

Official Minutes
CCSF Academic Senate Executive Council
Wednesday, September 21, 2011, 2:30-5:00 pm
John Adams Campus, Room 139

Council Members Present: Anna Asebedo, Thomas Blair, Monica Bosson, Steven Brown, Venette Cook, Anthony Costa, Erin Cunningham, Beth Ericson, Lancelot Kao, Benedict Lim, Susan Lopez, Enrique Mireles, Kitty Moriwaki, Madeline Mueller, Francine Podenski, Indiana Quadra, Maria Rosales-Urbe, Karen Saginor, Louis Schubert, Fred Teti, Diana Verdugo, Kovak Williamson

Council Members Absent: Jacques Arceneaux, Robert Clark, Bill Goodyear, Stephan Johnson, Suzanne Lo, Melinda Weil, Kim Wise

Other Senate Members Present: Carmen Roman-Murray, Ann Overton

Guests: Andre Barnes, Raymundo Hernandez

- I. Call to Order
The Academic Senate Executive Council came to order at 2:42 pm.
- II. Adoption of Agenda
The Council adopted the agenda.
- III. Approval of Minutes: Fall Plenary, September 7, 2011
The Council approved the minutes of the Fall Plenary and September 7, 2011.
- IV. Public Comment.
The Council members were encouraged to support Proposition 1481, The Oil Extraction Tax Initiative to Fund Education. Also, members were encouraged to learn more online about ALEC: *American Legislative Exchange Council*, and its influence in local and state policy.
- V. Welcome to the John Adams Campus:
Council member Kovak Williamson introduced Student Council treasurer, Raymundo Hernandez, an Accounting student, and welcomed all to the newly retrofitted and updated campus.
- VI. **Officers' Reports**
Saginor reported that:
 - Instructionally Related/Non-Instructional workgroup is making progress to improve recordkeeping and criteria for assignments.
 - The new draft of the Annual Plan has much better linkages to the Strategic Plan than did the previous draft.Teti reported that:
 - Academic Policies and Prep Success Committees heard concerns about Student Success Task Force.Brown reported that:
 - The Basic Skills fundraising luncheon was well attended.
 - The Council will work with the Board of Trustees regarding Safe Neighborhoods/Effective Police Training Draft Resolutions.
- VII. **Committee Appointments**

Resolution 2011.09.21.01 Shared Governance Committee Appointments – Limited and Unlimited Membership.

Resolved, that the Academic Senate Executive Council approve the appointments to shared governance committees with limited and unlimited membership.

Moved: Blair; seconded: Brown; MC. Appendix A and B

VIII. Unfinished Business

- A. **Faculty Innovation:** The workgroup expects to receive 10-20 applications for courses and will begin scoring applications promptly. There may be another round of submissions in October. Faculty will be informed in the near future about new submissions.
- B. **Professional Development/Flex Policies:** Some workgroup members will meet with Clara Starr in the coming week. The workgroup will continue to refine details about Flex and professional development attendance. Faculty can read further about state guidelines for Flex responsibilities and accountability on the State Academic Senate website. The Council, AFT 2121 and Human Resources will continue to work together as needed.
- C. **CCSF Strategic Plan:** Saginor reviewed previous Council recommendations and the most recent Council Resolution. She requested that members send her comments about the latest version's changes within the week, with specific attention to whether or not the updated draft met the Council's criteria. The Council examined linkages between the 2011-12 Board of Trustees tentative budget and the Annual Plan.
- D. **Board Resolution S5: Safe Neighborhoods/Effective Police Training Draft:** Saginor described the Police Academy program that exists at CCSF. The Council discussed the Board of Trustees' interest in influencing curriculum in order to build better relations with underrepresented communities and local police. Chief Barnes presented ideas about clarifying prerequisites rather than adding training hours. The Council examined ways to include better community liaisons, to build retention programs, and to work with the Board of Trustees to create a workable resolution.

IX. New Business

- A. **Report from Retreat:** The Fall Retreat at Gough Street was a success.
- B. **Accreditation:** Saginor reviewed the process and outlined work that needs to be completed by the end of October. Council members can send comments to Saginor or Larry Klein. Standard I and IV are very important to Shared Governance.
- C. **Report on Student Success Task Force:** Saginor presented information on SB 1143. Members heard that some recommendations are moving forward to become law soon. The Council members discussed concerns about placement, CTE courses, the longstanding role of community education, and local academic programs that have been designed to meet local community needs. Saginor encouraged all members to inform faculty about the task force. Several members volunteered to form a workgroup to draft resolutions for the next meeting.
- D. **Proposed Resolution: Wireless Network Authentication:** Council heard a draft resolution that will be agendized for the next Council meeting.
- E. **Board of Trustees Policy Resolutions:** Saginor presented seven Board of Trustees policy resolutions, which are important to the Accreditation process, in order to have Council input before the next Board meeting. The Council postponed the Board policy about hiring the Chancellor to the next meeting. The Council also authorized Saginor to act as necessary in her judgment regarding Board of Trustees policies at the September 22 meeting.

X. Adjournment:

The Council adjourned at 5:07.

Respectfully submitted,
Venette Cook, Academic Senate Secretary

Appendix A

Appointments to Committees with Unlimited Membership

Committee	C/N	Name	Campus	Dept	Status
Career and Technical Ed	C	Beth Cataldo	O	Graphic Comm.	Reapp
Career and Technical Ed	N	May Fong	JAD	Consumer Ed	Reapp
Career and Technical Ed	C	Margaret Guichard	JAD	Health Care Tech	Reapp

Appendix B

Appointments to Committees with Limited Membership

Committee	C/N	Name	Campus	Dept	Status
College Planning and Budget Co	C	Alisa Messer	O	English	AFT rep
College Planning and Budget Co	C	Karen Saginor	O	Library	Reapp
College Diversity	C	Tracy Burt	O	Child Dev. Family St.	New
Information and Public Records	C	Karen Saginor	O	Library	New
Communications	C	Beth Cataldo	O	Gr. Comm.	Resource
College Advisory Council	C	Fred Teti	O	Math	Resource
College Advisory Council	C	Kristina Whalen	O	Eng/Speech	Resource
Concert and Lecture	C	Pamela Kamatani	O	Music	New
Discrimination and Harassment Prevention	N	Leslie Vaughn	M	ESL	New
Distance Learning	C/N	James Lim	O	Library	Reapp
Distance Learning	C	Francine Podenski	O	BEMA	Reapp
Distance Learning	C	Maura Devlin-Clancy	O	CST	Reapp
Innovation Fund Ad Hoc Sub Committee or Program Review	C	Loren Bell	O	English	New