



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Processes • Others as agreed

CCSF Academic Senate Executive Council Draft Notes Wednesday, 2014 July 9, 2:30–5:00pm Ocean Campus, MUB 140

2014–2015 Council Members Present: Anna Asebedo, Monica Bosson, Steven Brown, Ms. Bob Davis, Cynthia Dewar, Matthew Duckworth, Lawrence Edwardson, Donna Hayes, Wendy Kaufmyn, Dana Jae Labrecque, Mandy Liang, Lillian Marrujo-Duck, Ghizlaine Maze, Carole Meagher, Francine Podenski, Carol Reitan, Lisa Romano, Fred Teti, Rosario Villasana, Laura Walsh, Debra Wilensky

2014–2015 Council Members Absent: Susan Berston, Dayo Diggs, Todd Rigg Carriero, Kimberly Keenan, Kitty Moriwaki, Stanford Rappaport

Other Senate Members Present: Fred Chavaria, Ophelia Clark, Susan Lopez, Madeline Mueller, Alexandra Nickliss, Muriel Parenteau, Karen Saginor, Liz Walcott-Stewart, Maria Vasquez, Ellen Wall,

Guests: Kristin Charles, Grace Esteban, Susan Lamb, Gohar Momjian

I. Call to Order (2:37)

News: Introduction of new Senior Clerk for AS office: Ngoc (Winnie) Phung

II. Adoption of Revised Agenda

Revised Agenda adopted.

Previous AS meeting minutes from 05/14/14 tabled for approval at August 20, 2014 mtg.

III. Public Comment

- Accreditation exposure – organizational chart upheaval.
- Restoration worries – language, policy not fully written.
- Problematic hiring processes

IV. Officers' Reports

President Lillian Marrujo-Duck reported:

- Attended Leadership Institute in San Diego.
- 10+1 reminder in all upcoming reports including Eligibility Requirement Report.
- Suggested Chancellor Listening Sessions – for July 18th and Aug. 1st from 2p – 3p in MUB140.

First Vice President Rosario Villasana reported:

- Attended the Leadership Institute. ASCCC held a vote for new officers. They want to help us do some workshops and training, among other items, to help us look at TOP codes and disciplines. Support for our college there as they see the potential “we’re next” (their CCs).

Second Vice President Monica Bosson reported:

- Attended meeting with Chancellor and Special Trustee, agreement among all in the dislike of the word “restoration” Attended President candidates talks. Met with Gohar.

Secretary Dana Jae Labrecque reported:

- Attended Leadership Institute and learned best practices in resolution writing.
- Thanks to all who have been helping on reports, etc. -- there is more to come.

V. **Appointments**

A. Appointing Tracy Burt and Michelle Simotas to Co-Chair the Student Equity Report workgroup cannot occur without the creation of an Ad Hoc group.

- Resolution presented to create Ad Hoc group and after much discussion, tabled to 7/23/14

DISCUSSION

- Process and focus should be set for this new Ad Hoc Workgroup with the existing Student Equities Committee.
- Participation of this Workgroup is being spearheaded now with Tracy Burt and Michele Simotas asked to Co-Chair.
- Deadline for report has been extended to Nov.
- It is statewide for every CC and has been delayed, but funding is attached to it and all colleges are doing this now. Funding comes from Governor budget for \$100M statewide.
- Ad Hoc Workgroup appointments are made through ExC.
- We would like to commit to it at the meeting on the 23rd if we can have more specifics about the group: what work they will do and their process.

Resolution 2014.07.09.01 Resolution to appoint Archivist for Academic Senate

Resolved, that the Academic Senate appoint Jacques Arcenaux as Archivist for the Academic Senate.

Moved: Monica Bosson; Seconded: Lisa Romano; MCU

Not Present: Susan Berston, Dayo Diggs, Todd Rigg Carriero, Kimberly Keenan, Kitty Moriwaki, Stanford Rappaport

- **Unfinished Business** – tabled to August 20, 2014 meeting.

- **New Business**

A. **Thank You Cards**

Thank You cards for Chief Andre Barnes and Melinda Weil signed by the Academic Senate.

B: Accreditation Update

- ACCJC 2-week Public Comment suggestions were not taken into advisement. ACCJC has passed their restoration policy with little change.
- JLAC report announced with highlights of the audit findings on page 10.
- BOG resolution on the continuation of the STWEP – passed but with the amendment of a plan to have the Special Trustee “develop a plan” in conjunction with BoT in its creation.
- Eligibility Report to be discussed at the end of the meeting. Most important part of the report is that CCSF must write a full self-evaluation - draft due by Sept 1. This is a contingency plan to apply for Restoration. If we apply for Restoration status, there will be a site visit in November with a meeting of the ACCJC in January.
- If the trial gives us a reprieve, ANY PATH is going to involve a self-study and writing an Eligibility Requirements Report

C: Restoration Policy Resolution– Carrier Francine Podenski

First read of a resolution for the Academic Senate to urge the Chancellor and Special Trustee to decline to apply for Restoration status and continue to seek alternative solutions.

DISCUSSION

- Lack of transparency and accountability by the ACCJC. No due process. Looks like Candidacy with a new name.
- Differences between Restoration and Candidacy – Restoration maintains one’s accreditation status so you can have Financial Aid and students have transfer credits.
- Much back and forth ensues with resolutions regarding wording.
- Tabled to 7/23/14 – Francine Podenski volunteers to rewrite with assistance from others.

D: Board of Governors Meeting July 7, 2014 – carrier Monica Bosson

Resolution 07.09.14.02 Resolution Endorsing the Statements Presented by Academic Senate Officers to the Board of Governors

WHEREAS, the United States is a democratic republic that from its founding shunned the autocratic rule of an imposed minority; therefore be it

Resolved, that the Academic Senate of City College of San Francisco endorse the statement of its officers to the California Community College Board of Governors as read by the Academic Senate Secretary requesting a return of the CCSF democratically-elected Board of Trustees.

MOVED: Monica Bosson; SECONDED: Wendy Kaufmyn; MCU

Not Present: Susan Berston, Dayo Diggs, Todd Rigg Carriero, Kimberly Keenan, Kitty Moriwaki, Stanford Rappaport

E: Continuation of STWEP – carrier Wendy Kaufmyn

First read of a resolution that the Academic Senate of CCSF write a letter to Chancellor Brice Harris asking that he provide a timeline and take concrete steps to restore transparency, administrative accountability, and democratic processes at CCSF by immediately restoring to the duly elected CCSF Board of Trustees the right to convene, discuss, and make decisions regarding CCSF's direction and progress and by fully restoring the duly elected Board of Trustees by removing the Special Trustee With Extraordinary Powers.

DISCUSSION

- The BOG amended the resolution that at the Nov. meeting the staff must have a plan in consultation with our Board of Trustees to provide a timeline for the reinstatement of our Board of Trustees. This resolution makes it more immediate.
- Eliminate some inflammatory language
- Intended as a first read. WK to rewrite with emailed suggestions to present on 7/23/14

F: CA Legislature Audit of ACCJC – carrier Rosario Villasana

- Read selected highlights starting on page 10. It's an 80-page document that has several pieces of key information on our page 15 (page 6 of their document).
- The commission receives \$4M from colleges.
- There are multiple inconsistencies of application with citations of sanctions to colleges who have officers on the commission.

Resolution 07.09.14.03 Resolution Endorsing the Findings the CA Legislators Audit of the ACCJC

WHEREAS, the California State Auditor has found:

- The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges (commission) sanctions community colleges at a higher rate than the six other regional accreditors in the nation and was inconsistent in applying its accreditation process by giving CCSF only one year to come into compliance even though it could have given the college more time while allowing 15 institutions to take two years to come into compliance and allowed another six institutions to take up to five years to reach compliance, and
- The commission's deliberations regarding an institution's accreditation status lack transparency, and
- The appeal process of the commission does not allow institutions a definitive right to provide new evidence—a limitation that may be detrimental in showing the progress made in addressing deficiencies, and
- Options exist that may allow community colleges to choose an accreditor other than the commission, therefore be it

Resolved, That the Academic Senate of City College of San Francisco endorse the findings of the California State Auditor in its investigation of ACCJC.

MOVED: Rosario Villasanas, SECONDED: Wendy Kaufmyn ; MCU

Not Present: Susan Berston, Dayo Diggs, Todd Rigg Carriero, Kimberly Keenan, Kitty Moriwaki, Stanford Rappaport

G. Eligibility Requirements Report - ALO – Gohar Momjian

- Transparent and collaborative and a good experience for all using Google Docs. Thank you to those contributing.
- She emphasized that this report is different from a self-evaluation. We are not responding to standards. It must simply state how we meet the minimum qualifications and Gohar believes we meet the MINIMUM qualifications of the ERR.
- Open editing ends on July 15th, but the document remains public online.
- Much concern over Classified Staff working separately on the report without the knowledge that another copy of the report is being written by Faculty and Administrators.
- Concerned about the timeline and Academic Senate voting on a version of 3 separate reports (Admin, Classified, Faculty) that will continue to be edited AFTER we have voted on it.
- Gohar has no knowledge of separate documents. Google Docs is the master document. Some Administrators and Classified Staff do not wish to work directly on the Google Doc, so she will include what they add into the doc.
- Kristin Charles remains the main editor of accreditation – polishing up and not making any content changes. She will be working with Grace Esteban to deal with evidentiary documents.
- PGC will comment on the July 17, 2014. They can make recommendations to the Chancellor. Gohar is meeting with Lillian on a weekly basis to catch anything in advance.
- The doc will go to the special trustee after it goes to PGC, and then Academic Senate will vote.
- Special Trustee makes his final decision on July 14, 2014.
- The goal is that no further editing will occur after the 20th so we will be seeing the final.
- The ExC should entrust that Lillian is doing a great job of staying on top of this and will be the signer of the document. This is the process.
- Content: it's important for restoration as well as a need of this document for something else, so please give it your full attention.
- The ERR and the Self-Evaluation must tell the truth. We should be VERY CAREFUL to not sign off on something that sets a precedent of misinformation.
- Editors MUST GO BACK to the document to see what the comments have been made to their particular area and address whatever aspect is brought up by the comment.
- Gohar – updates on which ERs are now complete and other details needed for completion.
- Further updates on ERs 6 – 21.

SELF STUDY – 16 faculty members needed

- Need some fresh assistance. Please reach out and ask for new helpers.
- Time sheets are on blue paper; please pick one up, fill it out, and submit it to LMD.

Adjournment 5:10p