



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO
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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Processes • Others as agreed

CCSF Academic Senate Executive Council Agenda FINAL MINUTES \$ Wednesday, February 27, 2019, 2:30-5:00p.m. \$ Downtown Campus, DTN 322 \$

2018-19 Council Members Present: Octavio Alvarez, Monica Bosson, Ekaterina Fuchs, Simon Hanson, Thomas Kennedy, Fanny Law, Alexis Litzky, Antonio Martinez, Marie Osborne, Louis Schubert, Coni Staff, Fred Teti, Dina Wilson

2018-19 Council Members Absent: Jacob Adams, Loren Bell, Susan Berston, Malcolm Cecil, Neela Chatterjee, Kimiyoshi Inomata, Sheila McFarland, Madeline Mueller, Joseph Reyes, Pablo Rodriguez, Kerri Ryer (on leave), Marc Santamaria, Mike Solow (on leave), Rosario Villasana

Other Senate Members Present: Michelle Simotas, Rob Yung

Guests: Geisce Ly, Theresa Rowland

I. \$ Call to Order, 3:06p.m.

II. \$ Adoption of Agenda
Agenda adopted.

III. \$ Officers' Reports

President Teti provided a written report and briefly reported that:

- Kristin Charles is still going through the survey data about the RRP Handbook and will eventually convene a workgroup.
- The Budget committee found \$600,000 of the missing millions due to an unrealized 7.5% position vacancy.
- The SDC group met on Monday and there will be a new interim Dean position for student conduct issues.
- The Library is considering moving the faculty authors collection into regular circulation.

First Vice-President Hanson briefly reported that:

- He attended an IEPI workshop about the new model for Student Success planning. The scorecard will be replaced with different momentum points that look at barriers and other success points such as successful employment. The new metrics will be connected to the funding formula.

Second Vice-President Staff briefly reported that:

- The Labor and Community Studies revitalization committee has been meeting to help move the department forward.

- We should be conscious and aware of some of the forces moving us away from being a community college and more like a junior college.

Secretary Litzky briefly reported that:

- The EFF survey will close on Monday. Please complete the survey if you have not, and please share with others that this is an important opportunity to share your opinion about the future of the tool.

IV. Public Comment

- Dr. Theresa Rowland reported back from the National Teach-in against Child Detention.
- There was a comment about the Completion Campaign in Student Development. There is a specific concern about the Chancellor’s lack of communication to the public about the project, and that there are some negative consequences to auto-awarding degrees for some students.
- There was an announcement about the FA&F Retirement party that will occur early in May on a Thursday, so far without any support from the school or the Chancellor. They are looking for volunteers to help with the party and everyone is invited to celebrate our colleagues.
- There was a comment about some short webinars that are available from Dr. Rowland about some of the implications of the funding formula and the financial aid implications.

V. Consent Agenda

Resolution 2019.02.27.01A Approval of Minutes: February 13, 2019

Resolved, that the Executive Council approve the minutes for February 13, 2019

Adopted by consent

VI. Appointments \$

Resolution 2019.02.27.02 Appointments to Committees and Task Forces

Non Credit Issues Committee
 Neela Chatterjee, ESL (new appointment)
 Denise Selleck, ESL (new appointment)
 Susan Schall, ESL (new appointment)

Scholarship Committee
 Claudia DaSilva, CNIT (new appointment) !
 Elena Alvarado-Strasser, Behavioral Sciences (new appointment) !

Program Review
 Megan Kinney, Library and Learning Services (new appointment)

Participatory Governance Council
 Rosario Villasana, Child Development & Family Studies (upgrade from alt to

regular member)

Budget Committee

Michael Needham, Business (new appointment, alternate)

Adult Education Planning Workgroup

Susan Schall, ESL (new appointment)

Moved: Monica Bosson; Seconded: Louis Schubert \$

MCU, Abstentions: None. \$

Not present: Jacob Adams, Loren Bell, Susan Berston, Malcolm Cecil, Neela Chatterjee, Kimiyoshi Inomata, Sheila McFarland, Madeline Mueller, Joseph Reyes, Pablo Rodriguez, Kerri Ryer (on leave), Marc Santamaria, Mike Solow (on leave), Rosario Villasana !

VII. Planning, Report, and Updates

A. Guided Pathways

Rob Yung, GP Communication Coordinator, provided a brief update to the Council about RiSE team activities. Yung presented 2 main points: RiSE team accomplishments and some justification for the GP coordinator job descriptions for 2019-2020.

B. Education Master Plan

1st VP Simon Hanson reported that the EMP is in the writing stage of the summary and goals. It is still in draft form so you can look at it in draft form, but if anyone has issues with the wording please share that with the workgroup as soon as possible.

C. Facilities Master Plan

President Teti, 1st VP Simon Hanson, and 2nd VP Coni Staff oriented the Council to the latest version of the FMP. While not final, it looks pretty good except for the placement of the access road leading to the development in the lower Balboa reservoir. At this point the development of the reservoir appears pretty certain, although the most recent version does not include student housing. They are estimating 1500 units in the lower reservoir, raising some concerns about the volume of traffic on the access road and on Frida Kahlo Way.

D. CTE Liaison

Kathleen White, CTE Liaison, provided a written report that President Teti shared with the Council.

E. Adult Education Program (formerly AEBG)

President Teti, Fanny Law, Chair of the Noncredit Issues committee, and AVC Theresa Rowland discussed the ongoing developments of the AEP program and how to allocate funding.

F. Budget Committee

1st VP Simon Hanson briefly updated the Council about the Budget Committee. The Committee has continually asked for actual expenditures, and that this information needs to be distributed to the College.

VIII. Unfinished Business

A. Academic Senate Executive Council Goal for 2018-19

Alexis Litzky, Secretary, moved to table this item until the next meeting. Louis Schubert seconded, and the motion carried unanimously.

IX. New Business

A. Accept new coordinator job descriptions

President Teti oriented the Council to the need for early recruiting for faculty coordinator job descriptions. Michelle Simotas, GP Lead Coordinator, provided some context for the new and changes to existing RiSE coordinator positions.

Resolution 2019.02.27.03 Guided Pathways Coordinator Job Descriptions

Whereas, the Academic Senate recommended the Guided Pathways Workplan which is ! serving as a learning tool for the College and recognizes the need to provide substantial ! reassigned time for designated faculty to engage successfully in these endeavors; and !

Whereas, the existing Guided Pathways faculty coordinator job descriptions will expire at ! the end of Spring 2019 and recruitment for these positions needs to begin as soon as ! possible; be it therefore !

Resolved, that the Academic Senate recommend the draft RiSE Team Faculty Coordinator job descriptions, as presented on February 27, 2019, with the understanding that the ! supervising administrator may make minor, appropriate changes. !

Moved: Louis Schubert; Seconded: Monica Bosson \$

MC, Abstentions: Marie Osorne. \$

Not present: Jacob Adams, Loren Bell, Susan Berston, Malcolm Cecil, Neela Chatterjee, Kimiyoshi Inomata, Sheila McFarland, Madeline Mueller, Joseph Reyes, Pablo Rodriguez, Kerri Ryer (on leave), Marc Santamaria, Mike Solow (on leave), Rosario Villasana !

Resolution 2019.02.27.04 Recruitment for Faculty Coordinators

Resolved, that the Academic Senate recommend the draft Faculty Coordinator job descriptions, as presented on February 27, 2019, and

Resolved, that the Academic Senate recommend the President of the Academic Senate ! begin recruitment for these positions as soon as possible, with the understanding that the ! supervising administrator may make minor, appropriate changes. !

Moved: Coni Staff; Seconded: Tom Kennedy \$

MCU, Abstentions: None. \$

Not present: Jacob Adams, Loren Bell, Susan Berston, Malcolm Cecil, Neela Chatterjee, Kimiyoshi Inomata, Sheila McFarland, Madeline Mueller, Joseph Reyes, Pablo Rodriguez, Kerri Ryer (on leave), Marc Santamaria, Mike Solow (on leave), Rosario Villasana !

X. Administration Report

Theresa Rowland provided a brief update, primarily about the upcoming Board meeting. We are now using BoardDocs, which is a new technology used by other community colleges to track and share Board agendas and information.

XI. Adjournment, in memory of Kamille Hitz, at 4:58p.m.