



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO
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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Processes • Others as agreed

CCSF Academic Senate Executive Council Final Minutes Wednesday, May 3, 2017, 2:30–5:00 p.m. Mission, Room 109

2016–2017 Council Members Present: Jacques Arceneaux; Loren Bell; Steven Brown; Lenny Carlson; Neela Chatterjee; Verónica Feliu; Donna Hayes; Tom Kennedy; Dana Jae Labrecque; Alexis Litzky; Sheila McFarland; Amy McLanahan; Madeline Mueller; Marie Osborne; Denise Selleck; Mike Solow; Fred Teti

2016–2017 Council Members Absent: Monica Bosson; Dayo Diggs; Mandy Liang; Coni Staff; Rosario Villasana

Other Senate Members Present: Malaika Finkelstein; Kim Ginther-Webster; Susan Lopez; Carole Meagher; Marco Mojica; Leslie Simon; Edgar Torres; Rob Yung

Guests: Michael Adams; Octavio Alvarez; Kristin Charles; Cayla Lewis; Vicki Legion; Lillian Marrujo-Duck; Samuel Santos

I. Call to Order: 2:30 p.m.

II. Adoption of Agenda

Agenda adopted.

III. Officers' Reports

President Liang provided a written report (Appendix A)

First Vice-President Teti provided a written report (Appendix B).

Second Vice-President Staff reported that:

- None at this time.

Secretary Arceneaux reported that:

- He would not be seeking reelection as a senate officer due to ongoing health issues. He thanked the Executive Council for allowing him to serve, and encouraged interested individuals to volunteer for the secretarial position.

IV. Public Comment

- Disappointment was expressed at AFT 2121's email to the union membership over the issue of arming campus police officers; this issue should be handled in a more collegial, collaborative manner.
- Continued dialog was encouraged regarding local initiatives toward career pathways; faculty members were invited to attend the May 18, 2017 meeting of the Career Pathways Committee to engage in this dialog.
- The CCSF Masterworks Chorale Spring Concert will be held in Rosenberg Library, May 3, 2017, 7:00–8:00 p.m.
- The 2017 Spring Jazz Concert, with special guest artist George Spencer, will be held Tuesday, May 9, 2017, 8:00–10:00 p.m., in Diego Rivera Theatre.
- So far, all pathways online are linked to a career, but not Liberal Arts, despite the fact that many career trajectories are easy to think of for the humanities. We need to initiate the discussion on this topic.
- The Spring Horticultural Sale will be held Thursday, May 11, 2017, 11:00 a.m. to 3:00 p.m. This year's sale will even include vegetable plants and other items for outdoor gardening.

V. Consent Agenda

Resolution 2017.05.03.01A Adoption of Minutes, April 5, 2017

Resolved, that the minutes from the April 5, 2017 Executive Council meeting be adopted.

Adopted by consent.

Resolution 2017.05.03.01B Adoption of Minutes, April 19, 2017

Resolved, that the minutes from the April 19, 2017 Executive Council meeting be adopted.

Adopted by consent.

**Resolution 2017.05.03.01C Student Success and Support Program (SSSP)
Coordinator Job Description**

Resolved, that the CCSF Academic Senate recommend that the College accepts the SSSP Coordinator position description.

Adopted by consent.

**Resolution 2017.05.03.01D Enrollment Management Committee Faculty Co-Chair
Job Description**

Resolved, that the CCSF Academic Senate recommend that the College accepts the Faculty

Co-Chair of the Enrollment Management Committee position description.

Adopted by consent.

Resolution 2017.05.03.01E Appointment of the Academic Senate Student Learning Outcomes and CurricUNET Coordinators for 2017-18 Academic Year

Whereas SLO coordination has served a critical function at CCSF; and

Whereas CurricUNET has helped to support that function including integrating it with program review and curriculum; be it therefore

Resolved, that overall combined reassigned time for SLO and CurricUNET Coordinators be maintained at 3.4 FTE total and be it further,

Resolved, that the SLO Coordination Team for 2017-2018 be comprised of Craig Kleinman, Sheri Miraglia, Janey Skinner, and David Stevenson and be it further,

Resolved, that Andrea Niosi rejoin the SLO Coordination Team in Spring 2018 following her sabbatical in Fall 2017 and be it further,

Resolved that outreach for an SLO coordinator focused on student services outcomes continue until that position is filled and be it further,

Resolved, that CurricUNET Administration for 2017-2018 be comprised of Dora Dye and Dana Jae Labrecque.

Adopted by consent.

Resolution 2017.05.03.01F Appointment of the Academic Senate Concert & Lecture Coordinator for 2017-18 Academic Year

Resolved, that Academic Senate appoint Leila Easa as the Concert & Lectures Coordinator for the 2017-18 Academic Year.

Adopted by consent.

VI. Appointments

Resolution 2017.05.03.02 Appointments to Committees and Task Forces

Unlimited

NonCredit Issues

Fung, Allen – Business DTN (new appt.)

CTE Steering
Freedman, Beth – Health Education (new appt.)

Limited

International Education Advisory Committee
Feliu, Verónica – Foreign Languages (resource; new appt.)

Curriculum

Pham, Phong – Physical Education & Dance (reappt.)
Juno, Mary – Administration of Justice & Fire Science (new appt.)

DLAC

Nixon, Shannon – Biology (new appt.)

Honors Issues

Reyes, Joe (when Barbara Scrafford terms out at end of May)

Enrollment Management

Sparks, Jack – Continuing Student Counseling (pending the end of Susan Lopez' term)

Education Master Plan Workgroup

Osborne, Marie – New Student Counseling

Moved: Steven Brown; Seconded: Lenny Carlson; MCU

Not present: Monica Bosson; Dayo Diggs; Mandy Liang; Coni Staff; Rosario Villasana

VII. Unfinished Business

A. ASCCC Spring 2017 Plenary Update

First Vice President Fred Teti, and Executive Council member Dana Jae Labrecque, reported on their experiences at the ASCCC Spring 2017 Plenary. First President Teti directed faculty to his officer's report for full details. Both reported considerable developments on curriculum, most notably that approval of new courses would now be handled locally (Programs will still be approved through consortia and the state). The repeatability resolution forwarded by the CCSF Academic Senate was substantially amended, resulting in a much watered down version of what was sent. Interested faculty were urged to visit asccc.org for more information, and to consider attending future plenary sessions, as the local Senate does have some funding available for this purpose.

B. Alternate Process for Prerequisite Enforcement for Fall 2017 Update

First Vice President Fred Teti gave a brief overview of the alternate process for enforcing prerequisites in certain courses in Fall, 2017. Students in these courses who need to prove meeting the prerequisites will be enrolled conditionally, and faculty will be provided with a

list of such students conditionally enrolled. Students will have 8 calendar days to verify meeting the prerequisite. It is hoped that the face-to-face contact with faculty members will expedite demonstrating the prerequisite, and an assessment of the efficacy of this approach will be conducted.

C. Curriculum Chair & Curriculum CTE Coordinator Reassigned Time

Resolution 2017.05.03.03 Providing Reassigned Time for the Curriculum Committee - CTE Curriculum Liaison to Improve Curriculum Processes at CCSF

Whereas the amount of work required of the Curriculum Committee is unsustainable due to time and personnel constraints, now that we are maintaining compliance with standards, and

Whereas ongoing efforts to meet regulatory and standards requirements, plus the use of CurricUNET for curriculum management, have resulted in a greater need for Curriculum Committee interaction with, and support for faculty and Department Chairs throughout the District, and

Whereas the Strong Workforce Initiative for CTE is offering new opportunities and challenges for improving and expediting curriculum processes for CTE disciplines,

Be it resolved that for two years, the Curriculum Committee will have reassigned time of 60% for a CTE Curriculum liaison in order to research, plan and propose new structures and processes for sustainable curriculum development at CCSF, as described in the attached proposal.

**Moved: Dana Jae Labrecque; Seconded: Jacques Arceneaux; MCU
Not present: Monica Bosson; Dayo Diggs; Mandy Liang; Coni Staff; Rosario Villasana**

Resolution 2017.05.03.04 Providing Additional Reassigned Time for the Curriculum Chair to Improve Curriculum Processes at CCSF

Whereas the amount of work required of the Curriculum Committee Chair has significantly increased in order to continue to effectively and efficiently maintain compliance with standards, and

Whereas, it is still important for the Curriculum Committee Chair to maintain direct student contact during the academic year, be it therefore,

Resolved, that the Curriculum Committee Chair will have reassigned time of 100% in the Fall semester and 90% in the Spring semester in order to maintain sustainable curriculum development at CCSF.

Moved: Dana Jae Labrecque; Seconded: Marie Osborne; MC

Abstain: Sheila McFarland
Not present: Monica Bosson; Dayo Diggs; Mandy Liang; Coni Staff; Rosario Villasana

VIII. New Business

A. Resolution to Conduct a Faculty Survey Regarding Whether or Not to Arm the SFCCDPD at This Time

- **Nota bene: The proposed resolution for conducting a faculty survey was moved but subsequently withdrawn in favor of the resolution below.**

Resolution 2017.05.03.05 Requesting PGC Delay Vote on Arming SFCCDPD until Fall Semester 2017

Resolved, that the Academic Senate direct President Liang to request that the PGC postpone their vote on arming the campus police until the fall semester 2017.

Moved: Sheila McFarland; Seconded: Tom Kennedy; MCU
Not present: Monica Bosson; Dayo Diggs; Mandy Liang; Coni Staff; Rosario Villasana

B. Recommendations for Resource Requests through Student Equity

Resolution 2017.05.03.06 Recommendations for Resource Requests through Student Equity

Resolved, that the Academic Senate approve the recommendations for resource requests as set forth by the Student Equity Strategies Committee and the Vice Chancellor of Student Development to replace the funding proposal from the Multicultural Infusion Project (MIP) with the funding proposal from Architecture Department because the MIP proposal was not generated from 2016 program review in accordance with the Roles, Responsibilities, and Processes (RRP) Handbook.

Moved: Neela Chatterjee; Seconded: Tom Kennedy; MC
Abstain: Jacques Arceneaux; Donna Hayes; Marie Osborne
Not present: Monica Bosson; Dayo Diggs; Mandy Liang; Coni Staff; Rosario Villasana

C. Working Adult Degree Program Update

Interim Dean Lillian Marrujo-Duck presented an update to the Executive Council on the working adult degree program she is developing. She overviewed both her promotional flyers and the Web site associated with the program, and indicated that the fixed curriculum has been much improved thanks to suggestions by Counselor Donna Hayes. The curriculum is

relatively set, because the degree program will operate on a cohort model. So far, over 60 students have expressed interest, 15 have officially applied, and between 8 and 16 individuals from the Street Violence Intervention Program, mostly African American and Latino Bay Area residents, may enroll. Dean Marrujo-Duck expressed that this nascent program will bring a cohesive general education pathway to Downtown.

Executive Council questions and feedback:

- Executive Council members expressed broad satisfaction at the progress made on this initiative.
- This program is a clear and concrete expression of what a Career Pathway is.
- It was asked whether coursework taken elsewhere and before enrollment could be counted; the answer was in the affirmative.
- A comparison was made to the WADP program once in place at the Mission Campus, which was unsustainable due to loss of enrollment.
- It would be possible for students to add an elective outside of the core curriculum of the program, should they have the time beyond the core demands of the cohort courses.

D. Support for Going to the Sun Program

Resolution 2017.05.03.07 Support for Going to the Sun Project

WHEREAS GOING TO THE SUN is a multimedia cross-discipline project conceived by composer and CCSF Music Faculty member Lenny Carlson as a path to further scientific, cultural and historical knowledge and artistic expression by CCSF students and faculty about climate change and humanity's relationship to nature using the diminishing size and number of glaciers in Glacier National Park, Montana as a microcosm, and

WHEREAS GOING TO THE SUN is a project modeled on the national trend among academic institutions to incorporate the letter A in the acronym STEM, making Science, Technology, Engineering, ARTS and Math: STEAM, and

WHEREAS GOING TO THE SUN is an inclusive cross-discipline multimedia project spanning 3 years and a wide range of disciplines across CCSF, with specific interest (so far) in participation indicated by the following departments: Music, Cinema, Environmental Horticulture/Floristry, Dance, Visual Arts, Photography, Broadcast Electronic Media Arts, Speech and Debate, Earth Science, Engineering, Mathematics, Social Science, Interdisciplinary Studies, Women's Studies, African-American Studies and Latin-American Studies, and

WHEREAS GOING TO THE SUN will foster and encourage communication and collaboration among students and faculty in all participating departments as well as with the larger artistic community of San Francisco, represented by multi-Grammy Award-winning choral conductor Dr. Susan McMane and her Young Women's Chorus and professional orchestral musicians from the American Federation of Musicians. Local 6 and conducted by former CCSF Dean of the School of Fine and Performing Arts Dr. Douglas Bish, and

WHEREAS GOING TO THE SUN focuses on a specific underserved population, the Piikani Blackfeet tribe of the Northwestern Plains, and the continuing interaction of the tribe with the changing environment of Glacier National Park, and will connect with local Northern California tribes such as the Ohlone, Pima and Coast Miwok to underscore the universality of the issues, and

WHEREAS GOING TO THE SUN represents the highest ideals of City College of San Francisco as an intellectual marketplace and socio-cultural center of the diverse community of the San Francisco Bay area as well as nationally, and focuses on the college in a positive way after the challenges created by the now-resolved accreditation crisis, and

WHEREAS GOING TO THE SUN has the potential to leave a wide-ranging legacy, including the establishment of a Certificate in Performing Arts and Social Justice at CCSF (based on an established major of the same name at the University of San Francisco), therefore

BE IT RESOLVED THAT the Academic Senate of City College of San Francisco supports the spirit and the realization of GOING TO THE SUN, and

BE IT FURTHER RESOLVED THAT the Academic Senate supports fundraising for GOING TO THE SUN through appropriate college-related funding sources, as well as external private philanthropists and foundations.

Moved: Sheila McFarland; Seconded: Alexis Litzky; MCU

Not present: Monica Bosson; Dayo Diggs; Mandy Liang; Coni Staff; Rosario Villasana

IX. Reports

A. Chemistry Associate Degree for Transfer Program in Jeopardy Workgroup Update

A written report was provided (Appendix C).

B. Concert & Lecture Committee Report

A written report was provided (Appendix D).

X. Adjournment: 4:47 p.m.

APPENDIX A 5.3.2017 President Liang's Report

President's Report:

- I would like to thank you for joining the department chairs, faculty, and the college community and participating in the SLO Flex Day on April 20 and the First CCSF Open House on April 21, 2017.
- Please attend the upcoming forums for the Radiation Therapy Technology Program on the following dates:
 - May 4, 9-11am, Conlan 101, Ocean Campus
 - May 8, 12-2pm, MUB 238, Ocean Campus
- Please be reminded that the college/community forums for the Chancellor's position finalists are scheduled on May 15 and May 17. More details will probably be available later next week.
- Faculty Retirement Party this Thursday, May 4, 4-7pm, at Pierre Coste Dining Room
- It is my honored to be selected as this year's recipient of the Asian Coalition Outstanding Faculty Service award. I want to thank the Asian Coalition and this award means a lot to me. I also want to thank all of the faculty and colleagues in other constituent groups for your continued support.
- Congratulations to the following continuing and new Executive Council members. Many thanks to Peter Stoffers, Gregoria Cahill, and Nixora Ferman from the New Student Counseling Department for running. The new Council will be seated on May 17 and we will have our Officers election.
 - Coni Staff (146)
 - Madeline Mueller (146)
 - Sheila McFarland (142)
 - Carole Meagher (141)
 - Joseph Reyes (138)
 - Louis Schubert (137)
 - Kimiyoshi Inomata (134)
 - Marc Santamaria (132)
 - Veronica Feliu (131)
 - Neela Chatterjee (125)
 - Danyelle Marshall (121)
 - Antonio Martinez (121)
 - Dina Wilson (119)
 - Pablo Rodriguez (99)
 - Simon Ho (69)

Appendix B 5.3.2017 First Vice-President Teti's Report

May I?

Past Meetings/Events include

- 2017.04.20: ASCCC Plenary in San Mateo
- 2017.04.22: AGS Spring Convention (I was a self-appointed expert on AB1985.)
- 2017.04.24: Some meeting that's in my calendar but I don't remember it
- 2017.04.25: Collegial Consultation
- 2017.04.26: Meeting with Mandy, Dana, and Tim K. and Malaika F. from AFT2121
- 2017.04.27: Officers meeting; my parents' wedding anniversary
- 2017.04.28: Classified Appreciation Day
- 2017.04.29: Espionage at Laney College's CTE Open House
- 2017.04.30: Enrollment Campaign at Sunday Streets in the Tenderloin
- 2017.05.01: Officers meeting with ~~the Chancellor~~ V.C. Santos
- 2017.05.02: Collegial Consultation with the Chancellor

Upcoming Meetings/Events include

- 2017.05.04: Officers meeting
- 2017.05.04: Retirement Reception
- 2017.05.05: Faculty Professional Development Activities Committee
- 2017.05.08: Education Policies Committee
- 2017.05.09: Collegial Consultation (?)
- 2017.05.11: Officers meeting
- 2017.05.12: First Friday (which it's not)
- 2017.05.16: Collegial Consultation (?)

Committee Update

I will continue for two more weeks the process of (1) asking the soon-to-expire folks if they seek reappointment and (2) advertising the upcoming vacancies. Please inspire your colleagues to apply for vacancies!

ASCCC Plenary Report

Some random notes from the sessions I attended:

- The State Chancellor will no longer have to approve new course outlines, just archive them. Physically intimidating the office staff on Q Street helps get paperwork done.
- This whole whirlwind of highly-particular categorical funding can be traced to the Student Success Task Force recommendations (e.g., Rec 7.1).
- The ASCCC is still offering the Professional Development College (I give it mixed reviews). The State Chancellor's Office offers Lynda.com, skillsoft (very techy), and grovo (bitesize chunks) on its Professional Learning Network.
- Much State-wide confusion about lots of stuff is because Title 5's definition of "program" doesn't match the ACCJC definition.

- The legislature recently passed AB1985 which dictates the least G.E. Area credit colleges may award for Advanced Placement exams. (Colleges may award more.)
- Because of all those Pre-Statistics pathway courses that don't have an Elementary Algebra prerequisite, the CSUs had to form the Quantitative Reasoning Task Force. Result: CSU has authorized temporary (expires F'19) recognition of pre-statistics courses.
- Another issue: CCC transfers are held to higher standards than CSU "natives".

APPENDIX C Chemistry Associate Degree for Transfer Program in Jeopardy Workgroup Update

DRAFT Report of the Chemistry ADT Program in Jeopardy Committee

The City College of San Francisco Academic Senate initiated the Chemistry ADT Program in Jeopardy Committee to identify and articulate specific interventions designed to improve the viability and responsiveness of the program. The group met three times in 2016-17.

Membership of the Committee

David Yee, Dean of Science and Mathematics

Deanna Abma, Articulation Officer

James Armstrong, Chemistry Department Faculty

Karen Saginor, Librarian

Mandy Liang, Academic Senate President

Michael Solow, Chemistry Department Chair

Ronald Drucker, Chemistry Department Faculty

Thomas Boegel, Associate Vice Chancellor of Enrollment Management & Instructional Support Services

Definition of problem

The chemistry associate degree for transfer (AS-T) was removed from the 2016-17 College Catalog because it no longer meets the requirements of SB 1440: Transfer Associate Degrees due to excessive number of units in this major. While a chemistry AS degree was approved by the CCSF curriculum committee at its October 30th, 2013 meeting, the major was never submitted for approval by the State Chancellor's office. The College now has no major in chemistry, AS or AS-T, and with this loss the chemistry department has lost its capacity to advise students and evaluate its pedagogical practices. The course requirements for the chemistry AS/AS-T have, in the past, helped students plan their curriculum so as to increase their chance for success upon transfer to a four-year institution. The chemistry department sees a number of students each semester that seek to transfer and obtain a bachelor's degree in chemistry. Chemistry faculty individually advise these students on how to meet transfer requirements and prepare for success in upper division coursework. The department would like to better serve the students who come for advice as well as those students who do not come forward, but want to major in chemistry, by providing them with basic information about meeting degree requirements. The chemistry department has also lost a mechanism for analyzing student success after transfer. Educational research studies of students currently at the UC/CSU systems who completed AS/AS-T degree requirements at CCSF can no longer be done.

Work of the Committee

The committee examined law and regulation pertaining to the associate degree for transfer, particularly the [Chemistry Transfer Model Curriculum](#) (Find full list of documents at the end of this report). The committee considered a wide range of possibilities, including:

Apply for an AS degree - A chemistry AS degree was approved in October, 2013, but was not submitted to the State Chancellor's office because establishment of model curriculum for an AS-T degree was imminent. Education Code directs Colleges that have an AS degree to create a corresponding ADT degree in disciplines for which Transfer Model Curriculum (TMC) have been developed. A time limit of 18 months is given for creating corresponding ADT degrees, but there is no explicit prohibition against developing a new AS degree in a discipline for which TMC exists. (See [Ed. Code Title 3 Sec. 66746 \(b\) \(1\) \(C\)](#)).

College reconsiders change to unit value (conference/lab instead of conference/lecture) - The total units for the AS-T degree became noncompliant in Spring 2016 when the conversion of CCSF conference hours into conference/lecture hours increased the unit counts of required course to put the total units for the degree above the 60 unit level. Revisiting this change is outside the scope of this committee.

Modify curriculum resulting in a change in units so that some or all pathways to the AS-T degree are within 60 units. [The committee examined the curriculum of the chemistry AS-T degree, but could find no path to reducing the unit load that would bring the total number of units below 60 for all pathways. It may be possible to modify curriculum so that one pathway to the AS-T degree is within 60 degrees, and other pathways are within 64 units, and there were hopes that the State Chancellor's office might reduce its rigidity towards making this acceptable, but this hope has not, as yet, been realized.](#)

Not have a Chemistry degree. This is the current situation. Other community colleges beside CCSF are in this situation, and the Faculty Discipline Resource Group (FDRG) may be looking for possible changes to regulation that would be helpful. No such changes occurred in 2016-17, and no more information about possible future changes became available in 2016-17. The Faculty Discipline Resource Group (FDRG) is an intersegmental group of faculty (from the CCC and the CSU systems) that developed and can recommend changes to the Transfer Model Curriculum (TMC). The identity of FDRG members is confidential and there are no public reports on their work, so there is no conduit of information about such possibilities.

Comment [1]: We did note that if Chemistry reduced a course by 1 unit and we only included the lower-unit Organic Chemistry sequence, we could have a 60-unit pathway. However, for various reasons, the Chemistry department was not in favor of this option.

Conclusion

The status of the Associate Degree for Transfer for Chemistry at CCSF is that it is not available for any student who started after the Spring 2016 semester and it will not become available until

further action has been taken. “In jeopardy” is not accurate description of the deactivated degree. However, the committee did not, as a group, coalesce around a recommendation for action. Hope continues that the FDRG or the State Chancellor’s Office may modify the requirements for chemistry and other science majors. The chemistry department may decide to take the action of again submitting a proposal for an AS degree to the CCSF curriculum committee (updated for currency from the proposal approved by the Curriculum Committee October 30th, 2013). We do not know how the State Chancellor’s Office might respond, but we can hope that the degree may be approved and/or that it may provide incentive to resolve the statewide difficulties with the chemistry ADT.

Appendix 1: Links to source documents

SB 1440 -

http://www.sb1440.org/Portals/4/sb1440home/Policy/sb_1440_bill_20100929_chaptered.pdf - on the Chancellor’s web site

Trailer Bill 440 -

http://www.sb1440.org/Portals/4/sb1440home/Policy/sb_440_bill_20131010_chaptered.pdf - on the Chancellor’s web site

Student Transfer Achievement Reform Act:

[Ed Code §66745](#). (Title of the Act)

[Ed Code §66746](#). (Description and requirements for CCC)

[Ed Code §66747](#). (CSU obligations)

[Ed Code §66748](#). (CSU obligations, continued)

[Ed Code §66749](#). (Provisions for review and reporting)

[Letter from Chancellor’s Office stating requirement for ADT](#). 27 Feb. 2015

[CCSF Curriculum Committee Proposal for AS degree](#), approved 30 Oct. 2013.

[Chemistry Transfer Model Curriculum](#) (TMC). 27 Nov. 2013

[CCSF’s completed TMC](#). 1 Feb. 2015

[Narrative of CCSF AS-T Degree](#) from the 2015-16 CCSF College Catalog

[Program and Course Approval Handbook](#) (PCAH). 5th edition. Sept., 2013

[Program and Course Approval Handbook](#) (PCAH). 6th edition. Jun. 2016

[Email establishing Chemistry ADT Program in Jeopardy Committee](#). 23 Oct. 2016

Appendix 2: Glossary of Acronyms

ADT Associate Degree for Transfer degrees in both arts and sciences

AS Associate Degree in Science

AS-T Associate Degree in Science for Transfer

CCC California Community Colleges

CSU California State University

FDRG Faculty Discipline Resource Group, an intersegmental group including both community college faculty and CSU faculty.

PCAH Program and Course Approval Handbook

TMC Transfer Model Curriculum

APPENDIX D Concert & Lectures Committee Report

Concert & Lectures Committee Report May 1, 2017

With its limited funds the Concert and Lecture Series has produces, collaborated and sponsored more than sixty events this semester at more than half the college's campus and centers. Concert and Lecture Series events celebrate the many cultures and the superlative creativity found in the Bay Area; support the curriculum and student success by bringing masters at their craft to the college; address current issues and events in the world; and bring together the many diverse points of view found in our community. The Concert and Lecture Series reaches out to the community at large through public relations methods, and by inviting schools, City and County departments, public libraries and other organizations to participate in these events.

The goal of the Concert and Lecture Series is to bring high quality programs and speakers for the benefit of students, faculty, staff and the general public.

The Concert and Lecture Committee reviews applications from the faculty for assistance in funding events that enhance the academic life of the College, including lectures, discussions, readings, workshops, exhibitions, concerts, and performances. The honoraria are drawn from funds allocated to the Committee from the College's Student Fees and Grants.

Proposals and ideas are presented to the Coordinator who will assist especially those new in the process on how to cultivate the event to fruition.

In general, proposals should include:

- At least a **two-month lead time** from the date of the anticipated C/L Series committee meeting to approve funding (e.g., October 1 for meeting October 5; event date of December 5 at the latest)
- The name, contact info, background and qualifications of the presenter
- The anticipated Student Learning Outcomes – in our case, a general statement of what audience members would take away from the program that makes this presentation worthwhile to the College. The SLOs are placed on the Event Evaluation Forms where attendees of the program fill out and return at the end of the presentation- Students also has a place to make comments about the individual programs. Many of the comments are how much the students enjoy the events and would like to see more programs in the future
- The amount of funding requested and any shared funding from other entities
- The source of the audience: for instance, specific classes committed to attend (we require a “core audience” guarantee)
- Any other pertinent information (websites; special requirements for microphones, PowerPoint and other equipment; accessible space).

Some of the events presented this year were Latino Heritage Month, Visiting Writers Series, Fall Jazz Festival, African American History Month, Lunar New Year, Women of Color, Women's History Month, East Meets West, and the Spring Jazz Festival.

I wish to thank everyone who have collaborated and worked with Concert and Lectures the last few years, it has been a great ride.

Lori Brown

Concert & Lecture Coordinator