



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO
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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Processes • Others as agreed

CCSF Academic Senate Executive Council FINAL MINUTES Wednesday, February 1, 2017, 2:30–5:00 p.m. Ocean Campus, MUB 140

2016–2017 Council Members Present: Jacques Arceneaux, Loren Bell, Monica Bosson, Lenny Carlson, Dayo Diggs, Verónica Feliu, Donna Hayes, Tom Kennedy, Dana Jae Labrecque, Mandy Liang, Alexis Litzky, Sheila McFarland, Amy McLanahan, Madeline Mueller, Marie Osborne, Denise Selleck, Mike Solow, Coni Staff, Fred Teti, Rosario Villasana

2016–2017 Council Members Absent: Steven Brown, Neela Chatterjee

Other Senate Members Present: Sharon Donovan, Amily Huang, James Lewis, Carole Meagher, Sheri Miraglia, Carol Reitan, Karen Saginor, Leslie Simon, Michelle Simotas

Guests: Beth Cataldo, Kristin Charles, Allan Fisher, John Halpin, Christine Hanson, Carmen Lamha, Laura Lara-Brady, Theresa Rowland, Cherisa Yarkin

I. Call to Order: 2:30 p.m.

II. Adoption of Agenda Agenda adopted.

III. Officers' Reports

President Liang reported that:

- A college-wide celebration for the affirmation of CCSF's accreditation was being planned for early March, with a City-wide celebration slated for April.
- She was co-chairing the search committee for the permanent chancellor position, which had met for the first time on January 18 and would meet again on March 8.
- New Board member Tom Temprano would attend the February 15 Executive Council meeting, and that Shanell Williams had also been invited.
- The Chancellor was in agreement with the Senate's recommendations for the Quality Focus Essay Action Project 1.
- The first PRSD meeting for RTT would be held February 9, co-chaired by Anna Davies and herself.
- Tim Killikelly and Alisa Messer had received the Full-Time Faculty of the Year Award from Faculty Association of California Community Colleges (FACCC).
- The State Chancellor would like each college to have a point person to address issues surrounding President Trump's Executive Order that restricts the ability of students, faculty and staff from certain countries from being able to enter the United States.

- The Faculty Position Allocation Committee (FPAC) would meet on February 15, and that requests should be submitted now to VC Anna Davies and VC Samuel Santos.
- The permanent chancellor position job announcement is now posted on the CCSF Human Resources webpage.

First Vice-President Teti provided a written report (Appendix A)

Second Vice-President Staff reported that:

- She was looking into the vast number of organizations listed around pathways projects.
- Most pathways funding was grant-based instead of from the state, representing a change in the way research on public education is conducted.
- CCSF, as a large school in the largest state, holds a significant role in the pathways discussion.

Secretary Arceneaux reported:

- None at this time.

IV. Public Comment

- It was announced that a memorial for Julia Bergman will be held on campus, Saturday, February 25.
- Faculty requested receiving communications sent to students on issues such as the travel ban, to be prepared to answer student questions.
- The closing of center bookstores poses a great problem for students in non-credit and late-start credit courses, and promotes inequity of access among CCSF locations.
- The Enrollment Management Committee met last week and updates are listed on the committee’s Web page. There is a new RFP for a marketing consultant; 3 firms were interviewed on January 31, and three more will be interviewed.
- The college needs a year or two to regroup before having programs like California Guided Pathways, or a compressed calendar, introduced.
- A CCSF student voiced desire to be allowed to explore the college’s rich and varied offerings before being required to follow a pathway.

V. Consent Agenda

Resolution 2017.02.01.01 Approval of Minutes: January 18, 2016

Resolved, that the Executive Council Meeting minutes for January 18, 2016 be adopted.

Adopted by consent.

VI. Appointments

Resolution 2017.02.01.02 Appointments to Committees and Task Forces

Noncredit Issues

Rudy Padilla --- Business (new appointment)

CTE Steering Committee

Li Miao Lovett --- Continuing Student Counseling (new appointment)

Curriculum Committee

David (Vika) Palaita --- Interdisciplinary Studies (new appointment)

Career and Transfer Pathways Committee

Li Miao Lovett --- Continuing Student Counseling (new appointment)

Program Review Committee

Joe Reyes --- Biology (new appointment)

Student Equity Strategies

Janey Skinner --- Health Education (new appointment)

Diversity Committee

Rayne Lardie --- English as a Second Language (new appointment; alternate)

Lijia Lumsden --- Women's Studies (new appointment; alternate)

College Professional Development

Li Miao Lovett --- Continuing Student Counseling (new appointment; alternate)

Moved: Donna Hayes; Seconded: Rosario Villasana; MCU

Not present: Steven Brown, Neela Chatterjee

VII. Unfinished Business**A. California Guided Pathways — Discussion**

Michelle Simotas and Beth Cataldo presented information about California Guided Pathways, highlighting questions of “excess units” and financial aid implications for finishing degrees without substantial debt.

Executive Council feedback:

- Assumptions are being made about knowing students' goals.
- The classification of certain units as “excess” assumed that such units may not be valuable toward deciding what to study, and threatens elective courses of study.
- This initiative could pose great risk to the liberal arts and the concept of well-rounded education.
- Perhaps the focus should be on beefing up counseling services to students.
- Much stronger guarantees are needed for lifelong learning.
- More time is needed to address such a big realignment with major implications.
- Genuine research, such as surveys and interviews, needs to be conducted with CCSF students so that they can voice their goals themselves.

- CCSF could do pathways drawing on its own expertise and talent, rather than following external orders; Skyline College is following this approach.
- The Transfer Associate degree model does not in reality live up to the guarantee it seems to offer.

B. Compressed Calendar — Discussion

Executive Council member Alexis Litzky gave an overview of the work done so far by the compressed calendar workgroup, discussed implications for programs, surveyed what other colleges have done prior to implementing a compressed calendar, and sketched out possible next steps for the workgroup and the college community.

Possible next steps are:

- Establish a clear process, drawing on other colleges’ experience, identifying leadership, research assignments, and a timeline.
- Conduct surveys of all constituent groups on campus to gauge opinions and identify possible impacts.
- Disseminate all information currently available, both from CCSF and from other schools.

VIII. New Business

A. 2017–2018 Governor’s Budget on CCC Update

Information was sent to all faculty via email and the information is included in the materials packet. Additional updates were not available due to presenter’s absence.

B. ILO #4 Proposed Revision

Resolution 2017.02.01.03 Academic Senate Recommends the Revised ILO 4 Language

Whereas, Institutional Student Learning Outcomes (ILOs) are the outcomes students achieve an appropriate portion of after successful completion of any CCSF certificate or major; and

Whereas, Once every four years, these ILOs are reviewed by faculty and staff across the college as part of a regular assessment timeline and modified as needed, pending approval from entities described above; and

Whereas, The Academic Senate SLO Committee found that revisions to ILO 4 language is desirable based on their work in Fall, 2016 attempting to map CCSF program learning outcomes to ILO 4; and

Whereas, The Academic Senate SLO Committee has crafted new ILO 4 language, provided the new language to the college community and incorporated feedback into the revisions; be it therefore,

Resolved, The Academic Senate concurs with the SLO Committee and recommends that the college adopt the following revised ILO 4 language:

4a. Assess one's own achievements and cultivate resources for educational and /or career growth

4b. Maintain and improve one's health and safety and/or that of others

4c. Use technology in pursuit of intellectual growth and/or career development.

Moved: Fred Teti; Seconded: Sheila McFarland; MCU

Not present: Steven Brown; Neela Chatterjee

C. ASCCC Stanback-Stroud Diversity Award Nomination

Resolution 2017.02.01.04 2017 ASCCC Stanback-Stroud Diversity Award Nomination

Resolved, that the Academic Senate nominate Leslie Simon for the 2017 ASCCC Stanback-Stroud Diversity Award.

Moved: Monica Bosson; Seconded: Tom Kennedy

Adopted by acclamation.

D. Academic Senate 2017 Election Information

Resolution 2017.02.01.05 Academic Senate 2017 Election

Resolved, that the Academic Senate approve the 2017 Election Information, nomination forms, and timeline.

Moved: Fred Teti; Seconded: Jacques Arceneaux; MCU

Not present: Steven Brown; Neela Chatterjee

E. Academic Senate 2015–16 Internal and External Evaluation Reports

Resolution 2017.02.01.06 Academic Senate 2015–16 Internal and External Evaluation Reports

Resolved, that the Academic Senate accept the 2015–16 Internal and External Evaluation Reports.

Moved: Fred Teti; Seconded: Monica Bosson; MCU

Not present: Steven Brown; Neela Chatterjee

F. Closure of the Language Center

Resolution 2017.02.01.07 Issues about the Closure or Transfer of Services of the Language Center

Whereas, the Language Center plays a vital role in supporting student preparation and success by providing students with the technical learning tools at the Language Center. The Language Center also provides a welcoming space to all foreign language students at City College, but most importantly to underserved students, students with disabilities, older adult and returning students who rely on faculty Monitors to guide them in using the online materials, and those who don't otherwise have a quiet space that would be conducive to learning; and

Whereas there is a continued commitment to enhance student learning and student success, which are part of the Title 5 faculty purview, with the services provided by the Language Center; and

Whereas, important efforts and innovations have already taken place in order to enhance the services. Such efforts have already shown an attendance increase at the center during Fall 2016 of 8%, while enrollment in FL classes decreased 6% during the same period. Yet, the center has already undertaken a 25% budget cut for Spring 2017, leading to a reduction of staffed hours from 88 last semester to 70 hours in the current one, resulting on reducing from 7 to 3 the Monitors hired at the center; and

Whereas, an analogy between the LC and CCSF can be drawn, and, since City College was given time after it was put in show cause in order to meet the Academic Standards, the LC deserves time to expand and increase its services in order to generate apportionment in the form of positive attendance; be it therefore,

Resolved, that the Academic Senate insist the administration consult with faculty before making a decision to close or transfer the services of the Language Center; and be it further,

Resolved that the Academic Senate recommend that a decision to close the Language Center not be taken until administration and the Academic Senate have further discussions about the options of generating apportionment in the form of positive attendance and exploring additional funding sources to maintain the Language Center services.

Moved: Lenny Carlson; Seconded: Donna Hayes; MCU
Not present: Steven Brown; Neela Chatterjee

G. Resolution in Memory of Julia Bergman

Resolution 2017.02.01.08 Honoring Julia Bergman for her Profound and Inspiring Contributions

Whereas, the Academic Senate of City College of San Francisco wishes to convey to the family and friends of Julia Bergman our deep appreciation for her contributions to City

College of San Francisco and to the wider world; and

Whereas, Julia Bergman was a great human being who served with energy, compassion, enthusiasm, creativity, and humor; and

Whereas, Julia's leadership in proposition campaigns of the late 1980's was instrumental in preserving City College's rights to land on the west side of Phelan Avenue necessary for completion of the Ocean campus; and

Whereas, Julia guided the library research of countless students, was a font of information for the college community, and her indefatigable efforts were crucial for the building of the Rosenberg library; and,

Whereas, Julia served on the Academic Senate Executive Council for many years, and chaired the shared governance Works of Art Committee for over 20 years, initiating and supporting numerous projects to preserve and promote CCSF artworks, especially the Diego Rivera mural, for the study of which she founded an archive of information shared internationally; and

Whereas, using research from faculty historian Austin White, Julia collaborated with faculty author Valerie Mathes to compile and publish "City College of San Francisco" as part of Arcadia's "Campus History Series," and

Whereas, Julia was actively involved with the Central Asia Institute (CAI) and its mission, serving on the CAI board, traveling to remote areas of Pakistan, Afghanistan and Tajikistan, raising funds for hundreds of schools and other educational projects to serve girls as well as boys, and supporting the founding of a new Balti Museum and Educational Center in Skardu, Baltistan;

Therefore be it resolved: That the Academic Senate of City College of San Francisco honor and recognize the late Julia Bergman for her profound and inspiring contributions.

Moved: Monica Bosson; Seconded: Fred Teti
Adopted by acclamation.

IX. Reports

A. Sustainability Committee Report — Joseph Cannon

Joseph Cannon reported on the activities of the Sustainability Committee (Appendix B).

X. Adjournment: 5:00 p.m.

APPENDIX A 1.18.2017 First Vice President Teti's Report

Past Meetings/Events include

- 2017.01.19: Officers meeting
- 2017.01.19: Phone meeting with Scholarship chair Carole Toebe
- 2017.01.24: Operational consultation with VC Santos
- 2017.01.26: Officers meeting
- 2017.01.26: Meeting with VCSD Santos, Equity Dean Lara-Brady, and Neela
- 2017.01.26: Meeting with VCSD Santos, Financial Aid Dean Coria, and Carole Toebe
- 2017.01.30: Some "Mapping Standards" thingy that Judy Seto wants me to go to
- 2017.01.30: Deans & Department Chairs
- 2017.01.31: Collegial Consultation

Upcoming Meetings/Events include

- 2017.02.02: Officers meeting
- 2017.02.03: Faculty Professional Development Activities Committee
- 2017.02.03: Does the AFT party count as a meeting?
- 2017.02.06: Area G Waiver charette
- 2017.02.09: Officers meeting
- 2017.02.10: College Professional Development Committee
- 2017.02.13: Education Policies Committee

Committee Update

The next round of term-expirations will happen at the end of May. I'm trying to figure out how far in advance I should (1) ask the soon-to-expire folks if they seek reappointment and (2) advertise the upcoming vacancies. In other news, DLAC will soon update its committee description to reflect the 2014 standards. We're getting there!

Elender Wall Memorial

I attended Elender Wall's memorial service on Saturday, 1/28. Elender was long-time Senate member Ellen Wall's only child. It was a beautiful service, nearly two hundred people unsuccessfully choking on sobs for two hours. (...and we get to do it all over again for Julia Bergman on Feb. 25...)

Governance vs. Operations: The Never-Ending Saga

I don't want to go into details because these erstwhile crises are still in progress; however it is worth recording that, yet again, the Senate officers are mired in helping to draw the lines between College offices (like the Equity and Scholarship Offices) and the Senate committees they serve. *Did you notice how I phrased that?* It seems this particular phenomenon will never go away and, even if common ground on boundaries is found, those boundaries are apt to change depending on circumstances. Wearying, it is.

APPENDIX B Sustainability Committee Report February 1st 2017

Last Year's Earth Day on Weds., April 20th had the theme: "Reduce Your Environmental Footprint" and included student passport activity to increase participation and engagement.

Facilities Master Plan group, with the purpose of making CCSF more bike and pedestrian-friendly. General discussion about lack of support for increasing CCSF parking permit fees. We have been working and meeting with the San Francisco Bicycle Coalition
Report back from meeting on making CCSF pedestrian/bicycle friendly

REV Sustainability Circle

Joe Cannon reported that representatives from CCSF including himself, Carlita Martinez, Paul Wilhite, Ted Aranas, Hitesh Soneji and Anastasia Fiandaca participated in a program sponsored by PG&E called REV Sustainability Circle, which started in March and concluded in August.

Sustainability Circle was to help embed sustainable practices across one's organization, assess the organization's energy and water use, and identify easy and more challenging potential upgrades and the savings in money, energy, and water resulting from those changes. The outcome was a Sustainability Action Plan (SAP). We met with **Board of trustees John Rizzo** late fall 16 on how to move the currently approved sustainability plan forward.

Step Up & Power Down campaign

Step Up & Power Down is a PG&E funded campaign designed to elicit behavioral and cultural change in a 4-week Adopt-a-Light campaign,

SUST 91 Internship opportunities

The EcoCenter at Heron's Head: Interns work on organizing earth day and student community garden community garden off Judson ave.
National Park Service academic internships program

Environmental Science and studies Collaborative is a collaboration among four departments potentially more with the goal to:

Improve access for CCSF students to accurate information needed to successfully pursue and Environmental Science or Studies major at CCSF (and beyond)

Attract interested students to this program (be sure they know about it) -- potential students from both inside and outside CCSF

Improve resource availability for students enrolled in the program by facilitating contributions from multiple departments (including web resources, course materials, and expertise)

Improve the quality and connectivity of all environmentally focused courses and programs at CCSF

THIS YEAR's Earth day theme will be "Environmental Justice" on April 19th