



# The Academic Senate

CITY COLLEGE OF SAN FRANCISCO  
50 Phelan Avenue, Box E-202, San Francisco, CA 94112 • (415) 239-3611 • Fax (415) 452-5115  
[www.ccsf.edu/academic-senate](http://www.ccsf.edu/academic-senate) • email: [asenate@ccsf.edu](mailto:asenate@ccsf.edu)

Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance  
Accreditation • Professional Development • Program Review • Planning & Budgeting Processes • Others as agreed

## CCSF Academic Senate Executive Council Agenda FINAL MINUTES \$ Wednesday, April 3, 2:30-5:00p.m. \$ Ocean Campus, MUB 140 \$

**2018-19 Council Members Present:** Jacob Adams, Loren Bell, Susan Berston, Monica Bosson, Malcolm Cecil, Neela Chatterjee, Ekaterina Fuchs, Simon Hanson, Thomas Kennedy, Fanny Law, Alexis Litzky, Antonio Martinez, Sheila McFarland, Madeline Mueller, Marie Osborne, Joseph Reyes, Louis Schubert, Coni Staff, Fred Teti, Rosario Villasana,

**2018-19 Council Members Absent:** Octavio Alvarez, Kimiyoshi Inomata, Pablo Rodriguez, Marc Santamaria (on leave), Dina Wilson

**Other Senate Members Present:** Abigail Bornstein, Wynd Kaufmyn, Michelle Simotas

**Guests:** Kristen Charles, Noah Lystrup, Pam Mery

### I. \$ Call to Order, 2:39

### II. \$ Adoption of Agenda

Agenda adopted.

### III. \$ Officers' Reports

#### **President Teti briefly reported that:**

- He attended a Student Equity Planning Institute where he learned about equity focused language.
- The ASCCC Area B Meeting was fruitful and interesting. You can review the ASCCC President's latest update through the link in the written report.
- The Executive Council election is coming up and it's important for everyone to vote to show the collective power of faculty.

#### **First Vice-President Hanson briefly reported that:**

- There are a number of personnel changes happening at the State Chancellor's office and a new appointment of a faculty member from San Diego Community College to the State Board of Governors.

#### **Second Vice-President Staff briefly reported that:**

- The Revitalization committee for Labor & Community Studies has been meeting since December. The administration has held revitalization as the primary goal, and the department will need to come forward with their expertise about what should be covered. There will be a report that comes to the Council before the end of the year.

**Secretary Litzky briefly reported that:**

- If you are interested in joining the leadership team for the Council next year, please reach out to any of the current officers for information about our roles or the positions. In particular, we would love to have some representation from non-credit and/or counseling faculty.

**IV. Public Comment**

- There was an announcement about the current musical on campus, Mamma Mia!
- There was an announcement about the faculty retirement party, on Thursday, May 9, from 4-7pm at the Chef's Table. The theme is "Outer Space" and the cost is \$20 for everyone except retirees.
- There was a request for information about what kind of signage and other wayfinding will be implemented for Fall 2019 with the new One-Stop Center.

**V. Consent Agenda**

**Resolution 2019.04.03.01A Approval of Minutes: March 13, 2019**

Resolved, that the Executive Council approved the minutes for March 13, 2019.

**Adopted by consent**

**VI. Appointments \$**

**Resolution 2019.04.03.02A Appointments to Committees and Task Forces**

**Curriculum Committee**

Ali Ashgardy Karahoudy, CNIT (new appointment to Area B)

**Education Policies**

Rico Gelera, Continuing Student Counseling (upgrade from resource to regular member)

**Moved: Monica Bosson; Seconded: Joe Reyes**

**MC, Abstentions: Fred Teti.**

**Not present: Octavio Alvarez, Kimiyoshi Inomata, Pablo Rodriguez, Marc Santamaria (on leave), Dina Wilson**

**Resolution 2019.04.03.02B Resignations from the Academic Senate Executive Council**

**Academic Senate Executive Council**

According to Article VIII of the Academic Senate by-laws, "[m]embers who miss four or more meetings in a semester without having applied for an excused leave may be deemed by the Council to have resigned." The ASEC recognizes that 2 members of the current Council have missed more than four meetings and have effectively resigned.

**Moved: Monica Bosson; Seconded: Susan Berston  
MC, Abstentions: Fred Teti.  
Not present: Octavio Alvarez, Kimiyoshi Inomata, Pablo Rodriguez, Marc  
Santamaria (on leave), Dina Wilson**

## **VII. Planning, Reports, and Updates**

### **A. RiSE**

Michelle Simotas, RiSE Lead Coordinator, oriented the Council to the current draft of the Guided Pathways Self-Assessment that needs to be certificated (signed by the Academic Senate President and the College President) by April 30. The RiSE team is working on the first draft and will bring it to the next Council meeting.

### **B. CTE Liaison**

President Teti shared Kathleen White's written report about ongoing projects and events about and related to CTE faculty. There was a comment about the trickiness of aligning top codes for curriculum.

### **C. Student Equity & Achievement (Equity, SSSP, & BSI)**

President Teti provided a brief update about the Student Equity Institute. He reported that there is a group working on the Student Equity Plan which will come to the April 17 ASEC meeting for a first read. Alexis Litzky reported back that the committee work has been progressing well.

### **D. Adult Education Program**

President Teti and Fanny Law, from the Noncredit Issues Committee provided a brief update about the fair process of distributing the AEP funds.

### **E. Budget Committee**

1st Vice President Simon Hanson provided an update about the Budget Committee. They have started to meet on a weekly basis. The committee has asked that everything provided to the committee (such as updated projections) also be posted on the website, but the most recent documents have not been shared yet. There are some numbers changing based on the shifting of money to avoid further taxing the reserves. Another place where they are trying to save money is by cutting faculty reassigned time. There has been some talk from administrators about the long-term value of using real estate profit to offset the budget deficit, but this is not going to happen fast enough to help us this fiscal year (even if we agreed that this was a good way to solve the deficit problems).

There were several comments from the Council:

- ! There was a comment about how the moving figures and lack of transparency around administrator salaries make it hard to believe the information being provided.
- ! There was a request for more information about the ESRU's. Some departments are losing half of their ESRU's and have faculty SERPing, which really impacts the remaining faculty in the department.
- ! There was a request for more information about money being spent on administrator supplemental line items (i.e. housing allowances, travel pay).
- ! There was a request for more information about the real estate being discussed for sale.
- ! There was a comment about the disjointed timelines between Budget and Program Review

#### **F. Presentation: Frisco Day**

Noah Lystrup provided an update to the Council about FRISCO day on Friday, May 3, 2019. A highlight was a video produced by BEMA students about last year's event and Lystrup asked for volunteers for the event.

### **VIII. Unfinished Business**

#### **A. Continued Discussion: Academic Senate Executive Council Goal for 2018-19**

Alexis Litzky, Secretary, reviewed the process for the current year goal. It appears like we have a failed goal as we were not able to come to a consensus about what the goal should look like, and how it would be implemented.

There were several comments from the Council:

- Goals are hard to write and should be measurable.
- We can and should connect with the EMP goals.
- It seems like we could actualize some of this existing goal, but it's difficult to measure it.
- There was a question about the possibility of carving out additional time during the Council meetings to accomplish this goal.

#### **B. EFF survey outcomes**

Alexis Litzky, Secretary, shared the results from the recent EFF survey. There was a brief discussion about the possibility of alternative spaces and platforms but no conclusions were drawn.

### **IX. New Business**

#### **A. Second Reading & Vote: Education Master Plan (Clean version in folder. [\[link\]](#) to Tracked Changes)**

Loren Bell, faculty co-chair of the Education Master Plan Committee, oriented the Council to the latest version of the EMP and some of his concerns through the process. This semester they will begin working on the implementation scheme.

There was a suggestion to include some language about why this goals document should be the guideline and throughline for making decisions across the college.

**Resolution 2019.04.03.03 Acceptance of the Education Master Plan**

Resolved, That the CCSF Academic Senate accept the draft of the Education Master Plan (as presented on 2019 April 3) and recommend it to the District for adoption.

**Moved: Sheila McFarland; Seconded: Monica Bosson**

**MCU, Abstentions: None.**

**Not present: Octavio Alvarez, Kimiyoshi Inomata, Pablo Rodriguez, Marc Santamaria (on leave), Dina Wilson**

**B. Adoption: ACCJC ‘Stretch’ Goals**

Pam Mery, Director of Planning, briefly oriented the Council to the ACCJC ‘Stretch’ goals. They are sometimes referred to as aspirational or desirable goals.

There were several comments and questions from the Council:

- There was a question about the graphs provided, and what data was being pulled.
- There was a question about how we were determining who transferred.
- There was a comment about the fallibility of the data about students that declare their intent to transfer, due to external factors such as financial aid incentives.

**Resolution 2019.04.03.04 Recommend the ACCJC ‘Stretch’ Goals**

Resolved, That the CCSF Academic Senate recommend that the College adopt the Stretch Goals and Institution-Set Standards as presented on April 3, 2019.

**Moved: Sheila McFarland; Seconded: Monica Bosson**

**MCU, Abstentions: None.**

**Not present: Octavio Alvarez, Kimiyoshi Inomata, Pablo Rodriguez, Marc Santamaria (on leave), Dina Wilson**

**C. Consideration: Class cancelation resolution**

Wynd Kaufman briefly oriented the Council to the resolution about class cancellations. There were several comments and questions from the Council:

- ! There were multiple requests to remove the point about enforcing minimum course sizes because it appears to be a contract issue for AFT2121 to consider.
- ! There were multiple requests to remove the point about the class scheduling process because it appears to be under the purview of the DCC.
- ! There were a few comments about the tone of the resolution as unnecessarily inflammatory

The Council voted to table the item to the next meeting.

## **X. Administration Report**

Chancellor Rocha provided a brief update to the Council. Some of the topics and announcements included:

- ! An invitation to Commencement, to occur on May 24, 2019, at Davies Symphony Hall.
- ! The federal department of education sent CCSF our official approval as a Hispanic-serving institution.
- ! The Budget Committee has been working diligently and has closed to the budget gap to \$8 million, or approximately 4% of the budget.
- ! We are supporting a few bills at the State level including a Noncredit Census report bill that will allow us to evaluate attendance on Census day rather than using positive attendance.
- ! The Chancellor met with the Mayor, the VC of Facilities, and a few members of the Board. They discussed our bond goal. Trustees Lee and Temprano are also working with the City on a new MOU to create permanent, stable funding for Free City. The Board is also looking to identify funding for renovating the Evans campus.
- ! There are ongoing discussions with San Francisco State University about co-habiting some of our center spaces together (such as Chinatown and Downtown)

There were several comments and questions from the Council:

- ! There was a request to re-open the application deadline for degrees and graduation, and the Chancellor agreed.
- ! There was a comment about the loss of potential bond votes based on the kinds of classes we are currently cutting (i.e. lifelong learning students). The Chancellor acknowledged the logic of this sentiment but assured the Council that according to polling data CCSF is practically “bulletproof” with voters.
- ! There was a concern shared about the impact of Census based attendance for Noncredit, and if it will be used to justify cutting “low-enrolled” classes before Census even though it could fill by the end of the semester.
- ! There was a request for increased signage at the MUB for Fall 2019.

## **XI. Adjournment, 5:25pm**