



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Processes • Others as agreed

CCSF Academic Senate Executive Council FINAL MINUTES

Wednesday, February 15, 2017, 2:30–5:00 p.m.

John Adams, Room 139

2016–2017 Council Members Present: Jacques Arceneaux, Loren Bell, Monica Bosson, Steven Brown, Lenny Carlson, Neela Chatterjee; Dayo Diggs, Verónica Feliu, Donna Hayes, Tom Kennedy, Dana Jae Labrecque, Mandy Liang, Alexis Litzky, Sheila McFarland, Amy McLanahan, Madeline Mueller, Marie Osborne, Denise Selleck, Mike Solow, Coni Staff, Fred Teti, Rosario Villasana

2016–2017 Council Members Absent: None.

Other Senate Members Present: Harry Bernstein, Kim Ginther-Webster, Melissa McPeters, Carole Meagher, Michelle Simotas

Guests: Kristin Charles, Elizabeth Coria, Carmen Lamha, Laura Lara-Brady, Ann Mayer, Theresa Rowland, Samuel Santos, Tom Temprano, Ellen Wall, Kristina Whalen

I. Call to Order: 2:30 p.m.

II. Adoption of Agenda

Agenda adopted.

III. Welcome and Introduction of Trustee Tom Temprano

The Executive Council welcomed Tom Temprano, new member of the Board of Trustees, to the meeting. Trustee Temprano introduced himself to the Executive Council, spoke of his experience as a community college graduate, highlighted his political experience and engagement, and indicated that he was galvanized by the recent reaffirmation of accreditation and announcement that Free City College would proceed.

Executive Council members highlighted several issues of concern, including:

- Possible impact of the Balboa Reservoir question
- Accountability to voters' approval of funds for the Performing Arts and Education Center
- Proposed relocation of services from Gough Street to the MUB and its impacts on CCSF programs, especially in CTE.

IV. Officers' Reports

President Liang reported that:

- The college-wide celebration for the affirmation of CCSF's accreditation would be held March 3, 2017, in the Smith Hall cafeteria, with required RSVP.
- She was collaborating with Jill Kersey, Kristina Whalen, and Kristin Charles on the city-wide accreditation celebration.
- Bookstore services would continue 1 day a week at each center and dialog on this issue will continue.
- The curriculum technical assistance she had requested would occur at the March 8, 2017 meeting of the Curriculum Committee.

First Vice-President Teti provided a written report (Appendix A)

Second Vice-President Staff reported:

- None at this time.

Secretary Arceneaux reported that:

- The Senate officers would meet with representatives of the Foreign Languages Department and the administration regarding the Language Center.
- The Senate officers had met with Lani Battiste regarding the prevention of hate speech on campus in the current political climate, and that she would attend the next meeting to speak on this issue.

V. Public Comment

- It was announced that student club leaders were required to have a minimum of 6 units at Ocean Campus and maintain a 2.0 GPA, the former criterion negatively impacting programs split between several locations.
- Gratitude was expressed by faculty from the centers for the opening of the various bookstores, though the issue is not resolved.
- More lead time was requested for large functions like the accreditation celebration.
- Converting MUB classrooms to administrative use is bolstered by state regulations that do not consider evening use of classrooms; this issue needs broad exploration.
- The MUB classrooms potentially to be converted contain special equipment necessary to CTE courses, and the funding voted for the building was specifically for these programs.
- Neither department chair in MUB was contacted about loss of classrooms.
- The repeatability question needs to be reopened, given Board interest and developments at other California Community Colleges.

VI. Consent Agenda

Resolution 2017.02.15.01A Approval of Minutes for February 1, 2017

Resolved, that the Executive Council adopt the minutes for February 1, 2017.

Adopted by consent.

Resolution 2017.02.15.01B Adopting Academic Senate Committee Evaluation Survey

Resolved, that the Academic Senate Committee Evaluation Survey be adopted.

Adopted by consent.

VII. Appointments

Resolution 2017.02.15.02 Appointments to Committees and Task Forces

CTE Steering Committee

Arcadia Maximo --- Automotive/Motorcycle/Construction/Building Maintenance (new appointment)

Sustainability Committee

Arcadia Maximo --- Automotive/Motorcycle/Construction/Building Maintenance (new appointment)

Moved: Monica Bosson; Seconded: Dana Jae Labrecque; MCU

Not present: Neela Chatterjee

VIII. Unfinished Business

A. California Guided Pathways — Discussion

Nota bene: A motion to split the proposed Resolved statements in the resolution carried unanimously.

Resolution 2017.02.15.03 Continuing Discussion: California Guided Pathways

WHEREAS, current and past research by the RP Group, Harder + Co, the Fall 2016 Faculty Equity survey, reveal that both students and faculty desire clearer information about the college's programs and services, a main goal of the CA Guided Pathways Initiative; and,

WHEREAS, 49% of CCSF students identified in the 2014 CCSSE report that financial resources were the greatest barrier to their studies, and changes to financial aid eligibility requirements mandate that students must show progress on an educational pathway by their second year and limit the number of units a student will be supported with financial aid, leaving students at greater risk of maxing out financial aid before degree completion; and,

WHEREAS, the California Guided Pathways Project will provide an opportunity to bring CCSF's current pathways-related efforts – Early Alert, Degree Planner, K-14 Pathways, pathways from community college to UC and CSU, program maps, contextualized basic skills, accelerated learning, work-based learning, summer bridge, and others – together to

work in collaboration rather than in isolation for the most effective use of resources and for the greatest impact for students; and,

WHEREAS, 88% of students surveyed in CCSF's 2015 SENSE survey state transfer to a four-year institution as their goal, CCSF's mission states that "the College is committed to providing an array of academic and student development services that support students' success in attaining their academic, cultural, and civic achievements;" and CCSF's 2014-20 master plan for guiding education Goal 1 is "to advance student achievement in meeting educational goals;" CCSF, as a member of California Guided Pathways Project, will work to define and clarify those pathways with the support of national experts on strategies to establish innovative academic pathways, clear course scheduling linked to the needs of students, structured academic maps, timely and targeted academic advising and career counseling, and improved educational experiences using high-impact practices, all practices proven to support student success and completion; be it therefore,

RESOLVED that the Academic Senate will continue to engage in and support a more robust college-wide dialogue about Guided Pathways as a solution to increase students' successful completion of their educational goals and close achievement gaps.

Moved: Fred Teti; Seconded: Sheila McFarland; MCU
Not present: Mike Solow

Resolution 2017.02.15.04 Signature Authorization: California Guided Pathways Project Application Due February 28, 2017

WHEREAS, current and past research by the RP Group, Harder + Co, the Fall 2016 Faculty Equity survey, reveal that both students and faculty desire clearer information about the college's programs and services, a main goal of the CA Guided Pathways Initiative; and,

WHEREAS, 49% of CCSF students identified in the 2014 CCSSE report that financial resources were the greatest barrier to their studies, and changes to financial aid eligibility requirements mandate that students must show progress on an educational pathway by their second year and limit the number of units a student will be supported with financial aid, leaving students at greater risk of maxing out financial aid before degree completion; and,

WHEREAS, the California Guided Pathways Project will provide an opportunity to bring CCSF's current pathways-related efforts – Early Alert, Degree Planner, K-14 Pathways, pathways from community college to UC and CSU, program maps, contextualized basic skills, accelerated learning, work-based learning, summer bridge, and others – together to work in collaboration rather than in isolation for the most effective use of resources and for the greatest impact for students; and,

WHEREAS, 88% of students surveyed in CCSF's 2015 SENSE survey state transfer to a four-year institution as their goal, CCSF's mission states that "the College is committed to providing an array of academic and student development services that support students'

success in attaining their academic, cultural, and civic achievements;” and CCSF’s 2014-20 master plan for guiding education Goal 1 is “to advance student achievement in meeting educational goals;” CCSF, as a member of California Guided Pathways Project, will work to define and clarify those pathways with the support of national experts on strategies to establish innovative academic pathways, clear course scheduling linked to the needs of students, structured academic maps, timely and targeted academic advising and career counseling, and improved educational experiences using high-impact practices, all practices proven to support student success and completion; be it therefore,

RESOLVED, that the Academic Senate authorize President Liang to sign the 2017 application for the CA guided pathways Project.

Moved: Fred Teti; Seconded: Sheila McFarland; Motion failed.

Yea: Dayo Diggs; Tom Kennedy; Dana Jae Labrecque; Alexis Litzky; Sheila McFarland; Rosario Villasana

Nay: Jacques Arceneaux; Loren Bell; Monica Bosson; Lenny Carlson; Verónica Feliu; Donna Hayes; Amy McLanahan; Madeline Mueller; Denise Selleck; Coni Staff; Fred Teti

Abstentions: Steven Brown; Neela Chatterjee; Marie Osborne

Not present: Mike Solow

B. Compressed Calendar

Executive Council member Alexis Litzky and AFT 2121 President Tim Killikelly gave updates pursuant to the discussions at the preceding Executive Council meeting.

Faculty feedback:

- Where would a workgroup on this issue, perhaps with some release time involved, belong?
- Certain issues (loads, working conditions, and the calendar itself) are union prerogatives.
- Incomplete information renders making an informed, coherent decision difficult. Basic information needed to move forward is lacking.
- Per the RRP, items that are clearly 10 + 1 should be recommended by the Senate and pass on as informational items.
- Perhaps a joint effort of AFT and the Senate is necessary.
- The new Facilities Master Plan must be solidified and adequately considered because of implications for rooms and scheduling.
- The impact of Free City College is an important variable not yet considered at meetings on the compressed calendar.
- A clear cost–benefits analysis for the transition needs to be conducted.
- The college community needs clarity about the effects of block scheduling.
- It is unclear how much flexibility would be afforded to departments disproportionately impacted by a compressed calendar.

C. Free City College Program Update

President Tim Killikelly and Alisa Messer of AFT 2121 provided a brief update on the status of Free City College. The Board of Trustees approved the compromise packed on Thursday, February 9, 2017. Grants are significantly reduced. AB 540 is included but there is a lack of clarity regarding DACA students, and those not eligible for DACA.

IX. New Business

A. Honoring Tim Killikelly and Alisa Messer

Senate President Liang and Executive Council members expressed their congratulations to Tim Killikelly and Alisa Messer for receiving the FACCC Full-Time Faculty of the Year award. Killikelly and Messer indicated that it has been an honor to serve the college and collaborate with CCSF faculty.

X. Reports

A. Mission and Vision Statement Annual Review

AP 1.00 is reviewed every year. Per accreditation requirements, we go through each element and show it. Some transfer figures are up and others are down, but no major changes are evident. Surveys with the constituencies about the procedure show consistent results to last year.

X. Adjournment: 5:00 p.m.

APPENDIX A 2.15.2017 First Vice President Teti's Report

Past Meetings/Events include

- 2017.02.02: Officers meeting
- 2017.02.03: Faculty Professional Development Activities Committee
- 2017.02.06: Area G Waiver charette
- 2017.02.08: Meeting with Mandy, Cynthia Dewar, and Beth Cataldo about the Faculty Travel agreement
- 2017.02.09: Officers meeting
- 2017.02.10: College Professional Development Committee
- 2017.02.12: Entity Mapping
- 2017.02.13: Education Policies Committee
- 2017.02.14: Meeting with Mandy and Student Activities Dean Nessa Julian
- 2017.02.14: Meeting about the League for Innovation conference
- 2017.02.15: Officers meeting with Trustee Temprano

Upcoming Meetings/Events include

- 2017.02.16: Officers meeting & Foreign Languages showdown
- 2017.02.21: Collegial Consultations
- 2017.02.23: Officers meeting
- 2017.02.24: College Professional Development Committee
- 2017.02.25: Julia Bergman Memorial Celebration
- 2017.02.27: Deans & Department Chairs
- 2017.02.28: Collegial Consultation with VCAA (maybe) (It's after my bedtime.)
- 2017.03.02: Officers meeting
- 2017.03.03: Faculty Professional Development Activities Committee
- 2017.03.09: Officers meeting
- 2017.03.13: Education Policies Committee
- 2017.03.14: Collegial Consultation

Committee Update

Same as last time: The next round of term-expirations will happen at the end of May. I'm trying to figure out how far in advance I should (1) ask the soon-to-expire folks if they seek reappointment and (2) advertise the upcoming vacancies.

Education Policies Committee Report

Ed Policies continues to work on improvements in procedures and Catalog language. Recent developments include

- Time Conflict Reconciliation Procedure: We are very close to approving the new Time Conflict Reconciliation form and concomitant Catalog language. The new form will bring us into Title 5 compliance as cheaply as possible. Nonetheless, we expect that faculty will be less willing than in the past to sign off on time conflicts.

- Certificate Requirements: At our next meeting we will vote on a proposal to impose a 20% residency requirement and a “C-or-better” requirement on CCSF certificates.
- G.E. Area G Waiver: We voted to propose that the College permit any department offering a degree whose major requires at least 27 units to waive the G.E. Area G requirement. Conversely, they may not waive the requirement for majors with less than 27 units. The Catalog would list the eligible majors and we would phase out the petition form. This proposal will come to the Council in March.