



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Processes • Others as agreed

CCSF Academic Senate Executive Council Agenda FINAL MINUTES

Wednesday, January 30, 2019, 2:30-5:00p.m.

Ocean Campus, MUB 140

2018-19 Council Members Present: Loren Bell, Susan Berston, Monica Bosson, Malcolm Cecil, Neela Chatterjee, Ekaterina Fuchs, Simon Hanson, Kimiyoshi Inomata, Thomas Kennedy, Fanny Law, Alexis Litzky, Antonio Martinez, Sheila McFarland, Madeline Mueller, Marie Osborne, Joseph Reyes, Pablo Rodriguez, Louis Schubert, Coni Staff, Fred Teti, Rosario Villasana,

2018-19 Council Members Absent: Jacob Adams, Octavio Alvarez, Danyelle Marshall, Kerri Ryer, Marc Santamaria, Mike Solow, Dina Wilson

Other Senate Members Present: Abigail Bornstein, Marianne Etlinger, Michael Greenberg, Matthew Low, DeEboni Nouredine, Kathleen White

Guests: Alina Varona, John Watkins, Cherisa Yarkin

I. Call to Order, 2:30

II. Adoption of Agenda

Agenda adopted.

III. Officers' Reports

President Teti provided a written report and briefly reported that:

- Lisa Romano, Counseling chair, reminded him that we are hosting the FACC Counseling Conference on April 26th.
- The Officers will meet with Steve Bruckman to discuss the RRP items we have asked to include in Board policy.
- There are a couple of consent items worth noting, such as
 - The new language to replace “placement in ENGL 1A” with “readiness for college-level English.”
 - We are recommending moving forward with a partial appointment of .2 for a faculty PD coordinator for Spring.
 - The appointment of Academic Senate election commissioners.
- Later in the meeting we will discuss some of the ongoing registration issues.
- The Student Development Organization meeting revealed that some positions will be filled immediately and others will remain vacant. For example, the VC position will stay vacant and Tom Boegel, Elizabeth Coria, and Dianna Gonzales will collectively manage the division.

First Vice-President Hanson briefly reported that:

- We need more committee participation. Right now we are simply filling gaps, rather than having a healthy and robust group of faculty participating in committees.

Second Vice-President Staff briefly reported that:

- It is very important that we continue to see the RRP Handbook remain a guiding document for policy creation.
- We as Officers have, in the past, been able to meet with the Board of Trustees president. However, we have not been able to meet with our new Board President, Alex Randolph.

Secretary Litzky briefly reported that:

- The Council should review the Senate goal document before the next meeting.

IV. Public Comment

- Alina Varona, Associate Dean of Career Pathways Trust and Adult Education, announced that there is a new Adult Education Plan that needs to be completed this semesters and she is recruiting folks to join the workgroup.
- There was an announcement about the passing of a former faculty member, Mike Porodi, from the Physical Education department.
- There was an announcement about the loss of PT faculty across the college.
- There was an announcement about a panel on Flex day about “The Muslim student experience.”
- There was an announcement about the resurrection of the Biology Seminar Series.
- There was a question about what was discussed at the last Board of Trustees meeting by the Chancellor about course cuts.
- There was a concern about what kind of staffing is available on Saturdays. The Child Development office is open on Saturdays and they have to field a number of questions about the school.

V. Consent Agenda

Resolution 2019.01.30.01A Approval of Minutes: 2019 January 16

Resolved, that the Executive Council approved the minutes for January 16, 2019.

Adopted by consent

Resolution 2019.01.30.01B Recommended Preparation (Advisory) language to replace “placement in ENGL 1A”

Whereas, AB 705 has significantly affected local control over student placement processes in California Community College English courses; and

Whereas, City College of San Francisco is placing most students into English 1A (with or without co-requisite support), beginning Spring 2019, with the effect that the phrase “placement in English 1A” does not map to an easily discernible level of competency in English; and

Whereas, Advisories in Recommended Preparation (advisories) are designed to provide students with information about an expected skill level upon entering a course or program; be it

Resolved, That the CCSF Academic Senate recommend that the Course or Program Outline of Record, in the recommended preparation (advisory) requisite, be edited to use the phrase “readiness for college-level English” in lieu of “placement in English 1A.”

Adopted by consent

Resolution 2019.01.30.01C Temporary reduction (Spring 2019) of reassigned time of Faculty P.D. Coordinator from 60% FTEF to 20% FTEF

Resolved, That the CCSF Academic Senate to pursue with the Professional Development Office a temporary reduction from 60% FTEF to 20% FTEF in the reassigned time for the Faculty Professional Development Coordinator job description so as to facilitate appointing someone for Spring 2019.

Adopted by consent

Resolution 2019.01.30.01D Approval: 2019 Executive Council Election Materials

Resolved, That the CCSF Academic Senate approve the draft election materials.

Adopted by consent

VI. Appointments

Resolution 2019.01.30.02 Appointments to Committees and Task Forces

Educational Policies Committee

Don “Rico” Gelera, Continuing Student Counseling (new appointment, resource member)

Academic Senate Elections Commission

James Armstrong, Chemistry (reappointment)

Omar “Sami” Kudsi, Communication Studies (reappointment)

Enrollment Management Committee

Edgar Torres, LALS (reappointment)

Wynd Kaufmyn, Engineering (new appointment)

College Professional Development

Michelle Simotas, English (upgrade from alternate to full voting member)

CTE Steering Committee

Fanny Law, ESL (new appointment)

Kathryn Frei, ESL (new appointment)

Moved: Marie Osborne; Seconded: Monica Bosson

MC, Abstentions: Fanny Law

Absent: Jacob Adams, Octavio Alvarez, Danyelle Marshall, Kerri Ryer, Marc Santamaria, Mike Solow, Dina Wilson

VII. Planning, Reports, and Updates

A. Guided Pathways

Rob Yung and Michelle Simotas from the RiSE team provided an update about the ongoing activities of the RiSE team. Simotas reported that today there was a PD meeting for the Deans on campus to help educate and organize administrators around pathways work. One of the key takeaways from the event is that the Deans from each division (Student Development and Academic Affairs, respectively) were grateful for an opportunity to meet. Rob Yung promoted an upcoming mapping workshop on February 8th, and solicited feedback from the Council members that attended the first workshops.

B. Education Master Plan Report

Loren Bell, Co-Chair of the Education Master Plan workgroup, provided a brief update. He had just arrived from the Evans campus where 60 students were participating in a feedback session. Bell described some of the frustrations of feeling like comments from the faculty were not being integrated into the way the EMP is being written. Bell's impression is that it feels like we don't want to make any waves in Sacramento, and the threat of ACJCC prevents any bold actions or changes. Vice Presidents Hanson and Staff provided some additional support for Bell's comments.

C. Facilities Master Plan Report

John Watkins, Program Manager from Kitchell, provided an update to the Council about the Facilities Master Plan. Kitchell has been working with the Facilities Committee since 2018. Watkins provided some general updates, the relationship to the Educational Master Plan and the influence on the FMP planning principles, and provided a draft image from the FMP. The FMP draft is going next to the PGC committee, and then the Board of Trustees will have a first read in February 2019.

There were several questions and comments from the faculty:

- How does the plan address the parking issue?
- Why are we considering displacing classrooms from Science to make room for Administration?
- Why are there no plans to build where the 700 bungalows are now?
 - Accessibility and adjacency were major planning principles that determined this choice.
- It sounds like there will be fewer, bigger classrooms. Why was that choice made?
- We are being asked to have a more intimate relationship with our students. How does this plan take into account the need for more office space?

- STEAM includes a lot of different constituencies with variable needs. How big will this building be?
- Have you successfully worked on these kinds of FMP's with Community Colleges? What kind of precautions are you taking about the spatial relationship between the Child Development Center and nearby buildings, such as the Central Plant?

D. CTE Liaison Report

Kathleen White provided a brief report from the Career and Technical Education programs, and shared a few highlights from her most recent newsletter.

There were a few questions from the Council:

- Is it possible to receive CTE funding for another kind of class, such as credit course that will directly affect the income potential of a student?
- Can anyone attend the Allocation workgroup meeting?

E. Student Equity & Achievement (Equity, SSSP, & BSI)

F. Adult Education Program (formerly AEBG)

President Teti provided a brief update about the ongoing process to implement the SEA plan and the upcoming AEP plan. There is currently a proposal to move the allocation processes for Perkins, SWP, and AEP into the CTE Steering Committee, but it is unclear if the Committee wants to assume this responsibility.

A suggestion was made to develop an Ad Hoc committee to provide some flexible oversight of this process. It was left as a suggestion rather than an action.

VIII. Unfinished Business

A. None at this time.

IX. New Business

A. Discussion: New Registration Process

Jacques Arceneaux, faculty from World Languages, shared some concerns about the new policy to allow students to add courses later in the semester. Arceneaux believes that this sets students up for failure.

Mike Greenberg, faculty from Math, spoke about the problems of allowing students to add without add codes. In one class, he had more students than there were seats in the classroom. He was forced to make decisions about either over-enrolling the course or withdrawing add codes from students that he had already promised to allow into the course. Katia Fuchs, faculty from Math, added that some of the faculty ask students complete a task before giving them an add code (such as completing an assignment or attending 3 consecutive classes), and this ability was removed. President Teti echoed some of the same concerns and the struggle to control who can be added to a course.

Several Council members shared their concerns with the policy for the semester. Some suggestions included asking for a hold harmless through this time, and disregarding the data from this semester as it departs dramatically from prior and future spring semester data.

B. Stanback-Stroud Nomination

President Teti introduced CCSF's applicant for the ASCCC Stanback-Stroud award. Marianne Etlinger, ESL faculty and Program Coordinator for Project Shine, briefly described the purpose and value of Project Shine for our students. A number of Council members spoke in support of the nomination.

Resolution 2019.01.30.03 Nomination for the 2019 ASCCC Stanback-Stroud Award

Resolved, that the Academic Senate nominate Project Shine for the 2019 ASCCC Stanback-Stroud Award.

Moved: Sheila McFarland; Seconded: Marie Osborne

Motion Carries Unanimously

Absent: Jacob Adams, Octavio Alvarez, Danyelle Marshall, Kerri Ryer, Marc Santamaria, Mike Solow, Dina Wilson

X. Administration Report

Chancellor Rocha spoke to the Council about several issues at the College. There will be a report at the next Board of Trustees meeting about the registration meltdown, and the measures being taken to prevent this from happening in the Summer and Fall semester registration. Despite these problems, Spring enrollment is up 2% from Spring 2018, which had already been a robust Spring due to Free City. The moratorium on class cancellations from AFT2121 was not something that we would have done because we did not know what the effects would be if we provided an extra week for registration. But none of this really addresses the structural issue - we don't offer enough of the classes that students want. The Chancellor also expressed his displeasure with add codes, and that students that don't attend class in the first week should be automatically dropped by a program that then offers the seat to another student. How do we actually work together to get good policy and effective learning?

XI. Adjournment in memory of Laurent Broussal and Mike Porodi, 5:32pm