



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Processes • Others as agreed

CCSF Academic Senate Executive Council FINAL MINUTES

Wednesday, September 30, 2015, 2:30 - 5:00 p.m.

Ocean Campus, MUB 140

2015–2016 Council Members Present: Steven Brown, Lennis Carlson, Neela Chatterlee, Cynthia Dewar, Matthew Duckworth, Lawrence Edwardson, Veronica Feliu, Donna Hayes, Maria Heredia, Dana Jae Labrecque, Mandy Liang, Lillian Marrujo-Duck, Sheila McFarland, Amy McLanahan, Wendy Miller, Madeline Mueller, Carol Reitan, Todd Rigg Carriero, Pablo Rodriguez, Lisa Romano, Denise Selleck, Coni Staff.

2015–2016 Council Members Absent: Susan Berston, Korey Brunetti, Ms. Bob Davis, Dayo Diggs, Ghislaine Maze.

Other Senate Members Present: Debra Wilensky, Sheri Miraglia, Deborah Goldsmith, Alexandra Nickliss, Monica Bosson.

Guests: Lidia Jenkins.

I. Call to Order 2:37

II. Adoption of Agenda.

Agenda adopted.

III. Minutes Approved.

- May 13, 2015
- August 19, 2015
- September 2, 2015.

IV. Public Comment.

- A comment was made about compliance regarding the repeatability policy for some PE courses.
- A comment was made about the department re-organization.
- Concerns were expressed about the repeatability policy, CCSF scorecards, enrollment, and department re-organization in addition to equity issues.
- A comment was made regarding faculty union action and possibly calling for a strike.
- A comment was made about an item on the PGC agenda on 10/1/2015 specifically about facilities.
- A comment was made about the current opening for the Dean of Counseling and Matriculation position and a concern was expressed about the possibility of hiring an external candidate.

V. Officers' Reports.

President Marrujo-Duck reported:

- A budget report was shared at PGC that included the possibility of permanently removing some faculty positions from the budget.
- New software called Maxient, which is a software tool that helps track student conduct issues was purchased. This software also has another feature: a form could be accessed from every CCSF computer that allows anyone to file a complaint that can never be erased.

First Vice-President Labrecque reported:

- The ASAT Committee will review all of the accreditation standard deep outlines.

Second Vice-President Romano reported:

- EASE Taskforce: the Plan is approximately 85%-90% completed. The Plan has been submitted to the Chancellor for initial review and the Taskforce is waiting for the Chancellor's directive to move forward.

Secretary Liang reported:

- The SLO Flex Day is on Tuesday, October 20, 2015. The SLO Coordinator Team has been working very diligently to prepare for the SLO Flex Day. A letter was sent to all department chairs last week and more information will follow.

VI. Consent Agenda.

A. Professional Development Proposal for Equity Funding -- PULLED.

B. Appointment of Rachel Cohen to Innovation in Higher Education Task Force.

Resolution 2015.09.30.02: Appointment of Rachel Cohen to the Innovation in Higher Education Task Force.

Whereas, the Innovation in Higher Education Task Force requested a representative from ESL to contribute to the Task Force; be it therefore,

Resolved, that Rachel Cohen be appointed to the Innovation in Higher Education Task Force.

VII. Appointments

A. Committee Appointments.

B. Task Force and Workgroup Appointments.

Resolution 2015.09.30.03: Appointments to Committees and Task Forces.

Unlimited membership:

CTE

Kyle Thornton – Radiological Sciences

Steve Raskin - Photography

Scholarship

Peggy Guichard – Health Care Technology
Timothy Harrington – Visual Media Design
Shannon Nixon – Biology (reappointment)

TLTR

Lisa Yamashiro – Health Education

Limited membership:

Concert and Lecture

Kinneret Israel - IDST

Curriculum Committee

Carole Meagher – Business (Area A)
Kelly Hickey – Physical Education and Dance (Area D)

International Education Advisory

Kenneth Brown – ESL and (Intl Institute)
Nora Goodfriend-Koven – Health Education
Danyelle Marshall – LERN, IDST

Learning Communities and Career Pathways

Beth Freedman – Health Education (reappointment)
Kinneret Israel – IDST (reappointment)
Edie Kaeuper – Biotechnology
Michelle Simotas – English (current co-chair) reappointment

Registration and Enrollment

Darvin Huang – Engineering (Alternate)

Program Review

Peachy DeJesus – Nursing (LVN)
Lancelot Kao – Astronomy

Student Grade and File Review

John Gravener – English
Shannon Nixon – Biological Sciences (Chair) reappointment

AS Workgroups

Awards & Recognition Workgroup

Susmita Sengupta - Biology

District-Level committees

Diversity Committee

Andrew King – English
Danyelle Marshall – LERN, IDST
Gayle Tang – Health Education

Planning Committee

Simon Hanson (Biology) Reappointment
Katryn Wiese – Earth Sciences (Alternate)

Task Force and Workgroup Appointments

Student Equity Plan Phase II Task Force

Neela Chatterjee – ESL
Petrina Chi – Credit Counseling (PE & Dance)
Sue Homer – Social Sciences
John Gravener - English
Tore Langmo – English
Edgar Torres – Latin American Studies
Marcus R. Yngojo – New Student (NC) Counseling
Lauren Muller - IDST

Resolved, that the Academic Senate appoint the listed individuals to the limited and unlimited Academic Senate and District committees and Task Forces.

Moved: Wendy Miller; **Seconded:** Steven Brown; **MCU**

Not Present: Susan Berston, Korey Brunetti, Ms. Bob Davis, Dayo Diggs, Maria Heredia, Ghislaine Maze.

Feedback from the Council:

The coordinators coordinating a large grant should not be voting members and they should be resource members only. These coordinators may not be appropriate to be the chairs of those committees but could serve as resource members. A resolution will be presented at the next Committee on Committees meeting.

VIII. Old Business

None at this time.

IX. New Business

A IGETC/CSU Outcomes.

- This resolution will return for further review on 10/07/15.

B. GE Area D & H Outcomes.

Resolution 2015.09.30.04: GE Area D & H Outcomes.

Whereas, the Areas D & H GE Outcomes workgroup wanted to insure that GE outcomes called for the use of high-level skills as outlined in Bloom's Taxonomy; and

Whereas, the GE outcomes workgroup found some existing GE outcomes in Areas D and H to be repetitive; and

Whereas, the GE outcomes workgroup found that the existing GE outcomes required knowledge of all of the subject areas of Area H when they were in fact alternatives; and

Whereas, both the college-wide survey and the mapping of course SLOs to existing GE outcomes revealed that some Area H GE outcomes were too narrow to reflect fundamental course content throughout Area H; and

Whereas, the college-wide survey highlighted dated and problematic language regarding LGBT individuals in Area H outcomes; and

Whereas, in recognition of both previous Accreditation Standard II.A.3.c and new Accreditation Standard II.A.11, the GE workgroup included ethical citizenship in the GE learning outcomes for Area H; be it therefore

RESOLVED, that the Academic Senate recommend the adoption of the following Areas D and H General Education outcomes:

Proposed Revised GEOs for Area D

Upon completion of this coursework, a student will be able to:

1. Exhibit an understanding of the methods of inquiry used by the social and behavioral sciences.
2. Critically evaluate the ways people act, think, and feel in response to their societies or cultures
3. Analyze how societies and/or social subgroups operate

Proposed Revised GEOs for Area H

Upon completion of this coursework, a student will be able to:

1. Analyze the historical and cultural/aesthetic experiences of women, different ethnic/racial groups, or lesbian, gay, bisexual, and/or transgender persons
2. Compare and contrast the values, attitudes, modes of creative expression, and/or dynamics of interpersonal interactions of people from diverse ethnic/racial groups, women, or lesbian, gay, bisexual, and/or transgender persons
3. Analyze relationships of power within or between different social groups
4. Use ethical reasoning and/or cultural, political, or social awareness in order to be effective citizens participating in a diverse world

Moved: Wendy Miller; **Seconded:** Steven Brown; **MCU.**

Not present: Susan Berston, Korey Brunetti, Ms. Bob Davis, Dayo Diggs, Maria Heredia, Ghislaine Maze.

C. Pathways Proposals in Child Development and Community Health.

- A motion to split the Child Development and Community Health Pathways Proposals was passed.
- The Pathway for Community Health resolution will return for further review on 10/07/2015.

Resolution 2015.09.30.05: Child Development Pathways Proposal.

Whereas, the Child Development Department has a history of successful work with the community, especially with students in the focus populations of the CCSF Student Equity report; and,

Whereas the Child Development Department intends to deepen and expand their outreach and connections with San Francisco high schools to increase the number of future teachers from under-represented groups who successfully complete their educational and employment goals; and,

Whereas, the Child Development pathways proposal were recommended for implementation by the Learning Community and Career Pathways committee because the proposal addresses the goals of the CCSF Student Equity Plan; be it therefore,

Resolved, the Academic Senate recommend the Child Development pathways proposal for implementation.

Moved: Steven Brown; **Seconded:** Wendy Miller; MCU.

Not Present: Susan Berston, Korey Brunetti, Ms. Bob Davis, Dayo Diggs, Ghislaine Maze.

D. Equity Funding Project Prioritizations for Sept. 30th, 2015.

Resolution 2015.09.30.06: Equity Funding Project Prioritizations for Sept. 30th.

Whereas the recommended proposals have been rated by a rubric developed by the Student Equity Strategies (SES) Committee with representatives from student, classified staff, faculty and administrative groups, and recommended by the current Student Equity Strategies Committee; and

Whereas SES Committee members have rated, discussed and recommended the proposals in relation to making progress towards achieving the goals set out in the Student Equity Plan; and

Whereas the proposals will help CCSF design and implement programs that better serve our target populations as identified in the Student Equity Plan of January 1st, 2015; be it therefore,

Resolved that the Academic Senate Executive Council recommend the attached proposals for implementation.

Moved: Steven Brown; **Seconded:** Neela Chatterjee; MCU.

Not Present: Susan Berston, Korey Brunetti, Ms. Bob Davis, Dayo Diggs, Ghislaine Maze.

Feedback from the Council:

- Concerns were expressed about the scoring rubric to rate the equity proposals.
- The equity funding project prioritization rubric will return for further review and discussion.

E. Union/Senate Conversation on Contract Negotiation Article 9.

Resolution 2015.09.30.07: Union/Senate Conversation on Contract Negotiation Article 9.

Resolved that the Academic Senate Officers create a resolution to bring to the council on 10/07/2015.

Moved: Steven Brown; **Seconded:** Wendy Miller; MCU.

Not Present: Susan Berston, Korey Brunetti, Ms. Bob Davis, Dayo Diggs, Ghislaine Maze.

X. Reports.

A. EASE Task Force Update.

- Update provided during the Second Vice-President report.

B. Student Health Services Update.

- Need feedback from Academic Senate about student health services
- There are a lot of updates on the Student Health Services webpage
- It is a real dilemma if non-credit students cannot receive health services at the SHS. However, the only funding to support SHS is from the health fee paid by credit students because there is no state funding for the SHS.
- SHS wants to reach out to more credit students because only about 10% of credit students use the SHS at the clinic on campus.

C. SSSP Progress Update and Feedback.

- Two SSSP Plans, one for credit and one for non-credit, will be submitted to the CCCCCO by October 30, 2015.
- An Ad Hoc Group has been formed to work on the two SSSP Plans.
- The SSSP Plans will return to the Academic Senate Executive Council for further review.

D. Committees Update.

- Each Academic Senate Committee needs to update its committee description to update the ACCJC Accreditation Standards to which committee contribute.
- Faculty need to apply for reappointment when their terms are completed, especially for the committees with limited membership

E. Pathways to Law School Application – Preview.

- This item will return for further review on 10/07/2015.

F. PGC Update.

- Maxient software to keep track of student conduct has been purchased but faculty have no input on purchasing this software.
- A suggestion was made to develop a resolution to address faculty concerns about the use of this software.

XI. Open Forum.

None.

XII. Adjournment: 5:16

**Next Academic Senate Meeting
Wednesday, October 7, 2015, 2:30-5:00 Executive Council Meeting
Committee on Committees, 2:00-2:30
Mission Campus, Room 109**