



# The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance  
Accreditation • Professional Development • Program Review • Planning & Budgeting Processes • Others as agreed

## CCSF Academic Senate Executive Council Agenda DRAFT MINUTES Wednesday, October 31, 2018, 2:30-5:00p.m. Ocean Campus, MUB 140

**2018-19 Council Members Present:** Loren Bell, Susan Berston, Monica Bosson, Malcolm Cecil, Neela Chatterjee, Ekaterina Fuchs, Simon Hanson, Fanny Law, Alexis Litzky, Antonio Martinez, Sheila McFarland, Madeline Mueller, Marie Osborne, Joseph Reyes, Marc Santamaria, Louis Schubert, Coni Staff, Fred Teti, Rosario Villasana

**2018-19 Council Members Absent:** Jacob Adams, Octavio Alvarez, Thomas Kennedy, Kimiyoshi Inomata (on sabbatical Fall 2018), Danyelle Marshall, Pablo Rodriguez, Kerri Ryer, Mike Solow, Dina Wilson

**Other Senate Members Present:** Lenny Carlson, Erlinda Legaspi, Sadhana Selam, Rob Yung

**Guests:** Mandy Liang, Theresa Rowland, Cherisa Yarkin

### I. Call to Order, 2:30

### II. Adoption of Agenda

A new business item was added about the implementation of Banner 9.

**Moved: Monica Bosson; Seconded: Marie Osborne**

**MC, Abstentions: None.**

**Not present: Jacob Adams, Octavio Alvarez, Thomas Kennedy, Kimiyoshi Inomata, Danyelle Marshall, Pablo Rodriguez, Kerri Ryer, Mike Solow, Dina Wilson**

Agenda adopted.

### III. Officers' Reports

**President Teti provided a written report (Appendix A) and briefly reported that:**

- He was called into a meeting with an auditor that asked questions about our harassment policy.
- Our nationally recognized RadTech department is up for its programmatic accreditation and part of that process is its staffing level. Administrators are working to ensure there are appropriate staffing level so it can maintain accreditation.
- There appears to be a lot of money left in the Faculty Travel Fund, and the Faculty Travel 'Chair' Kimberly Keenan may advance a proposal for a one-time increase for faculty in the spring.

**First Vice-President Hanson briefly reported that:**

- The Budget Committee was supposed to meet last week with the Chancellor, but he was out of town so the meeting was canceled. The committee still needs to meet, and hopefully will meet next week (without the VC of Finance) to unofficially discuss some of the ongoing questions and issues identified by the committee.

**Second Vice-President Staff briefly reported that:**

- It's important for us to remember to look at the big picture at the College in the face of ongoing initiatives and changes in the administration.

**Secretary Litzky briefly reported that:**

- There is a document in the materials folder for this week (not in the packets but in the materials folder) worth reading. It is a transcript from a public conversation Chancellor Oakley recently had with the San Joaquin Delta faculty.

**IV. Public Comment**

- There was a concern shared about the “businessification” of higher education.
- There was a comment about the travel fund. Some faculty are so busy that they cannot take the time to attend additional professional development opportunities.
- There was a comment about the value of standing together with UC’s during the ongoing attacks on higher education.

**V. Consent Agenda**

**Resolution 2018.10.31.01A Approval of Minutes: October 17, 2018**

Resolved, that the Executive Council approved the minutes for October 17, 2018.

**Adopted by consent**

**Resolution 2018.10.31.01B Women’s Studies as Women’s and Gender Studies; prefix change to WGST**

Whereas, the CCSF Women's Studies courses have evolved hand-in-hand with our discipline; and

Whereas, academic departments and programs across the state, nation, and world have embraced the name “Women’s and Gender Studies” as better reflecting the breadth and inclusivity of the discipline previously known as Women's Studies; and

Whereas, extensive consultation with other CCSF departments reveals enthusiasm for and approval of this change; be it

Resolved that the CCSF Academic Senate recommend that, effective at the beginning of the 2019-2020 academic year, the Women's Studies Department be renamed the Women's and Gender Studies Department, as proposed by the Curriculum Committee.

**Adopted by consent**

**Resolution 2018.10.31.01C English and Math Placement Models Effective Spring 2019**

Whereas, Assembly Bill (AB) 705 (Irwin) - Seymour-Campbell Student Success Act of 2012: Assessment was signed into law by the Governor of California on October 13, 2017; and

Whereas, AB 705 requires California community college districts to maximize the probability that a student will enter and complete transfer-level coursework in math and English within a one-year time frame by utilizing assessment measures that include high school performance to achieve this goal; and

Whereas, the CCSF English and Math faculty worked diligently to develop the new English and Math placement models in accordance with AB 705; therefore be it

Resolved, that the CCSF Academic Senate recommend the new English and Math placement models effective Spring 2019.

[English Course Placement Model](#)

[Math Course Placement Model](#)

**Adopted by consent**

**VI. Appointments**

**Resolution 2018.10.31.02 Appointments to Committees and Task Forces**

**Honors Committee**

Barbara Scrafford, English (new appointment, resource member)

**Pathways Committee**

Marco Mojica, Latin American & Latino/a Studies (new appointment)

**CSU-UC Breadth Committee**

Ying Liu, Biology (new appointment)

**OER Liason to ASCCC**

Maggie Frankel, Library & Learning Resources (new appointment)

Jonathan Potter, Computer Science (alternate)

**Bridges to Success Workgroup**

Kendra Lockman, Math (new appointment, effective January 1, 2019)

**Moved: Monica Bosson; Seconded: Marie Osborne**

**MC, Abstentions: None.**

**Not present: Jacob Adams, Octavio Alvarez, Thomas Kennedy, Kimiyoshi Inomata,**

**VII. Planning, Reports, & Updates**

**A. Guided Pathways**

Rob Yung, GP Communication Coordinator, and Sadhana Selam, GP Mapping Coordinator, updated the Council about what the mapping group is doing. Sadhana shared some templates that have been developed for program mapping.

**B. Technology Update: Banner 9 w/ Ellucian Representative Sonny Gulati**

Sonny Gulati, consultant from Ellucian, and Sarah Britto, the faculty and student consultant, briefly updated the Council about the upcoming changes to Web4 and Banner.

**C. Education Master Plan Report**

Loren Bell, co-chair of the EMP committee, updated the Council about how quickly this process is moving forward.

**D. Facilities (and *Energy/NetZero?*) Master Plan Report**

Vice President Hanson updated the Council about the ongoing Facilities Master Plan listening sessions. The San Francisco public will only have one session to provide feedback on Monday, November 5.

**E. Proposed New Placement Models Update**

No update was provided.

**VIII. Unfinished Business**

**A. None at this time.**

**IX. New Business**

**A. ASCCC Resolutions**

President Teti led a discussion and solicited feedback from the Council about which resolutions to support and which to oppose. Some non-credit faculty supported 7.01 and 9.02 (with or without the amendment).

**B. ASCCC Plenary Delegate**

**Resolution 2018.10.31.03 ASCCC Plenary Delegate**

Resolved, that the CCSF Academic Senate appoint 1st Vice President Simon Hanson to act as our ASCCC Plenary delegate if President Fred Teti is unable to serve.

**Moved: Joe Reyes; Seconded: Monica Bosson**

**MC, Abstentions: None.**

**Not present: Jacob Adams, Octavio Alvarez, Thomas Kennedy, Kimiyoshi Inomata, Danyelle Marshall, Pablo Rodriguez, Kerri Ryer, Mike Solow, Dina Wilson**

**C. How to develop our faculty-driven vision for college-wide plans, changes, and initiatives?**

Vice President Hanson led the Council in a discussion about how to meet the Senate goal for this year. Hanson encouraged the Council to maintain focus on what we want to see at the College.

There were a number of comments and suggestions:

- We should not be implementing technological solutions before we have an infrastructure that can support those solutions.
- There is an increased sidelining of faculty and support resources at the College, and we should focus on the in-house resources to help accomplish our goals.
- We should have a clear articulation of how much money we are spending on consultants and compare that to other colleges in the state.
- We should not be scheduling meetings with faculty co-chairs when those faculty are teaching.
- We need to communicate with the administration about what kind of support we want, and how to get in front of issues rather than always being responsive and pushing back.
- We should have an administrator help desk that would give us a pragmatic way to get answers to our questions and support.
- We should make a clear and direct call to the Board of Trustees.

**D. Discussion: EFF Users Satisfaction Survey**

Alexis Litzky, Secretary, led a discussion about a proposed survey to assess the value and role of the EFF. The Council provided feedback about the history, role, and purpose of the listserv.

**E. Nomination: ASCCC Exemplary Award**

Alexis Litzky, chair of the ASEC Awards & Recognition committee, oriented the Council to the ASCCC Exemplary Award nomination from CCSF. Lenny Carlson described his project, “Going to the Sun,” and thanked the Council for their support for the award.

**Resolution 2018.10.31.04 Nomination for ASCCC Exemplary Award**

Resolved, that the CCSF Academic Senate nominate the “Going to the Sun” project for consideration by the ASCCC for its Exemplary Award in Environmental Responsibility.

**Moved: Madeline Mueller; Seconded: Sheila McFarland**

**MC, Abstentions: None.**

**Not present: Jacob Adams, Octavio Alvarez, Susan Berston, Thomas Kennedy, Kimiyoshi Inomata, Danyelle Marshall, Pablo Rodriguez, Kerri Ryer, Marc**

**F. Resolution about implementation of Banner 9**

Monica Bosson proposed a new resolution urging a delay of the implementation of Banner 9.

**Resolution 2018.10.31.05 Implementation of Banner 9**

Whereas the premature rollout of Banner 9 on November 11 will have negative impacts on college mandates, institutional goals, and financial health; and

Whereas the rollout of Banner 9 will negatively impact students' ability to enroll in Spring classes; and

Whereas all faculty members, on all campuses, need to receive adequate training; and

Whereas this lack of training will adversely affect faculty members' ability to submit final grades; and

Whereas a lack of final grades will severely impact our students' graduation and transfer rates; and

Whereas other colleges have had a 1 to 1.5 year rollout period; therefore be it

Resolved, that the Academic Senate urge a delay in launching Banner 9 until all constituents have been trained and all technical concerns have been resolved.

**Moved: Monica Bosson; Seconded: Marie Osborne**

**MC, Abstentions: None.**

**Not present: Jacob Adams, Octavio Alvarez, Susan Berston, Thomas Kennedy, Kimiyoshi Inomata, Danyelle Marshall, Pablo Rodriguez, Kerri Ryer, Marc Santamaria, Mike Solow, Fred Teti, Dina Wilson**

**X. Administration Report**

Chancellor Rocha provided a report to the Council. The Chancellor spoke about the upcoming political election and the increasing rates of violence around the country. Our police have a procedure for scanning social media for references or potential violence on our campus and at our centers.

At the next Board meeting the Chancellor will present 3 big items:

1. A draft of the spring class schedule
2. A budget update and what we need to do to stay on budget for the year
3. The polling results for the possible Facilities bond

**XI. Adjournment in memory of hate crime victims worldwide, 5:30pm**

**President's Report****2018.10.31****There Is No Veil!****Past Meetings/Events** include

- 2018.10.18: Board Meeting at Evans
- 2018.10.19: Fan 5
- 2018.10.22: AB 705 meeting at Los Medanos
- 2018.10.24: Telephone meeting with a prospective committee member
- 2018.10.24: Facilities Town Hall
- 2018.10.24: Officers meeting
- 2018.10.26: OER Webinar
- 2018.10.29: Meeting with Marketing Dean Connie Chan
- 2018.10.29: DMI accreditation meeting
- 2018.10.31: Meeting about harassment policies
- 2018.10.31: Officers

**Upcoming Meetings/Events** include

- 2018.11.1-3: ASCCC Plenary Session
- 2018.11.5: G.P. Coordinator selection
- 2018.11.6: Budget Committee
- 2018.11.6: Agenda Review
- 2018.11.7: Officers meeting w/ Trustee Davila
- 2018.11.7: Collegial Consultation
- 2018.11.9: Special Fan 5 about P.D. Coordinators
- 2018.11.9: College P.D. Committee
- 2018.11.9: Faculty P.D. Committee
- 2018.11.14: Officers

**Academic Senate Program Review (reprise)**

On a similar note, all District units must write full, 3-year program reviews this semester. Most of this burden will fall on your stalwart officers. However, we welcome help from anyone willing to provide it. Please let me or any of the officers know if you wish to serve on an ad hoc program review committee.

**Radiology/DMI Accreditation Status**

The Diagnostic Medical Imaging program is up for re-accreditation by its discipline-specific agency, J-CERT. An accreditation requirement is that they have sustainable staffing. However, two long-term FT faculty, including the chair/director, will be retiring soon. To replace them

will require letting RadTech hire two new faculty. They have one approved search and another on the approved FPAC list but not yet reviewed by administration. If asked, I will urge admin to approve it (being mindful of other departments with analogous needs).

### **Abridged Administrator Search: The Saga Continuums**

This time I got an email late on Monday afternoon asking for volunteers for two admin search committees whose paper screening (well, they call it an “initial meeting” because it’s the VCs who are doing a first-pass paper screening) could start as early as tomorrow. (Who caught the *Red Dwarf* reference?)

### **Faculty Travel Fund Update**

Faculty Travel ‘Chair’ Kimberly Keenan reports that there is still much money left in the Fall allocation. She speculates that this is *not* because faculty are doing less P.D. but because they are receiving other funding, e.g., Basic Skills. She might come to us with a proposal for a one-time increase in the Spring Reallocation’s per-person maximum. If so, I will likely put it on Consent. The increase would need approval also from the DCC and administration.

### **Telephone Conferencing Becomes Video Conferencing**

Welcome to the 3<sup>rd</sup> millennium. CCC Confer, the CCC’s localized service for attending meetings by telephone, has been phased out and is being replaced with CCC Confer Zoom, a service for attending meetings via your computers’ video cameras. Users will need a **ConferZoom** account. You may create one at [www.conferzoom.org](http://www.conferzoom.org) or email [clientservices@cccconfer.org](mailto:clientservices@cccconfer.org).

### **Upcoming PGC Items**

Many items that have come through the Academic Senate will be on tomorrow’s PGC agenda: BP and AP 8.06B on the Adoption and Implementation of the California Uniform Construction Cost Accounting, the EM&G Plan, referencing the RRP Handbook in Board policy and APs, and, as informational items, the proposed new criterion for including students’ names in the Commencement program and the proposed new Multiple Majors/Degrees policy.