The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum• Degree Requirements• Grading Policies• Program Development• Student Prep & Success• Governance
Accreditation• Professional Development• Program Review• Planning & Budgeting Process• Others as agreed

Note: Copies of the Final Agenda, Resolutions and Materials for the Feb. 24, 2021 meeting can be found in the Materials folder for that meeting.

CCSF Academic Senate Executive Council
Minutes and Sound Recording
Wednesday, 2021 March 10, 2:30-5:00pm
Location: Zoom meeting https://ccsf-edu.zoom.us/j/96406746184
Phone info: +1 669 900 6833 or +1 253 215 8782 * Meeting ID: 964 0674 6184

Council Members Present: Octavio Alvarez, Abigail Bornstein, Steven Brown, Amy Diaz-Infante, Nixora Ferman, Ben Finateri, Katia Fuchs, Simon Hanson, Gregory Keech, Nicole Oest, Fanny Law, Stephanie Macaller, Michele McKenzie, Sheri Miraglia, Jeannette Male, Madeline Mueller, Joe Reyes, Pablo Rodriguez, Mitra Sapienza, Lou Schubert, Kevin Sherman, Michele Sieglitz, Michelle Simotas, Coni Staff, Chad Stephenson, Marie Varelas, Katryn Wiese, Christina Yanuaria

Council Members Absent: none.

Other Senate Members Present: Frederick Teti, Jesse Kolber, Harry Bernstein, Erin Denney, Monica Bosson, Malaika Finkelstein, Alexis Litzky, Karl Westerberg, Jennifer Kienzle, Lisa Romano, Sheila McFarland, Nuala Sheetz, Carole Meagher, Caroline Priestley, Patty Chong-Delon, Doug Orr, Elena Alvarado-Strasser, Ron Richardson, Wynd Kaufmyn,

Guests: Francine Podenski, Leslie Simon, Cherisa Yarkin, Kristin Charles, Cynthia Dewar

I. Call to Order, 2:35.

II. Adoption of Agenda
Agenda Adopted.

III. Public Comment

- Covid Relief Measure which could bring more funding for the college is on the docket at the state level per Nancy Pelosi's office.
- No cuts in faculty jobs, pay or classes is being recommended to be added to the AFT agenda; encouragement to promote this at the start of the next Union meeting on March 23 at 3pm..
- An announcement about a CCSF student who has been unable to complete his program because of class cuts and that this past semester he struggled so much with the registration process that he was tempted to give up entirely. One picture from one person but shows the impact of the incompetence of what we are facing at the college.
- We are an open enrollment school with access to noncredit courses all throughout the semester; we want to encourage center locations to reopen to accommodate those communities whose point of contact may be solely through the centers.
- A thank you to all of those present and serving on the Council who have received pink slips and a reminder of the years of valued service they have provided the college. We know what you've given to the college; we know how valuable you; the letters announcing pink slips did not come even close to reflecting how valued you are.
- The letters sent from administration had inaccurate, undignified wording that the administrators are now realizing were in error.

IV. Reports

Officer reports

- President Hanson
    - The PGC has not addressed the pink slips; an agenda addition was suggested by President Hanson at the last PGC meeting to have a discussion to address budget cuts; ten minutes were granted by the chair and those ten minutes were used by VC al Amin and VC Boegel to give reports resulting in no time for discussion.
    - A request is made for those who are safe from pink slips to speak up and support those who did get slips and to further promote actual shared governance.
    - ASEC elections are now taking place with nominations open. We want to incorporate all voices so please run and encourage others to run for ASEC.

    - State Academic Senate Plenary session (April 15-17) is coming up; anyone interested in attending contact President Hanson or any of the officers know.
    - Agenda overview.
- First Vice President Law
    - VP Law stands with the other 162 faculty members who have received pink slips.
    - Adult Ed and Noncredit committee has been collaborating together the result, which we will see, in the forthcoming resolutions on today's agenda.
    - Fill rates can be misleading, especially for noncredit courses. There is a recovery plan being worked on through one of the Enrollment Management Committee workgroups with the motto: they cut, we build.
- Second Vice President Wiese
    - Shares her story of participation in meetings through discomfort and encourages everyone to feel welcome to speak up.
    - Updates on FSAs coming through; contact VP Wiese for anything related to FSAs.
- Secretary Sapienza
    - Equity Resolution Action plan has been at DLAC, Deans & Chairs, and Associated Student Council
    - We are really excited to share that we have collaborated with Associated Student Council on an event that we are certain you will not want to miss. Election Battle 2021 to see who can get the most candidates for their elections: students or faculty? Meet & Greet is scheduled for March 16th, 1-2:30 for interested folks to learn more about Student Council and Senate Executive Council. Register here: https://ccsf-edu.zoom.us/meeting/register/tJAucO6oqT4iG9PdQuLO-_lkZhaCC5rZvk_0
    - Listen & Learn with Maggie Frankel, Laura Branagan and Anna Mills: Open Educational Resources (OER) March 12th, 1pm to 2:30pm, Zoom Registration Link

AFT2121 check in report by AFT President Malaika Finkelstein

- Recommendation that all those getting pinks slip file an appeal.
- In addition to the potential 163 full-time layoffs, the total layoff for part-timers over the past year would be 654; we currently have 506 part-timers at the college.
- Press conference this Friday, March 12.
- Wonderful article about our Filipino Studies program http://www.positivelyfilipino.com/magazine/on-the-50th-year-of-philippine-studies-at-city-college-of-san-francisco-is-there-reason-to-celebrate
- Open Bargaining began last week.
- Biden stimulus package could bring about $15 million to the college, in addition to the $25 million HERF/CARES funding.
- Support to the Academic Senate and any work we can do to push back on program elimination.

Committee on Committees report

- See Committee appointments below.

V. Consent Agenda

A. Approval of Minutes from Feb 24, 2021

Resolution 2021.03.10.5A **Approval of Minutes: February 24, 2021** Resolved, that the Executive Council approved the minutes for February 24, 2021 Adopted by consent.

B. Approval of Committee appointments

Resolution 2021.03.10.5B **Appointments to Committees, Task Forces, Work Groups** **CTE** --Gina Hector, Business, member **Scholarship** --Nixora Ferman, New Student Counseling, member **Teaching and Learning with Technology Roundtable**

--Michelle Gorthy, Communication, member

Faculty Professional Development Committee *3 open seats
Pamela Elzie, Health Education, member

PGC Technology Committee
--Joe Reyes, Biology, alternate

Adopted by consent.

C. Resolution on Financial Audit Reporting

Resolution 2021.03.10.5C Resolution on access to the Annual Financial Report and Single Audit

Resolved, that the Executive Council approved the Resolution on access to the Annual Financial Report and Single Audit.

Adopted by consent.

VI. Old Business

A. Process of Budget & Instructional Schedule Development

- A follow up discussion and actions in support of resolution 2021.02.24.7.B.
- There are excerpts in the Audit Report that address how the budget can recover; it directly calls for an accelerated program discontinuance pathway.
- Consideration of resolutions on Financial Audit Reporting and Effect of Program Reductions.
- Suggestions were made to invite the Board members to attend ASEC meetings so that they can get more information directly from faculty.
- Much work is being done on gathering information about WERF funds to incorporate into a revised budget plan with the Board members being responsive.
- Description and context of the proposed resolution was presented.
- Discussion was had about resolution language, impacts and timelines.

Resolution 2021.03.10.6A Resolution on Effects of Programmatic

Reductions

Resolved, that the Executive Council approved the Resolution on Effects of Programmatic Reductions

Moved: Lou Schubert; **Seconded:** Connie Staff

Motion Carries Unanimously.

Not Present: Pablo Rodriguez

B. Academic Senate and Faculty Service Areas

- A discussion and action on clarifying the role of the Academic Senate in determination of Faculty Service Areas, discussion notes and draft resolution
- Disciplines lists still need to be sorted out through HR; once that happens, the Academic Senate should be part of the approvals process. Current process and timeline is unclear and does not include Senate review.
- One member stated that administration has breached the agreements in our collective bargaining agreement and the timeline to clean this up is not feasible with the looming layoffs. FSA definition and criteria is unclear as is whether these changes are retroactive.
- This is only applicable to those requesting secondary FSAs, not undermining the FSA faculty were originally hired under.
- Discussion ensued regarding resolution urgency, language and implications.

Resolution 2021.03.10.6B Resolution on Transparency and Academic Senate role in Faculty Service Area (FSA) definitions and faculty assignment

Resolved, that the Executive Council approved the Resolution on Transparency and Academic Senate role in Faculty Service Area (FSA) definitions and faculty assignment

Moved: Steven Brown; **Seconded:** Lou Schubert

Aye: Octavio Alvarez, Steven Brown, Amy Diaz-Infante, Nixora Ferman, Ben

Finateri, Katia Fuchs, Gregory Keech, Nicole Oest, Fanny Law, Stephanie Macaller, Michele McKenzie, Sheri Miraglia, Jeannette Male, Madeline Mueller, Joe Reyes, Pablo Rodriguez, Mitra Sapienza, Lou Schubert, Kevin Sherman, Michele Sieglitz, Michelle Simotas, Coni Staff, Chad Stephenson, Marie Varelas, Katryn Wiese, Christina Yanuaria

Nays: Abigail Bornstein

Motion Carries, Abstentions: None**.**

Not Present: Michelle Simotas

C. Constitution Workgroup Report/update

- Ongoing discussion related to proposed changes in the ASEC Constitution and Bylaws.
- Discussion of what ASEC votes mean on the proposed revisions.
- Workgroup chair Alexis Litzky frames the workgroup considerations about best practices and driving questions in their review process:
    - What's the best way to deliberate on these changes?
    - What's the best way to determine the process for officer selection?
    - How are our internal processes dictating who serves?
- Concerns were raised that this isn't the right time for us to expend energy on these revisions as we face the myriad of the pressures we all currently face.
- Discussion proceeded about clarification of implications of voting on these changes, extending more intentional ways to diversify leadership with DEI principles.
- Adoption of Resolution on ASEC Constitution and Bylaws Revisions.

Resolution 2021.03.10.6C Resolution on ASEC Constitution and Bylaws Revisions

Resolved, that the Executive Council approved the Resolution on ASEC Constitution and Bylaws Revisions.

Moved: Katia Fuchs; **Seconded:** Fanny Law

Ayes: Steven Brown, Amy Diaz-Infante, Nixora Ferman, Katia Fuchs, Simon Hanson, Gregory Keech, Nicole Oest, Fanny Law, Stephanie Macaller, Michele McKenzie, Sheri Miraglia, Jeannette Male, Joe Reyes, Mitra Sapienza, Kevin Sherman, Michelle Simotas, Coni Staff, Chad Stephenson, Marie Varelas, Katryn Wiese

Nays: Abigail Bornstein, Madeline Mueller, Lou Schubert

Motion Carries, Abstentions: Octavio Alvarez, Ben Finateri, Pablo Rodriguez, Michele Sieglitz

Not Present: Christina Yanuaria

~~D. Equity Action Plan update - an update on chosen names progress will be presented as part of our ongoing equity work~~ Tabled.

E. Roles and Responsibilities update & discussion led by AVC Kristin Charles

- Continue the discussion of the RRP improvements with a brief update on proposals that will be coming through PGC regarding revising Board Policies & Admin. Procedures.
- Concerns were raised about accountability and consequences if the processes outlined in the revision of Board Policies and Administrative Procedures are not followed.
- We need to keep Title V and Ed Code in this process and in reflection of the actual practices and outcomes at the college regarding collegial shared governance.

F. Remote Delivery, Distance Education and Syllabus platforms: an ongoing discussion of the AS position and development of potential recommendations on these issues will be a standing agenda item.

- Tabled, however we can do some of this work asynchronously; members are encouraged to work on these issues outside of the meetings by providing feedback to the documents and/or sending feedback to the officers.

VII. Adjournment, 5:38.