

OfficialDraft Minutes
CCSF Academic Senate Executive Council
Wednesday, November 28, 2012, 2:30–5:00 pm
Downtown Campus, Room 818

Council Members Present: Thomas Blair, Monica Bosson, Robert Clark, Venette Cook, Anthony Costa, Erin Cunningham, Beth Ericson, Vivian Ikeda, Stephan Johnson, Pamela Kamatani, Lancelot Kao, Benedict Lim, Suzanne Lo, Enrique Mireles, Kitty Moriwaki, Madeline Mueller, Francine Podenski, Suzanne Pugh, Carol Reitan, Lisa Romano, Karen Saginor, Louis Schubert, Diana Verdugo, Rosario Villasana, Ellen Wall, Gloria Weinstock

Council Members Absent: Jacques Arceneaux, Anna Asebedo, Kovak Williamson

Other Senate Members Present: Ophelia Clark, Susan Lopez

Guests: David Dore, Katie Gelardi, Attila Gabor, Mandi Lam, Kea Ngo, Bouchra Simmons, Tiffany Tran

I. Call to Order

The Academic Senate Executive Council came to order at 2:39 p.m.

II. Adoption of Agenda

Council adopted the agenda.

III. Public Comment

- Dean Dore offered welcoming remarks. Students from the Downtown Student Council were welcomed and offered remarks.
- Katie Gelardi thanked Patricia Arack and the City Currents staff. She encouraged members to send comments to Gohar Momjian, Interim Chancellor Scott-Skillman, and the Board of Trustees.
- Enrique Mirales mentioned that part-time counselors will not be hired back for Spring, 2013. Council members discussed the lack of clarity about this decision, and who would take up the duties of these counselors.
- Tom Blair asked for volunteers for advertising and recruiting at BART stations for students to attend CCSF. Everyone was encouraged to participate and sign up for 3 hour shifts on Jan 9th or 10th at the Embarcadero/Montgomery/Powell or the Civic Center/24th/Balboa areas.

IV. Officers' Reports

President Saginor reported that:

- She went to the State Academic Senate Plenary Meeting. She announced that they passed a resolution in support of City College of San Francisco. Academic Presidents from other colleges spoke to her to offer support and ask if there was anything they could do to help.
- She had met Brice Harris, the new State Chancellor replacing Jack Scott.
- There was a resolution to talk to the state legislature about the "Master Plan," either to reaffirm or revise the plan.
- She would be attending a training session in Fresno for Accreditation Liaison Officers, hoping to get clarification and guidance on accreditation matters.

First Vice President Cook reported that:

- She felt positive about the direction CCSF is moving, until reading recent reports from AFT 2121. She encouraged everyone to be positive and to support one another.

Second Vice President Moriwaki reported that:

- She had met the new chancellor.

VI. Committee Appointments

Resolution 2012.11.28.01 Appointments to Committees

Resolved, that Academic Senate Executive Council approve the committee appointments to limited and unlimited committees, as recommended by the Committee on Committees.

Moved: Verdugo; Seconded: Mueller; MCU; Appendix A

VII. Old Business

A. Learning Outcomes: President Saginor reported a need for the Institutional Learning Outcomes to parallel Student Learning Outcomes more closely and succinctly, and to be ready to present to the Board of Trustees December 13, 2012. In Spring, 2013, Kathryn Weiss and Andrea Niosi will have reassigned time to coordinate SLO work. Council members discussed the need to develop a clear policy and method of record keeping for faculty release time.

B. Program Discontinuance Policy: ACCJC requires that Community Colleges have a Program Discontinuance Policy. President Saginor presented a document to the council taken from other program best practices. Council members discussed the Program Discontinuance Policy and expressed concerns about how the process would be initiated. The policy and the process were discussed and will be revisited and expanded on at a future meeting. President Saginor will also have someone from the State Chancellor's office who is very knowledgeable about program discontinuance policies review our final draft.

C. Academic Senate Committees:

Resolution 2012.11.28.02 Quick Start Guide Draft for Academic Senate Committees

Resolved, that the Academic Senate approve the Initial Draft of the Quick Start Guide, with the understanding that it will be revisited in the future.

Moved: Bosson; Seconded: Reitan; MCU

D. Accreditation Show Cause/Self Evaluation: President Saginor asked Council Members to be ready to review the Show Cause/Self Evaluation report when it becomes available in January, and to consider what role faculty wish to have on the Accreditation Steering Committee.

VIII. New Business:

A. EFF – Electronic Faculty Forum: President Saginor reported that she would be conducting a survey of faculty members to discover what they want in terms of moderated or unmoderated lists for EFF. Saginor indicated that she would ask one of the Academic Senate Election Commissioners to tabulate the surveys for a data-driven conclusion. Council members discussed the possibility of using other discussion list options as CCSF changes over to a new Email system.

X. Adjournment: The meeting adjourned at 5:11 p.m.

Appendix A: Committee Appointments

Committee	C/N	Name	Department	Status
Career / Tech Ed	C	Steven Brown	EH/F	Reappointment
TLTR	C	Carmen Lamha	Computer Science / Technology	Reappointment
Works of Art	C	Jeffrey Goldthorpe	English	New Appointment