

Official Minutes  
CCSF Academic Senate Executive Council  
Wednesday, February 20, 2013, 2:30–3:30 pm  
Ocean Campus, ARTS 218

**Council Members Present:** Jacques Arceneaux, Anna Asebedo, Thomas Blair, Monica Bosson, Venette Cook, Anthony Costa, Beth Ericson, Lancelot Kao, Suzanne Lo, Enrique Mireles, Madeline Mueller, Francine Podenski, Carol Reitan, Lisa Romano, Karen Saginor, Lou Schubert, Rosario Villasana, Ellen Wall, Gloria Weinstock

**Council Members Absent:** Erin Cunningham (on leave), Vivian Ikeda, Stephan Johnson, Pamela Kamatami, Benedict Lim, Kitty Moriwaki, Suzanne Pugh, Diana Verdugo

**Other Senate Members Present:** Fred Teti

**Guests:** Peter Schmidt (Chronicle of Higher Education)

**I. Call to Order**

The Academic Senate Executive Council came to order at 2:38 p.m.

**II. Adoption of Agenda**

Council adopted the agenda.

**III. Public Comment**

- Council Member Tom Blair invited Council members to attend *Faust in a Box* with him on Friday, March 8, 2013, at the Lick-Wilmerding Theatre.
- Council Member Francine Podenski reported that no College Council meetings have been scheduled for this semester. It seems to have been discontinued.
- Council President Saginor reported that Maria Hyman was now providing office support for the Academic Senate two days a week. Saginor also reported that she had been named Full-Time Faculty Member of the Year by the Faculty Association of California Community Colleges.

**IV. Special Orders of Business**

**A. Accreditation Show Cause Report:** President Saginor indicated that the most recent draft of the Show Cause Report had incorporated many, though not all, of the edits recommended by CCSF faculty. She indicated that the current draft did not yet include edits to the Action Plan, nor the evidence sections; and that Dean Kristen Charles would be doing another edit for tone. Council members felt that there were still substantive issues that had to be addressed before President Saginor could be authorized to sign the report, and expressed concern about putting Saginor in the position of signing the document without these issues being resolved. It was therefore decided by consensus that the Council would wait one more week to give its authorization, and that a resolution would meanwhile be prepared including a provision that Academic Senate's could address any unresolved, substantive issues directly with the Accreditation Team during its Spring visit.

**B. Administrative Hiring – Procedures and Position Announcements:** Council members first discussed the current state of Administrative Hiring Procedures. They expressed uncertainty about whether the administration's current draft of these procedures was intended simply to revise certain aspects of the 1992 Mutual Agreement, or whether they were written to constitute a new

policy abrogating this mutual agreement. They furthermore commented on the lack of clarity about whether the administration's draft procedures were, in effect, intended as a policy; such a lack of clarity in policy and procedure was noted as potentially leading to legal challenges from applicants turned down for administrative positions. Council members discussed the role of students on administrative hiring committees, and stated concerns about students' not having the legal protections of employees, and not having the intrinsic ramifications that employees would have on keeping confidentiality.

Council members also discussed the postings for the positions of Associate Vice Chancellor of Instruction – Workforce Development & Economic Development & Education Centers, Associate Vice Chancellor of Instruction – School Deans, and Associate Vice Chancellor of Instruction – Enrollment Management & Instructional Support Services. Council members felt that the AVC for Enrollment Management posting ignored many of the stated objectives documented in the Show Cause Report, lacked an emphasis on the marketing efforts needed by CCSF, and would require many other administrators to support it. They also felt that the posting for the AVC of School Deans needed to incorporate a greater accountability structure. President Saginor asked Council members to forward their critiques to her so that she could convey them to Dean Clara Starr.

**V. Adjournment:** The meeting adjourned at 3:34 p.m.