



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Processes • Others as agreed

CCSF Academic Senate Executive Council Agenda FINAL MINUTES Wednesday, April 17, 2019, 2:30-5:00p.m. Ocean Campus, MUB 140

2018-19 Council Members Present: Jacob Adams, Octavio Alvarez, Loren Bell, Susan Berston, Monica Bosson, Malcolm Cecil, Neela Chatterjee, Ekaterina Fuchs, Simon Hanson, Thomas Kennedy, Fanny Law, Alexis Litzky, Antonio Martinez, Sheila McFarland, Madeline Mueller, Marie Osborne, Joseph Reyes, Pablo Rodriguez, Coni Staff, Fred Teti, Rosario Villasana

2018-19 Council Members On Leave: Marc Santamaria

2018-19 Council Members Absent: Kimiyoshi Inomata, Louis Schubert, Dina Wilson

Other Senate Members Present: Craig Kleinman, Wynd Kaufman, Mitra Sapienza, Kathleen White

Guests: Anne Clark, Tessa Henderson-Brown, Pam Mery, Mark Rocha, Tom Temprano, Cherisa Yarkin

I. Call to Order, 2:30

II. Adoption of Agenda Agenda adopted.

III. Officers' Reports

President Teti briefly reported that:

- He just returned from the ASCCC Plenary and brought back Rostrums (the ASCCC journal) to share.
- At the next meeting there might be an item on consent to affirm the existing mathematics competence graduation requirement. If it becomes a proposed change, he will pull it from consent.
- The Ed Policies committee decided to not change our local policy that requires students to achieve a C or better in GE certificate courses, even though CSU accepts G.E. courses with a D.
- The faculty professional development committee has chosen the next One College, One Book for next year: Culturally Responsive Teaching and the Brain, by Zaretta Hammon.

First Vice-President Hanson briefly reported that:

- No report at this time.

Second Vice-President Staff briefly reported that:

- No report at this time.

Secretary Litzky briefly reported that:

- No report at this time.

IV. Public Comment

- There was an announcement and sharing of the District’s “311” budget reports.
- There was a reminder about a special meeting of the Board of Trustees on Tuesday, April 23, where they will look at the Fall schedule for 2019, a faculty workload report, a budget report, and a closed session discussing a contract negotiation.
- There was an announcement about the Faculty & Friends sponsored retiree reception on Thursday, May 9th.

V. Consent Agenda

Resolution 2019.04.17.01A Approval of Minutes: April 3, 2019

Resolved, that the Executive Council approve the minutes for April 3, 2019.

Adopted by consent

VI. Appointments

Resolution 2019.04.17.02 Appointments to Committees and Task Forces

Career and Technical Education

Lori Brown, Library & Learning Services (reappointment)
 Tracy Burt, Child Development & Family Studies (reappointment)
 Beth Freedman, Health Education (reappointment)
 Sam Johnson, Computer Science (new appointment)

Concert and Lecture

Lori Brown, Library & Learning Services (reappointment)

Honors

Monica Bosson, English (reappointment)
 Joe Reyes, Biology (reappointment)

International Education Advisory

Anthony Costa, Library & Learning Services (reappointment)
 Kimiyoshi Inomata, World Languages and Cultures (reappointment)
 Deborah Kitchin, Business (reappointment)
 Kenneth Lee, ESL (reappointment)
 Xue (Sue) Lian, World Languages and Cultures (reappointment)
 Vivien Mun, DSPS (reappointment)

Program Review

Loren Bell, English (move appointment from full member to resource member starting fall 2019)

Distance Learning Advisory Committee

Aditi Joshi, Biology (new appointment)

Education Master Plan Workgroup

Steven Mayers, English (reappointment)

Rosario Villasana, Child Development & Family Studies (reappointment)

Loren Bell, English (reappointment)

Marie Osborne, New Student Counseling (reappointment)

Faculty Position Allocation Committee

Monica McCarthy, Continuing Student Counseling (reappointment)

Free city College Advisory

Alissa Messer, English (reappointment, regular member)

Kimberly Keenan, Social Sciences (reappointment, alternate member)

Participatory Governance Council

Joe Reyes, Biology (new appointment, alternate member representing DCC)

***All appointments and reappointments are for terms ending May 2021.**

Moved: Tom Kennedy; Seconded: Sheila McFarland

MC, Abstentions: Loren Bell, Monica Bosson, Marie Osborne, Rosario Villasana

Not present: Kimiyoshi Inomata, Marc Santamaria, Louis Schubert, Dina Wilson

VII. Planning, Reports, and Updates**A. ASCCC Plenary Session**

President Teti, 1st Vice President Hanson, 2nd Vice President Staff, and Council member Tom Kennedy updated the Council about their experiences at the ASCCC Spring Plenary. Highlights include:

- There were sessions about ongoing legislative issues. The ASCCC has begun (for the first time) lobbying to help educate and influence new legislators.
- There were a number of changes made to Title 5 in the aftermath of AB 705.
- There was a panel about online speech requirements and online science labs and how to make them both accessible and pedagogically sound.
- There was a budget panel that indicated if budget decisions affect accreditation. This is a specific justification for making budgets a 10+1 issue.
- There was discussion about the increased quality of consultation between the State Chancellor's office and the ASCCC leadership, although it's coming after the State Chancellor was able to pass a number of policies such as AB705 and the new funding formula.

B. CTE Liaison

Kathleen White, CTE Liaison, provided a brief update about the updated newsletter, the last CTE Steering Committee meeting, a successful Employer Recognition Event, and the effects of class cuts on CTE programs.

C. Budget Committee

Simon Hanson, 1st Vice President provided a brief update to the Council about the Budget Committee. They have been meeting once a week as we approach the end of the semester and fiscal year.

VIII. Unfinished Business

A. Second reading: Grow our College Resolution

Wynd Kaufman brought an updated draft resolution to the Council.

Resolution 2019.04.17.03 Grow Our College Resolution

Whereas, the CCSF Administration continues to reduce the offered curriculum, and, collaterally, the instructional workforce;

Whereas, the CCSF faculty constituencies have counseled Chancellor Rocha that plans to increase class sizes, reduce the diverse in-person course offerings, and greatly expand online sections require more input from students, faculty, department chairs, and community stakeholders; and

Whereas, there is no evidence that reducing the schedule will increase revenue; therefore be it

Resolved, that the CCSF Academic Senate urge the CCSF Board of Trustees and the Chancellor to:

1. Create a budget that prioritizes the classroom and students so as to ensure that the College serves SF's diverse communities by
 - a. prioritizing direct expenses on classroom instruction and student services,
 - b. soliciting input from college constituencies as well as the larger SF community
 - c. supporting a schedule that reflects our students' academically diverse goals.
2. Institute a transparent and collaborative scheduling process (with input from students, faculty, counselors, etc.) that values program expertise and utilizes historical data and evidence to develop a schedule that reflects and advances the diversity of student learning goals.
3. Fix the registration system and consult students and faculty about its features.
4. Engage in vigorous, concrete, targeted outreach for low-enrolled classes.

Moved: Loren Bell; Seconded: Tom Kennedy

MCU, Abstentions: None.

Not present: Kimiyoshi Inomata, Marc Santamaria, Louis Schubert, Dina Wilson

IX. New Business

A. **Vote: Acceptance of the ILO #2 Assessment Report** [[link](#) to the report]

Craig Kleinman, SLO Coordinator, oriented the Council to the Institutional Learning Outcome Report for Spring 2019.

Resolution 2019.04.17.04 Acceptance of the ILO#2 Assessment Report

Whereas, this ILO#2 Assessment report is an effect of the institutional learning outcomes assessment process, an accreditation requirement designed to promote analysis, discussion, reflection, and improvement; and

Whereas, serious time and analysis went into this report with the hope of improving student success; and

Whereas, learning outcomes assessment reports need to be used to think critically about and improve the College; be it therefore

Resolved, that the CCSF Academic Senate accept the ILO#2 Assessment Report; and be it further

Resolved, that the CCSF Academic Senate recommend that this report be used, when relevant, during planning and improvement processes.

Moved: Monica Bosson; Seconded: Neela Chatterjee

MCU, Abstentions: None.

Not present: Kimiyoshi Inomata, Marc Santamaria, Louis Schubert, Dina Wilson

B. **First reading: Student Equity & Achievement Plan** [[link](#) to the draft plan]

Tessa Henderson Brown, Dean of Student Equity, and Mitra Sapienza, Student Equity faculty coordinator, spoke to the Council about the first draft of the CCSF Student Equity Plan for 2019-2022. The report is not totally complete because the data that need to be utilized in the report were just received. There were some questions about when this report would be complete (May 1 meeting will have the data) and how the report takes into account class size (it doesn't explicitly).

C. **Vote: Adoption of Vision Goals** [[link](#) to template]

Pam Mery, Dean of Institutional Effectiveness, oriented the Council to the Vision Goals for CCSF.

There were a few questions and comments from the Council:

- There was concern about the data provided and whether or not they include an understanding of changing enrollment. According to Mery, the Goals take enrollment into account.
- There was a question about how possible it is to measure whether or not students took jobs in their fields of study.

Resolution 2019.04.17.05 Adoption of Vision Goals

Resolved, that the CCSF Academic Senate recommend that the College adopt Vision Goals 1 through 3 as presented, and

Resolved, that the Academic Senate request supplemental information from the Planning Committee justifying the data for Vision Goal 2.

Moved: Coni Staff; Seconded: Rosario Villasana

MCU, Abstentions: None.

Not present: Kimiyoshi Inomata, Marc Santamaria, Louis Schubert, Dina Wilson

X. Administration Report

Chancellor Rocha provided a brief update to the Council. Chancellor Rocha highlighted the value of the Student Equity Plan as we make every decision at our college. This includes funding for diverse faculty representation, funding for hybrid online courses, and funding for student support services such as tutoring and counseling. Rocha also reminded the Council that there are two Board of Trustees meetings next week. One will focus on the schedule and the budget, the other is a regular Board meeting on Thursday. There was a question about FPAC and the hiring of diverse faculty, and the Chancellor indicated that HR would provide a report at the next Board meeting identifying which positions will be advanced to that end. There was a suggestion that we bring back the “Grow Your Own” program, and the Chancellor acknowledged that now might be the time to bring that program back.

XI. Special Order of Business: Welcome Board Vice President Tom Temprano

Board Vice President Tom Temprano introduced himself to the Council and invited members to share major issues happening on campus. Faculty raised concerns about the tone of some public comments at Board meetings, the Board’s knowledge and understanding about the implementation of AB705, the relationship between equity goals and the budget, and class cancelations.

XII. Adjournment, 5:21p.m.