

Official Minutes
CCSF Academic Senate Executive Council
Wednesday, April 17, 2013, 2:30 – 5:00 pm
Ocean Campus, ARTS 218

Council Members Present: Jacques Arceneaux, Anna Asebedo, Thomas Blair, Monica Bosson, Venette Cook, Anthony Costa, Beth Ericson, Vivian Ikeda, Stephan Johnson, Pamela Kamatani, Lancelot Kao, Benedict Lim, Enrique Mireles, Kitty Moriwaki, Madeline Mueller, Francine Podenski, Suzanne Pugh, Carol Reitan, Lisa Romano, Karen Saginor, Louis Schubert, Diana Verdugo, Rosario Villasana, Ellen Wall

Council Members Absent: Robert Clark, Erin Cunningham, Suzanne Lo, Gloria Weinstock

Other Senate Members Present: Carole Meagher, Muriel Parenteau, Fred Teti, Debra Wilensky

Guests: Don Newton, Kathleen Tullius

I. Call to Order

The Academic Senate Executive Council came to order at 2:36 p.m.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of Minutes: Meeting April 3, 2013 and Spring Bipartite Meeting

Council approved the minutes for the Executive Council meeting of April 3, 2013, and for the Spring Bipartite Meeting.

IV. Public Comment

- Faculty member Wendy Kaufmann presented a draft resolution for the Executive Council's consideration.
- Council member Susanne Pugh announced that third-party comment forms on reaccreditation were available, to be submitted before May 1, 2013.
- Council member Tom Blair gave an update on BART/MUNI recruitment, which will be held on a consecutive Wednesday and Thursday in May. He announced that about 60 people will be needed for these days.
- Council member Lancelot Kao announced that the Astronomy Department would have an open house.
- Council members shared observations on whether and how the reorganizations taking place at CCSF were addressed during the ACCJC reaccreditation visit.
- Council member Venette Cook distributed buttons encouraging engagement in SLO work.

V. Officers' Reports

President Saginor reported that:

- There would be a presentation about the Scorecard data on April 18, 2013, by Pam Merry at the Participatory Governance Council meeting. Other issues coming to that meeting include continuing accreditation work and enrollment management.
- The ARC Scorecard would also be discussed at the next meeting of the Planning and Budgeting Committee.

- The Academic Senate’s proposal for Program Revitalization, Suspension, and Discontinuance would be on the agenda of the Participatory Governance Council and the April meeting of the Board of Trustees.

1st Vice-President Cook reported that:

- She had received, and was open to, feedback on the new Google site for managing Academic Senate committees, and that it seems to work well. She stated that some committees, such as the SLO Committee, have their own pages.
- The first meeting of faculty interested in professional development was leading into the development of a committee.

2nd Vice-President Moriwaki reported that:

- Pam Merry would discuss the student success score card and related questions at the Student Equity Strategies Committee meeting, April 25, 2013.

VI. Committee Appointments

Resolution 2013.04.17.01 Appointments to Committees

Resolved, that the Academic Senate Executive Council approve the appointments to limited and unlimited committees, as recommended by the Committee on Committees.

Moved: Blair; Seconded: Verdugo; MCU (Appendix A)

VII. Old Business

A. Accreditation Update: President Saginor presented a document detailing accreditation actions plans for the Academic Senate that remain to be done. She reported that the administration may support an additional action item to provide support for online maintenance of Academic Senate agendas, minutes, recordings, and so forth.

B. Administrative Hiring: President Saginor sought the Council’s guidance on whether to proceed with appointing faculty for administrative search committees. Council members expressed confusion over the time frame for these committees, and substantive concerns about the lack of clarity and transparency in the process. They also discussed how the truncation of the normal process, and potential departures from the mandates of the Education Code, Title 5, and the Brown Act, could open the college to legal challenges. For due diligence, the Council nevertheless gave consensus approval for Saginor to appoint faculty to the committees.

C. Procedures for Collegial Consultation: President Saginor and the other officers discussed their conversations on collegial consultation during their recent meeting with Special Trustee Agrella and Interim Chancellor Scott-Skilman. Saginor related that Board Policy 2.08 was not being followed properly. The officers communicated the administrations’ views that some 10 + 1 issues should be “rely primarily” and others should be “mutual agreement,” with the possibility of going back to the Board to ask for a change to the policy. Council member Podenski suggested waiting until a permanent chancellor was in place before any changes were sought to BP 2.08. It was agreed that the Senate should fulfill its obligation to make recommendation in all of the area authorized by the Board.

D. Academic Senate Self-Evaluation: President Saginor further discussed possible approaches to a survey on this issue. She announced that a workgroup would be meeting April 18, 2013, in the hope of proceeding with this action item before the April 25, 2013 deadline.

VIII. New Business:

A. Curriculum Committee Recommendations:

Resolution 2013.04.17.02 Curriculum Committee Recommendations

Resolved, that the Academic Senate commend the much appreciated hard work of the Curriculum Committee and approve their recommendations of April 25, 2013 to the Board of Trustees.

Moved: Blair; Seconded: Podenski; MCU (Appendix B)

B. City College Bookstores: Former CCSF Bookstore manager Don Newton introduced new bookstore manager Robert Gibson, and long-time bookstore employee Kathy Tullius. Gibson announces that the new bookstore Web site (ccsf.bkstr.com) was operational. He reported that a new adoption tool had been sent to department chairs, and would soon be available online for faculty. Gibson stated that the change to Follett would allow for more textbook choices, a more robust rental section, large offerings of digital textbooks, renovation of the Ocean Campus store, and expanded merchandise offerings at all sites. He also said that all site bookstores will remain open for the known future.

C. ASCCC Plenary Resolutions: President Saginor gave an update on how she intended to vote on various ASCCC Plenary Resolutions, and again invited faculty to contact her with their opinions and viewpoints.

D. Issues Raised by AFT 2121 Letter: Council members discussed issues raised by AFT 2121's recent letter about Board of Trustees meetings. They expressed alarm at how opportunities for input from the CCSF community are being eliminated from meetings of the Board, which in the past gave all constituent groups extensive opportunities to voice their opinions. Council members were particularly concerned about changes curtailing constituent reports. They also expressed grave concern that changes at Board meetings restricting access to meetings to the largest possible public were in direct contravention of the Brown Act and other applicable statutes.

IX. Committee Reports: There will be a meeting Friday, May 3, 2013, 1:30–3:00 p.m. about forming an active professional development committee.

X. Open Forum:

- Council member Mueller reported that the CCSF production of *Jesus Christ, Superstar* would premier Friday, April 19, 2013, and run for two weekends.
- Council members discussed the meeting held for faculty to hear from the two candidates for the Vice Chancellor of Student Services
- Council member Wall announced that Paul Doherty from the Exploratorium would give a lecture at CCSF, April 25, 2013, Room S-100, 5:00–6:00 p.m. She also announced the party for retirees to be held Friday, May 10, 2013, in the Pierre Coste Room.
- President Saginor encouraged faculty to vote in the upcoming Academic Senate Executive Council elections; she announced that there were 18 candidates for 15 open seats on the Council.

XI. Adjournment: The meeting adjourned at 5:05 p.m.

Appendix A Appointments to Committees

| Name of Committee | C/N | Name | Department | Status |
|---------------------------|-----|-----------------|------------|-----------------|
| Basic Skills | C | Erlinda Legaspi | English | New Appointment |
| Curriculum | C | Melinda Weil | Astronomy | Reappointment |
| Education Policies | C | Kristina Whalen | Speech | New Appointment |
| Student Equity Strategies | C | Elliott Osborne | Counseling | New Appointment |

Appendix B Curriculum Committee Recommendations

DATE: April 25, 2013

SUBJECT: Approval of 58 new courses, 2 new course options, and 9 new instructional programs recommended by the College Curriculum Committee

(Resolution No.)

BACKGROUND:

Board Policy 6.03 provides that all associate degree credit courses, non-degree credit courses and noncredit courses are to be recommended by the College Curriculum Committee. Any courses that are properly recommended may be implemented only after the Board of Trustees adopts the recommendation.

The Curriculum Committee has been established in accordance with section 55002 of the California Code of Regulations, Title 5 Division 6 and is a part of the participatory governance structure overseen by the Vice Chancellor of Academic Affairs and the Academic Senate. Membership totals 25 and includes students, faculty, classified staff, and administrators.

At meetings in Spring 2013, the College Curriculum Committee approved 58 new courses, 2 new distance education addenda, 7 new certificate programs, and 2 new majors. A list of approved courses and programs is attached to this resolution. Board of Trustees approval is sought so that the college may offer these courses and instructional programs at various locations beginning in Fall 2013.

RECOMMENDATION:

RESOLVED, That the attached list of new courses and institutional programs approved by the College Curriculum Committee are hereby approved by the Board of Trustees of the San Francisco Community College District.

Administration of Justice and Fire Science

Community Policing

New Certificate of Achievement

Art

ART 140D "Painting Mastery" (3 units)

New Permanent Course

ART 150D "Advanced Fine Arts Printmaking" (3 units)

New Permanent Course

ART 180D "Exhibition Preparation for Jewelry/Metal Arts" (3 units)

New Permanent Course

ART 181A "Beginning Casting for Metal Arts" (3 units)

New Permanent Course

ART 181B "Intermediate Casting for Metal Arts" (3 units)

New Permanent Course

ART 181C "Advanced Casting for Metal Arts" (3 units)

New Permanent Course

ART 145C "Advanced Watercolor/Water Media" (3 units)

New Permanent Course

Metal Arts and Jewelry

New Certificate of Achievement

Practice and Business of Metal Arts and Jewelry

New Certificate of Achievement

Cinema

CINE 57 "Experimental Filmmaking" (3 units)

New Permanent Course

Computer Science

CS 280 "Intro to Parallel and Cloud Programming" (3 units)

New Permanent Course

Computer Science

New Major

Culinary Arts and Hospitality Services

CAHS 60L "Advanced Pastry, Doughs, Batters and Creams" (1 unit)

New Topical Course

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| CAHS 60M "Chocolate and Confections" (1 unit) | New Topical Course |
| CAHS 60N "Mousses: Cakes and Desserts" (1 unit) | New Topical Course |
| CAHS 60O "Wedding Cakes" (1 unit) | New Topical Course |
| Fashion | |
| FASH 17 "Custom Tailoring" (3 units) | New Permanent Course |
| Graphic Communications | |
| GRPH 110 "History of Graphic Design" (3 units) | New Permanent Course |
| MMSF 136 "User Experience (UX/UI)" (3 units) | New Permanent Course |
| Graphic Design | New Certificate of Achievement |
| Digital Art Foundation | New Certificate of Achievement |
| Web Foundation | New Certificate of Achievement |
| Visual Design Foundation | New Certificate of Achievement |
| Health Education | |
| HLTH 6 "End of Life Issues in the U.S." (3 units) | New Permanent Course |
| HLTH 84 "Introduction to Interpreting in Health Care" (.5 units) | New Permanent Course |
| HLTH 116 "Conflict Resolution in Health Care" | New Distance Education Addendum |
| Latin American/Latino/a Studies | |
| LALS 13 "Latin American and Latino/a Cross Border Social Movements" | New Distance Education Addendum |
| Mathematics | |
| Mathematics | New Major |
| Physical Education and Dance | |
| DANC 128 "Contact Improvisation" (1 unit) | New Permanent Course |
| DANC 147B "Intermediate International Ballroom Dance" (1 unit) | New Permanent Course |
| DANC 148A "Beg. Smooth Ballroom Dance" (1 unit) | New Permanent Course |
| DANC 148B "Intermediate Smooth Ballroom Dance" (1 unit) | New Permanent Course |
| DANC 146C "Advanced Intermediate Waltz Styles" (1 unit) | New Permanent Course |
| DANC 146D "Advanced Waltz Styles" (1 unit) | New Permanent Course |
| PE 200D "Super Cardio Circuit" (2 units) | New Permanent Course |
| PE 200E "Super Strength Circuit" (2 units) | New Permanent Course |
| PE 223A "Feldenkrais, Level 1" (1 unit) | New Permanent Course |
| PE 223B "Feldenkrais Level 2" (1 unit) | New Permanent Course |
| PE 223C "Feldenkrais Level 3" (1 unit) | New Permanent Course |
| PE 240D "Competitive Tennis Doubles" (1 unit) | New Permanent Course |
| PE 205B "Intermediate Running and Conditioning" (1 unit) | New Permanent Course |
| PE 205C "Advanced Running and Conditioning" (1 unit) | New Permanent Course |
| PE 206B "Intermediate Walking for Wellness" (1 unit) | New Permanent Course |
| PE 206C "Advanced Walking for Wellness" (1 unit) | New Permanent Course |
| PE 231C "Advanced Badminton" (1 unit) | New Permanent Course |
| PE 254 "Novice Swimming" (1 unit) | New Experimental Course |
| PE 255A "Beginning Swimming" (1 unit) | New Permanent Course |
| PE 212B "Beginning-Intermediate Olympic Weightlifting" (1 unit) | New Permanent Course |
| PE 212C "Advanced Olympic Weightlifting" (1 unit) | New Permanent Course |
| PE 212D "Competitive Olympic Weightlifting" (1 unit) | New Permanent Course |
| PE 271D "Competition Judo" (1 unit) | New Permanent Course |
| PE 274B "Intermediate Jiu-jitsu" (1 unit) | New Permanent Course |
| PE 274C "Advanced Jiu-jitsu" (1 unit) | New Permanent Course |
| PE 274D "Competition Jiu-jitsu" (1 unit) | New Permanent Course |
| PE 256A "Beginning Fitness Swimming" (1 unit) | New Permanent Course |
| PE 256B "Advanced Beginning Fitness Swimming" (1 unit) | New Permanent Course |
| PE 256C "Intermediate Fitness Swimming" (1 unit) | New Permanent Course |
| Theatre Arts | |
| TH A 150B "Intermediate Acting Fundamentals" (3 units) | New Permanent Course |
| TH A 150C "Advanced Acting Fundamentals" (3 units) | New Permanent Course |
| TH A 151B "Intermediate Character Development and Scene Study" (3 units) | New Permanent Course |
| TH A 151C "Advanced Character Development and Scene Study" | New Permanent Course |

(3 units)

TH A 155B "Intermediate Acting Shakespeare" (3 units)

TH A 155C "Advanced Acting Shakespeare" (3 units)

TH A 161B "Intermediate Storytelling" (3 units)

TH A 161C "Advanced Storytelling" (3 units)

TH A 160B "Intermediate Vocal Production and Audition" (3 units)

TH A 160C "Advanced -Intermediate Vocal Production" (3 units)

TH A 160D "Advanced Vocal Production and Audition" (3 units)

New Permanent Course

New Permanent Course