



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Processes • Others as agreed

CCSF Academic Senate Executive Council OFFICIAL MINUTES

Wednesday, April 20, 2016, 2:00 - 5:30 p.m.

Ocean Campus, MUB 140

2015–2016 Council Members Present: Susan Berston, Steven Brown, Lennis Jay Carlson, Neela Chatterjee, Dayo Diggs, Matthew Duckworth, Lawrence Edwardson, Verónica Feliu, Maria Heredia, Dana Jae Labrecque, Mandy Liang, Lillian Marrujo-Duck, Ghislaine Mazé, Amy McLanahan, Madeline Mueller, Carol Reitan, Denise Selleck, Coni Staff

2015–2016 Council Members Absent: Ms. Bob Davis (on leave), Donna Hayes, Sheila McFarland, Todd Rigg Carriero (on leave), Lisa Romano

Other Senate Members Present: E. Simon Hanson, James Macale, Carole Meagher, Dennis Piontkowski, Karen Saginor, Katryn Wiese

Guests: Kristin Charles, Susan Lamb

I. Call to Order. 2:42 p.m.

II. Adoption of Agenda.

Agenda adopted.

III. Approval of Minutes

Minutes for February 24, 2016, were approved.

IV. Review of Self-Evaluation Standard IVA and AP 2.08

- Executive Council members provided feedback on Standard IVA and AP 2.08 to the Academic Senate President.

V. Public Comment

- There is a question about whether non-credit students can served as Associated Student officers and Student Trustees. This issue may need to be addressed on the level of Ed Code.
- Disappointment was expressed at the quality of the Facilities Master Plan meeting, and the role of the Facilities Committee does not seem respected.
- May 5 Horticulture Plant Sale was announced and flyers were distributed.
- Concerns were expressed about the date of the AFT one-day strike.
- The college does not seem to have a point person for collaboration with the Wisconsin-based marketing firm.

- The union's efforts for Free CCSF were commended.

VI. Officers' Reports

President Marrujo-Duck Reported:

- That the due date for the self-evaluation has been moved from April 18 to May 4.
- She gave an overview of the triage chart, indicated items needing various degrees of work.
- That she will create a May 4 folder where standards in progress may be viewed, and that work may continue into early June.

First Vice-President Labrecque Reported:

- That the officers had consulted with the administration, and that it took a considerable amount of time to nuance the language in AP 2.08.

Second Vice-President Romano Reported:

- None at this time.

Secretary Liang Reported:

- None at this time.

VII. Consent Agenda

Resolution 2016.04.20.01A Recommendation of Revised BP 6.27 Academic Renewal

Resolved, that the Academic Senate recommend this April 2016 version of BP 6.27 Academic Renewal.

Passed by consent.

Resolution 2016.04.20.01B Recommendation of Revised AP 6.27 Academic Renewal

Resolved, that the Academic Senate recommend this April 2016 version of AP 6.27 Academic Renewal.

Passed by consent.

Resolution 2016.04.20.01C Recommendation of Revised BP 6.25 Grade Changes

Resolved, that the Academic Senate recommend this April 2016 version of BP 6.25 Grade Changes.

Passed by consent.

Resolution 2016.04.20.01D Recommendation of Revised AP 6.25 Grade Changes

Resolved, that the Academic Senate recommend this April 2016 version of AP 6.25 Grade Changes.

Passed by consent.

Resolution 2016.04.20.01E Increase Individual Faculty Reimbursement for Equity Related Professional Development

Resolved, that this resolution in no way affects the agreement between the Academic Senate and the Board of Trustees for faculty travel to conferences; and

Resolved, this resolution only applies to the funds assigned for faculty participation in equity-related professional development; and

Resolved, that the Academic Senate recommend increasing the individual faculty reimbursement for equity related professional development to match the reimbursement allowances set forth in the District Board Policy and Administrative Procedure 2.19 Travel.

Passed by consent.

Resolution 2016.04.20.01F Resolution: Music Program Resolution for ASCCC Spring 2016 Plenary

Resolved, that the Academic Senate direct the CCSF delegate to the Spring 2016 Plenary of the Academic Senate for California community colleges to vote in favor of this resolution, or one very like it.

Passed by consent.

Resolution 2016.04.20.01G In Support of Devising and Advocated for an Amendment to ASCCC Plenary Resolution 9.06 S16 Student Learning Outcomes as a Curricular Matter

Resolved, that the Academic Senate recommend that the CCSF delegate pursue the development of an amendment to Resolution 9.06 S16 Student Learning Outcomes as a Curricular Matter in order to reflect the changes to the professional and research contributions of community college faculty engaged in SLO assessment similar to the following suggested language: .

“Resolved, That the Academic Senate for California Community Colleges encourage the executive board to lobby the state legislature for recognition of these additional research contributions on the part of community college faculty to higher education, and advocate for professional development funding to enhance the research capabilities of community college faculty; and

Resolved, That local academic senates advocate for District recognition of these additional research contributions on the part of faculty to the institution, and advocate for substantial professional development resources for training and reassigned time.”

Passed by consent.

Resolution 2016.04.20.01H Addition of CCPT Presentation to May 25th Executive Council Agenda

Resolved, that the Academic Senate add to the CCPT presentation to the May 25th Executive Agenda.

Passed by consent.

VIII. Appointments to Committees

Resolution 2016.04.20.02 Appointments to Committees

Resolved, that the Academic Senate appoint the following faculty members to the CTE Steering Committee

- o Minda Dudley – VOCN (reappointment)
- o Maureen Martin – VOCN

Moved: Steven Brown; Seconded: Lawrence Edwardson; MCU

Not present: Ms. Bob Davis (on leave), Donna Hayes, Sheila McFarland, Todd Rigg Carriero (on leave), Lisa Romano

IX. Old Business

A. ILO Assessment

Resolution 2016.04.20.03 Acceptance of ILO #3 Assessment Report

Resolved, that the Academic Senate accept the April 19th version of the ILO #3 Assessment Report.

Moved: Carol Reitan; Seconded: Steven Brown; MCU

Not present: Ms. Bob Davis (on leave), Donna Hayes, Sheila McFarland, Todd Rigg Carriero (on leave), Lisa Romano

B. AP 2.08 / BP 2.08 — Participatory/Collegial Governance

- **Tabled to May 4, 2016 meeting.**

X. New Business

A. Financial Aid Counseling Area

Resolution 2016.04.20.04 Resolution: Provision of Private Conversation Space for Disqualified Financial Aid Students

Whereas, approximately 2500 – 4000 counseling appointments are attended each academic year in the Cloud Hall 330 of the Academic Counseling unit of the Financial Aid Office; and

Whereas, these students discuss sensitive issues that affect their academic standing and financial aid eligibility; and

Whereas, financial aid counselors need students to be able to speak openly about the challenges they face in order to make good decisions about what assistance and advice to recommend; be it therefore

Resolved, that the Academic Senate recommend that sufficient, easily accessible, and private space be made available for confidential financial aid counseling conversations.

Moved: Steven Brown; Seconded: Lawrence Edwardson; MCU

Not present: Ms. Bob Davis (on leave), Donna Hayes, Sheila McFarland, Todd Rigg Carriero (on leave), Lisa Romano

B. Program Review Changes

Resolution 2016.04.20.05 Program Review Process Change

Resolved, That the Academic Senate recommend the Program Review Process Change proposal.

Moved: Dana Jae Labrecque; Seconded: Matthew Duckworth; MCU

Not present: Ms. Bob Davis (on leave), Donna Hayes, Sheila McFarland, Todd Rigg Carriero (on leave), Lisa Romano

C. EEOP Plan

Feedback:

- To be discussed at the next meeting.

D. Present Decision Making Charts and Language — Discussion with Susan Lamb

Feedback:

- Placement might make more sense in 2.07.
- Narrative for 4B - C - with content related to A&P - notes that PGC review group - where is their administrative procedure that tells them what to do?
- AB1725 spells out different roles; it is spelled out by legislation and it is not up to CCSF to be trying to redefine this.
- Participatory does not mean that it is democratic. Links to the legal references are needed.
- What happens when a PGC committee starts dealing with 10+1? Is it clear enough to everyone that PGC cannot vote on this? It is informational?
- The fact that many people do not know what 10 + 1 is a major problem.

- 2.07 needs 2.08 and a review of processes on its orientation section.
- 2.08 needs to be in the PGC “handbook.”

XI. Reports

A. Request for an Executive Council workgroup to explore asking Curriculum Committee to expand “conference”

- Madeline Mueller volunteered to direct this effort.

B. Enrollment Management Plan Feedback:

- Productivity is tough to achieve when our classrooms are so small.
- Union effort to create “free City” will change the enrollment landscape and we need to be ready to jump on it.
- What role does the 50% law play in our plan?
- We have a need for a marketing person to focus the activities of Interact/Marketing
- Cancelling under-enrolled classes does not increase productivity over time, but rather just decreases overall FTES.
- Some other issues at the college should be fixed before productivity is addressed.
- Deans are being told to make productivity numbers.
- Deans are telling chairs to schedule “floaters” and not “rocks”; floaters are the classes that are highly filled, and rocks are classes that will sink your department.
- We need to think about PRSD.
- We also need to separate out the 10+1 from the participatory governance committee.

XII. Public Forum — not held

XIII. Adjournment: 5:30 p.m.