



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Processes • Others as agreed

CCSF Academic Senate Executive Council Agenda FINAL MINUTES

Wednesday, September 19, 2018, 2:30-5:00p.m.

Ocean Campus, MUB 140

2018-19 Council Members Present: Jacob Adams, Octavio Alvarez, Loren Bell, Susan Berston, Monica Bosson, Malcolm Cecil, Neela Chatterjee, Ekaterina Fuchs, Simon Hanson, Thomas Kennedy, Fanny Law, Antonio Martinez, Sheila McFarland, Madeline Mueller, Joseph Reyes, Coni Staff, Fred Teti, Rosario Villasana, Dina Wilson

2018-19 Council Members Absent: Kimiyoshi Inomata (on sabbatical Fall 2018), Alexis Litzky, Danyelle Marshall, Marie Osborne, Pablo Rodriguez, Kerri Ryer, Marc Santamaria, Louis Schubert, Mike Solow

Other Senate Members Present: Erin Denney, Kim Ginther-Webster, Greg Keech, Dennis Piontkowski, Sherri Miraglia, Michele Sieglitz, Dina Wilson, Rob Yung

Guests: Deanna Abma, Ivy Lee, Mandy Liang, Cherisa Yarkin

I. Call to Order, 2:30

II. Adoption of Agenda

Agenda adopted.

III. Officers' Reports

President Teti provided a written report (Appendix A).

First Vice-President Hanson briefly reported:

- The Budget Committee has not met, although one of the goals was to meet by the end of September of this year. The next meeting is still pending.
- There are lots of plans coming through the college as mandates (such as the FMP and the EMP) with timelines to be done. That means there are going to be many calls for committees for faculty input.

Second Vice-President Staff briefly reported:

- On the implementation of program revitalization for the Labor Studies program. The committee is coming together now, with Coni Staff as the faculty co-chair.

Secretary Litzky briefly reported:

- No report given.

IV. Public Comment

- A council member spoke about their experience reading the One College, One Book selection, *Mission High*, and recommended the book to everyone.
- A concern was shared about the scheduling of the last minute faculty calls for participation, such as the housing focus group which was scheduled opposite a DCC meeting.
- The Associated Students are having a special election next week. There will be 3 centers (Chinatown, Mission, and Evans) that are having student council elections. They are also proposing a new center constitution and by-laws. This includes non-credit students as voting members as well, and some of the changes in the by-laws allow for non-credit student leaders.
- There was a concern about the construction in Conlon hall, and the lack of notification for those working in the area.

V. Consent Agenda

Resolution 2018.09.19.01A Approval of Minutes: September 5, 2018

Resolved, that the Executive Council approved the minutes for September 5, 2018.

Adopted by consent

Resolution 2018.09.19.01B Revision of G.E. Area Assessment Timelines

Whereas, all other curriculum activities (assessment and revision) take place on a six-year cycle; and

Whereas, each G.E. Report is large, requiring a great deal of writing and data analysis; therefore, be it

Resolved, that G.E. Area Assessment will now take place on a six-year cycle; and be it further

Resolved, that the G.E. Areas will be assessed over the next six years according to the following schedule: D/F (2019); B/H (2020;) G1, G2 (2021); C (2022); A and Math (2023); E (2024).

Adopted by consent

VI. Appointments

Resolution 2018.09.19.02 Appointments to Committees and Task Forces

Non-Credit issues

Lee Vogt, ESL at John Adams Center (new appointment)

Debra Lui, ESL at Chinatown/NB (new appointment)

Student Equity Strategies Committee

Wendy Owens, Library & Learning Resources (new appointment, resource)

Basic Skills Committee

Caroline Priestley (new appointment)

Education Master Plan Workgroup

Coni Staff, PE & Dance (new appointment)

Accreditation Steering

Sheri Miraglia, Biology (new appointment as AS designee)

Participatory Governance Council

E.Simon Hanson, Biology (new appointment, at-large alternate)

Moved: Thomas Kennedy; Seconded: Sheila McFarland

Motion passed, Abstentions: Simon Hanson, Coni Staff

Not present: Kimiyoshi Inomata, Alexis Litzky, Danyelle Marshall, Marie Osborne, Pablo Rodriguez, Kerri Ryer, Marc Santamaria, Louis Schubert, Mike Solow

VII. Reports

A. Guided Pathways

Rob Yung, GP Communications Coordinator, updated the Council about the GP Leadership team and upcoming events. There is an event on 9/21 in MUB 140 from 2-4pm. Students will discuss their experiences at the school, and there will be some scenarios from other schools that have had challenges in their experiences.

B. CCSF Departments' Responses to AB705

Dean Mandy Liang presented an update about the implementation of AB 705 at CCSF. With the elimination of testing requirements, there will be some revision of placement policies and models of assessment. Erin Denney, chair of the English department, informed the Council about how the English department is placing students into transfer-level English. Greg Keech, chair of ESL, talked about some of the placement issues with language-learning students. Dennis Piontkowski, chair of the Math department, shared some highlights of how AB 705 is affecting their course offerings.

VIII. Unfinished Business

A. Discussion: Enrollment Management and Growth Plan

President Teti solicited feedback from the Council about the Enrollment Management and Growth Plan. The Council authorized Teti to take feedback from the Council to Kristina Whalen, Interim AVC of Enrollment Growth.

B. 2nd Reading: Proposed Name Change for School of Behavioral & Social Sciences and of Multicultural Studies to Social Sciences, Behavioral Sciences, Ethnic Studies, and Social Justice

Resolution 2018.09.19.03 Support Proposed Name Change for School of Behavioral & Social Sciences and of Multicultural Studies to Social Sciences, Behavioral Sciences, Ethnic Studies, and Social Justice

Whereas, the phrase “Multicultural Studies” has become dated; and

Whereas, the School of Behavioral & Social Sciences and of Multicultural Studies has conducted a poll to select a new name supported by a majority of its faculty; therefore be it

Resolved, that the CCSF Academic Senate support the School’s selected new name “Social Sciences, Behavioral Sciences, Ethnic Studies, and Social Justice.”

Moved: Monica Bosson; Seconded: Thomas Kennedy

Motion carries.

Nay votes: Marie Osborne

Abstentions: Simon Hanson

Not present: Kimiyoshi Inomata, Alexis Litzky, Danyelle Marshall, Marie Osborne, Pablo Rodriguez, Kerri Ryer, Marc Santamaria, Louis Schubert, Mike Solow

IX. New Business

A. Update: Education Master Planning workgroup

1st Vice President Hanson oriented the Council to the proposed Education Master Plan Task Force proposed by the Chancellor, and being taken to PGC on Thursday, September 20th.

Resolution 2018.09.19.04 Clarifying the Structure of the Proposed New Education Master Plan Task Force

Resolved, that the CCSF Academic Senate insist that any new/proposed Education Master Plan Task Force be the continuation of the already-existing workgroup under the Planning Committee and, as such, have at least one faculty co-chair (elected by the Task Force) and include unlimited faculty membership.

Moved: Madeline Mueller; Seconded: Loren Bell

Motion passes unanimously, Abstentions: None.

Not present: Kimiyoshi Inomata, Alexis Litzky, Danyelle Marshall, Marie Osborne, Pablo Rodriguez, Kerri Ryer, Marc Santamaria, Louis Schubert, Mike Solow

B. Area A GELO Assessment Presentation

Sheri Miraglia, SLO Coordinator, presented some highlights from the Area A GELO Assessment.

C. Vote to Accept Area A GELO Assessment Report

Resolution 2018.09.19.05 Accept GELO Area A Assessment Report

Whereas, this G.E. Area A Assessment Report is an effect of the general education learning outcomes assessment process, an accreditation requirement designed to promote analysis, discussion, reflection, and improvement; and

Whereas, serious time and analysis went into this report with the hope of improving student success; and

Whereas, learning outcomes assessment reports need to be used to think critically about and improve the College; therefore be it

Resolved, that the CCSF Academic Senate accept the G.E. Area A Assessment Report; and be it further

Resolved, that the CCSF Academic Senate recommend that this report be used, when relevant, during planning and improvement processes.

Moved: Thomas Kennedy; Seconded: Loren Bell

Motion carries unanimously.

Abstentions: None.

Not present: Kimiyoshi Inomata, Alexis Litzky, Danyelle Marshall, Marie Osborne, Pablo Rodriguez, Kerri Ryer, Marc Santamaria, Louis Schubert, Mike Solow

D. Discussion on Block Scheduling

2nd Vice President Coni Staff requested the Council maintain records about the enrollment effects of moving towards block scheduling.

X. Follow-up Discussion: Academic Senate Goals for 2018-2019

President Teti led the Council in a freeform discussion about the goals for the Academic Senate Executive Council this year. At the next Executive

XI. Administration Report and Forum

Chancellor Rocha provided a brief update to the Council about the ongoing resolution of the payroll issues for PT faculty, the proposed EMP Task Force, and current enrollment data.

The Council shared a few concerns about the ongoing barriers for the campus food pantry, block scheduling, student enrollment concerns, and the limitations on financial aid.

XII. Adjournment in honor of Yom Kippur, the Day of Atonement, at 5:15p.m.

Yes, Age Can Wither**Past Meetings/Events** include

- 2018.09.06: College P.D. Committee
- 2018.09.06: Deans & Department Chairs (well, half of it)
- 2018.09.06: PGC
- 2018.09.07: Strategic Enrollment Management Team/Enrollment Management
- 2018.09.07: Faculty P.D. Committee
- 2018.09.07: AB705 meeting in the Math Dept
- 2018.09.10: AFT rally
- 2018.09.10: Ed Policies
- 2018.09.11: AB705 meeting with Dean Liang
- 2018.09.12: Officers meeting + Trustee Davila
- 2018.09.12: Collegial Consultation
- 2018.09.12: AB705 meeting in the Math Dept
- 2018.09.13: Funding Formula webinar
- 2018.09.18: Coffee with Dean Liang and Trustee Ivy Lee
- 2018.09.18: Meeting with AFT2121 President Jenny
- 2018.09.19: Officers meeting + ESL Chair Greh Keech

Upcoming Meetings/Events include

- 2018.09.20: Meeting with AFT2121 V.P. Wynd Kaufmyn
- 2018.09.20: PGC
- 2018.09.21: Guided Pathways thingy
- 2018.09.25: Basic Skills luncheon
- 2018.09.25: Agenda Review
- 2018.09.26: Officers meeting
- 2018.09.26: Collegial Consultation
- 2018.09.27: Board meeting
- 2018.09.28: SEM Team
- 2018.09.28: Fan 5
- 2018.10.03: Officers meeting

Academic Senate Program Review

On a similar note, all District units must write full, 3-year program reviews this semester. Most of this burden will fall on your stalwart officers. However, we welcome help from anyone willing to provide it. Please let me or any of the officers know if you wish to serve on an ad hoc program review committee.

Education Policies Committee

The Education Policies Committee will be working on four items this semester.

- Multiple Majors/Degree Policy
- Criteria for students' names to appear on the Commencement list
- Allowing students to use CSU or TGETC G.E. for local degrees
- Waiving local G.E. requirements for students who already have bachelor degrees

(The last two would be referred laterally to the Curriculum Committee.)**DLAC**

DLAC discussed the following issues on Monday and will bring them to the Academic Senate.

(1) Requiring online instructors to have regular and effective contact in the LMS (i.e., Canvas)

(2) Recommending (not a rule) that full-time faculty not teach exclusively online so that they can maintain a campus presence to meet with students (an equity issue) and to perform campus committee responsibilities.

Academic Affairs Re-Organization

There have been many changes in the placement of department under deans. The Dean of Southeast and Evans next semester will get the Airport, too, as well as Aircraft Maintenance and Automotive. Transitional Studies will report to the Mission Dean starting Spring 2019. Communication Studies famously moved from the former FACA School to join English and World Languages. On a related note: The administration has become fond of saying that they plan to make John Adams the Allied Health campus (well, they still say “center”, possibly just to annoy me). Hasn't it *always* been the Allied Health campus?

Lip-reading Classroom Concord

Following up on Muriel Parenteau's presentation last meeting: Dean Frost, Dean Jenkins, and DSPPS Chair Parenteau came to an agreement that the lip-reading class may meet in room JAD108 instead of JAD203 but, if JAD109 happens to be available on a particular day, the class may use it.

Fred Teti, President