Official Minutes
CCSF Academic Senate Executive Council
Wednesday, February 9, 2011
Southeast Campus, room 413

Council members present: Thomas Blair, Steven Brown, Beth Ericson, Hal Huntsman, Lancelot Kao, Susan Lopez, Enrique Mireles, Glenn Nance, Elliott Osborne, Indiana Quadra, Karen Saginor, Louis Schubert, Jane Sneed, Fred Teti, Diana Verdugo, Ellen Wall, Kim Wise

Council members absent: Mary Bravewoman, Venette Cook, Christine Francisco, Beth Freedman, Matthew Holsten, Suzanne Lo, Madeline Mueller, Maria Rosales-Uribe, Carlos Webster

Other Senate members present: Anthony Costa, Alan D'Souza

Guests: Deanna Abma, Tom Boegel

I.   Call to Order
Council came to order at 3:12 p.m.

II.   Adoption of Agenda
Council adopted the agenda.

III.   Approval of Minutes
Council approved the Senate minutes from January 26, 2011 as perfected.

IV.   Public Comment
- Susan Lopez communicated a concern from a noncredit business instructor. The noncredit students trying to transition into credit cannot get into classes.
- Tom Blair reported that the Chief Technology Officer will try to get Yahoo and MSN to stop blocking CCSF email as spam.
- Various Council members expressed concerns about lost parking spaces.

V.   Officer's Reports
A. President Saginor reported several items.
- She congratulated Desmond Bishop for his Superbowl performance.
- The College Planning and Budgeting Council will discuss the Chancellor's proposed budget on the 15th.
- The Board looked at the results of its self-evaluation and asked about the process behind it.
- At the Board meeting she mentioned the content filtering issue.
- Trustee Ngo hopes to schedule a faculty hiring hearing on Wednesday, March 2.
- Strategic Planning Team is writing "Draft 2.5", due out by February 23.
- The Accreditation Steering Committee has reviewed all the preliminary drafts.
- She hopes to schedule a meeting of interested parties to discuss staff development funding strategies.

- All Council members should encourage CCSF employees to submit the employee survey.
- The Board website has become somewhat more navigable but the archives are not as easy to search.
- The Board meetings soon will be streamed live and archived.
- Are people who have been admitted but not yet registered for any courses considered actual students? The College's legal counsel is already considering the issue. Council members suggested directing the matter to the Academic Policies Committee, or its Registration and Enrollment Subcommittee, and to Prep/Success.

B. Second Vice President Teti reported that the By-laws Work Group was ready to make some recommendations to Council. The items will be agendized for next meeting.

VI. Committee Appointments

Resolution 2011-02-09-01: Appointments to Shared Governance Committees with Limited Membership

Resolved, That Council appoint the identified faculty to Shared Governance committees with limited membership **(see Appendix A).**

MSC Brown/Wise. Mireles and Verdugo abstained.

Resolution 2011-02-09-02: Appointments to Non Shared Governance Committees

Resolved, That Council appoint the identified faculty to non Shared Governance committees **(see Appendix B).**

MSC Brown/Schubert.

VII. Unfinished Business
A. Electronic Faculty Discussion Forum

Resolution 2011-02-09-03: Faculty Listserv Resolution

Whereas, during the Spring 2010 semester, a variety of persons with access to the faculty general distribution email list used this list to engage in a discussion of campus issues;
Whereas, it is clear that a need exists for faculty to be able to communicate with each other around issues of concern;
Whereas, it is clear that the faculty general distribution list is not useful for issue discussion and communication in that access to it is not available to all faculty;
Whereas, in response, the Academic Senate Executive Council has expressed a desire to facilitate faculty discussion while being fair and not burdensome;
Therefore, be it resolved: That the Academic Senate Executive Council endorse the following plan:

1. Through the college server, a CCSF Majordomo listserv with posting exclusive to members of the Academic Senate (i.e., the entire faculty, but not administrators, students, or the general public) should be established.
2. The listserv shall be called, "EFF: Electronic Faculty Forum."
3. Faculty will be subscribed by default and may unsubscribe or resubscribe to the listserv at any time.
4. Messages from faculty will be posted directly to the listserv, not sent to a moderator for clearance.
5. The listserv will be managed by an officer or another member of the Academic Senate selected by the Academic Senate President and approved by the Academic Senate Executive Council.
6. Posting to the listserv will be limited to faculty using CCSF groupwise or gmail accounts, and postings may not be anonymous.
7. Listserv content should follow basic professional courtesies and standard netiquette practices.
8. In the event that a member of the faculty violates posting guidelines, that faculty member may be excluded from the list.
9. The listserv will be available as soon as possible and no later than February 2011, so that it is in place to facilitate important discussions, as well as the Spring 2011 Academic Senate Executive Council election.
10. As technology and College resources evolve, Academic Senate Officers may adapt the listserv in consultation with the Academic Senate Executive Council.
11. The Academic Senate Executive Council shall review the desirability and functioning of the listserv the semester after its inauguration and thereafter as necessary.

MSC Brown/Schubert

B. Content Filtering

Resolution 2011-02-09-04 Content Filtering on the CCSF Computer Network

Whereas, City College of San Francisco is committed to academic freedom; and
Whereas, content filtering unacceptably impedes the selection of instructional materials by faculty (including librarians); and
Whereas, blocking access to information resources on the CCSF network creates an extra barrier for already disadvantaged students who do not have other means of Internet access and rely on the college for access to online resources; and
Whereas, CCSF's Information Technology Services began filtering Internet access in October of 2010, impeding academic freedom, without shared governance process or consultation with other affected parties; therefore be it
Resolved, That the Academic Senate recommend that Chancellor Griffin direct CCSF's Technology Services Department to stop all blocking of web pages based on content; and

Be it Further Resolved, That the Academic Senate support the work of appropriate shared governance committee(s) to make recommendations to develop CCSF network policies that preserve academic freedom; and

Be it Finally Resolved, That the Academic Senate recommend that the administration pursue shared governance processes before making significant changes to CCSF information technology practices in the future.

MSU Huntsman/Lopez. (U=Carried unanimously)

VIII.   New Business
A. Election Materials and Commissioners

Resolution 2011-02-09-05: Appointment of Election Commissioners

Resolved, That Council appoint Ophelia Clark , Chris Scheffer, and Alan DeSouza to the Election Commission.

MSC Blair/Brown

Resolution 2011-02-09-06: Approval of Election Materials

Resolved, That Council approve the election materials and the process as presented

MSC Brown/Wall

B. Chancellor and Administrator Evaluation
Council reviewed last year's instruments and suggested a few small changes.

C. Preparation for the Bipartite Committee on Graduation Requirements
Council discussed concerns about the course proposals. Saginor will convey these concerns to the chairs.

D. Discussion: Impact of CCSF Budget Cuts on Educational Opportunities
Saginor urged Council members to attend next week's College Planning and Budgeting Council meeting.

E. SB 1440 Transfer Degrees
In preparation for next week's Bipartite meeting, Dean Boegel and Articulation Officer Abma explained aspects of what SB1440 requires of CCSF and of CSU and described what planning has already happened.

Adjournment
Council adjourned at 5:04 p.m.

Appendix A

Committee on Committees 2/9/11

Appointments to Committees with Limited membership:

College Diversity Advisory Committee (College Advisory Council)

Marie Osborne	c	Counseling Services	New Application	E205
Carmen Roman-Murray	n	ESL	New Application	JAD

College Planning and Budgeting Council

Madeline Mueller **for DCC**	c	Music	Reappointment	A44
Francine Podenski **for DCC**	c	BEMA	Reappointment	A6

Curriculum Committee (Academic Senate)

Wendy Owens to Area G	c	Library Services	New Application	R413

Facilities Review Committee (CPBC)

Steven Brown	c	Environmental Horticulture/Floristry	Reappointment	EH/F
Andrew Chandler (Resource)	c	Architecture	New Application	L229

Graduation Ceremony Subcommittee (Student Prep/Success)

Nathan Feingersh-Steele	c	English (Speech)	New Application	C6
Sylvia Buford	c	Child Development	New Application	MU247

Honors Advisory Subcommittee (Academic Policies)

Sami Kudsi (Resource)	c	English (Speech)	Reappointment	L221
Lillian Marrujo-Duck	c	Social Sciences	Reappointment	L165
Denis F. Mullen	c	Business	Reappointment	C106

Matriculation Subcommittee (Student Prep/Success)

Lorelei Leung	c	Counseling (EOPS)	Reappointment	EOPS

Registration/Enrollment Subcommittee (Academic Policies)

Fabio Saniee	c	Engineering and Technology	Reappointment	S19

Student Preparation and Success Committee (Academic Senate)

Sharon Marie Donovan		Child Development/Family Studies	Reappointment	MU247
Peter Louis Stoffers		Counseling Services	Reappointment	E205

Appendix B

Appointments to Non Shared Governance Committees:

Equivalency Committee

Maria Heredia	c	Counseling Services	Reappointment		E205

Institutional Review Board

David Dore	c	Business	Reappointment		C106
Ray Gamba	c	Behavioral Sciences	Reappointment		L211
Lancelot Kao	c	Astronomy	Reappointment		S95