



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Process • Others as agreed

CCSF Academic Senate Executive Council Minutes and Sound Recording¹

Wednesday, 2021 March 24, 2:30-5:00pm

Location: Zoom meeting <https://ccsf-edu.zoom.us/j/96406746184>

Phone info: +1 669 900 6833 or +1 253 215 8782 * Meeting ID: 964 0674 6184

Council Members Present: Octavio Alvarez, Abigail Bornstein, Steven Brown, Amy Diaz-Infante, Nixora Ferman, Ben Finateri, Katia Fuchs, Simon Hanson, Gregory Keech, Nicole Oest, Fanny Law, Stephanie Macaller, Michele McKenzie, Sheri Miraglia, Jeannette Male, Madeline Mueller, Joe Reyes, Mitra Sapienza, Lou Schubert, Kevin Sherman, Michele Sieglitz, Coni Staff, Chad Stephenson, Katryn Wiese, Christina Yanuaria

Council Members Absent: Pablo Rodriguez, Michelle Simotas, Marie Varelas

Other Senate Members Present: Frederick Teti, Harry Bernstein, David Stevenson, Monica Bosson, Debbie Kitchin, Melinda Weil, Alexis Litzky, Megan Sweeney, Kimberly Keenan, Karl Westerberg, Jennifer Kienzle, Rosario Villasana, Lenny Carlson, Lancelot Ko, Erin Denney

Guests: Mandy Liang, Cherisa Yarkin

- I. Call to Order, 2:37.
- II. Adoption of Agenda
Agenda Adopted.
- III. Public Comment²
 - Thanks to President Hanson for his commitment and leadership.

¹ Due to technical difficulties, we do not have the sound recording for this meeting.

² Due to technical difficulties with the sound recording, not all public comment is reflected here.

- Michele McKenzie shared <https://www.history.com/news/vincent-chin-murder-asian-american-rights>
- Check out the Women’s History Month and other programs offered through the library. <https://library.ccsf.edu/about/programs>

IV. Reports³

Officer reports

[President’s Report](#)

AFT2121 check in report

Committee on Committees

- See Committee appointments below.

[Assessment Report for General Education Area H](#)

- SLO coordinator, Dave Stephenson presents the findings expressed in the General Education Area H report.

[Non Credit Resolutions update](#)

V. Consent Agenda

- A. Approval of [Minutes from March 10, 2021](#)

Resolution 2021.03.24.5A Approval of Minutes: March 10, 2021

Resolved, that the Executive Council approved the minutes for March 10, 2021.

Adopted by consent.

- B. Approval of Committee appointments

Resolution 2021.03.24.5B Appointments to Committees, Task Forces, Work Groups

International Education Advisory
--Quinci Lee, New Student Counseling, member

Student Equity Strategies Committee

³ Due to technical difficulties with the sound recording, most of the reports could not be captured in these minutes.

--Judy Goodman, DSPP, resource member

PGC Facilities

--Lenny Calson, Music, member

--Alan D'Souza, Library, alternate

Adopted by consent.

C. Approval of [Spring Conference Attendees](#)

Resolution 2021.03.24.5C Approval of Spring Conference Attendees

Resolved, that the Executive Council approved [Spring Conference Attendees](#).

Adopted by consent.

D. [Noncredit Adult Education Resolution: Need for Improved Enrollment and Growth](#)

Resolution 2021.03.24.5D Approval of Noncredit Adult Education Resolution: Need for Improved Enrollment and Growth

Resolved, that the Executive Council approved [Noncredit Adult Education Resolution: Need for Improved Enrollment and Growth](#).

Adopted by consent.

E. [GELO area H Report Resolution](#) was pulled from the consent agenda to be brought back for further discussion.

VI. Old Business

A. Elections Update

- Ongoing discussion related to ASEC elections in progress. Last meeting the Council debated and approved [Resolution 2021.03.10.6C Resolution on ASEC Constitution and Bylaws Revisions](#) in order to effectuate this resolution council approved the following materials for use in the upcoming election:

1. [Ballot language](#)

2. [Voting materials](#)

Resolution 2021.03.24.6A
Ballot Language

ASEC Constitutional Amendment

Resolved, the Academic Senate Executive Council recommends the constitutional amendment ballot language and voting materials presented on March 24, 2021 be used in the Spring 2021 Academic Senate Executive Council election.

Motion carries, Unanimously.

Not Present: Pablo Rodriguez, Michelle Simotas, Marie Varelas.

B. Process of Budget & Instructional Schedule Development

- A follow up discussion and potential actions in support of resolutions passed at our previous meetings including [2021.02.24.7.B.](#) & [2021.03.10.5.C](#) & [2021.03.10.6.A](#) discussion lead to minor updates in the wording of Resolution 2021.03.24.6B

Resolution 2021.03.24.6B
[Revisions](#)

[Revised \(v2\) Resolution on Effects of Programmatic](#)

Whereas, California Code of Education 78106 (a) states, in part, that “Every vocational or occupational training program offered by a community college district shall be reviewed every two years by the governing board of the district;”

Whereas, California Code of Regulations Title 5, Section 51022 states, in part, that “(T)he governing board shall adopt and carry out its policies for the establishment, modification, or discontinuance of courses or programs;”

Whereas, California Code of Regulations Title 5, Section 55130 states, in part, that “(T)he development, establishment, and evaluation of approved educational programs included representative faculty involvement;”

Whereas, the Accrediting Commission for Community and Junior College Accreditation Standard II.A.15 states “When programs are eliminated or program requirements are significantly changed, the institution makes appropriate arrangements so that enrolled students may complete their education in a timely manner with a minimum of

disruption;”

Whereas, Board Policy 6.17 City College of San Francisco Program Revitalization, Suspension, and/or Discontinuance states, in part, that “Program suspension can be recommended only at the conclusion of an established collaborative process that analyzes appropriate data and applies established criteria. The plan must include provisions for students already enrolled to complete their education in a timely manner with a minimum of disruption;”

Whereas, Administrative Procedure 6.17, City College of San Francisco Program Revitalization, Suspension, and/or Discontinuance states, in part, that the PRSD procedure may only be suspended on an emergency basis if “The appropriate dean(s), the appropriate department chair(s), and a majority of the faculty in the department support the suspension or discontinuance of the program;”

Whereas, the actions of the Board of Trustees on November 14, 2019 in suddenly cancelling 350 sections and laying off part-time faculty effectively resulted in the educational loss of Noncredit and Credit Certificates without following the PRSD process;

Whereas, the actions of the Board of Trustees on February 25, 2021 in agreeing to potentially lay off 163 full-time faculty as well as all part-time faculty effectively will result in the educational loss of Noncredit and Credit Certificates without following the PRSD process;

Be it Resolved, that the Academic Senate is of the opinion that the CCSF Board of Trustees and Administration are out of compliance with California Code of Education, California Code of Regulations, Accreditation Standards and its own policies.

Be it Further Resolved, that the Academic Senate requests that the CCSF Board of Trustees and Administration bring the College back into compliance by instituting appropriate PRSD procedures for all programs impacted by the above mentioned Board actions.

Moved: Coni Staff; **Seconded:** Lou Schubert

Motion Carries Unanimously.

Not Present: Pablo Rodriguez, Michelle Simotas, Marie Verelas

- C. Ongoing changes in Remote Delivery, Distance Education
- An ongoing [discussion of the AS position and development of potential recommendations](#) on these issues was had, the council asked Sheri Miraglia to take the lead on coordinating and reporting back to the council the issue of syllabus elements and updates which has been sent to various committees (DLAC, Ed. policies & Noncredit Adult Ed.) the general issue of DE & remote delivery will continue to be a standing agenda item for the council.
- D. [Equity Action Plan](#) update
- Jesse Kolber (Behavioral Sciences) and Pau Crego (Health Education) presented the [Chosen Name FAQ webpage](#) giving college-wide access to information about how students and employees can share information about designating chosen name on college platforms at CCSF.
- E. [Roles and Responsibilities update & discussion](#) was tabled.
- VII. Adjournment, 5:17pm.