointment

Richard Ning Wu (CNIT), new appointment

Tracy Burt (Child Development and Family Studies), new appointment

Gina Hector (Business), new appointment

Lark Baum (Behavioral Sciences), new appointment

Michelle Gorthy (Communication Studies), new appointment

Craig Kleinman (English), new appointment

Erica Gentry (Photography), new appointment

Anna Lisa Helmy (ESL), new appointment

Christina Yanuaria (ESL), new appointment

Melissa McPeters (TRST), new appointment

Amber Straus (Learning Assistance), new appointment

Ghislaine Maze (Learning Assistance Program), new appointment

Carina Lin (Counseling), new appointment

Jimmy Ly (Counseling), new appointment

Student Recruitment and Retention Planning Workgroup

Karen Cox (English)

Madeline Mueller (Music & Theater Arts)

Olga Galvez (DSPS)

Katia Fuchs (Math)

Amber Straus (Learning Assistance)

Lily Ann Villaraza (Philippine Studies)

Rosario Villasana (Child Development & Family Studies)

Bob McAteer (Photography)

Steven Brown (Environmental Horticulture & Floristry)

Fanny Law (ESL)

PGC Enrollment Management

Ying Liu (Biology), new appointment as an alternate member
Fanny Law (ESL), new appointment as an alternate member

Adopted by consent.

- C. Approval of [edited AS meeting calendar](#) for 2023-2024

Resolution 2023.09.06.5C Approval of edited AS meeting calendar for 2023-2024.

Resolved, the Executive Council approved the edited AS meeting calendar for 2023-24, as presented on September 6, 2023.

Adopted by consent.

- V. 5-minute break

VI. Unfinished Business

- A. Informational Item: [AP. 1.15](#) - Board Policies and Administrative Procedures, and [AP 5.23](#) - Intercollegiate Athletics

AVC Charles and Dean Kauper provided the Council with a brief overview of the AP 1.15 and AP 5.23. The items will be up for discussion at PGC. There were comments and a short discussion ensuring the Classified Senate has seen and approved the language.

- B. Constitution Workgroup for the 23-24 Academic Year

There was a discussion about the purpose and direction of the workgroup. Council members asked that the workgroup determine the goals and timeline for their work, in addition to electing a chair. President Miraglia agreed to call the first meeting.

VII. New Business 4:00

- A. Faculty Travel

Faculty Travel Coordinator Kimberly Keenan provided a brief overview of the updates made to the Faculty Travel document and some of the proposed changes based on our updated procedures. President Miraglia added additional context about how feedback is being integrated into the document, and the process through collegial consultation. This item will return at our next meeting with all the final changes incorporated.

B. AB 1705 Updates

Dean Mandy Liang provided a brief overview of the [Validation of Non-STEM Transfer-level Prerequisites](#) and the need for an [AB1705 Coordinator](#).

Resolution 2023.09.06.7B AB1705 Coordinator Job Description

Resolved, the Executive Council approved AB1705 Coordinator Job Description as presented on September 6, 2023.

Moved: Monica Bosson; Seconded: Fred Teti.
Adopted by consensus.

- C. Resolution to endorse [a formal response](#) to actions taken by the Board of Trustees
Craig Kleinman provided a brief overview of the development of CCSF's Cantonese program. There have been a series of issues related to the Board's recent actions about advertising the Cantonese program in the current college catalog. Kleinman introduced the letter he is asking the Academic Senate Executive Council to endorse.

Resolution 2023.09.06.7C Endorsing the Curriculum Committee's Formal Response to the Board of Trustees

Resolved that the CCSF Academic Senate endorses the formal response, prepared by the Curriculum Committee Chair, to the placement of a notation in the CCSF catalog about a yet-to-be-developed Cantonese Certificate required by the CCSF Board of Trustees.

Moved: Richard Taha; Seconded: Monica Bosson.

Aye: Monica Bosson, Jessica Buchsbaum, Adam D'Acquisto, Katia Fuchs, J. Malcolm Hillan, Kimberly Kennan, Thomas Kennedy, Fanny Law, Alexis Litzky, Ying Liu, Sheri Miraglia, Madeline Mueller, Ron Page, Craig Persiko, Louis Schubert, Nuala Sheetz, Richard Taha, Fred Teti, Tanichya Wongprasert

Nay: None.

Abstentions: Kate Frei

Absent: Matthew Duckworth, Stephan Johnson, Caroline Priestly, Robin Pugh