



# The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance  
Accreditation • Professional Development • Program Review • Planning & Budgeting Processes • Others as agreed

## CCSF Academic Senate Executive Council Official Minutes Wednesday, June 29, 2016, 2:30 - 5:00 p.m. Ocean Campus, MUB 140

**2016–2017 Council Members Present:** Jacques Arceneaux, Monica Bosson, Steven Brown, Neela Chatterjee, Dayo Diggs, Thomas Kennedy, Dana Jae Labrecque, Mandy Liang, Sheila McFarland, Madeline Mueller, Mike Solow, Coni Staff, Fred Teti, Kyle Thornton, Lillian Marrujo-Duck

**2016–2017 Council Members Absent:** Loren Bell, Lenny Carlson, Verónica Feliu (on leave), Donna Hayes, Maria Heredia, Alexis Litzky, Amy McLanahan, Marie Osborne, Denise Selleck, Rosario Villasana

**Other Senate Members Present:** Sheri Miraglia, Katryn Wiese

**Guests:** Kristin Charles, Pam Mery

### I. Call to Order. 2:53 p.m.

### II. Adoption of Agenda. Agenda adopted.

### III. Public Comment

- Several faculty members attended San Francisco Pride to represent CCSF in the march.
- It was announced that Winnie Phung, the part-time Senior Clerk for the Academic Senate, would be moving to a job at the City-County of San Francisco in July.
- The CCSF Theatre Department will present *Body Awareness* by Annie Baker, with original music composed by Jerry Mueller.
- The Transit Citizen Advisory Group discussed a BART shutdown for seven consecutive weekends beginning in late July; rails are being replaced from Daly City to Glen Park.
- A call to action was issued regarding the suspension, without the formation of a committee, of degree programs in chemistry, physics, and computer science. The exigencies of accreditation and catalog keeping were discussed.

### IV. Officers' Reports

#### President Liang Reported:

- See written report (Appendix A)

**First Vice-President Teti Reported:**

- That he looked forward to working with members of the Executive Council.
- That he and former First Vice-President Dana Jae Labrecque would shortly be working on a transition of committee work and oversight.

**Second Vice-President Staff Reported:**

- That she attended the ASCCC Faculty Leadership Institute in June.
- That she was preparing orientation for the incoming Executive Council to be held in August.

**Secretary Arceneaux Reported:**

- That the officers had had a productive initial collegial consultation with the interim chancellor.

**V. Consent Agenda**

**Resolution 2016.06.29.01 Appointment of New Members to the Participatory Governance Council**

RESOLVED, that the Academic Senate appoint the following new members to the Participatory Governance Council:

Mandy Liang (Member)  
Coni Staff (Alternate)  
Timothy Killikelly (Member)  
Jenny Worley (Alternate)  
Michael Solow (Member)  
Carol Reitan (Alternate)

**Passed by consent.**

**VI. Unfinished Business**

**Resolution 2016.06.29.02 Self-Evaluation**

Whereas, the Academic Senate is asked to certify that the 2016 Institutional Self Evaluation accurately describes the college; and,

Whereas, there remain at this time a few outstanding items yet to be completed for full compliance with the accreditation standards; and

Whereas, the Academic Senate appreciates its responsibility in meeting accreditation standards; be it therefore,

Resolved, that the Academic Senate President be authorized to sign and certify the 2016 Institutional Self Evaluation if, in her judgment, “there was effective participation by the campus community,” that the document “accurately reflects the nature and substance” of CCSF, and the outstanding items have been sufficiently addressed, including completing the detailed chart of EASE, updating websites, and making FPAC decisions and prioritization for classified staff public.

**Moved: Coni Staff; Seconded: Lillian Marrujo-Duck; MCU**

**Not present: Loren Bell, Lenny Carlson, Verónica Feliu (on leave), Donna Hayes, Maria Heredia, Alexis Litzky, Amy McLanahan, Marie Osborne, Denise Selleck, Rosario Villasana**

**Feedback:**

- BP/AP 6.17 should be discussed at the first Academic Senate meeting next semester.

**VII. Public Forum**

None.

**VIII. Adjournment: 5:05 p.m.**

## APPENDIX A 6.29.2016 President's Report

### President's Report Academic Senate Executive Council Meeting June 29, 2016

First of all, thank you very much for taking time from your summer to attend this meeting. We're going to review and make recommendations on the 2016 Institutional Self Evaluation today. I want to thank Lillian Marrujo-Duck, the immediate past Academic Senate President, for continuing her service as the Accreditation Co-Chair in June.

I'd like to give you some updates about activities and work faculty members have been doing this summer.

1. Many Faculty members continue to serve the college over the summer. Faculty members serve on search committees and participate in various meetings and task forces. Many Faculty members continue to work on the 2016 Institutional Self Evaluation and participate in the accreditation process. I want to thank the faculty members for their service and dedication.
2. I want to thank Coni Staff, Mike Solow, and Thomas Kennedy for joining me to attend the faculty leadership institute sponsored by the Academic Senate for California Community Colleges. This was a very valuable professional development experience. We attended different sessions such as The Legal Basis for Academic Senates: Who Are We and What We Do, and Representation Matters: Building Diverse Faculty Leadership. More importantly, we developed a better understanding of the purview of the academic senate over the 10+ 1 academic and professional matters as stated in Education Code and Title 5 Regulations.
3. A team of faculty will be attending the upcoming Curriculum Institute sponsored by the Academic Senate for California Community Colleges in July.
4. After consultation with officers and past Academic Senate Presidents, I made the decision to re-open the Equity Coordinator and Equity Professional Development Coordinator positions this summer. Both positions were open and applications were sent to all faculty members twice in Spring 2016. These positions are co-appointed by the Academic Senate and the administration. Unfortunately, no one was selected. The reason to re-open this position for the third time in the summer is because we need to fill these positions as soon as possible. The Interim Associate Dean of Student Equity will be on leave in the Fall. We want to fill these positions as soon as possible so that these coordinators can coordinate and support the important work of equity. The application was sent to all faculty on June 24 and the application deadline is July 8. Please encourage interested faculty to apply. Both full-time and part-time faculty members are eligible to apply.
5. I want to thank Fred Teti for being both the Faculty Travel and Equity Travel Coordinator this past year. As the new Academic Senate President, I am unable to

continue my role as the Student Services SLO Coordinator. So these three positions will be re-open in early Fall.

6. I want to thank Coni Staff and Monica Bosson for taking the lead in the planning of the upcoming Executive Council orientation on August 17.
7. I want to thank Jacques for updating the Academic Senate website this summer and Susan Berston will be our new Archivist beginning the Fall semester.
8. I want to thank Dana for doing such a phenomenal job with committee work, and she will help transition the committee work to Fred.
9. According to the “Duties of the Officers of the Academic Senate” document, one of the responsibilities for the Academic Senate President is to serve as the Accreditation Co-Chair. So I will assume this new role beginning July 1. If the Executive Council would like to search for a different faculty member for this position, a resolution can be brought to the Executive Council at a future meeting.
10. Other updates: Interim Chancellor Lamb has appointed Vice Chancellor Ron Gerhard as the new Chair of PGC. Dean Geisce Ly will oversee both Downtown Center and Civic Center. The search for the Dean of John Adams Center is in progress.
11. The search for a number of administrative positions will start in July and early Fall. These positions include the permanent Chancellor, Vice Chancellor of Student Development, and Associate Vice Chancellor of Institutional Development who is also the Accreditation Liaison Officer.
12. I want to congratulate Winnie Phung, our wonderful staff assistant in the Academic Senate Office, for her new position in the City and County of San Francisco. She has accepted a full-time position in the Human Services Agency and her last day working in the Academic Senate Office will be July 15, 2016. Winnie has been providing tremendous support to the Academic Senate Office in the past few years. I am very sad that she’s leaving, but I’m very happy that she has this new opportunity. I will miss her a lot.
13. Finally, I want to thank teaching faculty, counseling faculty, and librarians for teaching and supporting student learning over the summer. I look forward to working with all of you more closely and providing support to you and all faculty members in the coming year. Thank you.