



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO
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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Processes • Others as agreed

CCSF Academic Senate Executive Council FINAL MINUTES **Wednesday, April 5, 2017, 2:30–5:00 p.m.** **Chinatown/North Beach Center, Room 402**

2016–2017 Council Members Present: Jacques Arceneaux, Monica Bosson, Lenny Carlson, Neela Chatterjee, Thomas Kennedy, Dana Jae Labrecque, Alexis Litzky, Sheila McFarland, Amy McLanahan, Madeline Mueller, Denise Selleck, Mike Solow, Coni Staff, Fred Teti

2016–2017 Council Members Absent: Loren Bell, Steven Brown, Dayo Diggs, Verónica Feliu, Donna Hayes, Mandy Liang, Rosario Villasana

Other Senate Members Present: Tim Killikelly, Holly Stevens

Guests: Andre Barnes, Mike Barreco, Jackie Barshak, Kate Frei, Cayla Lewis, Debra Liu, Juan Villalobes

I. Call to Order: 2:37 p.m.

II. Adoption of Agenda

Agenda adopted, amended to consider the March 15, 2017 minutes at a subsequent meeting.

III. Officers' Reports

President Liang reported that:

- None at this time.

First Vice-President Teti provided a written report (Appendix A).

Second Vice-President Staff reported that:

- She had attended the funeral of former long-term Trustee Natalie Berg; he lauded Trustee Berg's service to the Board and College as grounded in a sound commitment to public education.

Secretary Arceneaux reported that:

- The minutes from the March 15, 2017 meeting were in near final form, and he could field any necessary inquiries about the events of the meeting and the finalized resolutions adopted.

IV. Public Comment

- The Asian Coalition Scholarship Dinner will be held May 5, 2017 in Daly City. Faculty are invited to RSVP and attend this important event.
- A retirement for the 80 or so faculty members retiring at the end of this year will be held May 4, 2017 in the Pierre Coste Room. A suggested contribution of \$20 at the door is encouraged, so that the retirees and their families may attend at no cost. There will be raffles and prizes.

V. Consent Agenda

Resolution 2017.04.05.01 BP 2.07 City College of San Francisco on Participatory Governance.

Resolved, that the Academic Senate recommend the April 5, 2017 revisions to the City College of San Francisco District Board Policy 2.07 on Participatory Governance.

Adopted by consent.

VI. Appointments

Resolution 2017.04.05.02 Appointments to Committees and Task Forces

Work Experience Plan Task Force

Deborah Kitchin --- Business (new appt.)

Moved: Sheila McFarland; Seconded: Dana Jae Labrecque; MCU

Not present: Loren Bell, Steven Brown, Dayo Diggs, Verónica Feliu, Donna Hayes, Mandy Liang, Rosario Villasana

VII. Unfinished Business

A. Public Safety Management Study Report & Discussion about Arming Campus Police

Chief Andre Barnes gave a PowerPoint overview of the last 9 months' developments around questions of campus safety, during which, with the help of consultants, an in-depth look has been taken into overall service and quality improvements to meet industry standards. Chief Barnes expressed confidence about a good relationship between the CCSF Police and the CCSF community, mirroring a national trend on campuses that does not necessarily apply to municipal police forces. He expressed concerns that, in the event of an active shooter on campus, SFPD may not be able to respond quickly enough to prevent the loss of life. His overall opinion is in favor of arming the sworn officers on campus, including with body-worn cameras and less-lethal force options like Tasers. In this discussion, he urges the college community to establish any comparisons to peer community colleges and local colleges such as SFSU, UCSF, and USF, as opposed to SFPD.

Executive Council and Community feedback:

- Concerns were expressed about the representativeness of the survey on campus safety, due to a very small number of respondents on an issue about which many people feel very strongly. Chief Barnes indicated that, as important as community input is, he feels the decision should be driven by people with law-enforcement expertise. He himself would respond, on a survey, that he does not want guns on campus, but believes it is an appropriate move from his professional background.
- Student and faculty members of the CCSF community expressed fear that a situation similar to excessive use of force by municipal police forces could arise at CCSF if officers were armed.
- The Associate Students and AFT 2121 have taken a strong position against arming the CCSF Police.
- Several individuals expressed a desire to see CCSF not conform to what others are doing, but lead them in a new direction away from arming campus police.
- A desire was expressed to see before-and-after data about the positive or negative impact of implementing arming campus police at other institutions.
- Today's automatic and semi-automatic firearms make it possible to kill many people in a few seconds; every second counts.
- Do we want the possibility of hired security contractors being imposed, instead of arming the officers who have worked among us for years and know us well?
- The Academic Senate is bound by a 2015 resolution against arming our campus police; this resolution would have to be rescinded for the Senate to change its position on this issue.

B. Faculty Professional Development Coordinator Job Description

Resolution 2017.04.05.03 Faculty Professional Development Coordinator Position Description Revision

Whereas, the new Vice Chancellor of Human Resources requested small changes in the Faculty Professional Development Coordinator position description; and

Whereas, the Faculty Professional Development Activities Committee approved those changes on March 3, 2017; be it therefore

Resolved, that the CCSF Academic Senate recommend that the College adopt the revised Faculty Professional Development Coordinator position description.

Moved: Dana Jae Labrecque; Denise Selleck; MCU

Not present: Loren Bell, Steven Brown, Dayo Diggs, Verónica Feliu, Donna Hayes, Mandy Liang, Rosario Villasana

VIII. New Business

A. BP / AP 2.17—Discussion

First Vice President Teti gave an overview of the current and proposed policies and procedures about smoking on campus. The group consensus was in favor of maintaining, and actually enforcing, designated smoking areas on the campus, per the current policy, edited as needed for greater clarity.

Executive Council and Community feedback:

- It is unreasonable to send large numbers of people out to the street to smoke, and will only increase tardiness to classes.
- Would this forbid people smoking in their cars (private or public property)?
- This proposal would set people up for fines they cannot and will not pay.
- The adoption of a smoke-free policy at SFSU led to massive, complicated ticketing and enforcement issues.
- If the current policy cannot be effectively enforced, which it has not been, then how can something even more ambitious be reasonably considered, especially when the campus police have much more pressing issues, such as dealing with threats and deciding whether to arm themselves?
- Numerous individuals said that properly enforced designated smoking areas seemed completely reasonable to them.
- The Senate members of the PGC suggested drafting a resolution to submit to the PGC that would clearly articulate the desire to maintain, and properly enforce, the current policy.

B. ASCCC Spring 2017 Plenary Resolutions

Resolution 2017.04.05.04 Keep 3.29.2017 Language for Repeatability Resolution

Resolved, that the Repeatability Resolution being submitted by the CCSF Academic Senate to the ASCCC Spring 2017 Plenary (April 20–22, 2017) keep the original language of the March 29, 2017 version:

Assessing the Impact of Repeatability on Student Success **(DRAFT TO BE SUBMITTED TO ASCCC SPRING 2017 PLENARY)** **March 29, 2017**

Whereas, the changes in repeatability regulations adopted in 2012 were austerity measures in response to concerns that the State's subsidizing repeated courses was untenable during the erstwhile financial crisis;

Whereas, the 2012 changes to the repeatability regulations have had a deleterious effect on enrollment in diverse classes and affected departments; and

Whereas, a more comprehensive analysis of the impacts of the changes in the regulations may be available from community colleges around the state, including the effects on student success and achievement in affected disciplines;

Resolved, that the Academic Senate for California Community Colleges collect information from local senates about disciplines adversely affected by the 2012 repeatability regulations and present the findings at the Spring 2018 ASCCC Plenary; and

Resolved, that the Academic Senate for California Community Colleges work with the appropriate system partners to explore ways to increase repeatability options needed for student success, particularly in disciplines where responsible pedagogy requires quality practice and repetition learning.

Contact: Mandy Liang, City College of San Francisco

Moved: Dana Jae Labrecque; Seconded: Monica Bosson; MCU
Not present: Loren Bell, Steven Brown, Dayo Diggs, Verónica Feliu, Donna Hayes, Mandy Liang, Rosario Villasana

Resolution 2017.04.05.05 ASCCC Spring 2017 Plenary Resolutions

Whereas, City College of San Francisco values the opportunities to participate in statewide discussions of academic and professional matters; and,

Whereas, the proposed ASCCC Spring 2017 Plenary Resolutions were provided to all faculty members to review and provide feedback on; be it therefore,

Resolved, that the Academic Senate direct its Spring 2017 Plenary delegate to vote in favor of ASCCC Fall Plenary Resolutions, unless further provided information persuades the delegate otherwise.

Moved: Monica Bosson; Seconded: Jacques Arceneaux; MCU
Not present: Loren Bell, Steven Brown, Dayo Diggs, Verónica Feliu, Donna Hayes, Mandy Liang, Rosario Villasana

C. Recommendations for Resource Requests through the BSI

Resolution 2017.04.05.06 Approval for BSI Recommendations 2017-2019

Whereas the Basic Skills Committee has reviewed and determined the following proposal items to meet the requirements for funding by the State of California State Chancellor's

Office and the goals of the Basic Skills Initiative Committee at City College of San Francisco, and

Whereas the Basic Skills Committee makes recommendations to the Academic Senate Committee for approval prior to funding, be it therefore

Resolved, that the Academic Senate approve the following proposals as set forth by the Basic Skills Committee.

Moved: Sheila McFarland; Seconded: Jacques Arceneaux; MCU
Not present: Loren Bell, Steven Brown, Dayo Diggs, Verónica Feliu, Donna Hayes, Mandy Liang, Rosario Villasana

D. Honoring Leslie Simon for winning the Stanback-Stroud Diversity Award

The Executive Council recognized Leslie Simon for her receiving the ASCCC Stanback-Stroud Diversity Award, and presented her with a certificate of commendation. She expressed gratitude at the Senate's 2-year effort supporting her candidacy for this award, and at representing CCSF.

E. Proposed CCSF Credit Certificates Requirements

Resolution 2017.04.05.07 Proposed CCSF Credit Certificate Requirements

Whereas, CCSF does not presently have any uniform, College-wide requirements for earning certificates; and

Whereas, there is significant interest among the faculty to have such requirements; be it

Resolved, that the CCSF Academic Senate recommend that the College adopt the following requirements for its credit certificates:

- (Residency requirement) Students must successfully complete at CCSF at least 20% of the units required to earn the certificate.
- (Grade requirement) Students must pass all letter-graded certificate-applicable courses with a C or better and all P/NP certificate-applicable courses with a P.

Moved: Sheila McFarland; Seconded: Monica Bosson; MCU
Not present: Loren Bell, Steven Brown, Dayo Diggs, Verónica Feliu, Donna Hayes, Mandy Liang, Rosario Villasana

F. Proposed New Time Conflict Reconciliation Form and Log

Resolution 2017.04.05.08 Proposed New Time Conflict Reconciliation Form and Log

Whereas, CCSF's current time conflict reconciliation process is not Title 5-compliant; and

Whereas, the State Chancellor's Office might audit colleges at any time to investigate whether their time conflict reconciliation processes are Title 5-compliant and, if not, fine the non-compliant colleges; and

Whereas, the CCSF Academic Senate's Education Policies Committee has developed and approved of the accompanying draft form and log; therefore be it

Resolved, that the CCSF Academic Senate recommend that the College adopt the proposed new time conflict reconciliation form and log, as proposed by the Education Policies Committee; and be it further

Resolved, that the CCSF Academic Senate encourage the Admissions and Records Office to educate the faculty and students about the strictures of the new time conflict reconciliation process.

Moved: Sheila McFarland; Seconded: Denise Selleck; MCU

Not present: Loren Bell, Steven Brown, Dayo Diggs, Verónica Feliu, Donna Hayes, Mandy Liang, Rosario Villasana

IX. Reports — None at this time.

X. Adjournment in Honor and Memory of Dr. Natalie Berg and Sharon Varni: 5:00 p.m.

The meeting was adjourned in honor of two recently deceased individuals: former CCSF Trustee Dr. Natalie Berg, and Sharon Varni, wife of former CCSF Trustee Robert Varni.

APPENDIX A 4.5.2017 First Vice President Teti's Report

Whan That Aprill

Past Meetings/Events include

- 2017.03.16: Meeting with Dean of Students Andrew King
- 2017.03.16: Officers meeting
- 2017.03.20: Area G SLO Assessment meeting (Note: "D&D" was canceled.)
- 2017.03.21: Operational consultation with VCAA Davies
- 2017.03.23: Officers meeting
- 2017.03.24: Program Review request prioritization meeting

Upcoming Meetings/Events include

- 2017.04.06: Student Equity Strategies Committee meeting
- 2017.04.07: Faculty Professional Development Activities Committee
- 2017.04.07: Faculty Association planning meeting
- 2017.04.10: Education Policies Committee
- 2017.04.11: Collegial Consultation
- 2017.04.13: Officers meeting
- 2017.04.14: "First Friday"
- 2017.04.17: Deans and Department Chairs meeting
- 2017.04.18: Prerequisite roundtable
- 2017.04.18: Operational consultations with the vice chancellors

Committee Update

It has started. I am in the process of (1) asking the soon-to-expire folks if they seek reappointment and (2) advertising the upcoming vacancies.

Program Review Prioritization Meeting Report

This meeting was not what I expected. First, only the Academic Affairs deans were present. I asked if Student Development, Finance and Administration, Institutional Development, and the Chancellor's direct reports had their own meetings but the deans I asked didn't know. I thought the deans would go through the entire list and dicker. Instead, the deans came to the meeting with their top five picks from among all their units' program reviews. Each request was given some quick sunshine, the deans all rated them on a 0–5 scale using clickers, and the total was recorded. Presumably the requests were later all ranked according to those totals. During the 3-ish hours I was present, there was no point at which the rankings were examined holistically to see if the College's needs were being broadly served. (For example, none of Ed Tech's requests made it onto my dean's top five, not even the one she asked for herself.) (Well, she's a librarian.) (So what will Ed Tech do with no money for our software licenses? Close up shop?) I can only hope that such a holistic review will take place among the vice chancellors.