The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum•Degree Requirements•Grading Policies•Program Development•Student Prep & Success•Governance
Accreditation•Professional Development•Program Review•Planning & Budgeting Processes• Others as agreed

CCSF Academic Senate Executive Council DRAFT Minutes
Wednesday, December 10, 2014 2014, 2:30–5:00pm
Ocean Campus, R518

2014–2015 Council Members Present: Anna Asebedo, Monica Bosson, Steven Brown, Todd Rigg Carriero, Cynthia Dewar, Lawrence Edwardson, Donna Hayes, Wendy Kaufmyn, Kimberly Keenan, Dana Jae Labrecque, Lillian Marrujo-Duck, Ghislaine Maze´, Carole Meagher, Kitty Moriwaki, Lisa Romano, Carol Reitan, Fred Teti, Rosario Villasana, Laura Walsh, Debra Wilensky

2014–2015 Council Members Absent: Susan Berston, Dayo Diggs, Matthew Duckworth, Mandy Liang, Francine Podenski

Other Senate Members Present: Deanna Abma, Loren Bell, Leo Bello, Rachel Cohen, Beth Freedman, Kimberly Ginther-Webster, John Ho, Susan Lopez, Wendy Miller, Madeline Mueller, Karen Saginor, Kristina Whalen

Guests: Ron Gerhard, Susan Lamb, MaryLou Leyba, Pam Mery, Michael Poindexter

I. Call to Order (2:32p)

II. Agenda Adopted

III. Approval of Minutes – 10/22/14 • 11/5/14 • 11/19/14

- With noted corrections from council members

IV. Public Comment

- The reorganization of 1990 changed the college based on accreditation recommendations. This created a positive change for the college in combining credit and noncredit ESL departments.

V. Officers' Reports

President Marrujo-Duck reported:

- She has heard rumors of deteriorating negotiations over the reorganization and has met with the AFT, DCC, and several administrators to discuss.
- She has attended the meeting of the latest EMP workgroup.
- A lot of tension is affecting morale including the painting over of Batmale Hall's historic stripes, and a new wall built in Academic Senate office.
- Collegial Coffee, Tea, and Conversations will continue.
- Susan Berston and Mark Piper are planning the holiday party with President Parras.
- Travel Monies and Administrator Provisionary Rights will be taken up in January.

First Vice-President Villasana reported:

- The sorting of Academic Senate Committees continues.
- Committee web pages are being updated to contain recent agenda and minutes and will be regularly posted by the committees.

Second Vice-President Bosson reported:

- She has been working on the Ad Hoc Committee for Faculty Awards and Recognition with fellow council member Ghislaine Maze'. They have reviewed the packet submission requirements and nomination guidelines for the ASCCC Hayward Award, created a rubric in a hand out to the council today that will culminate in a vote among three nominees: Carol Jensen, Susmita Sengupta, and Caroline Priestly
- She has also been attending numerous Collegial Consultation meetings with President Marrujo-Duck.

Secretary Labrecque reported:

- Please sign the thank-you cards from the Academic Senate to the candidates who do not win the nomination for the Hayward Award today.
- She attended the last EMP workgroup on December 1st. There has been excellent work done by colleagues Kimberly Ginther-Webster, Wendy Miller, and Pam Mery that now contains a crosswalk document that better connects the goals of the EMP to the other plans of the college.

VI. Appointments

A. Committees

Resolution 2014.12.10.01 Appointment of Members to Committees

Resolved, that the Academic Senate appoint the following faculty to unlimited committee membership:

- Scholarship Committee: Yadak Polin – Physics
- International Education Advisory Committee: Darrel Lim – Physics
- Career Technical Education Committee: Edith Kaeuper – Biology / Engineering Technology and Tannis Reinhertz – Culinary Arts & Hospitality Studies

To limited committee membership:

- Student Equity Strategies Committee: Neela Chatterjee – ESL
- Learning Communities and Career Pathways Committee: Lisa King – English
- Faculty Professional Development Activities Committee: Jessica Buchsbaum – ESL
- Accreditation Steering Committee: Lillian Marrujo-Duck – Social Sciences / Alternate: Andrea Niosi – Library Services

Moved: Todd Rigg Carriero**; Seconded:** Carole Meagher; **MCU**
Not present: Susan Berston, Dayo Diggs, Matthew Duckworth, Mandy Liang, Francine Podenski

VII: Unfinished Business

A. EMP Resolution – Loren Bell summary

Resolution 2014.12.10.02 Recommendation of the Education Master Plan

Whereas, the Education Master Plan is at the center of City College of San Francisco's planning processes; and,

Whereas, students, administrators, classified staff, and faculty put in many hours ensuring the Education Master Plan contained accurate information on current Programs, Departments, School and Centers; and,

Whereas, the Education Master Plan is required to be reviewed no less than every three years, and more often as needed; be it therefore,

Resolved, that the Academic Senate of City College of San Francisco commend students, administrators, classified staff, and faculty, and thank them for their hard word to this date; and be it further,

Resolved, that the Academic Senate recommend a publically accessible matrix of all EMP-identified strategic directions and associated action items be maintained and regularly updated; and be if further,

Resolved, that the Academic Senate of City College of San Francisco request a report within the next year on the implementation of actions taken as a result of the Education Master Plan; and be it further,

Resolved, that the Academic Senate recommend the December 2014 Education Master Plan.

Moved: Dana Jae Labrecque; **Seconded:** Monica Bosson: **MC**,
Absention: Lisa Romano
Not present: Susan Berston, Dayo Diggs, Matthew Duckworth, Mandy Liang, Francine Podenski

B. Student Equity Report – 2nd Read and vote Tracy Burt, Michele Simotas, MaryLou Leyba

Resolution 2014.12.10.03 Recommendation of the Student Equity Report

Whereas, the Academic Senate recognizes achievement gaps among student population groups at City College of San Francisco; and

Whereas, the Equity Report is required to identify the lowest performing groups in key areas and to devise strategies to improve that performance, and

Whereas, an Equity Report is required in order to receive state equity plan funding; and

Whereas, the December 2014 Equity Report is a starting point for intentionally documenting our ongoing equity work and is updated at least every three years, and

Whereas, the Academic Senate recognizes that City College of San Francisco is especially situated to focus academic and student service efforts toward narrowing educational achievement gaps; be it therefore,

Resolved, that the Academic Senate commend the faculty, classified staff, administrators, and students who have dedicated their time and energy to this report; and be it further

Resolved, that the Academic Senate recommend the December 2014 Student Equity Report.

Moved: Rosario Villasana; **Seconded:** Monica Bosson; MC
Nay: Lisa Romano; Abstention: Donna Hayes, Kitty Moriwaki, Laura Walsh
Not present: Susan Berston, Dayo Diggs, Matthew Duckworth, Mandy Liang, Francine Podenski

Senate discussion and questions:

- Why does this report focus solely on the lowest performing groups?
- Why is there is a need for a new administrator position Director of Equity as well as a .8 faculty coordinator?
- How much of the funds will go to coordinators and case manager and how much to students?
- The state is providing funding for this from equity funds only. The budget presented denotes how we will spend 1.582M.

VIII. New Business

A. Department Reorganization Proposal – Carole Meagher, Steven Brown, Fred Teti

- Fred Teti provided background on the relationship of Academic Senate to Department Chairs.
- There are should be no controversies between senates and unions. The Academic Senate's purview comes from Title 5. Unions focus on wages and working conditions.
- CCSF is unique in that we have two Faculty unions, one that is advisory.
- The purview overlaps most frequently cited are in areas of performance evaluations and tenure review.
- Last year, VCAA Lamb criticized the AS President for deferring to the Department Chair Council on the 10+1.
- Interruption of the meeting to bring news from an email from Darlene Alioto – President of the Department Chair Council with the subject line: The DCC has reached a tentative agreement with the restructure of the departments. (A Council member reads entire email aloud.)

Dear Colleagues:

The DCC has reached a tentative agreement with the District on the restructuring of the departments at City College. The District will be providing you the details of the restructuring soon. There has been much discussion in our community about the District's restructuring plans. I am writing to provide the DCC's perspective and to underscore our shared interests as this process moves forward.

The District has long made clear its intent to "re-structure" City College, starting with early plans to "re-organize" that would have completely dismantled the department structure. The DCC has steadfastly opposed restructuring as

unnecessary and contrary to the interests of the students and faculty. The DCC did not propose, and does not want, any change to the department structure. We have repeatedly informed the District of our fundamental concerns about all of this.

The District, however, has insisted that re-structuring is going to happen, and that it had the right to do so unilaterally. In response, while maintaining our underlying position that the District had not demonstrated that restructuring was in the best interests of the City College community, we asserted that the District must bargain with the DCC over the structural changes themselves, not just the effects of the changes. Aside from its legal underpinnings, that assertion was based on our belief that if restructuring was going to occur, we had a responsibility to exert our bargaining rights in an effort to improve the District's restructuring plan.

During the course of many months of discussions with the District, we have consulted our members and have sought to act in the best interests of our students and the College. We also have made very clear to the District that any agreed upon re-structuring would necessarily have significant effects on faculty and the DCC expected the District to meet all of its obligations to address faculty concerns and to meet its obligations to bargain over effects with AFT 2121. DCC members share with all faculty an interest in working as much as we can to ensure that the quality of education we provide our students is not diminished by these changes.

We feel that the restructuring we have tentatively agreed to is significantly improved over what the District proposed – and planned to implement – before the DCC pushed for the substantial changes that eventually were made. The "re-organization" plan adopted in 2012 would have merged or cut our 61 departments down to 7. As recently as this past summer, the District's proposal would have reduced the number of departments by 10 and significantly disrupted many other departments. Under the agreed-upon restructuring, there will be 56 departments; 37 departments will remain completely unchanged; and we believe that, as a whole, the mergers and splits that will occur will be substantially less disruptive than what the District had planned.

These improvements did not address all of the DCC's concerns. There are aspects of the restructuring with which the DCC strongly disagrees; and, we have not wavered in our underlying position that there is no demonstrated need to make any of the changes the District has insisted must be made. We could not, however, ignore the clear indications of what the District was going to do. Therefore, we worked at the bargaining table to minimize the disruption these changes will cause.

The members of the DCC intend to work with all faculty in the months ahead to keep our students' needs at the forefront and to maintain our excellent programs as the District's re-structuring process moves forward.

In solidarity and with respect -

Darlene Alioto, President
Department Chairperson Council

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Senate discussion:

- DCC has done the work that they can do and the department reorganization is our responsibility to look at student success and how this affects student learning. The department reorganization is still tentatively agreed and not closed. Once the DCC has spoken it doesn't mean we can't be a part of the conversation now.
- Concern about how this affects every aspect of the 10+1 and giving blanket approval to the DCC. We need to reserve our ultimate authority over 10+1.
- The resolution does not say DCC is right or wrong. The last whereas states that cooperation is of ultimate importance in broader leadership of the college.

Resolution 2014.12.10.04 Department Reorganization Proposal

Whereas, in accordance with Title 5 and Ed Code, the policy of CCSF is to rely primarily upon the advice and judgment of the Academic Senate in regards to academic and professional matters, including student preparation and success as well as faculty roles in governance; and,

Whereas, the Academic Senate recognizes the Department Chairpersons Issues Committee (DCIC) per resolution 2014.03.12.06 as a key resource for valuable expertise to the Academic Senate in these two areas of faculty primacy; and,

Whereas, the Department Chairpersons Council (DCC) structure is critical to ensuring student success, academic integrity and excellence, as well as successfully executing the mission of CCSF - values towards which we are all working; and,

Whereas, the DCC and other faculty recognize room for improvement in the structure of the DCC to continuously improve the andragogical soundness of CCSF's academic functional alignment; and,

Whereas, answers to strategic questions require cooperation to build the essential credibility and legitimacy needed to implement any solution successfully;

Resolved, that the Academic Senate urge the administration to join with the department chairs in negotiating a departmental organization through genuine dialogue; and,

Resolved, that the Academic Senate request that the administration continue to work with the DCC through its negotiating team as a partner as we continue to adapt to the complex challenges facing CCSF.

Moved: Lisa Romano; **Seconded:** Fred Teti: MC
Nay: Kimberly Keenan, Dana Jae Labrecque
Abstentions: Ana Asebedo, Steven Brown, Carol Reitan
Not present: Susan Berston, Dayo Diggs, Matthew Duckworth, Mandy Liang, Francine Podenski

Senate discussion:

- Perhaps given the email, we should withdraw this resolution?
- Wish to extend time to continue discussion – did not pass

B. Advanced Placement Exam Proposal – Deanna Abma

Resolution 2014.12.10.05 Advanced Placement Exams Proposal

Resolved, that the Academic Senate recommend the Advanced Placement Exams Proposal for the 2015-2016 Catalog.

Moved: Carol Reitan; **Seconded:** Dana Jae Labrecque; **MCU**
Not present: Susan Berston, Dayo Diggs, Matthew Duckworth, Mandy Liang, Francine Podenski

C. General Education Assessment Outcome Refinement
Stephan Johnson - Area E Chair could not be here.

- GE mapping data should look at all of the outcomes. The people doing the assessment stated that the outcomes did not perfectly align. They performed

wording research. One month ago, they presented to the AS and we provided feedback. These are the final outcomes.

Resolution 2014.12.10.06 General Education Assessment Outcome Refinement

Resolved, that the Academic Senate recommend the changes to the Area E student learning outcomes.

Moved: Carol Reitan; **Seconded:** Steven Brown; **MCU**
Not present: Susan Berston, Dayo Diggs, Matthew Duckworth, Mandy Liang, Francine Podenski

D. Hayward Award Nominee – Monica Bosson, Ghislaine Maze'

- Verbal presentation by nominators. Senate votes closed-ballot.

Resolution 2014.12.10.07 Hayward Award Nominee

Resolved, that the Academic Senate recommend that Susmita Sengupta, PhD. Be nominated for the Hayward Award.

Not present: Susan Berston, Dayo Diggs, Matthew Duckworth, Mandy Liang, Francine Podenski

E. Arming CCSF Police Dept. – first read – Wendy Kaufmyn

Resolution 2014.12.10.08 Resolution Against Arming San Francisco City College District Police Department (SFCCDPD)

Whereas, the loss of Alex Nieto in April 2014 at the hands of the San Francisco Police Department was a tragedy which deeply affected students, faculty and staff of CCSF; and

Whereas, the incidents of March 2014 showed the CCSF community that students can be injured, even with non-lethal weapons such as pepper spray and billy clubs; and

Whereas, the global press is raising concerns about the increased militarization of American police forces; and

Whereas, numerous statistics show that young men of color are disproportionately at risk for experiencing violence at the hands of police; and

Whereas, CCSF's student body is comprised of 46.5% males; 9% African-Americans; and 22% Latinos;

Resolved, that the Academic Senate of City College of San Francisco urge the Board to decide against arming the SFCCDPD with lethal weapons, in the interest of the safety of our students.

Moved: Carol Reitan; **Seconded:** Ana Asebedo; **MCU**

Not present: Susan Berston, Dayo Diggs, Matthew Duckworth, Mandy Liang, Francine Podenski

F. Returning the CCSF Board of Trustees – Wendy Kaufmyn

Resolution 2014.12.10.09 Resolution to Recommend that the BOG restore CCSF BoT Now

Whereas, in the recent trial of SF City Attorney vs. the ACCJC, the State Chancellor testified under oath that the only reason he asked the Board of Governors (BOG) to remove CCSF's elected trustees and replace them with a Special Trustee With Extraordinary Powers (STWEP) was because the ACCJC president led him to believe that it was the only way to save the college; and,

Whereas, the State Chancellor further testified that if he knew then what he knows now he would not have followed the ACCJC president's suggestion for the state take-over; and,

Whereas, the State Chancellor expedited this state take-over despite the fact that it required the BOG to pass an emergency resolution that changed the criterion for this action from financial issues to accreditation issues; and,

Whereas, CCSF's CFO testified that the state take-over had no justification based on finances since City College was far from bankrupt, had appropriate levels of financial reserves throughout the Great Recession, had just passed a balanced budget and an 8-year stability plan, and had not asked for a loan from the state; and,

Whereas, the STWEP was appointed in order to regain CCSF's accreditation and yet ACCJC commissioners testified that they voted to terminate CCSF's accreditation largely due to his presentation to them; and,

Whereas, no other college requires 9 months of training to seat a democratically elected Board; be it therefore

Resolved, that the Academic Senate direct its president to write a letter to the State Chancellor and the BOG to recommend that they immediately restore the authority of CCSF's democratically elected Board of Trustees for all of the above reasons.

Moved: Wendy Kaufmyn; **Seconded:** Donna Hayes; **MCU**
Not present: Susan Berston, Dayo Diggs, Matthew Duckworth, Mandy Liang, Francine Podenski

F. Crown Catering – Lillian Marrujo-Duck

- Gavel passed to First Vice President Villasana

Resolution 2014.12.10.10 Crown Catering Contract

Whereas, Crown Catering has provided food and beverages to the North side of campus for more than 20 years, and

Whereas, no other food and beverage provider is located within easy 10 minute access to the students, classified staff, and faculty, for whom inexpensive with some healthy options is indispensable, and

Whereas, Crown Catering is the only food provider during evening classes, and

Whereas, it costs the college nothing to allow Crown Catering to park in the Visual Arts plaza, be it therefore

Resolved, that the Academic Senate recommend that the Administration offer a low cost rental of the concrete slab outside of Visual Arts to Crown Catering.

Moved: Lillian Marrujo-Duck; **Seconded:** Donna Hayes; **MC**
Abstention: Kitty Moriwaki
Not present: Susan Berston, Dayo Diggs, Matthew Duckworth, Wendy Kaufmyn, Mandy Liang, Francine Podenski

IX. Accreditation Update

- There is a Preliminary Report from the ACCJC. President Marrujo-Duck will have the opportunity to read it on the forthcoming Monday or Tuesday. We will look at the Committees and how the 10+1 empowers our committees in protecting the 10+1.
- She asked to be invited to attend the meeting with the ACCJC on Jan. 8th 2015 and was denied.

X. Open Forum

- Donna Hayes will be on sabbatical for the Spring semester.
- Environmental Horticulture and Floristry department plant sale is now cancelled as it has just been announced that school is cancelled tomorrow for the last day of classes due to the pending storm.

Adjourned in solidarity – 5:14pm