



# The Academic Senate

## CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance  
Accreditation • Professional Development • Program Review • Planning & Budgeting Process • Others as agreed

Note: Copies of the Final Agenda, Resolutions and Materials for the May 19, 2021 meeting can be found in the [Materials folder for that meeting](#).

### CCSF Academic Senate Executive Council

#### Minutes and [Sound Recording](#)

Wednesday, 2021 May 19, 2:30-4:00pm

Location: Zoom meeting <https://ccsf-edu.zoom.us/j/96406746184>

Phone info: +1 669 900 6833 or +1 253 215 8782 \* Meeting ID: 964 0674 6184

**Council Members Present:** Octavio Alvarez, Abigail Bornstein, Steven Brown, Amy Diaz-Infante, Nixora Ferman, Ben Finateri, Katia Fuchs, Gregory Keech, Simon Hanson, Nicole Oest, Fanny Law, Stephanie Macaller, Sheri Miraglia, Jeannette Male, Madeline Mueller, Joe Reyes, Pablo Rodriguez, Mitra Sapienza, Lou Schubert, Kevin Sherman, Michele Sieglitz, Michelle Simotas, Coni Staff, Chad Stephenson, Marie Varelas, Katryn Wiese, Christina Yanuaria

**Council Members Absent:** Michele McKenzie

**Other Senate Members Present:** Alexis Litzky, Andrew King, Christa Lewis, Claire Brees, Dan Jae Labrecque, Darlene Alioto, Diana Garcia-Denson, Erik Greenfrost, Harry Bernstein, Jennifer Abel, Jessica Buchsbaum, Karl Weserberg, Kate Frei, Kevin Cross, Kimberly Keenan, Leslie Simon, Lori Cabansag, Maggie Harrison, Matthew Duckworth, Neela Chatterjee, Pamela Kamatani, Tenaya Lafore, Yoshi Inomata, Debbie Kitchin, Lori Brown, Nicole Barens, Lorraine Leber, Harry Bernstein

**Guests:** Angelica Campos, Wendy Miller, Cherisa Yarkin, Kristin Charles

- I. Call to Order, 2:40.
- II. Adoption of Agenda  
Agenda Adopted.
- III. Public Comment

- Acknowledgement of retirees for this year and celebration announced for Greg Keech's retirement party.
- Request for further inquiring about getting a printed schedule out, for folks to consider running for Board, and for data collection to see what CCSF graduates are doing in San Francisco.
- Thanks were given to the Academic Senate and the faculty for the many sacrifices made this year.
- Reminder was shared to continue connection with current students to help them plan to enroll again in the Fall: sign up and bring a friend!

#### IV. New Business

##### A. Consideration of a resolution addressing [Administrative Contract Extension](#), Item X.B on this Week's board of Trustees agenda, ([Amendment of Interim Chancellor Dr. Rajen Vurdien's Contract](#))

- ASEC officers are advocating for the creation of a steering committee to help--through transitions and leadership--that can set and see through the long-term vision of the college as well as maintain institutional memory; perhaps with a similar structure as the former college council.
- Currently, violent communication toward the Board and other members of the college is creating a toxic environment that we want to be mindful of.
- We must keep our administrators and Board members accountable for failing to do their jobs and there must be consequences for their actions and for disrespecting employees by not valuing what we bring to the table.
- Clarifications were made about the timeline for the proposed contract extension for Chancellor Vurdien.
- We should view this as an opportunity and present a qualified faculty member who could take over as interim Chancellor; there is a steep learning curve for this position for someone to come in for only three months, so an external candidate makes no sense.
- There is [a public initiative](#) to bring Anita Martinez in as acting Chancellor with hope for consensus to have her serve as someone who as worked at the college and could set the stage for seeing through our long-term goals.
- [A resolution through AFT2121](#) was shared.

- Creation of a reconciliation committee was suggested and the need for a truly committed Chancellor and leadership team.
- We need immediate attention to getting the schedule up, registration going, marketing and return to campus preparation to classrooms.
- We are broken records and it's not rocket science.
- Concerns of Anita Martinez's positionality as a former Board candidate was brought up; a request was made to learn more about her, invite her to our next ASEC meeting and that a vote on this idea take place prior to the new council being seated on May 26th.
- If the ASEC supports a candidate for acting Chancellor, the question was raised about if there should be a call for all interested parties.
- A request was made to be mindful of the replacement of leadership not being a solution to our long-term problems and concerns about future growth.

**Resolution 2021.05.19.4A  
Action**

**Resolution on Lack of Confidence and Request for**

Whereas, [Title 5 § 53200](#) establishes the Academic Senate's function to make recommendations with respect to academic and professional matters; and the purview of the Academic Senate includes making recommendations for processes for institutional planning and budget development and other academic and professional matters; and

Whereas, the CCSF Board of Trustees has received multiple formal resolutions<sup>1</sup> from the Academic Senate expressing concern over budgeting and schedule development processes employed at the college and these budgeting and planning processes have led to significant unbudgeted expenditures and overspending of adopted budgets in the last three fiscal years, and

Whereas the Board of Trustees just signed a tentative agreement with AFT2121 that included significant faculty salary concessions for FY 21-22 without producing consistent comprehensive and public budget projections for next year that include impacts of anticipated reductions in expenses in all areas of the college and

Whereas the board despite hiring an internal auditor that reports directly to the board through the chancellor, continues to be presented with unbudgeted expenditures<sup>2</sup> with no

sign of changing this practice or holding the district accountable to the potential overspends and

Whereas enrollment continues to see significant declines while proven marketing techniques such as publishing an easily accessible comprehensive schedule of classes and fixing registration accessibility continue to be a problem despite faculty requests to return to such practices

Therefore be it resolved that the CCSF Academic Senate expresses its ongoing lack of confidence in CCSF's current ability to produce a transparent system of fiscal controls, and consensus-based planning, that allows for participatory schedule and budget development, that focuses on growth of the college while maintaining and supporting the college's mission statement in its entirety, and

Be it further resolved that the Academic Senate recommend the following immediate actions:

--Direct the college to put money in the budget specifically for print marketing - i.e. postcards, printed schedules and visible banners on campuses

--Create a spot on the CCSF website homepage that links - 1) a visual and 2) video instructions on how to register for classes AND 3) times and locations for in-person registration help

--Task Internal auditor, David James to call out or verify all items in the Board of Trustees consent agenda have not in fact been budgeted, non budgeted items should be pulled from consent, to discuss what budgeted item will be given up, in order to meet budget targets.

--Produce a tentative AY 2021-22 tentative budget in advance of asking the Board to authorize it so it can be discussed through the participatory governance process in order to establish shared fiscal control and responsibility for college spending

--Provide clear direction on opening the school and getting classrooms ready - direct a public plan establishing responsibility for when the doors be unlocked on all the campuses and who will be involved in reconfiguring the classrooms as necessary?

--Communicate and publish an enrollment growth plan to the college community with specific outreach and marketing activities linked to realistic enrollment expectations.

--Form a steering committee that includes Board of Trustee, Administrative and Academic Senate membership to guide the college through the current leadership transitions and budget challenges and address the programmatic consequences and growth potential of our current situation.

**Moved:** Stephanie Macaller; **Seconded:** Coni Staff

**Motion Carries, Unanimously.**

**Not Present:** Michele McKenzie, Michelle Simotas, Katryn Wiese

V. Adjournment, 4:18pm.