

**Draft Minutes for
CCSF Bipartite Committee on Graduation Requirements
Wednesday, March 5, 2014
Arts Room 302**

Bipartite Committee Members Present:

Executive Council Members Present: Anna Asebedo, Steven Brown, Dayo Diggs, Donna Hayes, Lancelot Kao, Wendy Kaufmyn, Kimberly Keenan, Carole Meagher, Madeline Mueller, Francine Podenski, Carol Reitan, Lisa Romano, Karen Saginor, Fred Teti, Rosario Villasana, Ellen Wall, Laura Walsh, Debra Wilensky

2013-14 Council Members Absent: Monica Bosson, Venette Cook, Matthew Duckworth, Beth Ericson, Vivian Ikeda, Suzanne Lo, Lillian Marrujo-Duck, Kitty Moriwaki, Suzanne Pugh, Lou Schubert

Administrators: Douglas Bish, Tom Boegel, Ray Gamba

Guests Present: Deanna Abma, Beth Freedman, Dana Jae Labreque, E. Simon Hanson, Lauren Muller, Janey Skinner

I. Call to Order: The Bipartite Committee meeting came to order at 3:38 p.m. Tom Boegel (for Susan Lamb) and Fred Teti served as co-chairs. Karen Saginor served as recorder.

II. Courses:

- A. Request for the addition of IDST 3: Introduction to Museum Studies to Area E
Lauren Muller was available for questions / clarifications.
The Committee reached consensus to approve this course for Area E.
- B. Request for the addition of HLTH 176 / PE 20: Sports Nutrition to Area G1
Beth Freedman was available for questions / clarifications.
The Committee reached consensus to approve this course for Area G1.
- C. Request for the addition of HLTH 177 / CDEV 107: Introduction to Child Nutrition to Area G1
Beth Freedman was available for questions / clarifications.
The Committee reached consensus to approve this course for Area G1.
- D. Request for the addition of HLTH 48: Violence as a Public Health Issue to Area D
Beth Freedman and Janey Skinner were available for questions / clarifications.
The Committee reached consensus to approve this course for Area D.
- E. Request for the addition of BIO 33: Introduction to Conservation Biology to Area C
Simon Hanson was available for questions / clarifications.
The Committee reached consensus to approve this course for Area C.

III. Residence Requirement

Proposal to change Residence Requirement for CCSF associate degrees to “a minimum of 12

units to be taken at CCSF” [ref: Title 5: 55063]. Effective in next catalog year 14-15 Approved by consensus.

IV. Removal of Field of Study “Option C: area of emphasis”

The Committee discussed the State Chancellor’s current interpretation of Title 5 section 55063(a)(1) and the attendant reasons why CCSF should eliminate the so-called “Option C” degrees, specifically, for the same reasons we eliminated the generic “University Studies” degrees in 2008.

Committee members cited also references in Title 5 including Section 55000.5, which refers to the Program and Course Approval Handbook (PCAH) and incorporates the content of PCAH into Title 5. Language in Title 5 Section 55130 (d) authorizes the State Chancellors office to remove approval for degrees.

Members expressed concern about respecting students’ catalog rights, which are not mentioned in Title 5. At City College, catalog rights have been honored for the degrees that were eliminated in 2008. In 2009 Steve Bruckman, while serving as attorney for the State Chancellor’s office, wrote a letter validating catalog rights, which can be found on the web [Google: Steve Bruckman “catalog rights” letter 2009].

The Bipartite Committee separated to caucus on this issue and then regrouped.

Resolved that the Bipartite Committee recommend that degrees for “completion of 18 or more semester units in a particular field of study if a major curriculum has not been specified by the department,” commonly known as Option C degrees, be eliminated starting with the 2014-15 catalog, and that current students be advised to apply for a different degree if they have met the requirements for a different degree...

Moved: Carole Meagher; Seconded: Steven Brown.

Bipartite Committee reached consensus on this first part.

And be it further **Resolved** that the Bipartite Committee recommend that City College of San Francisco honor catalog rights for “completion of 18 or more semester units in a particular field of study if a major curriculum has not been specified by the department,” (commonly known as the Option C degrees) for current students just as catalog rights are honored for other degrees, including those degrees that were eliminated in 2008.

Moved: Carole Meagher; Seconded: Steven Brown.

The Bipartite Committee did not reach consensus on this second part. The faculty portion of the Bipartite Committee recommends this second part. The administrator portion of the Bipartite Committee did not make a recommendation on this second part.

Adjourned at 5:08 [when the Bipartite Committee lost quorum]

Respectfully submitted, Karen Saginor