



# The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance  
Accreditation • Professional Development • Program Review • Planning & Budgeting Processes • Others as agreed

## CCSF Academic Senate Executive Council Agenda FINAL MINUTES Wednesday, March 13, 2019, 2:30-5:00p.m. Ocean Campus, MUB 140

**2018-19 Council Members Present:** Jacob Adams, Octavio Alvarez, Loren Bell, Susan Berston, Monica Bosson, Malcolm Cecil, Neela Chatterjee, Ekaterina Fuchs, Simon Hanson, Thomas Kennedy, Fanny Law, Antonio Martinez, Sheila McFarland, Madeline Mueller, Marie Osborne, Joseph Reyes, Pablo Rodriguez, Coni Staff, Fred Teti, Rosario Villasana, Dina Wilson

**2018-19 Council Members Absent:** Kimiyoshi Inomata, Alexis Litzky, Marc Santamaria, Louis Schubert

**Other Senate Members Present:** Carol Reitan, Kathleen White, Rob Yung

**Guests:** Tom Boegel, Kristin Charles, Anne Clark, Theresa Rowland

### I. Call to Order, 2:30

### II. Adoption of Agenda

Agenda adopted.

### III. Officers' Reports

#### President Teti briefly reported that:

- On Monday, March 11, the Student Development Consultation meeting was canceled on an hour's notice. In the new proposed organization chart for student development, there are two positions for student conduct and complaint with names attached. There was some discussion about conflicts of interest and that previously, there was going to be a call for applicants for that position – rather than just assigning folks. There is also a new position for student development/ITS. An email was sent to VC Gonzales and to date, there has been no word back.
- There are a few scheduling conflicts in the development of the meeting schedule for next year. The curriculum committee chair, Kim Ginther-Webster, needs to coordinate when meeting schedules will occur and this impacts our ability to reserve MUB 140. On October 16<sup>th</sup> we will not have a meeting in MUB 140. There is also a concern about a meeting just before Thanksgiving. Fred will leave it up to next year's Council (final May meeting) to deal with this issue.
- He is working with Mandy Liang to clear challenges for clearing CID numbers (numbering courses that are similar). There is a single number to identify courses statewide. The numbers we use here are not going to be the same as those used in San Diego, and so, there will be a statewide clearing system. The matriculation office can

use the CID number as long as chairs are on board with that. Bring this up with your chair, or Mandy Liang invites you to speak with her directly.

- At the most recent PGC meeting, the final draft of the FMP was presented. An alternative location of the North Side access road was presented. There are objections to the road between the performing arts and education center. The access road at the perimeter of our property is preferred. There was a new sentence about the costs incurred about the parking garage. Since the Plan now responds, at least partially, to the concerns raised at PGC, the faculty voted to approve it.
- The SERP program has been assessed but we are still waiting for word on how many positions will be approved for FPAC.
- There has been an agreement about the Adult Ed program and the Noncredit Issues committee.
- There has been a proposed increase in the Student Activities fee.
- There was a study about students taking area G & H courses independently, and there will be an upcoming resolution from the Ed policies committee about using IGETC units to fulfill a local degree.
- Wynd Kaufman has proposed a resolution for the Senate that we are currently reviewing and editing. Please review the resolution and provide any feedback to the officers.

**First Vice-President Hanson briefly reported that:**

- There are a new projections available from the Budget committee and he would like feedback about the narrative being conveyed through this approach.
- We budgeted to spend \$11 million of our reserve. We knew we were doing deficit spending. In order to not end up going below our 5% reserve before the end of the year, the budget committee has proposed and recommended a way to find every cent we have to make sure our budgets look balanced by the end of the year. There are a number of proposed offsets that will get us at just about \$3 million. This is not illegal, but it just isn't good accounting practice to "grab money from everywhere else."

**Second Vice-President Staff briefly reported that:**

- No report at this time.

**IV. Public Comment**

- There was a comment about the budget focused on 2001 to 2005 bond issues. A packet of resources was distributed.
- There was an announcement about the retiree party on May 2<sup>nd</sup> at Pierre Coste from 4-7pm. There is no monetary support from the Chancellor's office and offering a separate event.
- There was a comment about the relationship between student loan debt and Guided Pathways.
- There was a comment about providing feedback about commencement last year. Leslie Milloy in the Chancellor's office is the contact with any additional feedback.
- There was an announcement about coyote sightings on campus.

**V. Consent Agenda**

**Resolution 2019.03.13.01A Approval of Minutes: February 27, 2019**

Resolved, that the Executive Council approved the minutes for February 27, 2019.

**Adopted by consent**

**Resolution 2019.03.13.01B (Preliminary) Approval: Next Academic Year's Meeting Calendar**

Resolved, That the CCSF Academic Senate adopt the tentative meeting schedule set forth in the Resources folder, subject to final approval by next year's Executive Council.

**Adopted by consent**

**Resolution 2019.03.13.01C Ratify Curriculum Committee Guidelines for Expedited Procedures**

Resolved, That the CCSF Academic Senate ratify the Curriculum Committee's proposed "Guidelines for requesting expedited approval."

**Adopted by consent**

**VI. Appointments**

**Resolution 2019.03.13.02 Appointments to Committees and Task Forces**

**Scholarship Committee**

Lisa DiGirolamo, Biology (new appointment)

Tracee Wong, New Student Counseling (new appointment)

**Moved: Sheila McFarland; Seconded: Monica Bosson**

**MCU, Abstentions: None.**

**Not present: Kimiyoshi Inomata, Alexis Litzky, Marc Santamaria, Louis Schubert**

**VII. Planning, Reports, and Updates**

**A. Guided Pathways**

Rob Yung, RiSE Communication Coordinator, provided a general update to the Council about the RiSE efforts on campus.

**B. Facilities Master Plan**

1<sup>st</sup> Vice President Simon Hanson informed the audience about the approval of the FMP with consideration about our concerns about the easement road into the lower reservoir and the prioritization of parking.

### **C. CTE Liaison**

Kathleen White, CTE Liaison, provided a report to the Council. The report included updates about CTE faculty concerns about the new funding formula, certificate revisions, top code alignment, and SERPing CTE faculty vacancies. There will be an employer recognition event on 4/11 in MUB 140.

### **D. ACCJC ‘Stretch’ Goals and Mid-Cycle Report [[link](#) to last year’s goals]**

1<sup>st</sup> Vice President Simon Hanson briefly oriented the Council to the institutional goals we are required to develop to align with the Vision for Success. Next meeting’s agenda will include the possible adoption of the proposed ACCJC ‘Stretch’ Goals.

There were several comments from the Council about the problems with the funding formula, the negative effects on students, the lack of valuable data, and a need to make our voices heard at the state academic senate.

## **VIII. Unfinished Business**

### **A. None at this time**

## **IX. New Business**

### **A. Ed Tech Presentation: Title 5 Chances on Training and Accessibility**

Carol Reitan, Chair of Ed Tech, presented new Title 5 changes on Training and Accessibility. This included: Title 5 Distance Education changes: 55200: Definition and Application; 55206: Separate Course Approval; 55208: Faculty Selection and Workload.

### **B. First Reading: Education Master Plan**

Tom Boegel oriented the Council to the current version of the Education Master Plan ([Reworked goals document](#) (Feb. 19, 2019 draft)). Loren Bell, faculty co-chair, provided additional concerns and feedback, such as a lack of outreach for indigenous American students in the Bay Area. Bell also noted that there is a lot of overlap with enrollment management. Kristin Charles also provided some input from the RiSE perspective.

## **X. Special Order of Business: Welcome Trustee Alex Randolph**

Trustee Randolph briefly introduced himself to the Council and identified the most pressing issues he has encountered since becoming Board president since January: budget issues, bonds, and MOU discussions to a variety of other higher education influencers.

There were several comments from the Council about issues related to the SERP, local politics, the purpose of community college,

**XI. Administration's Report**

Chancellor Rocha provided a brief update to the council about a variety of issues on campus such as the budget and class schedule, the need for innovative curriculum, supporting counseling and other student services, and the desire to reduce the size of the administration.

**XII. Adjournment in memory of Daniel Peck, at 5:20pm.**