The Academic Senate
CITY COLLEGE OF SAN FRANCISCO
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CCSF Academic Senate Executive Council Agenda FINAL MINUTES
Wednesday, November 14, 2018, 2:30-5:00p.m.
Ocean Campus, MUB 140

2018-19 Council Members Present: Jacob Adams, Loren Bell, Susan Berston, Monica Bosson, Malcolm Cecil, Neela Chatterjee, Simon Hanson, Thomas Kennedy, Fanny Law, Alexis Litzky, Madeline Mueller, Marie Osborne, Joseph Reyes, Marc Santamaria, Louis Schubert, Coni Staff, Fred Teti, Rosario Villasana, Dina Wilson

2018-19 Council Members Absent: Octavio Alvarez, Danyelle Marshall, Antonio Martinez, Sheila McFarland, Pablo Rodriguez, Kerri Ryer, Mike Solow

2018-19 Council Members On Leave: Ekaterina Fuchs, Kimiyoshi Inomata

Other Senate Members Present: Megan Kinney, Sadhana Seelam, Michelle Simotas, Rob Yung

Guests: Theresa Rowland, Cherisa Yarkin

I. Call to Order, 2:35

II. Adoption of Agenda

Agenda adopted.

III. Officers' Reports

President Teti provided a written report (Appendix A) and briefly reported that:

- There has been a suspension in the accelerated hiring of Administrators.
- We are voting on some changes to the GELO's today.
- There is an upcoming policy change for a Credit ESL Placement test.
- There are 2 new think tanks to join for the AFT living contract: Professional Duties and Sabbatical pay.

First Vice-President Hanson briefly reported that:

- The last Budget committee was canceled, even though we tried to have it without the VC of Finance. The next meeting is next week, and at Collegial Consultation we asked for specific information before the next Budget committee meeting.
- There was a Board of Trustees study session about the FMP yesterday at Chinatown. There are some discrepancies between the FMP shown at the meeting and what was agreed upon at the last FMP meetings on campus. There was polling information shared about a new bond and facilities information.

Second Vice-President Staff briefly reported that:

- There is an ongoing conversation about scheduling and course offerings, and that she hopes we continue to value well-rounded education goals.

Secretary Litzky briefly reported that:

- None at this time.

IV. Public Comment

- There was a comment about a piece of found graffiti on campus that included a direct threat on campus. The police were contacted and they came to help manage the situation, but it was revealed that we have no policy for situations like this.
- There was a comment about potential legislation in California from ALEC and Lumina.
- There was a comment about the increased presence of Anti-Semitism and Anti-Zionism on campus.

V. Consent Agenda

Resolution 2018.11.14.01A Approval of Minutes: October 31, 2018

Resolved, that the Executive Council approve the minutes for October 31, 2018.

Adopted by consent

Resolution 2018.11.14.01B Revision of CSU Area E GELO Language & Intention to Revise CCSF Area G2 Language

Whereas: The CSU G.E. Area E Outcome language is: Comprehend the principles of lifetime fitness and incorporate fitness activities into a healthy lifestyle, and

Whereas: the CCSF G.E. Area G2 Outcome language is: Upon completion of this coursework, a student will be able to examine, summarize, and value the physical skills essential for mental and physical well being, and

Whereas: The differences between these outcomes is non-substantive and does not affect articulation, and the differences make mapping during Curriculum updates more cumbersome

Resolved: That the CSU GELO language for Area E (PE/Dance) be revised to match the CCSF GELO G2 language: "Upon completion of this coursework, a student will be able to examine, summarize, and value the physical skills essential for mental and physical well being"; and

Resolved: That, when the CCSF GELO Area G2 is next assessed in 2021, the language will be revisited formally by the committee and by representatives from PE/Dance to determine if it makes sense to revise the GELO.

Adopted by consent

VI. Appointments

Resolution 2018.11.14.02 Appointments to Committees and Task Forces

Teaching and Learning Technology Roundtable
Jennifer Kienzle, Communication Studies (new appointment)

Equivalency Committee
Jesse Kolber, Behavioral Sciences (new appointment, alternate)

Education Policies Committee
Judy Goodman, DSPS (new appointment)

OER Task Force
Bophany Huot, ESL (new appointment, alternate)

Guided Pathways Student Experience Coordinator
Erik Green, English (new appointment for Spring 2019 only)

Starfish Early Alert Coordinator
Alicia Fausto, New Student Counseling (new appointment for 2019 Spring only)

AFT 2121 Think Tank Work groups (Professional Duties)
Pablo Rodriguez, TRST (new appointment)
E. Simon Hanson, Biology (new appointment)
Alexis Litzky, Communication Studies (new appointment)

Moved: ThomasKennedy; Seconded: Joseph Reyes
MC, Abstentions: E. Simon Hanson, Alexis Litzky
Not present: Octavio Alvarez, Ekaterina Fuchs, Yoshi Kimiyoshi, Danyelle Marshall, Antonio Martinez, Sheila McFarland, Pablo Rodriguez, Kerri Ryer, Mike Solow

VII. Planning, Reports, & Updates

A. Guided Pathways

Michelle Simotas, GP Lead Coordinator, presented an update to the Council. She shared some data about the number of degrees awarded to CCSF students, and the goals of student-centered mapping. There will be an independent flex day event on January 10, 2019, from 9-3pm.

B. Faculty Professional Development Coordinator Report

Chris Howe, Faculty Professional Development Coordinator updated the Council about ongoing changes and developments for professional development at CCSF. Howe informed the the Council about the possibility of having a Health & Safety training day outside of Flex day (it would be voluntary). In January there will be a keynote speech delivered by the author of our "One College, One Book."

C. Report Back from ASCCC Plenary Sessions

President Teti and 1st Vice President Hanson provided an update to the Council about what they witnessed and learned at the ASCCC Plenary.

D. Student Equity & Achievement (Squity, SSSP, & BSI) Plan

President Teti informed the Council that we will start having items come from SE&A in the future.

E. Education Master Plan Report &
F. Facilities (and Energy) Master Plan Report

Loren Bell provided a short update about the Educational Master Plan. Vice President Hanson provided some context about the draft goals developed by the EMP workgroup, and some of the connections to the Facilities Master Plan.

G. Adult Education Program (formerly AEBG)

President Teti informed the Council that we will start developing an Adult Education Program Plan in the future and the Council will be asked to review it.

VIII. Unfinished business

A. Senate goal: Developing a faculty-driven vision for college-wide plans, changes, and initiatives

President Teti and 1st Vice President Hanson led the Council in a discussion about how to actualize the Senate goal of the year to develop a faculty-driven vision for college-wide plans, changes, and initiatives.

Some specific items suggested were:

- We should have a regular agenda item with a specific request of the administration.
- There was a request for a list of committees, work groups, and task forces that were never able to meet with a faculty co-chair.

B. Discussion: EFF Users Satisfaction Survey

Alexis Litzky, Secretary, collected feedback from the Council about the proposed survey questions about the EFF listserv. She will bring back another draft of the questions to the next meeting.

IX. New Business

A. Presentation on Student Services Retention & Completion Campaign with Associate Vice Chancellor Duke

AVC Duke informed the Council about an ongoing Retention and Completion Campaign at CCSF. AVC Duke talked about the implementation of a variety of programs and practices to support this campaign. This includes graduation petition tables, SMS text messages sent directly to students for registration, graduation, or course changes, using surveys to gather information about what is working (and what is not) for students, online advising and electronic education plans, and online tracking of progress in their studies. They are also looking to bring in an e-transcript company to help provide electronic transcripts.

There were a few questions and concerns from the Council about the increased use of technology, and whether or not we had implemented all of these programs.

X. Administration Report

The Chancellor provided a brief report to the Council. The Chancellor promoted his new podcast, "Another way to be," and spoke about the Board study session about the Facilities Master Plan. In an effort to increase FTES, the administration will bring forward the idea of the Compressed Calendar to the Budget Committee and the Academic Senate for consideration.

The Council shared a few concerns about the ongoing issues with Banner 9, the need for additional parking on campus, and some ongoing concerns about the lack of information for the Budget Committee.

XI. Adjournment in celebration of the conferral of Miguel Frank's doctorate and in solidarity with our CCC colleagues at Butte Community College

Two Go Fund Me accounts have been started by Butte College Leadership, one for students and the other for employees whose lives have been changed by the Camp Fire. Donations in support of a number of organizations and agencies responding to those affected by the fires in Northern California can be made through the North Valley Community Foundation.

APPENDIX A

President's Report 2018.11.14

Golden:Gilded::Silver:…Chrome? Chromatic?

Past Meetings/Events include
- 2018.11.1-3: ASCCC Plenary Session
- 2018.11.5: G.P. Coordinator candidate review
- ~~2018.11.6: Budget Committee~~ Canceled
- 2018.11.7: Officers meeting w/ Trustee Davila
- 2018.11.7: Collegial Consultation
- 2018.11.9: Special Fan 5 about P.D. Coordinators
- 2018.11.9: College P.D. Committee
- ~~2018.11.9: Faculty P.D. Committee~~ Canceled
- 2018.11.13: Meeting about John Adams facilities plans
- 2018.11.14: Officers

Upcoming Meetings/Events include
- 2018.11.15: Radiology follow-up meeting
- 2018.11.16: Frida Kahlo Way ribbon-cutting ceremony
- 2018.11.16: Fan 5
- 2018.11.20: Budget Committee
- 2018.11.21: Officers meeting w/ Trustee Randolph (?)
- 2018.11.27: Webinar about new 16-unit certificates
- 2018.11.28: Officers

Academic Senate Program Review (reprise)
On a similar note, all District units must write full, 3-year program reviews this semester. Most of this burden will fall on your stalwart officers. However, we welcome help from anyone willing to provide it. Please let me or any of the officers know If you wish to serve on an ad hoc program review committee.

Abridged Administrator Search Update
(Both the search and the update are abridged. Is this a zeugma?) As of this writing (11/7), H.R. has promised not to move forward with the search for the AVC of Enrollment Management without faculty members. (The two appointees ended up not being able to serve.) As of this writing, the search is in suspense.

Upcoming PGC Items

Our actions on renaming the Women's Studies Department and the new placement models will be on tomorrow's PGC agenda as informational items…I hope.

GELO Language on Today's Consent Agenda
When CCSF created GELO outcomes for the CSU G.E. Areas to which our courses articulate, our own G.E. Area G2 SLO ended up being substantially different from the CSU outcome (both created by us). It has created challenges in mapping courses. Deanna Abma has requested that we use the same language for both the CSU and CCSF GELO and the Academic Senate SLO Committee agrees that this change is sensible and non-substantive. We consulted with Area G2 faculty and decided to do a full revision of both the CCSF GELO and the CSU GELO the next time we assessed these GELOs. So all we are doing now is making the CSU GELO match our CCSF GELO. The CCSF Area G2 GELO language is not changing, so it won't impact our courses. It just makes mapping in Curri-Q-net (or whatever today's spelling is) easier and more consistent.

New Categorical Funding Allocation Process Step
Motivated in part by the merging of Equity, SSSP, and Basic Skills funding into SE&A (Student Equity and Achievement), Fan5 is proposing that it [Fan5] review all categorical fund allocation schemes collectively before they go forward through the process outlined in the RRP. Holistic review by Fan5 would address duplication of efforts and, possibly, unnecessary expenditures. My two mild concerns are (1) this will increase the elapsed time between the funding request and approval and (2) it might not be consistent with the RRP Handbook.

Upcoming Consent Items
The ESL Department in concert with the Matriculation and Assessment Office (i.e., Mandy) are developing a new Cre4dit ESL Placement Retest policy. It will be reviewed by the Matriculation Advisory Committee and, when ready, come to the Senate, probably on Consent, possibly as early as 11/28.

AFT Living Contract Think Tanks
AFT seeks 1 or more council members to work on each of these two living contract think tanks:
(1) "**Professional Duties**" (aka departmental/campus/student service obligations, aka "How much committee work is too much?") **Next meeting**: Thurs, Nov. 15, 3pm, 311 Miramar (AFT Office). Contact Jenny Worley (jworley@aft2121.org or 415-425-2255). If someone is super interested, but can't make this time, I am willing to change the time.
(2) **Sabbatical Pay. Next meeting**: Fri., Dec. 7, 1pm, 311 Miramar. Contact Tim Killikelly, tkillikelly@comcast.net
Call before attending to ensure the dates/times haven't changed.