The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum• Degree Requirements• Grading Policies• Program Development• Student Prep & Success• Governance
Accreditation• Professional Development• Program Review• Planning & Budgeting Process• Others as agreed

Note: Copies of the Final Agenda, Resolutions and Materials for the Dec 8, 2021 meeting can be found in the Materials folder for that meeting.

CCSF Academic Senate Executive Council
Minutes and Sound Recording
Wednesday, 2021 Dec 8, 2:30-5:00pm
Location: Zoom meeting https://ccsf-edu.zoom.us/j/98353441191
Phone info: +1 669 900 6833 or +1 253 215 8782 * Meeting ID: 983 5344 1191

Council Members Present: Abigail Bornstein, Monica Bosson, Steven Brown, Lenny Carlson, Erik Christianson, Amy Díaz-Infante, Ekaterina (Katia) Fuchs, Kimberly Keenan, Jesse Kolber, Nicole Oest Krup, Simon Hanson, Dana Jae Labrecque, Fanny Law, Stephanie MacAller, Jeanette Male, Michele McKenzie, Carole Meagher, Sheri Miraglia, Madeline Mueller, Joe Reyes, Lisa Romano, Mitra Sapienza, Lou Schubert, Michele Sieglitz, Chad Stephenson, Frederick Teti, Katryn Wiese

Council Members Absent: Wynd Kaufmyn (on leave)

Other Senate Members Present: Rhea Dellimore, Malaika Finkelstein, OL Karl Westerberg, Harry Bernstein, Neela Chatterjee, Lancelot Kao, Sonny Mohammadzadeh, Kenny Verbeckmoes, Harry Bernstein, Landi Ehnle, Mario delRosario Villasana, Jim Skinner, Amy Miles, Andrew King, Janey Skinner, Mike Kimball,

Guests: Chancellor David Martin, Mario Vasquez, Mandy Liang, Pam Mery, Cherisa Yarkin, Ellen Conaway, ASC Student Chancellor Siwei Tang

I. Call to Order 2:30 (1min)
   A. We acknowledge that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for

all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

II. Adoption of Agenda 2:31 (4min)

III. Public Comment 2:35 (10 min)

- Fred Teti - The Education Policies Committee will meet on Monday the 13th at 1pm to discuss the credit that CCSF awards for Advanced Placement exams. We will also begin our review of the academically-related Board policies, mostly Chapter 6 of the Policy Manual. Anyone wishing to attend may write to me for the zoom link.
- Janey - will bring update to assessment / SLO
- Sonny Mohammadzadeh - strong support for administration to removing social distancing guidelines. This will make resuming services very difficult in the spring.
- Harry Bernstein - concerned that the administration is not listening to the community concerns about the health risks posed by potential aircraft maintenance program move to Evans campus without full CEQA review.
- Fanny Law - have been conducting outreach at farmer's markets and other local events. There are also various in-person registration times scheduled at campuses and centers. There are many outreach opportunities and a flyer is available on our website.
- Sheri - We should be following CDC guidelines and continuing to follow social distancing is putting us behind other colleges and hurting enrollment. It is so difficult for students to attend in person right now; we should be more supportive of our students.
- Steven Brown - if Fanny can let us know when she is doing outreach, we may be able to join her.

IV. Reports 2:45

- Chancellor's Report Dr. David Martin (5 min)
    - Re-opening plan for Summer and Fall of 2022 to transfer back to full face-to-face modality. Will be organizing a campus forum next Friday afternoon at 2pm to talk about points we will be discussing over

winter break to prepare for the Spring.
    - RRP - reviewing this and looking forward to engaging the council in
    - Department Chair Selection Process - will be meeting with over 20 faculty to conclude this process.
    - College Round Table - will be exploring this for the Spring to bring together admin, faculty, and classified members to bring discussions to a broader group of campus leadership.
    - AMT Resolution - Thanking Council and Pres. Hanson for passing and presenting this resolution to the BOT tomorrow night.
    - Batmale Hall Move - No more specific information at this time except to reaffirm that a final decision has not been made yet. One plan is to relocate Conlan hall residents to Batmale but ultimately need to do further campus engagement, which will occur in the Spring semester.
    - Campus Engagement/Podcast - any consideration to institute a podcast similar to what Chancellor did at Monterey Peninsula College - Chancellor has been in contact with BEMA to hopefully begin a program in Spring once there has been further input and coordination from BEMA.

- Officers Reports (20 min)
    - President Simon Hanson
        - Roles & Responsibilities Handbook - link will be included for further input and will come back to the Council for a read in January. This has a been a process of several years of review. Will be looking to work with the Chancellor to implement the use of this handbook.
        - Vaccination Update - It is a requirement now that all employees be vaccinated or show proof of exemption. As of this morning about 88% of the College as a whole has submitted their vaccination status including 100% of administrators, 85% of classified staff, and 90%

of faculty. We are hoping to get everyone up to 100% reporting so that we can move forward with opening up spaces in the spring as a vaccinated environment.
        - Accreditation - reports will be coming back next year to the relevant committees and council. This is a multi-year process and has heavy faculty involvement. Accreditation touches on many of the same concerns that faculty have across campus.
        - Accreditation Institute - Will take place next February. If you are interested in attending, please let Simon know so we can support your attendance. Sheri and Simon may be attending. Encourage everyone to get engaged in the accreditation process. It is also never too late to join a writing team (we also need readers to review). If you are interested in joining a team, contact Sheri Miraglia or Kristin Charles.
        - Budget - updated budget document is located in the materials folder.
        - Board Report - also included in the materials folder. This written report will be supplemented with an oral report.
    - 1st Vice President Mitra Sapienza
        - Planning Committee - budget calendar was developed by the Office of Research and Planning and Dean Pam Mery. This calendar is currently being used by administration though there is no formal announcement of this being used but it was reported at the Planning Committee that it is being utilized. Another outcome is the creation of a website with all of our College Plans. Thanks to Cherisa Yarkin and Judy who constructed this.
        - Awards & Recognitions - looking for one more member to join the committee!
        - "Self-Care" - there are limitations to this, and the system also needs to take care of us, but we

have some agency in this. Article here.
    - 2nd Vice President Chad Stephenson
        - Return to in-person learning - would like to concur with public comment that many students are looking to return to school in person. Would like to commend folks who are giving time to help with in-person registration. This provides moral support.
        - ASEC Goals - healthier communication, making ASEC more of a safe space, more inclusive space, update constitution and bylaws, registration, focus more on business than process. How are we doing? Will be planning another orientation in the Spring and please share any feedback on what you would like to see.
    - Secretary Amy Díaz-Infante
        - No report at this time, have a good break everyone!
- AFT2121 check in report (5 min)
    - State Legislative Budget Report - this is all in the world of projections; but this is a good sign - projection is over $20B for education and higher COLA of 5.3% in 2022-23 (higher than last record high COLA). If this bears out, it is not clear how much comes to community college and CCSF in particular. We still have a lot of work to do. Article here with more detail.
- Associated Students report (5min)
    - No report at this time.
- Police Chief report (10 min)
    - Welcome to Chief Mario Vasquez
    - Depression - numbers are up and when we do return to campus, this is going to come with us. There is a lot of turmoil as students return.
    - Active Shooters - numbers are going up; from 2017-2019 there were 30 incidents in the US and up to 40 in 2022 and expected to go over 60 in next year. This is more likely at a high school, open area, or mall. Not as a concern at CCSF, but there are two high schools in

proximity of campus. If you as a faculty member see "leakage" - talk or imagery of shooting/violence, please report to campus police. Also, students are not the only individuals who have been involved in active shooting; this has also come from employees. Many of those who have survived were faculty or individuals who were nice to the person who later became a shooter.
    - Road Rage - if you have an incident: pull over, take a picture, and call 911. Do not engage.
    - Enforcement of Mask Usage - what do faculty members do if a student is not complying? - talk directly with the student, and if there is refusal then you should contact Dean Lystrop. Believe that a faculty member can remove a student for two meetings after a warning. Can still contact campus police but should go through academic policies.
    - Coordination of Campus Groups - when and how do different groups, such as Dean Lystrop, coordinate with campus police?
    - Fire Alarm Drill - when is the best time to do this? Takes about 12 minutes.

- Committee on Committees report (5 min)
    - See below
    - Presentation on preliminary data on types of committees and workgroups, and breakdown of vacancies and faculty, admin, and student seats.

- Constitution Workgroup
    - A lot of conversation to be had about how to define faculty and will bring this conversation back for consideration in the Spring.
    - Not planning to bring any items for a vote in the next election cycle, but instead are working on creating a plan on revisions.

*Item to add to the next agenda from Katryn. Katryn Wiese and Christina Yanuaria are co-chairs of the Online Training Workgroup and would be good to

get on the agenda for a report/update.

- EFF Workgroup report (EFF Survey Results) (5 min)
  - Survey Results Presented - 8.6% of faculty responded.
  - Seeking feedback - please contact Lou Schubert and feel free to join the workgroup.

V. Consent Agenda 3:40 (5 min)

A. Approval of Minutes from Nov,. 24, 2021

Resolution 2021.12.08.5A	**Approval of Minutes: Nov 24, 2021**
Resolved, that the Executive Council approved the minutes for Nov 24, 2021. Adopted by consent.	

B. Approval of Committee Appointments

Resolution 2021.12.08.5B **Appointments to Committees, Task Forces, Work Groups**

Nominations to Committees with Unlimited membership
Career Technical Steering committee
– Del Vecchio, Robert - Engineering and Technology/Biotechnology - credit - re-appointment
– Connor, Constance - Computer Sciences - credit - re-appointment

Scholarship committee
– Cabansag, Lori Olvez - ESL - noncredit - Chinatown - re-appointment
– Alvarenga, Gaby - Continuing Student Counseling - re-appointment
– Harrington, Timothy - Visual Media Design - credit - re-appointment
– Tom, Erica - New Student Counseling - credit and noncredit - re-appointment

Noncredit Adult Education committee
– Beck, Sarah Liv - DSPS (Mission) - noncredit - re-appointment

Works of Art
– Olmos, Christian - English - credit - re-appointment

Nominations to Committees with Limited membership
Accreditation Steering committee
– Reyes, Joe - Biological Sciences - credit - re-appointment

CSU/UC Breadth
– Reyes, Joe - Biological Sciences - credit - re-appointment

Curriculum Committee
– Ancheta, Rebecca - Behavioral Sciences - credit - re-appointment

Distance Learning Advisory committee
– Jung, Paula - New Student Counseling - credit and noncredit - re-appointment
– Demiray, Deniz - Social Sciences - credit - new appointment

Equivalency committee
– Persiko, Craig - Computer Science - credit - new appointment
– Sengupta, Susmita - Biology - credit - new appointment

Education Policies committee
– McCarthy, Monica - Continuing Student Counseling - credit - re-appointment
– Cohen, Rachel - Articulation Office - re-appointment
– Mullen, Dennis - Business - credit - re-appointment
– Teti, Frederick - Mathematics - credit - re-appointment

Faculty Professional Development committee
– Steele, Nathan - Communication Studies - credit - re-appointment
– Hill, Kyle - English - credit - re-appointment

Honors Issues
– Kudsi, Sami - Communication Studies - credit - re-appointment
– Sugawara, Jack - Continuing Student Counseling, Transfer Center - credit - re-appointment

Matriculation Advisory committee
– Cox, Karen - English - credit - re-appointment

Registration and Enrollment
– Potts, David - Philosophy - credit - re-appointment
– Alioto, Darlene - Social Sciences - credit - re-appointment
– Pieper, David - Social Sciences - credit - re-appointment

Pathways committee

– Velarde, Lisa - Library & Learning Resources - noncredit and credit - re-appointment

Program Review
– Buchsbaum, Jessica - ESL - credit and noncredit - new appointment
– King, Andrew - English - credit - re-appointment

Student Equity Strategies committee
– Brock, Lizzie - English - credit - re-appointment
– Yanuaria, Christina - noncredit - new appointment

Student Grade and File Review committee
– McCormick, Chante - English - credit - new appointment
– King, Andrew, - English - credit - re-appointment
– Hanson, Simon - Biological Sciences - credit - re-appointment

Student Learning Outcomes (SLO) committee
– Skinner, Janey - Health - credit - re-appointment
– Stevenson, Dave - Visual Media Design - credit - re-appointment
– Carpenter, Janet - Art - credit - re-appointment

Success in Math, ESL and English (SMEE)
– Sapienza, Mitra - English - credit - re-appointment

Nominations to AS Workgroups / Task Forces
District-Level Committees and Task Forces/Workgroup
Diversity, Equity, Inclusion and Belonging committee (formerly called Diversity Committee)
– Tang, Gayle - Health Education - credit - re-appointment

Planning Committee
– Kleinman, Craig - English - credit - re-appointment

Online Training Workgroup
– Vaughn, Sandra - Transitional Studies - noncredit - new appointment

Adopted by consent.

C. Reaffirmation of Resolution 2021.09.29.5B Continuing Academic Senate Executive Council Authority to Hold Virtual Meetings Pursuant to AB 361

VI. Old Business

A. Equity Action Plan: 3:45 (15 min) ASEC Community Standards Resolution Council will continue their discussions of, and possibly take action on adopting these standards.

- This is third read, thank you to everyone who has contributed. Edits suggested in this document have been updated. Requesting clarification on some minor grammatical edits.
- Distance Learning Advisory Committee has joined as a signee as of this morning. Several other committees have signed on and endorsed this document as noted in the resolution.
- Seeing continuity between intent of EFF to communicate amongst faculty respectfully and collegially and this resolution which is about a broader institutional level of community standards. To bring in the diversity of our community, assuming good intent, feeling of inclusion, and a positive environment is the goal and this is a good step in that direction.
- This can be an evolving document. Should we continue to work on this or go to a vote?
- This document has come to the ASEC three times and circulated around committees for feedback.
- Note to change "community" to "constituency" or "member". Other input to keep the word community; this seems in line with the concept of "community standards".
- Support the spirit of the resolution, but abstaining because of certain points of the resolve statements.

Motion to Extend Time 5 minutes: Steven Brown; Seconded: Amy Díaz-Infante

Motion to Adopt: Katryn Wiese; Seconded: Steven Brown

Resolution 2021.12.08.6A Endorsement of the ASEC Community Standards

Whereas, the Academic Senate for California Community Colleges (ASCCC) in Anti-Racism Education in the California Community Colleges recommends, among other things, that local Academic Senates "Intentionally increase representation on the

local academic senate by identifying, including, and empowering missing voices" and for colleges and districts to "Examine and update current policies and procedures using both an equity and anti-racist lens" and "Center student voice more predominantly in governance and decision-making"; and

Whereas, the City College of San Francisco Academic Senate has made a commitment to Diversity, Equity, Inclusion and Belonging in Resolution 2020.11.18.6D on Diversity, Equity and Inclusion, wherein the Academic Senate, among other things, "affirms its core values to foster a [district]-wide climate of mutual respect between all constituencies, an appreciation for diversity, and anti-racism in every physical and digital corner of the college" and promises to "cultivate a culture of meaningful reflection, and continuous examination of our own institutional systems and processes" which directly aligns with many goals in the state Chancellor's June 2020 Call to Action; and

Whereas the Academic Senate Resolution 2020.11.18.6D on Diversity, Equity and Inclusion further "affirms its core values to promote student leadership and inclusion in college governance"; and

Whereas the Academic Senate commits to creating mutual respect through a college climate strengthened by equitable, anti-racist, gender inclusive, accessible and reflective meeting spaces that focus on belonging, a commitment that illuminates the call to action in the CCSF 2019-2025 Educational Master Plan that prioritizes Institutionalizing Equity as the second of its eight goals; and

Whereas the Academic Senate is committed to diversity and inclusion based on ancestry, age, color, disability, gender, gender identity, gender expression; nationality, race or ethnicity, religion, sex, sexual orientation; and

Whereas, members of the CCSF community who participate in shared governance committees and workgroups, including but not limited to Academic Senate and Participatory Governance committees, do not always feel included, welcomed and/or informed of committee processes, procedures, and goals; and

Whereas, the Academic Senate acknowledges the undue and disproportionate burden faculty and employees of color carry in disrupting explicit and implicit racist structures; therefore,

Be it resolved that the Academic Senate promote a shared understanding of committee

community standards in which all Academic Senate meetings, committees and workgroups will:

* ensure regular review, reflection and action on diversifying committee membership by prioritizing representation from the campuses, credit and noncredit, varied disciplines and constituencies, including student members, members with a range of experience, and members with diverse racial and ethnic backgrounds;

* focus committee tasks and outcomes on diversity, inclusion, anti-racism, and belonging to better maintain high standards of education and success for CCSF students and employees;

* onboard, train, mentor or orient new committee members with a focus on shared learning--both the trainer and trainee teach and learn, share and listen together;

* designate a committee member to specifically serve as a contact and resource for student members during the duration of the students' term;

* actively advocate for student leaders to have the same privileges as other members of any governing body by intentionally making space to uplift the voices of student members and ensure students have access to institution-wide information and context building that other constituency groups may not require;

* actively encourage members to use "I" statements, and to listen with compassion and curiosity;

* practice collective awareness and group accountability when responding to any committee member that engages in verbal abuse, passive aggression, or hostile language;

* make a practice of sharing pronouns after your name to actively resist binary norms and assumptions, and correct those who use the wrong pronouns when addressing colleagues;

* Clearly present options and opportunities to acquire meeting materials in alternative formats, real-time captioning or interpretation of proceedings and offer alternative formats for comment.

* Accessibility protocol including a means of requesting alternative media for the meeting will be listed on the agenda prior to meetings and published in enough time so that accommodations may be fulfilled.

* practice beginning meetings with an acknowledgment of the indigenous land we occupy, and to collectively, through ritual practice, ground ourselves in the collective humility of our privilege;

* maintain transparent decision-making procedures shared through clear and timely communication with publicly accessible committee descriptions, membership, meeting times and locations, standards, rubrics, and procedures;

* incorporate regular cycle review of rubrics, committee descriptions, and other

codified policies and procedures to ensure they accurately reflect the current committee and college-wide needs;

* prioritize and invite ongoing feedback from all members to continually improve committee goals, practices and outcomes;

* make the CCSF Guide to Acronyms accessible to all current and future members at every meeting; and updated as needed;

* prioritize public communication about and dissemination of faculty leadership opportunities with regular rotations for filling the role of Senate officer positions, committee chairs, Senate affiliated coordinator positions, and other leadership roles;

* reflect on, address and implement practices when seating Academic Senate committee chairs and coordinators that promote a variety of experience sources (credit/noncredit; centers; time at the college; race and ethnicity, etc.)

* consider term limits or regular renewal processes to promote circulation of diverse perspectives in all leadership positions.

Be it resolved that Academic Senate officer teams, Academic Senate committee chairs and committee members will be asked to review, publish, discuss and apply the components of this resolution.

Be it resolved that the Academic Senate recommends future Academic Senate leadership will see through this commitment to developing and ensuring adoption of shared community committee standards across all Academic Senate meetings, committees and workgroups;

Be it further resolved that the future Academic Senate leadership commits to working in collaboration with the Associate Student Council leadership to ensure ongoing student leadership opportunities on Academic Senate committees and to further develop community committee standards that are informed by the student experience.

Signees
Curriculum Committee
Distance Learning Advisory Committee
Scholarship committee
SLO committee
Student Equity Strategies committee
Success in Math, ESL, and English committee
Works of Art committee

Motion to Adopt:

Moved: Katryn Wiese; **Seconded:** Steven Brown

Motion Passes, Abstentions: Abigail Bornstein, Monica Bosson, Erik Christianson, Kimberly Keenan, Sheri Miraglia, Lisa Romano, Michele Sieglitz, Fred Teti

Not Present: Katia Fuchs, Wynd Kaufmyn, Jesse Kolber, Fanny Law, Jeanette Male, Carole Meagher, Joe Reyes, Lou Schubert

B. Program Review Committee Update - 4:00 (10 min) Council will receive a Program Review Update Report: (Report #2: Program Committee Activities), as well as be asked to endorse a resolution that a flex day be devoted to the comprehensive program review Process (Draft Resolution: Endorsement Flex Days Focused on Engaging in the Comprehensive Program Review (CPR) Process)
    - Need to see that Program Review has real concrete application and impact. This is what part of this committee's work and report is about.
    - Small grammatical edits made to the draft document.
    - Intention of the resolution is that one of the Fall 2022 flex days be devoted to program review.
    - We continue to say that the budget needs to be tied to programs, and for that reason it is important to move it forward.
    - This is not solely about connecting to budget though this is a very important consideration.

      Motion to Extend Time 5 min: Abigail Bornstein; Seconded: Dana Jae Labrecque

      Motion to Adopt: Monica Bosson; Seconded: Abigail Bornstein

      Motion to Extend Time 2 min: Abigail Bornstein; Seconded: Dana Jae Labrecque

Resolution 2021.12.08.6B **Endorsement of Flex Days Focused on**

Engaging in the Comprehensive Program Review (CPR) Process

Whereas, Academic Senate Executive Council (ASEC) adopted the recommendation of the Program Review Committee to support a plan to complete an annual plan for the 2021-22 AY, and has endorsed said plan to complete the Comprehensive Program Review (CPR) in the 2022-23 AY.

Whereas, faculty and department chairs will engage in the CPR process throughout the Fall 2022 academic semester.

Whereas, the Program Review Committee has communicated with the Department Chairs' Council (DCC) about appointing representatives from the DCC to serve.

Whereas, the membership of the Program Review Committee now includes representatives from the DCC in addition to a new resource member (ASEC member Fred Teti).

Whereas, the Program Review Committee solicited feedback from DCC on November 29, 2021, who expressed a need for more time and support in developing and writing a CPR.

Be it resolved that, after considering the concerns expressed by the DCC representatives who were in attendance, the Program Review Committee recommends that 1) at least one non-instructional day (a Flex Day during Fall 2022) be specifically devoted to engaging in the CPR process (which will include intra- and inter-departmental discussions) and to developing and writing CPRs; and 2) that institutional support systems be provided by the Administration to support faculty and department chairs on this non-instructional day.

Be it further resolved that the Program Review Committee recommends that the ASEC, in consultation with the Chancellor, meet with relevant constituent groups and college committees in Spring 2022 to assist in planning and executing activities for this day.

Therefore, be it resolved, the Academic Senate supports this recommendation from the Program Review Committee.

Motion to Adopt:
Moved: Monica Bosson; **Seconded:** Abigail Bornstein

Motion Passes, Abstentions: Lou Schubert

Not Present: Katia Fuchs, Wynd Kaufmyn, Jesse Kolber, Jeanette Male, Carole Meagher, Joe Reyes

C. Student Affairs Action Plan 4:10 (10min) Council will consider a first read of the Student Affairs Action Plan that is currently in development. This is a first reading of the Draft Plan, so council feedback on the linked document above will be sought.
    - This plan is in very draft form and have been and will continue to solicit feedback.
    - This draft represents the first year of a 5 year process.
    - Aligning five key priorities with institutional goals and educational plan.
    - How do we support employee success to support student success?: training opportunities for employees and tailoring training.
    - Looking to improve communication: staring newsletter, divisions meetings.
    - Community Partnerships - this is a strong area but there is always room for improvement. Want to strengthen the access that high schoolers have to our certificate and degree programs.
    - Non Credit and Credit - how can we address inequities that students are experiencing?
    - Career Goals - strengthening transfer to employment opportunities.
    - Campus Partnerships - use technology to align this plan with existing structures.
    - Auto Degree Awarding & Pathways - how can we support students in more easily getting their degrees and certificates, and navigating educational plans.
    - Student Affairs Structure, Stability & Service - have a clear structure in our division and proposing what would make sense in leveraging current resources and potential new resources.
    - Integration Between Programs - how to think about delivery of services as comparable and consistent as those received on Ocean Campus.
    - Student Success & Equity - expressing how Student Affairs can improve communication and decision making, intentional on

including and fostering sense of belonging for students, and recruitment and retention.

Motion to Extend Time by 3 min: Fanny Law; Seconded: Mitra Sapienza

- Recruitment and retention is very important. We are also championing using program review to drive college planning - has this been folded into this plan? - Program Review has been called out as an important aspect to integrate into this plan.
- Demographics - 58% of residents have received a bachelors degree or highers. Plan seems to focus on HS students and transferring. Can this plan be more inclusive of these other potential students (58%) that may be interested in life-long learning. - One of the goals of the plan addresses this life-long concern.
- Appreciate that non credit student needs are included in this plan. Does the plan include hiring a non credit outreach specialist; and if so is there an intention to hire an outside person for this position or would it not be better to have a home-grown person who knows our institution and populations well to do this work? - This requires a longer response; the search process for starting this search is beginning and happy to talk more in depth offline. There are identified funds for this.
- Provide exceptional programs - we need to *fund* exceptional programs that already exist. This is hard to read when we won't fund the actual programs that have been starved.
- Employee Morale - recognition is great, but what would be better at boosting my morale is to be paid at a competitive rate. It is difficult to get through this document that seems to focus on what faculty will deliver when there is no mention of adequate faculty compensation.
- This item will return to the ASEC at the end of January. Please give feedback beforehand to be even more productive at the next read. You can give feedback directly through the document link.

D. Updating Remote Delivery Recommendations 4:20 (10 min) Council will consider endorsement of Updates to the Recommendations for Learning.

- "Remote" delivery - this *may* include some in-person

instruction and this can be very unclear and confusing to students. - This definition is already being used and is outside of the purview of what these recommendations are addressing.
- Suggestion to include Diversity & Inclusion Syllabus Statements on syllabus recommendations
- Will table for further review at the next meeting.

E. Roles and Responsibilities handbook update 4:30 (10 min) Council will revisit the updating of the RRP handbook, with intent to endorse an updated version by early next year.
- This is also going around to other bodies, so when it comes back it may have additional changes.
- Working on getting the Chancellor to endorse and champion it.
- Encourage you to read it before it comes back in January so we can get substantial feedback at that time.
- Intention is to put it to a vote in February for endorsement, and to then go through the PGC process.

VII. New Business

A. Resolution from the SLO Committee asking for recommendation re: SLOC and Curriculum Committee linkage: 4:40 (5 min) Executive council will consider a DRAFT RESOLUTION: Recommending that the Curriculum Committee Chair be a standing member of the SLO Committee
- Membership - clarifying that the intent is to make this position a voting member, not a resource member.
- Committee Description - this would need to be updated to reflect this change as well.
- The work of these two committees is very linked and support moving this forward.

Motion to Adopt: Abigail Bornstein; Seconded: Katyrn Wiese
Motion to Adopt by Consent: Sheri Miraglia; Seconded: Monica Bosson

Resolution 2021.12.08.7A Endorsement of the Recommendation that the Curriculum Committee Chair be a standing member of the SLO Committee Whereas, in January of 2012, the Academic Senate created an Ad Hoc Committee on

Student Learning Outcomes (Resolution 2012.01.25.03); and

Whereas, continuous robust college-wide dialogue about student learning outcomes is an institutional value and an important part of the curriculum process; and

Whereas, there is a strong linkage and overlap between the work of the Curriculum Committee and the SLO Committee that merits cross-representation; and

Whereas, results from general education and institutional learning outcomes assessment can impact outcomes and alignment of all student learning outcomes;

Whereas the Curriculum Committee chair can bring their expertise and current curriculum standards and concerns to the conversation;

Therefore, be it Resolved that the Curriculum Committee Chair be a standing member ex officio of the SLO Committee.

Motion to Adopt:
Moved: Abigail Bornstein; **Seconded:** Katryn Wiese

Motion to Adopt by Consent:
Moved: Sheri Miraglia; **Seconded:** Monica Bosson

Not Present: Katia Fuchs, Wynd Kaufmyn, Jesse Kolber, Jeanette Male, Carole Meagher, Joe Reyes

Adopted by consent.

B. TLTR Committee Rubric: 4:45 (10 min) The TLTR is seeking council input and endorsement of a Technology Adoption Rubric
   - Tabled to next meeting

VII. Future Agenda Items- a brief check in with council on timing, goals, and development of future agenda items will be discussed at the end of each meeting (5 min)
   - Mental health and readjustment for students getting back in-person
   - DE Coordinator inform the Senate of Zoom recordings policy
   - Online Training Workgroup report

VIII. Adjournment (5:29pm)

Resolutions:
See above

Committee Appointments:
See above

Upcoming/Returning agenda items

January 26, 2021

- Student Equity Strategies - add description to consent agenda - January

- Committee Description revision: Pathways, Curriculum , and SLOC
- Pilot membership study for Curriculum Committee
- FSA resolution and action revisit
- CCSF-Bayview/Hunters Point Community Education Plan. - Discussion. Last meeting a request was made to continue the review of the educational plan for the Bayview/Hunters point community. The council will continue this discussion and potentially take action on adopting this plan.

Academic and Professional Matters over which the Senate Has Purview (10+1)

- Curriculum, including establishing prerequisites.
- Degree and certificate requirements.
- Grading policies.
- Educational program development.
- Standards or policies regarding student preparation and success.
- College governance structures, as related to faculty roles.
- Faculty roles and involvement in accreditation processes.
- Policies for faculty professional development activities.
- Processes for program review.
- Processes for institutional planning and budget development.
- Other academic and professional matters as mutually agreed upon.

Land Acknowledgement

"We acknowledge that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders and relatives of the Ramaytush Community and by affirming their sovereign
rights as First Peoples."