



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Process • Others as agreed

Note: Copies of the Final Agenda, Resolutions and Materials for the April 27, 2022 meeting can be found in the [Materials folder for that meeting](#).

CCSF Academic Senate Executive Council

Minutes and [Sound Recording](#)

Wednesday, 2022 April 27, 2:30-5:00pm

Location: Zoom meeting <https://ccsf-edu.zoom.us/j/98353441191>

Phone info: +1 669 900 6833 or +1 253 215 8782 * Meeting ID: 983 5344 1191

Council Members Present: Abigail Bornstein, Monica Bosson, Steven Brown, Lenny Carlson, Erik Christianson, Amy Díaz-Infante, Ekaterina (Katia) Fuchs, Kimberly Keenan, Jesse Kolber, Nicole Oest Krup, Fanny Law, Simon Hanson, Dana Jae Labrecque, Stephanie MacAller, Jeanette Male, Michele McKenzie, Sheri Miraglia, Madeline Mueller, Joe Reyes, Lisa Romano, Mitra Sapienza, Lou Schubert, Michele Sieglitz, Chad Stephenson, Frederick Teti, Katryn Wiese

Council Members Absent: Wynd Kaufmyn

Other Senate Members Present: OL Karl Westerberg, Sandra Vaughn, Harry Bernstein, Michelle Simotas, Andrew King, Landi Ehnle, Ying Liu, Natalie Cox, Nancy Webb, Craig Kleinman, Megan Sweeney, Shawn Wiggins, Gayle Tang, Allen Lin

Guests: Jennifer Kienzle, Rachel Cohen, Chancellor David Martin, Cynthia Dewar

I. Call to Order 2:30 (1min)

A. We acknowledge that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we

recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

II. Adoption of Agenda 2:31 (4min)

III. Public Comment 2:35 (10 min)

- Sandra Vaughn - I am a part-timer instructor in Transitional Studies As a member of the Online Training Workgroup, I represent the concerns of AFT2121 as well as the concerns of non-credit and part-time faculty. As an adjunct for 20 years, I have always looked for and taken training to maintain my currency and to improve my effectiveness as an instructor. However, when it comes to getting training to teach online at CCSF, I have hit a wall. The current system for developing online courses and being trained to teach them combines curriculum development and professional development, two processes that are separate in the the face to face realm. It would be unfair to part-timers if they were combined because any part-timer with a .67 load is prohibited from doing curriculum development and thus would be prevented from teaching. The current system of combining these two processes is making it difficult for faculty to get the necessary training or to be able to teach more than one online course as the limited space in the training is often occupied by already well-trained and experienced instructors developing new DEAs. This is unfair to adjuncts because we cannot get the required training if we are at our full load. Our resolution corrects these issues by separating online course development from professional development and trusting the expertise of already trained instructors.
- Harry Bernstein - Tom Boegel was forced to admit that the research had not been done to show to Chancellor Martin what the effects the layoffs would have on students completing degrees or certificates. Am curious who would be handling this major responsibility if AVC Boegel will not be continuing in this role.
- Joe Reyes - Alpha Gamma Sigma, Student Honor Society - of

the 12 officers, 8 have been accepted to UCs, 1 at Harvard, Stanford, Columbia. All 12 officers will be transferring to four-year institutions. There are good things happening!

- Katia Fuchs - First, a student from the first cohort of Math 108 (foundations of data science course), was accepted into UC Berkeley program and shows that Math 108 articulates to this program. Am brimming with pride and our students are awesome. Second, there is a bill moving through the State Assembly, AB 705 which is really impactful to us and the way we do business. Yesterday there was a Committee of Higher Education hearing and everyone voted in favor. Most of the Democratic members of the Assembly were not even there. They voted without hearing any of the commentary for or against, so I encourage you to keep tabs on the bill which has a lot of potential ramifications as its legislators are telling us what we can or can't offer at our schools. [Text of AB705 Bill](#)
- Jeanette Male - Dance program is one of first back to 100% face to face instructions. On Saturday, May 7 we have a showcase show and everyone is invited. [Purchase your tickets here.](#)
- Joe Reyes - Shout out to the Chef's Table and Culinary Program, it is open T, W, Th.

IV. Reports 2:45

- Chancellor's Report Dr. David Martin (5 min)
 - State Chancellor's Office - have received \$180K LGBTQ grant to provide student services.
 - TEF PEAC Project Architects are under contract and have started meeting with those who will be in the building. Hope to have architectural design in the Fall that we can get campus feedback on.
 - Return to Campus - working on registration requirement and potential masking requirements as policies change within the state and country.
 - Avalon - connecting with them to collect on the \$400K transportation commitment that was made with the college four years ago by the Balboa Reservoir

developers. We are looking at a RAMS transportation plan to make it free for any student.

- Southeast Center - Lease is \$250K in rent each year. As we continue to open up, don't believe we have any scheduled classes in the Fall. When do we consider breaking this lease and how do we continue to provide educational opportunities in this area?
- Administrative Structure - we are at the tail end of the March 15 process. We are starting to put together an administrative structure as some administrators who will not be returning, are retiring or taking other positions at other colleges.
- DEA Resolution - excited to share acceptance of this resolution and looking forward to supporting implementation of this resolution.
- Facilities at SouthEast campus - it was revealed to us in Facilities Committee that not only do we have the \$250K contract but we have been locked out of the building for the last two years. Would like to know what we are doing about getting a reimbursement for a building we can not enter from the PUC that has more money than God, certainly more than CCSF. - We are going to engage with PUC in regards to the lease and if we decide we don't want to extend we are going to look at recouping any funding that the college paid to facility we didn't have access to.
- Thanks from the Online Training Workgroup for supporting the DEA resolution.
- Thank you to referring to the PAEC, Performing Arts Education Center as some administrators have abandoned that term. 1550 Evans is going to be brought up at the Facilities Committee next month, and it's been tied up in legal negotiations and perhaps you can help with that, to make sure there is some kind of update. Third, related to the Southeast Center, I was surprised that the discussion was only about the cost to us and I appreciate knowing about being locked out, but also that building only exists because of a mitigation agreement, going back to 1975 to and it

took 10-11 years to go from a ball field as mitigation to educational training and greenhouses. There are consequences if we just abandon that building, so I hope that the mitigation agreement will be taken into effect. It's not just the decision of City College to make; I believe the community is very concerned with this.

- Approach to Educational Program Development - making this be the architecture to then decide what resources we need. In my opinion, this has been backwards at this college. We do this with facilities and with labor issues and then later determine what will inhabit that building and what the community needs. There have been a number of times we have tried to put classes in Southeast but it has been piece-meal and without enough institutional support. I just wanted to mention earlier this year, before you arrived at the campus. There was an administrative mandate to create not through the academic Senate, but through the planning committee a SE educational plan, which was brought to the academic senate for our first read and then removed. So we're continuing to have conversations about our facilities. But we haven't even we put together a plan, and then we pulled the plan back, but we're continuing to have the conversation about what facilities we need. Without the long term plan for an education plan, we should be doing our education plan based on our education master plan or whatever our longest term planning processes are. At the end of the agenda one of the parking lot items that the VC of Academic Affairs and the Dean of the SE campus brought up to us earlier this year was a plan for the Southeast educational programming. And then we were told that this is no longer coming back because it was no longer important or no longer a priority. We are trying to figure out how to partner on the educational planning part of it. - Appreciate the context and wasn't aware for previous South East plan. Looking forward to those programmatic discussions.

- Officers Reports (20 min)
 - President Simon Hanson
 - Some of this is our process that you will hear us be very consistent we've been in consultation about programmatic impacts of changes and about programmatic impacts of facilities. We have alignment right now with certain facilities certain labs that are built at certain centers that are not being utilized. But they should not be what dictates the educational plan; it should be what the Community needs so we're having a hard time trying to figure out over the long term, how to realign that and appreciate your partnership.
 - DEA Resolution - This was reviewed in consultation and the Chancellor has come back and asked for the Curriculum Committee to review how the implementation of this would work. I've been ensured that this process would only require minor adjustments. The workflow of the resolution are now going into implementation stage.
 - Community Passes - This was a one year pilot for the Health Center. The PE and Dance programs have asked that we revisit this because the program is no longer applicable. We now have free classes and any student wishing to use the facilities should enroll in a class. The resolution in the consent agenda will cease the community pass program and direct those interested to enroll in a class.
 - Budget Committee - We know we have a July 1 tentative budget deadline, there is a May revise. We have been asking when a budget will go for participatory governance input. It will not be coming to the ASEC. At the PGC Budget Committee there was a recommendation for a Position Control Plan. This does not have to precede our budget but line up so that next Fall

we are having informed conversations as part of our comprehensive program review process. Some of those things to inform those conversations need to be budgetary specifics and staffing specifics (will be back fill positions?). It will be important to know this in order to have programmatic discussions. Hopefully will be coming forward in the Fall. Also mentioned was that the tentative budget was just that. The VC of Financial Affairs was very clear to say that the adjustments are made in a final budget before it's adopted and that was important because the timeline is that July 1 is when we have to have the tentative budget adopted, which is the middle of the summer when faculty are not around. Last year the tentative budget was literally one page long. We just need to be really clear on where finalized timelines are and where the conversations were lining up to take place

- FSA Committee - have been meeting every Friday and are going through faculty review requests. It has been a good model of how people of different constituencies can still work together even in turbulent times.
- 1st Vice President Mitra Sapienza
 - RTC - still on the work group and ASEC connection. Please send any feedback my way. Understaffing is preventing us from rolling out a lot of procedures we would want to. There is great concern around contact tracing and other COVID safety campaign efforts, but the workgroup is working steadily to figure these out. On-going conversation about the authority of this workgroup and perhaps moving it to be a subcommittee of PGC. Also reviewing documents that are shared on the website.
 - Faculty Coordinator openings - there are two openings that have been shared. A call for

Faculty Travel and CTE coordinators. Hoping to get statements of interests to the ASEC officers by next week, May 6 with official appointments made by the last council meeting on May 25th.

- Faculty Travel Coordinator - still trying to figure out the best appointment process for this. Shout out to Kimberly Keenan for all of her hard work. Coordinator calls are not meant to imply that current coordinators are not interested in the positions but gives a chance for all faculty to apply.
- [Community Guidelines](#) - thanks to Katryn for making the Guidelines accessible online. On the ASEC Committees page there is a Community Guidelines page. This will be updated as stated by the resolution as time progresses.
- 2nd Vice President Chad Stephenson
 - Appreciation for those that are returning to in-person student services. Libraries (Chinatown, North Beach, Mission, and Rosenberg Collaboratory are open for students that are vaccinated and masked..) Appreciation also for on campus food services and seeing people on campus is a joy. Seeing people I haven't seen in two years is refreshing and being part of the learning committee.
 - Academic Senate Office - made a first visit. In the Fall we will have a mix of in-person and online and want to appreciate those who have been in person this whole time.
 - VC Academic Affairs - the effects of this position are notable and are going to continue to address this in meetings with administration.
 - South East Campus - as someone who has worked there, want to note the conversations that are happening about center locations and blind spots in representation on this ASEC body and wanting to encourage recruitment of faculty members.

- Secretary Amy Díaz-Infante
 - I3 Grant - shoutout to the team that received funding for an Invention and Inclusive Innovation program that is going to be a collaborative project with faculty from the Center for Entrepreneurial Studies, CNET, and members of the Art Department focused on entrepreneurship and design thinking, and particularly focused on recruiting underrepresented students in the STEM field. So students from disadvantaged economic backgrounds, students of color, and women. Feally excited to have that happening, and this is kind of a precursor to what we're hoping will happen as we move into the STEAM building at some point in the future.
 - AFT Poster - This project is intended to use as a recruitment tool, so we have a couple students who are working on designing this and hopefully that will be available pretty soon as we move into recruiting for the fall and the intention there so also have a digital component that shows really the presence of City College throughout San Francisco and collect our City College stories.
- ASEC Election Updates (15 min)
 - Today at 5PM is the last day for voting for the ASEC. There are approximately 230 ballots that have been cast. Checking for duplicates or errors but there have only been a couple of these. After this voting ends today, the Commissioners will be tabulating votes. Hope by beginning of next week to be able to share a brief report. Will be in contact with the ASEC Officers to be sure we are following all the correct procedures. New members will be installed at the last meeting on May 25th.
 - We have 17 seats available on the Council, and 14 candidates. To be clear, all 14 can be seated if all are present. At last meeting, the current and new members

will elect their officers for the following year. As this happens want to work with everyone on this transition.

- Limited number of seats per department. The ballot includes a number of ESL candidates, can they all be seated - This will be confirmed during tabulation. [Our constitution says no more than 3 per department, except ESL which is no more than 6.](#) - This information was not shared when the call went out, should be added.
- When the calls go out again, should include reasons why it's important to vote if there are fewer candidates than seats.
- Officer Positions - we should have clarity on what the requirements are being eligible to be an officer (can you be part-time, do you need to have a teaching assignment, tenure, department, etc). - Let's add this to the next meeting along with confirmation of candidate eligibility (based on department).
- Candidates can be invited to next meeting to be clear on Officer positions as well.
- We should be less apologetic for having fewer candidates. This is reflective of some members leaving, some not being sure of their employment next year, and coming out of a pandemic. Having a ballot where everyone gains is a lovely thing. Let's take positive attitudes when we present the outcomes and that the full senate has our support next year. The whole college will have gaps, not just us.
- Constitution says that the ASEC President should be a tenured faculty. There is much that is not articulated in the constitution.
- AFT2121 check in report (5 min)
 - None at this time.
- Associated Students report (5 min)
 - None at this time.
- Committee on Committees report (5 min)
 - See Below
 - [Committee Chair Guide](#)

- 2 Truths and a Lie for 3 exiting members

V. Consent Agenda 3:40 (5 min)

- A. Approval of Minutes from [April 13, 2022](#)

Resolution 2022.04.27.5A

Approval of Minutes: April 13, 2022

Resolved, that the Executive Council approved the minutes for [April 13, 2022](#).

Adopted by consent.

- B. Approval of Committee Appointments

**Resolution 2022.04.27.5B
Forces, Work Groups**

Appointments to Committees, Task

Professional Development

- Simotas, Michelle - English - credit - re-appointment

Adopted by consent.

- C. Reaffirmation of [Resolution 2021.09.29.5B Continuing Academic Senate Executive Council Authority to Hold Virtual Meetings Pursuant to AB 361](#)
- D. Approval of [Resolution: Sun Setting BOT Resolution 080131-S9 Pilot Study for Community Access to New Health and Wellness Education Center, Ocean Campus](#)

Resolution 2022.04.27.5D

**Sunsetting BOT Resolution
080131-S9 Pilot Study for Community Access to New Health and Wellness
Education Center, Ocean Campus**

Whereas, the CCSF Board of Trustees passed Resolution 080131-S9 (Approval of Recommendation to initiate Pilot Program for Community Access to New Health and Wellness Education Center Ocean Campus) on January 31, 2008;
and

Whereas, the number of passes claimed under this pilot program has exceeded the thirty allowed per district; the passes were supposed to be single semester passes, regulated through the Physical Education Department, and part of a one-year trial with a subsequent re-evaluation that never occurred; and

Whereas, the initial rationale to provide a limited number of passes to neighborhood residents was to compensate them for construction-related activity that has long since been completed, and the original resolutions specifically stated the notion behind the free passes were tied to a then, non-existent opportunity to enroll in City College “free classes” due to 2003 Legislation prohibiting the offering of free courses, a point which is now moot since the implementation of the “Free City” program; and

Whereas, the Fitness Center hours listed in the original resolution are no longer valid and manning the pool and Fitness Center for extended periods of time, is a financial hardship and no longer justified by the parameters of the pilot program; and

Whereas, the pass holders are not necessarily students, and therefore have no student ID, and therefore cannot be screened for vaccination status, nor fill out a daily health screening, which presents additional on campus liability, because it is almost impossible to monitor independently from our other vaccine verification processes and unrealistic to expect faculty staffing the center to oversee such verification.

Therefore be it resolved, that faculty recognize that the intent of the original board resolution is no longer applicable, and recommend that the practice of providing community access to the Health and Wellness center on the Ocean Campus via community passes, be terminated and any remaining access through this program be directed to use of the facilities through the colleges other existing instructional programs.

Adopted by consent.

VI. Old Business (3:45)

- A. Education. Policies Committee Recommendations (5 min) Council will continue our consideration of Ed. Policies Committee recommendations for revising our Board Policies and Administrative procedures. The following Recommendations, which we did not take action on last

meeting were referred to the accreditation committee for more input and are being brought forward for subsequent consideration:

1. [Proposed New Board Policy on Nursing Programs](#)
 2. [Proposed New Administrative Procedure on Nursing Programs](#)
 3. Proposed [Revision of BP 5.06 Degrees and Awards](#)
 4. Proposed New [Administrative Procedure 5.06 Degrees and Awards](#)
- These are being reviewed by Associated Students
 - “Degrees and Awards” may be updated to “Degrees and Certificates”
 - Education Policies is not expecting any big changes. Understanding that these are on hold until they are reviewed by the Accreditation Committee - on the agenda for the next Accreditation Committee meeting.
 - Why does Degrees and Awards have Associates and Bachelors of Science and Associates of Art but no Bachelors of Art? - The pilot program that got approval for continuing that we are in th.... Currently is it only the Associates of Science degrees that are ... Changing the language to offer the four-year degree should we get it approved.

B. Online training workgroup update (10 min) The online training workgroup will update the council on their work and ask for the council to consider the following updated recommendations:

1. [Resolution on Minimum Training Requirements](#)
- Seeing this resolution for the 3rd time. Hope to vote on it today.
 - Proposes a new model for training online faculty (IOTL and AOTL). Currently faculty already trained have to apply and be accepted into AOTL that has limited spaces. Passing this resolution will open up more space for new online instructors.
 - Workload of Ed Tech Department - in response to this concern, the workgroup added a new clause acknowledging the need for further resources to support this additional training. However, workload will be impacted by several factors. Hope to work collaboratively to reduce additional work involved.
 - Fair Compensation - Union has promised to work on this with us after the resolution passes.

- Also a concern was continued training requirements to maintain certification to teach online, and this will come to you in a future resolution.
- Faculty Voice - also a proposal under discussion that may come in an additional resolution.
- This resolution is focused on one specific issue and will be a small but important part of including faculty voice in our online training and curriculum, which are important 10+1 issues. This resolution has the support of the great majority of workgroup members.

Move to Adopt: Dana Jae Labrecque; Seconded: Joe Reyes

- This is a substantial change to the model. First, speaking as one of the Canvas trainers and as a lead course reviewer, I contend that this resolution if implemented will increase the workload for trainers. Second, the ASEC should not be passing resolutions that affect targeted faculty workloads. There is no way to ensure that new funding will appear, especially while we are firing 50 tenured faculty. If funding does appear, I am not aware of the ASEC directing a program to how to spend funding. Should the Senate be giving such directed, prescriptive directions to other faculty? It does not operate this way. Ask that this body vote this down and send a message to the workgroup to revisit its purpose and produce recommendations, not directions.
- Work as on IOTL and AOTL reviewer, it is a collaborative process but does take a lot of time to review. We want to support as many people as possible but it can indeed be a huge workload issue. Where will we find the funds to support this?

Motion to Extend 5 minutes: Steven Brown; Seconded: Dana Jae Labrecque

- Don't understand what would require more workload when this resolution recommends that an advanced online teacher would not need to complete the full AOTL course, which would present less workload. - OLET presented a very similar model that did not confer with DLAC. The workload presented by OLET that increases the workload equally as this one does. This model was supported by the majority but is being held back by one voice. Workload would have to be addressed at the implementation stage.

- Uncomfortable with uncoupling many of these things like AFT2121 and the funding for people, and with how prescriptive the resolution is.
- There is another workload when those who have been trained and are asked to repeat training in AOTL. This resolution reduces this workload.
- Opening up more spaces and adding a separate group of advanced online instructors does create more workload.
- Can understand that for people who are recently trained and have gone through it can feel very repetitive. Want to put a plug out that there's a whole training program called a Pure Online Committee Review process (POCR). If more faculty and departments worked to get trained then we could create more localized expertise and this could distribute the workload.

**Resolution 2022.04.27.6B
Online Course Development**

Minimum Training Requirements for

Whereas, introduction to Online Teaching and Learning (IOTL) training is effective, high quality, and highly beneficial to both faculty and students, and is required for all faculty who want to teach their first class fully or partially online at CCSF to ensure that online courses meet federal, state, and accreditation standards regarding distance learning including ensuring accessibility and regular and substantial contact, and

Whereas, at the end of IOTL, the faculty member's understanding of and adherence to state and federal requirements including accessibility and regular and substantial contact are demonstrated by presenting 25% of one course's content for review by AOTL trainers, and

Whereas, once an instructor passes IOTL or AOTL and completes the final review of 25% of the course, they are authorized to teach the entire course online with the expectation that the faculty member continue to meet state, federal, and accreditation standards, as well as the department-developed and Curriculum-Committee-approved course outline of record (COR) and distance education addenda (DEA), and

Whereas, Advanced Online Teaching and Learning (AOTL) is currently required for any online instructor who plans to add a second course to their online teaching options, and taken again each time the instructor wants to add

a new class to their teaching options, such that some faculty at CCSF have taken AOTL multiple times, and

Whereas, AOTL is currently offered once a semester, space in it is limited with waiting room only, and it currently is a limiting factor in departments offering more courses online or even the same number of courses online when instructors who have been teaching the courses in the past are no longer available,

Be it resolved that training requirements to teach a course online at CCSF be modified such that once a faculty member has passed both IOTL and AOTL and has taught completely two separate fully online or partially online courses at CCSF, they are approved to develop and teach (with department chair approval and scheduling) any other course online without requiring participation in any further training process, as long as:

- that course is within their Discipline, and has an active Distance Education Addendum, and the faculty member has received department chair approval to develop the online course
- the faculty member completes a self-evaluation demonstrating adherence to the CVC-OEI rubric and
- the faculty member presents 25% of the new course to an OLET reviewer to demonstrate CVC-OEI rubric alignment, and

Be it further resolved that OLET work with the Distance Learning Advisory Committee (DLAC) to revise the application process and access to reviewers such that online instructors who satisfy the above requirements (having passed both IOTL and AOTL, having developed a new online course, and having department chair approval) can complete a request-review form, which will be reviewed and prioritized by DLAC and forwarded to OLET to assign review resources as available, and

Be it further resolved that faculty who meet the minimum standards of the OEI-CVC contract (POCR trained to evaluate a course against the CVC-OEI rubric) shall be deemed qualified to review new online courses for CVC-OEI rubric alignment, and

Be it finally resolved that we are aware that any changes to training as well as additional training modes will require sufficient human and financial resources to support it, so we reaffirm here our previous resolution's request that the college provide sufficient funding to OLET to support this updated training

Motion to Adopt

Moved: Dana Jae Labrecque; **Seconded:** Joe Reyes

Ayes: Abigail Bornstein, Erik Christianson, Amy Diaz-Infante, Katia Fuchs, Nicole Oest, Dana Jae Labrecque, Stephanie MacAller, Sheri Miraglia, Mitra Sapienza, Lou Schubert, Katryn Wiese

Nays: Monica Bosson, Steven Brown, Wynd Kaufmyn, Kimberly Keenan, Jesse Kolber, Fanny Law, Jeanette Male, Lisa Romano, Fred Teti

Motion Carries, Abstentions: Michele McKenzie, Madeline Mueller, Joe Reyes, Michele Sieglitz, Chad Stephenson

Not Present: Lenny Carlson

- C. Student Resolution - (5 min) The Associated Student representatives at the Ocean Campus presented a resolution at our last meeting: "ASCO opposes the action the Board of Trustees took to direct the layoffs of faculty members on February 24th, 2022. ASCO urges the rescission of pink slips handed out to faculty & for no further layoffs to occur in 2022." Similar petitions have been started by faculty ([CCSF Trustees: CCSF's current budget does not mandate layoffs](#)) Council will discuss any recent developments or updates.

VII. New Business (4:05)

A. Diversity committee - [Diversity Resolution--Equitize Hiring & Restart FDIP](#) (15 min)

- Diversity Committee has focused on putting diversity at the forefront for our students. Many of you may remember the Grow Your Own program and we now have the funding to bring this back. We are looking for feedback on the resolution and support as we go to PGC.
- There is never good timing and we are fortunate to have funds to increase faculty diversity even while in the middle of layoffs. We want to make good use of these funds.
- There are parts of this resolution that bring in multiple groups, but one that is very pertinent to the ASEC which includes updating the Faculty Hiring document.
- There seem to be multiple different funding streams. Is this about also recommitting to making the hiring and tenure process to be

something that supports faculty who we do hire. Where is this money going? - This is EEO grant money. Clara Starr can address more specifics on this funding. Don't believe would cover these other areas beyond the position itself.

- This is Prop 98 one-time funding. Outcomes of this can enhance and improve the retention that is being brought up. Looking at how we can improve all of the steps of the hiring process, including onboarding and retention.
- What are we doing with the resolution today? - Looking for feedback. Can give now or to Mitra to share. First step in getting support for when we go to PGC. Or ASEC can endorse this today before it goes to PGC.
- The Grow Your Own Program - would love to add additional language and endorse before the end of the semester.
- We have more diversity through emergency hires.
- We can endorse this at any point before it goes to PGC. Either way it will still go to PGC.
- Grow Your Own is more than a one-year program. Will want to see how to this can continue beyond this one-time funding and to include retention of diverse faculty.
- A Grow Your Own hire who has been at the college for 22 years has now received a pink slip.
- Looking at a colleague who is also a graduate of the college. Other issues that should be considered are the cost of living issues. These are outside factors that are conditional to the resolution's success.
- Committee felt like if we don't start now, when will we start.
- This is beginning again because it has been done in the past, and the problem is retention. We need competitive full-time salaries. But we do need to support this resolution.

Extend by 5 minutes: Steven, Joe

- Wanted to really appreciate the point, the other members are bringing it up about the importance of considering the retention issues and there are a myriad of factors that are to go into recruiting and retaining faculty of color, but I do want to appreciate the Diversity Committee's work on this so far, we do have to start somewhere. There will always be other factors and this could also build momentum towards addressing those other factors. Since this is going to PGC anyway, I would urge the Council to endorse this today so we can show that it has support from our body.

Motion to Adopt: Wynd Kaufmyn; Seconded: Steven Brown

Resolution 2022.04.27.7A

Endorsement of the Diversity

Committee Resolution on Equitizing Hiring

Resolved, the Academic Senate Executive Council supports the [Diversity Committee resolution](#) as presented to the council on April 27, 2022.

Motion to Adopt

Moved: Wynd Kaufmyn; **Seconded:** Steven Brown

Ayes: Monica Bosson, Steven Brown, Erik Christianson, Amy Diaz-Infante, Katia Fuchs, Wynd Kaufmyn, Kimberly Keenan, Jesse Kolber, Nicole Oest, Dana Jae Labrecque, Fanny Law, Stephanie MacAller, Jeanette Male, Michele McKenzie, Sheri Miraglia, Madeline Mueller, Joe Reyes, Mitra Sapienza, Lou Schubert, Michele Sieglitz, Chad Stephenson, Fred Teti, Katryn Wiese

Motion Passes, Abstentions: Abigail Bornstein, Lisa Romano

Not Present: Lenny Carlson

B. School Name Change recommendation - (5 min) [Proposed New Name for the School Comprising the Library and Learning Resources Department, the Library Information Technology Department, the Learning Assistance Department, and the Education Technology Department](#)

- This has been through the departments and the school. It has come through the process as others have.
- Who started the process for changing this name? - The name of our program has undergone several iterations, housed under different schools and deans. Feel that this new name will accurately represent the programs housed within this School. This started with the faculty.

Motion to Adopt: Steven Brown; Seconded: Fred Teti

Adopted by Consensus.

Resolution 2022.04.27.7B

Proposed New Name for the School

Comprising the Library and Learning Resources Department, the Library

**Information Technology Department, the Learning Assistance Department,
and the Education Technology Department**

Whereas, the administrator and faculty leaders of the aforementioned departments followed the process recommended by the Academic Senate in changing the name of a school ([Resolution 202019.10.30.01B](#)) consulting with the affected faculty and having come to school consensus through this process; therefore be it

Resolved, That the CCSF Academic Senate recommend to the District that the School described above be named the **School of Library, Academic Resources, Education Technology, and Online Programs.**

Motion to Adopt

Moved: Steven Brown; **Seconded:** Fred Teti

Adopted by consensus.

- Though that name changes for Schools and Departments had to go through the Curriculum Committee? - Departments do have to go through Curriculum, but School name changes have different philosophies around it. We might want to bring this back for clarity.

C. Curriculum Committee Resolutions - (15 min) The Curriculum Committee would like the council to consider endorsing two resolutions:

1. [Resolution to Extend the Curriculum Committee Area Flexibility Pilot for Two More Years](#)

- Committee grateful for this pilot opportunity and it has worked well. We have more people who are joining and want to be on the committee. Previously sometimes faculty were denied because areas have filled up. Our current committee structure is working well and would like to keep this flexibility.
- We can promote this better as well.
- This resolution includes review of the pilot in two years.

Motion to Adopt: Monica Bosson; Seconded: Dana Jae Labrecque

Adopted by Consensus.

Resolution 2022.04.27.7C1

Resolution to Extend the Curriculum

Committee Area Flexibility Pilot for Two More Years

Whereas, the Curriculum Committee has found that Resolution 2020.05.20.03A Curriculum Committee Area Flexibility Pilot has worked well since fall '20 by allowing diverse, motivated colleagues to become members regardless of "area," and

Whereas, the Curriculum Committee continues to have unoccupied seats in some school areas, and

Whereas, the current school area structure for faculty membership is limiting participation on the critical and demanding work of the Curriculum Committee, and

Whereas, members once considered specific area resource members had been denied a vote due to the area structure, and

Whereas, CCSF's school-department structure has been in flux and may continue to change over the next year, impacting the Curriculum Committee's attempts at creating a new area structure;

THEREFORE,

Be it resolved, the Curriculum Committee continue to pilot an area-flexible membership structure for an additional two years beginning fall 2022 and ending at the last meeting in May 2024, and

Be it resolved, the Curriculum Committee will reflect upon and analyze its structure regularly, especially in May 2023, and

Be it resolved, flexible membership will be promoted more clearly than it has been since the May 2020 resolution, and

Be it resolved, the Curriculum Committee's faculty appointments by the ASEC remain capped at 22, and

Be it resolved, this area-flexible membership approach must not result in a single department receiving a disproportionately high number of voting members, and

Be it resolved, that applicants from underrepresented areas will get priority membership over those from well-represented areas and the Curriculum Committee will continue to welcome new resource members from all areas who would move into voting positions as space permits, and finally

Be it resolved, the Curriculum Committee may end the membership pilot at any time if there are unforeseen impacts on committee participation or process.

Motion to Adopt

Moved: Monica; **Seconded:** Dana Jae Labrecque

Adopted by consensus.

2. [Resolution to Respectfully Transition CCSF's Area H toward the CCC Ethnic Studies GE Graduation Requirement](#)

- Gen Ed falls under the Curriculum Committee. This is under our purview but because of the intense issues that have arisen wanted to bring this to the ASEC. Have pulled courses that are not Ethnic Studies although it satisfies other areas.
- Presenting this resolution out of respect for colleagues and legislation (we are still waiting on review).
- All courses in H1, H2, H3 satisfy other areas. There are only three courses that are in limbo.
- Want to show that our curriculum review process is going to include to review courses that do in fact qualify for Ethnic Studies. There are local courses for our GE areas that ... This process has been going on and is going to be built up because our Area H as we know it will not exist. This is part of our modification process and at some point will need to speed it up and clean it up.
- Music Classes may qualify but will need to be cross-listed and it is using a new subject code. There are core competencies that CSU has implemented and need to use 3 of the 5 and have heard that CCC is going to follow a similar model.
- We started our meeting by hearing about students that are going to UCs and private schools. Last I remember we were sending equal numbers to SF State as at Cal. Want to be sure we are still servicing students who are going to other institutions. - CSU implemented these changes, but in meetings we have heard that the UC system will follow and there is also a common course numbering system that is coming.
- Does this resolution give us wiggle room to change with potentially changing requirements? There may always be course that are approved locally but are not accepted by the CSU.

Motion to Adopt: Steven Brown; Seconded: Dana Jae Labrecque

Adopted by Consensus.

Resolution 2022.04.27.7C2

Resolution to Respectfully Transition

CCSF's Area H toward the CCC Ethnic Studies GE Graduation Requirement

Whereas, since the Spring 2016 semester, general education courses and graduation requirements have been the purview of the Curriculum Committee, and

Whereas, the California Community College system will follow the CSU system and institute an Ethnic Studies graduation requirement, and

Whereas, CCSF's current Area H, which originated as "Diversity Studies" in 1993, does not consist only of Ethnic Studies (H1) courses but also studies of gender (H2) and sexuality (H3) and can be satisfied by the successful completion of a course in H1, H2, or H3, and

Whereas, a number of courses once approved as Ethnic Studies by the former Bipartite Committee do not adhere to currently accepted academic definitions of Ethnic Studies but more closely align with international studies and area studies, which are not GE areas at CCSF, and

Whereas, 99% of Area H courses retain applicability in other GE areas, and

Whereas, the CCC system, not unlike the CSU system, will expect clear definitional guidelines for what constitutes an Ethnic Studies course, and

Whereas, the Curriculum Committee during regular review of submitted outlines continues to assess whether or not a course currently aligns with the GE areas to which it has claimed course applicability, and

Whereas, California legislation prevents CCCs from adding graduation units, and

Whereas, CCSF's Area H will need to be rebuilt because only Ethnic Studies will be the graduation requirement in order to comply with revised Title 5 §55063 language and because this change is mandated as fall '24;

THEREFORE,

Be it resolved, the Curriculum Committee continue to include in the current H1 only courses that meet the definition of Ethnic Studies courses in the U.S., and

Be it resolved, the Curriculum Committee continue to review current H1 courses through the current Ethnic Studies lens, suggesting revisions that might allow courses to retain H1 status or removing courses that are clearly not Ethnic Studies courses, and

Be it resolved, the Curriculum Committee identify and remove any H1, H2, or H3 courses that will no longer satisfy a GE area, and

Be it resolved, the Curriculum Committee identify curricular ways to preserve the importance and legacy of H2 and H3 courses, and

Be it resolved, that the Curriculum Committee begin building a new Area H general education graduation requirement block of course options that fulfill the current definition of Ethnic Studies.

Motion to Adopt

Moved: Steven Brown **Seconded:** Dana Jae Labrecque

Ayes: Abigail Bornstein, Monica Bosson, Amy Diaz-Infante, Katia Fuchs, Jesse Kolber, Nicole Oest, Dana Jae Labrecque, Fanny Law, Stephanie MacAller, Jeanette Male, Sheri Miraglia, Joe Reyes, Lisa Romano, Mitra Sapienza, Michele Sieglitz, Chad Stephenson, Fred Teti, Katelyn Wiese

Motion Passes, Abstentions: Kimberly Keenan, Madeline Mueller, Lou Schubert

Not Present: Steven Brown, Lenny Carlson, Erik Christianson, Wynd Kaufmyn, Michele McKenzie

D. ~~Honorary Degree for Jose Padilla (5 min)~~

VIII. Future Agenda Items- a brief check in with council on timing, goals, and development of future agenda items will be discussed at the end of each meeting (5 min)

E. https://jamboard.google.com/d/1RHW4LP8il_UmrXZGtVjebS1Z_aYcZdzz9zihOTzpfPo/edit?usp=sharing

- EFF Resolution - trying to have parallel meetings with OLET and effectuating the resolution. Looking for how to implement and need partnership. Also have asked the Chancellor to check in on resolutions that have been passed by the ASEC.
- We have the Canvas shell - we have everything we need, but sounds like we don't have permission. OLET has in fact been supportive of this process and have been involved in this process. There is a larger question at the college about how they want Canvas used.

IX. Adjournment (5:00pm)

Resolutions:

the ASEC supports the diversity committee resolution as presented to the council on April 27, 2022,

Committee Appointments

Upcoming/Returning agenda items

- Endorsement of [Technology Adoption Rubric](#) (min) This item was discussed and feedback was provided on 1/23. At our last meeting it was pulled from a consent, and is waiting for further refinement before coming back to the council.
- Committee Description revision: Pathways, Curriculum
- FSA resolution and action revisit- being addressed in FSA workgroup
- [CCSF-Bayview/Hunters Point Community Education Plan](#). - Discussion. Last meeting a request was made to continue the review of the educational plan for the Bayview/Hunters point community. The council will continue this discussion and potentially take action on adopting this plan.
- [Draft Resolution in progress recommending naming of Walkway in Honor of Ellen Wall](#)

Academic and Professional Matters over which the Senate Has Purview (10+1)

- Curriculum, including establishing prerequisites.
- Degree and certificate requirements.
- Grading policies.
- Educational program development.
- Standards or policies regarding student preparation and success.
- College governance structures, as related to faculty roles.
- Faculty roles and involvement in accreditation processes.
- Policies for faculty professional development activities.
- Processes for program review.
- Processes for institutional planning and budget development.
- Other academic and professional matters as mutually agreed upon.

Land Acknowledgement

“We acknowledge that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.”

[CCSF Guide to Acronyms](#)